

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels and Brad Roades present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Donald Myers, David Bushelman, Melanie Ballein, Kim Davis, Tayloe Calder, Janet Grothe, Randy Sanders, Jennifer Maynard, Julie Wallingford, Amy Bradley, Caitlin Forsha, and Jacob Clary were present for the meeting.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the regular meeting minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 26-19. The total bill file amount paid was \$288,199.50. The total General Fund paid was \$83,181.45. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

MEETINGS AND APPOINTMENTS

9:00 a.m. – Mental Health Awareness Month Proclamation – Probation
Ms. Kim Davis spoke about Mental Health Awareness and their upcoming event on May 22nd up town featuring their theme “More Good Days Together”. They will have mental health resources available that day. A proclamation was read and picture taken.

RESOLUTIONS

Res No 26-99 Mr. Daniels moved, seconded by Mr. Roades, Commissioners award the Community Development Block Grant, Program Year 2024, to Dance Excavating LLC in the amount of \$108,500.00 for the New Courtyard for Highco, Inc. Ms. Remsing explained that HighCo will be putting \$5,600.00 towards the project to make up for the difference. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-100 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within the 1000 County general Fund, Commissioners, Motor Vehicles in the amount of \$5,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-101 Mr. Daniels moved, seconded by Mr. Roades, Board of Elections requests a budget modification within the 1000 County general Fund, Board of Elections in the amount of \$7,088.63. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-102 Mr. Daniels moved, seconded by Mr. Roades, Commissioners grant authorization for the listed “Then and Now” purchase orders and the County Auditor is authorized to issue warrants for their payment (see attached resolution). The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

CONTRACTS

#31 Highland County Commissioners, Highland County Department of Job and Family Services, Highland County Community Action Organization, Inc. – Purchased Service Contract – Highland County Community Action Organization Inc. – OWF-Snap Job Club Mr. Myers added this was a contract renewal; only change was able bodied adults are now added. **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the Job and Family services contract for Snap. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

#32 Highland County Commissioners, Highland County Airport Authority, The Ohio Department of Transportation Office of Aviation – The Fiscal Year 2026 Ohio Airport Improvement Program – ODOT Project 26-26 PAPI **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the 2026 PAPI Grant in the amount of \$205,043.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

#33 Highland County Board of Commissioners, Juvenile Court, Ohio Department of Youth Services Subsidy Grant – Juvenile Court Funding Application Update **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the Juvenile Court Funding Application. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

#34 Highland County Board of Commissioners, Sheriff's Office, Adams County Board of Commissioners, Adams County Sheriff – Intergovernmental Jail housing Agreement **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the Adams County Jail Housing Agreement. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

#35 Highland County Board of Commissioners, Midmark – Dog and Kennel Feedback Agreement – Ms. Mary Remsing added that Midmark is doing a trial with a few panels at the dog pound – free of charge.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the Midmark Contract. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

APPROVALS

Contractors Estimate – OWDA Pay App No. 4 – Unger Construction LTD

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the OWDA Pay App for Unger Construction for work being done at the Sewer Plant in the amount of \$56,709.70. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Contract Change Order – Change Order No 3 – Rocky Fork Phase 2

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve Change Order Number 3. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

DISCUSSION

Commissioner Roades brought up the Generative AI Policy – something that was brought to his attention by Jared Warner. Amy Bradley weighed in and said that the county did have a policy in place. Commissioner Britton asked if CORSA addressed AI. Sheriff Sanders said that they definitely do at the Sheriff's Office. Commissioner Daniels read over the Eco Artist Summer Program flier from the Solid Waste District. They will be having summer programs in Highland County on June 17th at Liberty Park and June 29th at Rotary Park.

OLD BUSINESS

Mr. Dave Bushelman was present to discuss the AEDs. He provided a list of locations where AEDs would need placed and three options for the Commissioners to review – purchased/no support, direct purchase with a maintenance agreement, and a 36-month lease agreement. Commissioners plan to review and possibly move on next week.

Commissioner Roades also wanted to announce that they had received notification from Tonya Sturgill. She has been on the ADAMH board for 7 years and will soon term out, so the Commissioners are looking for a replacement for her spot on the board.

MEETINGS AND APPOINTMENTS

9:15 a.m. – Mary Remsing – PY2026 CDBG Application Review

Ms. Remsing presented the Commissioners with CDBG PY2026 project and estimate from the Highland County Senior Citizens Center Facility Upgrades. They are looking at things like parking lot lighting, paving, safety/access control, AED, etc. The total cost for the project is \$213,844, with the Commissioners paying \$182,400.00 Ms. Remsing said this is a great community project that would make a huge difference at the senior center and she recommended the commissioners move forward with this. **Res No 26-103** Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize and direct the president of the County Board of Commissioners to Submit an Application for Community Development Block Grant to the Ohio Department of Development. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Ms. Janet Grothe was present for the meeting. She asked to give an update on the Palomino project. Pannels are being delivered daily and over 17 truck loads are on the road per day. She will be meeting with Chris Fauber later today to make sure everything with the RUMA is going well. The Commissioners discussed a few complaints with her. She also noted the community events that they are apart of – Lynchburg Back to School Event and T-shirts for the Envirothon.

CORRESPONDENCE

May 2026 Innergex Newsletter

4/28/2026 – Ohio Republic Aerospace – Insurance

5/4/2026 – Gov. DeWine Comms – Governor DeWine Celebrates Beaverton Elementary School in Kettering as Science of Reading Champions

5/4/2026 – AEP – Dynegy Energy Services

5/4/2026 – Mariah Hood – Antiregulation High Quality Waters Interested Party Review

5/5/2026 – Appalachian Regional Commission – Now Accepting Applications: Economic Revitalization Projects on Appalachian Coal Communities

5/6/2026 – Tim Burgener – Resolution 21-218

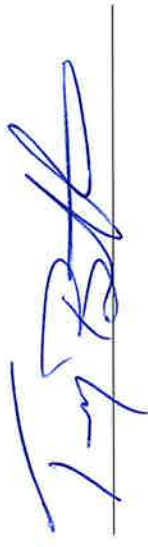
May 13, 2026

- 5/6/2026 – Glen Cobb – Rocky Fork State Park Boat Ramp Ribbon Cutting
- 5/6/2026 – Ohio Valley Regional Development Commission – ARC Now Accepting Applications for POWER Initiative
- 5/6/2026 – Phil Ellis – Volunteer Medical Pilots for Vets
- 5/7/2026 – Gov. DeWine Comms – Governor DeWine Statement on Resignation of Ohio Attorney General Dave Yost
- 5/7/2026 – Gov. DeWine Comms – Violent Crime Reduction Operations in Cleveland, Cincinnati Results in 10 Felony Arrests 8 Illegal Firearm Recoveries
- 5/7/2026 – Appalachian Regional Commission – IN THE REGION: How to Apply for POWER Funding
- 5/7/2026 – Gov. DeWine Comms – Governor DeWine Announces \$3.2 Million in Grants to Expand Access to Career Tech Manufacturing Programs
- 5/8/2026 – Thomas Kidwell – Speeding and Engine Braking in Willetsville
- 5/8/2026 – Gov. DeWine Comms – Governor DeWine, Beshear Break Ground on Brent Spence Bridge Corridor Project
- 5/8/2026 – Secretary LaRose Press – Ohio Secretary of State Week in Review
- 5/8/2026 – Statehouse Report
- 5/11/2026 – Gov. DeWine Comms – Governor DeWine Attends Sherwin-Williams Global Headquarters Ribbon Cutting in Cleveland
- 5/11/2026 – Gov. DeWine Comms – Governor DeWine Attends Bird Ohio Day
- 5/11/2026 – Heidi Quirion – Notice of Temporary Plant Closing Under the Federal WARN Act Candle-Lite Company, Leesburg, Ohio
- 5/11/2026 – Melanie Wymmer – OH WARN Submission Notice – Candle-Lite 5.11.2026
- 5/11/2026 – Gov. DeWine Comms – Governor DeWine Names Andy Wilson as Ohio Attorney General
- 5/11/2026 – Mike Shelton – Peace Bond Update/Culdesac Damage
- 5/11/2026 – Crystal Keaton – Invitation – NEW Recruitment and Career Center

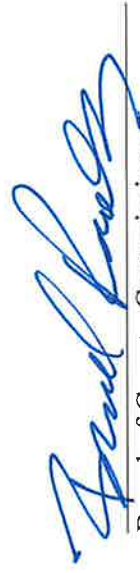
REPORTS

- Dog Warden Weekly Call Log, ending 05/10/2026.*
- Dog Warden Weekly Dog Count, ending 05/10/2026*

Meeting Adjourned at 9:39 a.m.



Clerk



Board of County Commissioners
Highland County, Ohio

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