

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with David Daniels, Brad Roades and Terry Britton present.

Mr. Daniels called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Jeremy Ratcliff, Linda Shaffer, Steve Fligor, Lori Moore, Larry Gray, Carl Rayburn, Jeanette Mottie, Rachel Engstrom, Vickie Warnock, Amy Bradley, Randy Sanders, Shana Refitt, Jennifer Schinkel, Gene Meyers, Hammah Inman, Alex Butler, Julie Bolender, Caitlin Forsha, Jacob Clary were present for the meeting.

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Daniels, yea; Mr. Roades, yea; and Mr. Britton, yea,

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to approve payment of Bill File No. 24-38. The total bill file amount paid was \$720,228.22. The total General Fund paid was \$75,469.88. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

## **RESOLUTIONS**

**Res No 24-167** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize an additional appropriation from unappropriated funds within County General (1000) fund in the amount of \$78.88. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-168** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize an additional appropriation from unappropriated funds within Board of DD Development (2500) fund in the amount of \$244,000.00 for the pass through of Capital Housing Funds.

Commissioner Daniels asked Lori Moore to speak on this resolution. She explained that it is a housing pass through for the three projects that are going on currently. The Board of DD receives the money from the State and then they pass it through to either Highland Housing or HCCAO.

The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-169** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize an additional appropriation from unappropriated funds within Board of Elections August 2023 Special Election (2305) fund in the amount of \$945.54. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-170** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize an additional appropriation from unappropriated funds within County General (1000) fund in the amount of \$1,500.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-171** Mr. Roades moved, seconded by Mr. Britton, Engineer requests a budget modification within the 2065 Repair MVL fund in the amount of \$80,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

## **CONTRACTS**

**#49** Commissioners, Home Investment Partnerships Program, Brenda Holt – Home Program – Homeowner Written Agreement

Ms. Engstrom explained that this gives consent to the CHIP program to place a lien on the home in order to do upgrades. Ms. Mottie introduced Ms. Engstrom as she will be the new CHIP administrator.

**#50** Commissioners, Treasurer, Canon – Purchase and Maintenance of Canon Copier

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to accept the home program contract as well as the Canon contract for the Treasurer's office. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

## **MEETINGS/APPOINTMENTS**

9:00 a.m. – Linda Shaffer – Clay Township Discussion / Update  
Ms. Shaffer was welcomed to the meeting by the Commissioners. Ms. Shaffer explained that she was present to speak on the Buford School project. Her first question was asking about the funds left within the grant. Commissioner Britton said we awarded the bid last week to a contractor. He told her they started with \$250,000.00 and around \$100,000.00 went to demoing the school.

Commissioner Britton explained that we have worked with McCarty's to redo the plans and they

have done a great job working with the money that we do have left. He told her it is in progress; she should start seeing movement, and it is to be complete by December 31<sup>st</sup>.

Mr. Larry Gray added that on October 10<sup>th</sup> they will be having an open house with Highland Housing for the new build in Leesburg, Oh.

Commissioner Daniels asked Mr. Steve Fligor to speak even though he was not on the agenda. Mr. Fligor started by stating that he was a Greenfield resident who was a landlord. With the recent real estate appraisal coming to light, he had appealed 21 of those properties. One property that he knew of was completely boarded up and abandoned and it was still appraised for \$131,000.00. He understands that this is a state driven program, but he is asking our local government to reach out to local legislatures and fight back. Commissioner Daniels thanked him for his comments and added that the County has done what they are required to do by State law. He understands that some of these appraisals are spot on, while others are way out of line. Commissioner Daniels said that the State does allow a procedure for residents to fight against dilapidated properties and encourages citizens to make the proper fight. Commissioner Daniels acknowledged the fact that this will be difficult, and he hopes that legislatures will work to alleviate this problem for all citizens.

9:00 a.m. – Right Stuff Software – JFS / Sheriff

Ms. Amy Bradley started off the conversation to present to the Commissioners the interest that both Jobs and Family Services and the Sheriff's Office have in this program. She expressed that they have both watched demos and are on board. Commissioner Britton asked if both agencies had the funding to cover the monthly/yearly cost after implementation. JFS expressed that they did, but Sheriff Sanders said that he would have to modify his budget to allow for that next year. Commissioner Daniels asked when Ms. Bradley could have a final quote/contract over to the Commissioners. She expressed that she thought she could have that in place by next Wednesday if needed.

Ms. Bolender was asked to give an update on the Workforce Development Center. She said that currently the second phlebotomy class is taking place over there for Greenfield Students through a cooperation with Great Oaks. This will run through December and then in January, a Medical Assisting Class will be taking place. This will allow students to graduate with two certificates. Ms. Bolender also mentioned the Lease Agreement that Director Wise had sent over. She expressed that this space is working great and she sees no reason to not move forward with another three year lease. As Ms. Wise did not increase the rent in the first three years, they are now asking that in January of 2025, the rent will increase 50 cents per square foot.

Commissioner Daniels asked her to give an update on the ACG funds. Ms. Bolender said money was awarded to Hillsboro, Leesburg, and Lynchburg and all three of them are working with the State appointed planner to finalize the bids that will need to be sent out to have a bid opening. She said that all locations should see dirt moving next year. All these projects must be complete by October 2026.

#### **AUTHORIZE TO EXECUTE**

Contractor's Application for Payment – Doll Layman Ltd. – Application No. 13

Commissioner Daniels said that this project has had great progress, and he sees fit that this is approved.

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to accept the pay application for payment to Doll Layman Ltd. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**DISCUSSION**

Commissioner Daniels read through the communication from Trileaf. He explained that they will be doing a review on telecommunications tower in the Lynchburg area and they have asked for any comment on any historical landmarks in that area. He wanted to make the public aware of this notice.

Commissioner Daniels also read the upcoming Annual Ohio Public Works Meeting that will be held at the Engineers Office on October 9<sup>th</sup>.

Commissioner Daniels brought up the topic of flooring at the Justice Center. He asked Sheriff Sanders to talk about the flooring in the office and the jail. Sheriff Sanders said that the office area has an original carpet that is really worn and stained. It most definitely needs to be replaced. The Jail tile is chipping up in the pods themselves and the inmates do eat the tile occasionally. Chief Shinkel added that the Jail does pass all the inspections with ratings as high as anyone in the state, so it is not emergent, but could use replacement eventually. Sheriff Sanders said coordination is his biggest concern. He would like to speak with the company and see how they see this working logistically. Obviously if inmates had to leave, it would cost transportation and housing. Commissioner Daniels told him we would be in touch.

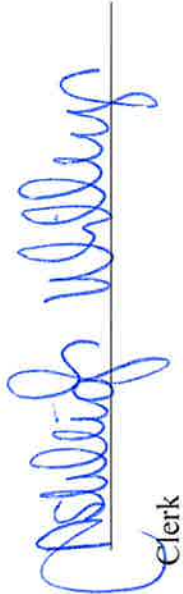
**CORRESPONDENCE**

- Gov. DeWine Comms - Ohio Governor Mike DeWine Week in Review
- Secretary LaRose Press – Ohio Secretary of State Week in Review: Secretary LaRose testified in front of the U.S. Committee on House Administration
- Secretary LaRose Press – Release: Secretary LaRose Reminds Election Officials to be Vigilant after Investigation Uncovers Illegal Voter Registration Forms
- Gov. DeWine Comms – Governor DeWine Announces ODOT Funding for Local Safety Improvements and Sign Upgrades
- Operation Veteran Cast Away Flyer
- Jeep Cruise In Fundraiser Flyer
- Steph Roland – Operation Vets with Nets 2024
- Gina Collinsworth – OVRDC eNewsletter – September 2024
- Gov. DeWine Comms – Governor DeWine announces \$7 Million in H2Ohio Grant Funding for 12 New Wetland Projects
- Secretary LaRose Press – RELEASE: Secretary LaRose Asks Attorney General to Investigate Hundreds of Election Fraud Cases
- allForms – Jossely Mejia
- Gov. DeWine Comms – Governor DeWine Announces Healthcare, Public Safety Support for Springfield and Clark County
- CCAO – Commissioner Melanie Flax Wilt – Springfield Ohio
- Cheryl Subler – Clark County Update
- Secretary LaRose Press – RELEASE: Secretary LaRose Releases Statement Following the Ohio Supreme Court’s Decision on Issue 1 Summary Ballot Language
- Gov. DeWine Comms – Governor DeWine Sends Ohio State Highway Patrol to Provide Added Security in Springfield City School District

**REPORTS**


- Dog and Kennel – Call Log Report 09/09/2024 to 09/14/2024*
- Dog and Kennel – Dog Count Report 09/08/2024 to 09/14/2024*

Meeting Adjourned at 9:58 a.m.

  
Clerk





  
Board of County Commissioners  
Highland County, Ohio