

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Terry Britton, David Daniels, and Brad Roades present.

Mr. Britton called the meeting to order at 9:01 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Cierra Moore, David Bushelman, Jeremy Ratcliff, Jacob Clary, Amy Bradley, Mary Remsing, and Caitlin Forsha was present for the meeting.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the regular meeting minutes from September 23rd. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 26-39. The total bill file amount paid was \$455,390.08. The total General Fund paid was \$35,847.74. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

RESOLUTIONS

Res No 26-217 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a “Then and Now” purchase order and the County Auditor is authorized to issue warrants for payment. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-218 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within the General Fund, Economic Development – from supplies to Travel, Training, Expense in the amount of \$600.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-219 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within the General Fund, Economic Development – from Telephone to Contract and Services in the amount of \$10.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-220 Mr. Daniels moved, seconded by Mr. Roades, Probation requests an additional appropriation from unappropriated funds in the amount of \$1,500.00 within the probation services fund. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-221 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize Christopher M. Fauber, Highland County Engineer, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and or Local Transportation Improvement Program(s) and to execute contracts as required. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-222 Mr. Daniels moved, seconded by Mr. Roades, Job & Family Services requests a budget modification within the 2115 Children Services Fund, from Foster Care to Adoption Assistance and Reimbursement in the amount of \$75,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-223 Mr. Daniels moved, seconded by Mr. Roades, Board of Elections requests a budget modification within the 1000 County General Fund, Board of Elections in the amount of \$7,088.63. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-224 Mr. Daniels moved, seconded by Mr. Roades, Board of Elections requests an additional appropriation from unappropriated funds due to the unanticipated revenue from the Secretary of State's Office as of the Precinct Election Official Training Grant in the amount of \$3,412.23. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-225 Mr. Daniels moved, seconded by Mr. Roades, Auditor's Office requests to declare the following items, no longer needed by the County and obsolete, ORC 307.12(B)(1). Therefore, the board declares the listed item to be surplus property and no longer needed by the County, see attached list. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

CONTRACTS

#59 Highland County Commissioners, Southern Ohio Appraisers LLC – Lease Agreement for 108 Governor Trimble Place #46

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to authorize the Commissioners to enter into a lease for 108 Governor Trimble Place. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

#60 Highland County Commissioners, Parry Landscapes and Lawn Care, LLC – Contract Extension Agreement for Snow Removal Services

MOTION Commissioner Roades moved, seconded by Commissioner Daniels, to approve the contract extension for Parry Landscapes and Lawn Care. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

APPROVALS

- Southern Ohio Communication Services – Grant Completion Letter
- Commissioner Daniels said that SOCS has met the obligation for ARPA funding. Commissioner Daniels also congratulated Nicole Oberrecht for the management of those funds.

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to approve the grant completion letter. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

AUTHORIZE TO EXECUTE

Office of Community Development – 2024 Community Development Program Amended Scope of Work and Budget – Amended Scope of Work and Budget

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to approve the amended scope of work. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Ms. Mary Remsing was present, and she said that the change order for the Mezzanine Project was to include a shortfall of \$3,063.45 due to a change in the nuts and bolts to make it compliant with the state inspection rules. Change Order 1 – J.R. Enterprises – Highland County Justice Center Mezzanine Project

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to approve the Justice Center Mezzanine Project. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

DISCUSSION

Mr. Jeremy Ratcliff was present at the meeting, and he presented a proclamation put out by Governor DeWine related to the recent flooding that has taken place. This will allow the county to receive additional funding out at JFS for means tested or those above the threshold for flood damage. EMA Director Dave Bushelman added that he has submitted 13 proposals to be reviewed and 25 damage assessments from the wind damaged storms that have been passed onto the president to see if FEMA will be stepping in with assistance.

Commissioner Britton read over the Weller’s Plumbing & Heating Planned Maintenance Agreement Proposal for September 30, 2026 – September 30, 2027. He said that it would be a small increase from \$22,430 to \$23,891.

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to approve the planned maintenance contract for Wellers. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Commissioner Britton also read over a Dolphin Water System Quote from Wellers for \$84,600.00. Cierra Moore was present and she recommended the Commissioners hold off and we do some more research on the system, although it is the water softening system for the Hi-Tec center.

Ms. Amy Bradley followed up on the American Fidelity Insurance Benefits. Commissioner Daniels said he would like one more week to look at it, but acknowledged that we do need someone to do Section 125.

Commissioner Daniels spoke about the EMS Modernization Grant that was available – a grant possibility for medical needs in Highland County.

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to authorize an application on the county’s behalf. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Recess 9:43 a.m. // Reconvene 9:53 a.m.

MEETINGS/APPOINTMENTS

10:00 a.m. – Work Session – Jennifer Maynard

Ms. Jennifer Maynard came to speak about details regarding the ribbon cutting at the Records Center.

11:00 a.m. – Executive Session – ORC 121.22 (G)(1) Employee Discipline – Brett Geary

MOTION: To enter into executive session per ORC 121.22 (G)(1)), Mr. Daniels moved, seconded by Mr. Roades. The vote was as follows: Mr. Roades, yea; Mr. Daniels, yea; Mr. Britton, yea. Commissioners invited in Brett Geary. Entered: 10:51 a.m. Exited: 11:52 a.m. No Action Taken.

Recess 11:53 a.m. // Reconvene 1:00 p.m.

1:00 p.m. – Work Session – Judge Judkins Courthouse Renovations
Judge Judkins

Commissioners spoke with Judge Judkins on the Courthouse Renovations. They spoke about the move and where offices will be located.

CORRESPONDENCE

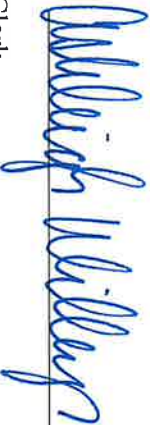
- ☑ August 2026 Preliminary Sales Tax Estima... 9/25/2026 7:01 AM
- ☑ Counties Current_September 28_2026.m... 9/28/2026 9:06 AM
- ☑ Governor and First Lady DeWine Celebrat... 9/25/2026 3:32 PM
- ☑ Governor DeWine and First Lady DeWine ... 9/25/2026 11:17 AM
- ☑ Governor DeWine Announces \$9 Million ... 9/25/2026 11:34 AM
- ☑ Governor DeWine Announces \$13.5 Milli... 9/25/2026 11:09 AM
- ☑ Governor DeWine Announces \$273 Millio... 9/25/2026 7:01 AM
- ☑ Governor DeWine Announces 5 Projects ... 9/28/2026 11:17 AM
- ☑ Ohio Governor Mike DeWine Week in Re... 9/28/2026 7:30 AM
- ☑ Ohio Secretary of State Week in Review... 9/28/2026 7:30 AM
- ☑ Statehouse Report_September 25_2026.... 9/25/2026 3:32 PM
- ☑ Updated_State of Emergency Proclamati... 9/24/2026 7:25 AM

9/14/2026 – Idexx – Water Pricing Sheet
9/17/2026 – John Malaska – Public Records Request – Highland HOC – Drone and Unidentified Aerial Activity, November 15, 2024 through January 31, 2025
9/21/2026 – Rishan – Investment and Development Opportunities in Highland County
9/22/2026 – Highland County Historical Society – Meeting Announcement
9/23/2026 – James Burton – Thank You!
9/23/2026 – Keith Faber – Auditor of State of Ohio – AOS Bulletin 2026-003: Governmental Accounting Standards Board Statement No. 103-Financial Reporting Model Improvements
9/23/2026 – Christian Luisa – Disaster Relief
9/24/2026 – Kevin Williams – Your Feedback Needed – Helping CEBCO serve Highland County better
9/24/2026 – Appalachian Regional Commission – IN THE REGION: 60 Communities Selected for READY Local Governments
9/24/2026 – Maria Blanchard – Southwest Ohio Regional Water Plan – Outreach NPDES Data
9/24/2026 – Monte Shaw – Public Records Request – Highland HOC – Drone and Unidentified Aerial Activity, November 15, 2024 through January 31, 2025
9/25/2026 – Ohio Department of Development – Monitoring Release Letter
OHPELRA - Newsletter

REPORTS

Dog Pound Weekly Call Log, ending 09/26/2026
Dog Pound Weekly Dog Count, ending 09/27/2026

Meeting Adjourned at 1:42 p.m.


Clerk


Board of County Commissioners
Highland County, Ohio



