

Res No 26-215 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a transfer from County Transfers Out, to Airport Capital Improvement 4220 in the amount of \$14,900.00. Also requested is an additional appropriation from unappropriated funds in the amount of \$14,900.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-216 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within the County Miscellaneous Fund – from County Buildings to Employee Retirement in the amount of \$19,313.20. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

CONTRACTS

#55 Highland County Commissioners, Highland County Sheriff, Polaris Pharmacy Services of Warrington, LLC/PolarisRx – Agreement for Pharmaceutical Services Highland County Jail

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to approve the pharmaceutical contract. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

#56 Highland County Commissioners, Canon U.S.A. Inc., Sheriff – 63-month lease Local Network

#57 Highland County Commissioners, Canon U.S.A. Inc., Sheriff – 63-month lease LEADS Network **MOTION** Commissioner Daniels moved, seconded by Commissioner Roades, to approve both canon copier contracts for the sheriff's office. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

#58 Highland County Commissioners, Fraternal Order of Police, Ohio Labor Council, Inc. – Letter of Agreement Regarding Service Time for Sick Leave Conversions Upon Retirement

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to approve the FOP contract amendment for sick leave conversion upon retirement. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

APPROVALS

- State of Ohio - Department of Transportation – State Infrastructure Bank Loan – Highland County Airport Authority Hangar Construction Project

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to approve the loan terms for the Highland County Airport Hangar project. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

- Request for Qualifications for Architect/Engineer for Professional Design Services for Highland County

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to approve the RFQ documents. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

AUTHORIZE TO EXECUTE

Public Improvement – Notice of Commencement – Midwest Maintenance, Inc.

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to approve the Notice of Commencement for Midwest Maintenance to get the Courthouse Project underway. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MEETINGS/APPOINTMENTS

9:00 a.m. – Alternatives to Violence Proclamation

Dara Gullett was present to request marriage license fees be given to Alternatives to Violence again as they help fun needs within the agency **MOTION** Commissioner Daniels moved, seconded by Commissioner Roades, to approve the marriage license fees be given to Alternatives to Violence. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

She also said Domestic Violence Awareness month is October and encouraged the Commissioners to participate in activities to promote awareness. Commissioner Daniels read the proclamation aloud.

9:30 a.m. – Kafis Agency – Taylor and Kali

Taylor and Kali from Globe Life presented a sales pitch to the commissioners on supplemental and ancillary benefits. The Commissioners asked them to speak with Amy Bradley.

9:45 a.m. – Alex Stratton – Policy Updates

Alex Stratton came in regarding sewer policy updates. She presented those to the Commissioners and let them know she was awaiting approval from Anneka on the entire policy that way it can be approved in its entirety. **MOTION** Commissioner Daniels moved, seconded by Commissioner Roades, to approve the policy updates that were presented before them today. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Terry Britton, David Daniels, and Brad Roades present.

Mr. Britton called the meeting to order at 9:02 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Colleen Ernst, Tim Parry, Erin Lesley, Jeanine Mullenix, Sarah Collins, Dara Gullette, Lynn White, Randy Sanders, Taylor Speakman, Kali Kotterman, Jacob Clary, Caitlin Forsha was present for the meeting.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the department head meeting minutes from September 14th. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the regular meeting minutes from September 16th. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the work session meeting minutes from September 21st. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the special meeting minutes from September 22nd. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 26-38. The total bill file amount paid was \$1,475,668.32. The total General Fund paid was \$40,477.48. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Mr. Britton asked Ms. Ernst to speak on behalf of the first resolution. She explained that this is for hospital reimbursement through federal dollars for Medicaid services. This is a continuation of the program we entered into last year with a small increase in the percentage.

RESOLUTIONS

Res No 26-209 Mr. Daniels moved, seconded by Mr. Roades, Commissioners establish a hospital tax assessment to fund the nonfederal share of the rural Ohio hospital tax pilot program pursuant to AM. SUB. H.B. No. 96. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-210 Mr. Daniels moved, seconded by Mr. Roades, Commissioners received a petition, filed by the Clay Township Trustees to vacate one (1) street in Clay Township, approximately 0.03 miles long located south of State Route 138 and in between the properties of Caden Hess (05-23-100-066.00) and C2 Ohio Props LLC (PN 05-23-100-068.00) in Clay Township, Highland County, Ohio. Therefore, the said Board agrees to set the time and date for a public viewing to be held on Wednesday, October 21st at 10:00 a.m. at the site of the Alley and a public hearing on Wednesday, October 21st at 11:30 a.m. at the Highland County Commissioners Office. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-211 Mr. Daniels moved, seconded by Mr. Roades, Commissioners received a Petition, filed by the Clay Township Trustees to vacate the remainder of one (1) lane in Clay Township, approximately 0.57 miles long located north of State Route 138 and the property of Claudette Cribbett (05-23-000-457.00), located on the property of Scraptrap Land LLC (PN 05-18-000-118.00) in Clay Township, Highland County, Ohio. Therefore, the said Board agrees to set the time and date for a public viewing to be held on Wednesday, October 21st at 10:30 a.m. at the site of the lane and a public hearing on Wednesday, October 21st at 11:30 a.m. at the Highland County Commissioners Office. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-212 Mr. Daniels moved, seconded by Mr. Roades, Commissioners appoint Jim Roeder, to the Southwest Prevention Council. Term will be for two years, beginning October 2026 and expiring September 2028. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-213 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within the Commissioners General Fund – from Contributions to Professional & Technical Services in the amount of \$20,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-214 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a “Then and Now” purchase order and the County Auditor is authorized to issue warrants for payment. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

DISCUSSION

Commissioner Britton announced that we had received updates from the OPSB – New Market Battery Storage has been submitted to the Ohio Power Sitting Board for Review and Hecate Energy is installing a Battery Storage Facility within the current footprint.

Commissioner Britton said that we have received 2 quotes to remove the vault door in the basement of the administration building. They were submitted as follows:
Knoblauch Lawn Care - \$10,500.00

ODJ, LLC - \$4,800.00

CORRESPONDENCE

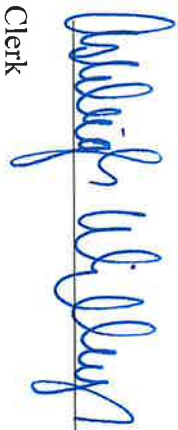
- ☑ Counties Current_September 21_2026.m... 9/21/2026 9:21 AM
- ☑ FCC proposed ruled on broadband permi... 9/16/2026 10:19 AM
- ☑ Governor and First Lady DeWine Celebrat... 9/22/2026 7:33 AM
- ☑ Governor DeWine Forms Steering Group ... 9/21/2026 2:05 PM
- ☑ New Webinar on Emerging Approaches t... 9/18/2026 12:46 PM
- ☑ Ohio First Lady Fran DeWine Honors Doll... 9/18/2026 3:52 PM
- ☑ Ohio Governor Mike DeWine Week in Re... 9/21/2026 7:59 AM
- ☑ Ohio Secretary of State Week in Review... 9/21/2026 7:59 AM
- ☑ RELEASE_LaRose Announces Implement... 9/17/2026 2:37 PM
- ☑ RELEASE_Secretary LaRose Publishes Reg... 9/21/2026 10:07 AM
- ☑ Statehouse Report_September 18_2026... 9/21/2026 7:59 AM
- ☑ Team Tressel Fitness Challenge Partners ... 9/21/2026 10:07 AM
- 9/15/2026 – Faizan Mullaji – Sandra Turner – Verification of Employment
- 9/16/2026 – Freepoint Solution Customer Relations – 00040621066894943
- 9/16/2026 – Henna – Can I Send You a Detailed Price List?
- 9/17/2026 – Appalachian Regional Commission – IN THE REGION: \$45.5 M in New Power Awards
- 9/17/2026 – Ryan Caudill – John Deere – End of 2026. Ryan Caudill
- 9/21/2026 – Eric Matthews – Multiple Battery Storage Projects Proposed for Highland County
- Ohio State Parks & Watercraft – Halloween Campout 2026
- OH PERLA – Preparing for the AI Era
- Element Shelter Solutions Flyer
- SATH Newsletter September 2026
- Invoke 25th Amendment Flyer

REPORTS

Dog Pound Weekly Call Log, ending 09/20/2026

Dog Pound Weekly Dog County, ending 09/13/2026

Meeting Adjourned at 9:42 a.m.


Clerk


Board of County Commissioners
Highland County, Ohio

