

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with David Daniels, Brad Roades and Terry Britton present.

Mr. Daniels called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Jamie Wheeler, Julie Bolender, Alex Butler, Vickie Warnock, Chad McConnaughey, Cade Sponcil, Hunter Miller, Emma Fraysier, Avery Teeters, Riley Collins, Reagan Eastes, Addison Roberts, Tyler Wessner, Ella Berry, Caitlin Forsha and Jacob Clary were present for the meeting.

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Daniels, yea; Mr. Roades, yea and Mr. Britton, yea,

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to approve payment of Bill File No. 24-08. The total bill file amount paid was \$948,410.18. The total General Fund paid was \$228,439.77. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

#### **RESOLUTIONS**

**Res No 24-36** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within Probation TCAP FY-24-25 (2526) in the amount of \$2,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

**Res No 24-37** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a transfer from Transfers Out to 4250 BOE Capital Improvement in the amount of \$46,640.00. Also requested is an additional appropriation from unanticipated revenue to Other Expense (5250) in the amount of \$47,000.00. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, yea.

#### **CONTRACTS**

**#11** Commissioners, Ohio Secretary of State, Highland County Board of Elections – Electronic Pollbook Memorandum of Understanding

**#12** Commissioners, Highland County Workforce Development center, Great Oaks Career Campuses – Memorandum of Understanding for Use of HCWFDC

Commissioners turned the floor over to Julie Bolender to speak on the MOU. Ms. Bolender said that this funding and partnership from Great Oaks Career Campuses will be supporting programs for medical assistance and phlebotomy certifications. These are certifications that High School students can receive prior to graduation so that they can hit the ground running post-graduation.

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to approve the contracts as submitted. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, Yea

#### **AUTHORIZE TO EXECUTE**

Partial Payment Estimate – Reed Mechanical Construction LLC

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to approve the final partial payment for Reed Mechanical involving the CDBG Sycamore Circle project. The vote was as follows: Mr. Daniels, yea; Mr. Britton, yea; and Mr. Roades, Yea

#### **DISCUSSION**

Highland County Permissive Sales Tax

Auditor Butler submitted the Permissive Sales Tax numbers from February. The total was \$827,636.61 which was up 2% from last year and up 5% year to date.

MARCs Tower

Commissioner Britton announced that we have received \$750,000.00 from the State of Ohio and do have a tentative site in Concord Township. He said that the Concord Township Trustees have graciously given us a spot in exchange for help with a paving project around the building.

#### **MEETINGS/APPOINTMENTS**

9:00 a.m. – FFA Week Proclamation

Commissioners met with all five of the Highland County Schools in honor of National FFA Week. Each school had a representative speak on what they were doing in their schools this week for the students and staff and also out in the community. Commissioner Daniels read a proclamation and a picture was taken.

9:00 a.m. – State of the Recorder's Address – Chad McConnaughey

County Recorder Chad McConaughy met with the Commissioners to discuss a year in review for his office. He hit on the topics of total documents recorder in 2023, total funds collected in 2023, a 5-year comparison of funds, and then his 2023/2024 goals for he and his staff. Mr. McConaughy thanked the Commissioners for their continued support and also his Employees for all they do throughout the year.

9:30 a.m. – Tim Koehl, Rick Wilkin, and Dwight Reynolds – Bell Discussion  
*Tim Koehl, Rick Wilkin, Dwight Reynolds, Larry Barr, Alec Butler, Jaime Wheeler, Julie Bolender, Rachelle Treftz, Caitlin Forsha, Jacob Clary*  
Commissioners met with Tim Koehl who brought in a C.S. Bell that he is interested in donating to the Veterans Memorial on the Court House lawn. He wants to donate this one-of -a-kind bell that somehow escaped the copula process and did not get destroyed, even though it did not have the correct pitch when rang. He expressed that he thought this bell represented well the soldiers who did not make it through the process to go to war, even though they desired to. Mr. Wilkin and Mr. Reynolds agreed and were thankful for the donation. They hope to get the bell in place before Memorial Day.

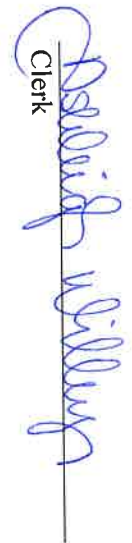
10:15 a.m. – Cierra Moore – Work Session  
*Cierra Moore*  
Commissioners met with Cierra Moore to discuss quotes and work that needed to be done on the line that goes from the jail kitchen to the outside manhole. The first quote that came in was around \$40,000.00, so the commissioners are seeking additional quotes.




9:30 a.m. – Julie Wallingford – Work Session  
*Julie Wallingford*  
Commissioners met with Julie Wallingford to discuss various topics related to Records Storage. They discussed the transition of Laserfiche to the Health Department, upcoming trainings that she wants to attend and the Genealogy records and scanning projects that will be done by an outside organization.

**CORRESPONDENCE**  
Gov. DeWine Comms – Governor DeWine, ODOT Announce New Technology to Warn Drivers of Dangerous Traffic Congestion  
Highland SWCD – Newsletter  
South Central Power Company – DGS Rate Reclassification  
Ohio Auditor of State – Notice of Proposed Finding  
Farzaneh Khayat – Invitation to Participate in PILLOT Program Interviews  
Gov. DeWine Comms – Governor DeWine Announces \$106 Million to Support Local Transit Projects  
CCAO – County Planning Directors – Association Request for 2024 Dues  
Stephanie Huber – Adams/Highland BAC Meeting  
Lt. Gov. Husted Comms – Governor DeWine, Lt. Gov. Husted Release Statements Following Court Decisions of Preliminary Injunction that Blocks Social Media Parental Notification Act  
Anneka Collins – Landbank – 1/25/2024  
Secretary LaRose Press – Ohio Secretary of State Week in Review: Poll Workers Needed for March Primary Election  
Farzaneh Khayat – A Friendly Reminder – Invitation to Participate in PILLOT Program Interviews  
Gov. DeWine Comms. – Governor DeWine Joins ODNR to Plant First Seeds at New Buckeye State Tree Nursery  
Gov DeWine Comms. – Governor DeWine Announces Nearly \$5 Million to Enhance Support for Human Trafficking Survivors  
Marcus Gollmer – Call for Service, Report

**REPORTS**  
*Dog and Kennel – Dog Count Report – 02/11/2024– 02/17/2024*  
*Dog and Kennel – Call Log Report – 02/11/2024 – 02/17/2024*

**Meeting Adjourned at 10:55 a.m.**

  
Clerk

  
  
  
Board of County Commissioners  
Highland County, Ohio