

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton and David Daniels present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Alex Butler, Herb Day, Vickie Warnock, Linda Kujawa, Amy Bradley, Caitlin Forsha, and Jacob Clary were present for the meeting.

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve payment of Bill File No. 23-25. The total bill file amount paid was \$293,668.51. The total General Fund paid was \$40,536.65. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea

#### **RESOLUTIONS**

**Res No 23-91** Mr. Daniels moved, seconded by Mr. Britton, Probation request a budget modification within the 2170 Community Probation Department SRVC account in the amount of \$20,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea

**Res No 23-92** Mr. Daniels moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the 1000 Economic Development account in the amount of \$500.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea

**Res No 23-93** Mr. Daniels moved, seconded by Mr. Britton, Commissioners authorize an additional appropriation from unappropriated funds in the 4030 Other Expense - 911 fund in the amount of \$25,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea

**Res No 23-94** Mr. Daniels moved, seconded by Mr. Britton, Auditor requests a budget modification within the 1000 Auditor account in the amount of \$1,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea

**Res No 23-95** Mr. Daniels moved, seconded by Mr. Britton, Probation requests an advance within the 2170 Community Probation Department SRVC account in the amount of \$20,000.00. Also requested is a budget modification within the 2615 account in the amount of \$20,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea

#### **CONTRACT**

**#57** Commissioners, Probation, Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions – Community Corrections Grant Agreement

**#58** Commissioners, Ohio Department of Natural Resources, Highland County Airport – Right of Way License Agreement – Addendum to Fifty-Years

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve the above-listed contracts for the Probation Department and the Highland County Airport. The vote resulted as follows: Mr. Britton, yea, Mr. Daniels, yea

#### **APPROVALS**

Securitas Technology – Replacement 12TB Exacq Hard Drive

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, approve the video equipment upgrade for the Sheriff's Office. The vote resulted as follows: Mr. Britton, yea, Mr. Daniels, yea

#### **MEETINGS/APPOINTMENTS**

9:00 a.m. – Linda Kujawa – Allstate

Ms. Linda Kujawa from Allstate and Amy Bradley – Human Resources Director met with the commissioners to express their favorability in switching from Aflac to Allstate for supplemental insurance for our county employees. They said that this was not only beneficial to the employees, but to the HR staff as well as it will streamline the billing process and make things a lot easier to accommodate. This switch would be effective August 1<sup>st</sup>.

#### **CONTRACT**

**#59** Commissioners, Allstate Benefits, American Heritage Life Insurance Company – Customer Agreement

**MOTION** Mr. Daniels moved, seconded by Mr. Britton, to approve the Allstate contract and to switch on behalf of the proposal and recommendation before them. The vote resulted as follows: Mr. Britton, yea, Mr. Daniels, yea

**Recess: 9:09 a.m. / Reconvene: 9:30 a.m.**

**MEETINGS/APPOINTMENTS**

9:30 a.m. – Bid Opening – OSU Extension Building  
*Vickie Warnock, Herb Day, Chris Widener, Nicole Oberrecht, Caitlin Forsha, Jacob Clary*

- **Tag Williams, Inc.** – base Bid \$736,462.00, electrical \$114,680.00, and a combination bid \$839,855.00
- **WE Contracting, LLC.** – Base Bid Electrical \$82,500.00
- **Weller’s Plumbing and Heating** – Base Bid Plumbing \$112,950.00; Mechanical \$100,800.00
- **CT Electric** – Base Bid Electrical \$95,000.00

**Recess: 9:43 a.m. / Reconvene: 10:02 a.m.**

Commissioner Britton announced that the bids for the OSU Extension building will be rejected and re-bid later due to them being over the 10% engineers cost estimate.

**MEETINGS/APPOINTMENTS**

**Work Session(s):**

- 10:00 a.m. – Law Library Budget Meeting  
*Deb Zile, Alex Butler, Nicole Oberrecht*
- 10:15 a.m. – Soil and Water Budget Meeting  
*Pam Bushelman, Chuck Williams, Alex Butler, Nicole Oberrecht*
- 11:00 a.m. - Health Department Budget Meeting  
*Jared Warner, Connie Page, Alex Butler*
- Recess: 11:47 a.m. / Reconvene: 1:00 p.m.**
- 1:00 p.m. – Sheriff’s Office Budget Meeting  
*Donnie Barrera, Nicole Oberrecht, Alex Butler*

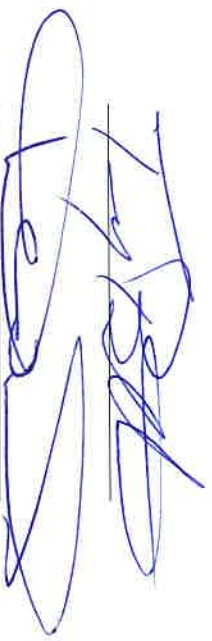
**CORRESPONDENCE**

- Gov. DeWine - \$40 Million in Payroll
- Innerege Newsletter
- The Secretary of the Interior Washington – PILT Program
- Youth Leadership Association – Thank-you letter
- Katherine Hunter – Division of Tax Equalization
- Gov. DeWine – Web Services in Ohio
- Department of Veterans Affairs – Office of General Council
- Secretary LaRose Press – Today to Military and Overseas Voters
- Secretary LaRose Press – The August 8 Special Election
- OPD – Update on FY23 Reimbursement Rate
- CORSA – Press Release
- allForms – Lelynn Farrow

**REPORTS**

- Dog Pound Call Log Report – 6/20/2023 – 6/23/2023
- Dog Pound Count 6/18/2023 – 6/24/2023

Meeting Adjourned at 2:09 p.m.



Board of County Commissioners  
Highland County, Ohio

  
Clerk