

The Board of County Commissioners, Highland County, Ohio, met on this day in Regular Session with Terry Britton, David Daniels, and Brad Roades present.

Mr. Britton called the meeting to order at 9:02 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Dwight Reynolds, Cierra Moore, Damon Lucas, Jeremy Ratcliff, John Campbell, Wendy Curran, Caitlin Hoskins, Jacob Clary, Caitlin Forsha was present for the meeting.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the regular meeting minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 26-37. The total bill file amount paid was \$85,452.15. The total General Fund paid was \$39,642.74. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

RESOLUTIONS

Res No 26-204 Mr. Daniels moved, seconded by Mr. Roades, Commissioners approve a request for a budget modification within the Auditor's General Fund from Travel and Contracts & Services to Other Expense in the amount of \$3,839.90. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-205 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a transfer within Job and Family Services from the Public Assistance Fund (2050) to the Child Support Enforcement Fund (2015) in the amount of \$19,851.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-206 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within the Engineer's budget in the amount of \$30,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-207 Mr. Daniels moved, seconded by Mr. Roades, Commissioners request to rename fund 2455 from Smart Ohio – Pilot Grant FY16, FY17 to CDBG PY26. Also requested is the creation of 5 new line items within the fund (see resolution). The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No 26-208 Mr. Daniels moved, seconded by Mr. Roades, Sheriff's Office requests to declare the following item, no longer needed by the County and obsolete; ORC 307.12(B)(1). Therefore, the board declares the listed item to be surplus property and no longer needed by the County, Ice Machine. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

CONTRACTS

#54 Highland County Commissioners, Job and Family Services, and FRS Transportation FFY 2027, October 1, 2026, to September 30, 2027 **MOTION** Commissioner Daniels moved, seconded by Commissioner Roades, to approve the JFS Transportation contract for FFY 2027. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

AUTHORIZE TO EXECUTE

Contractors Estimate – Mechanical Construction Co. Inc. Pay App. No. 14 – Rocky Fork Lake WWTTP Improvements Phase II **MOTION** Commissioner Daniels moved, seconded by Commissioner Roades, to approve Pay App No. 14 as Commissioner Daniels said the project is moving along well. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

DISCUSSION

Commissioner Britton said that they have spoken with Dale Martin about the space we will potentially be utilizing during the renovation of the courthouse. With the exterior renovations starting soon, we have met in that space and it appears that it will accommodate our needs. He said that Dale is needing a commitment for that. Pricing for approximately 5,744 sq/ft with the standard rates being \$10-12.00 per square foot. **MOTION** Commissioner Daniels moved, seconded by Commissioner Roades, to approve a month/month lease at \$10.00/square foot until final plans are made starting October 1st. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MEETINGS/APPOINTMENTS

9:00 a.m. – Wendy Curran – Ancillary Benefits
Ms. Curran spoke of the Ancillary Benefits that American Fidelity offer. The Commissioners decided that they need more time to review the plans.

While present, Amy also spoke about Software Solutions and the recommendation to move VIP and Analytics to the cloud. She said it would reduce risk of cyber attacks and ransomware on the system. Commissioner Britton recommended she speak to Michael Gilmore about it.

9:15 a.m. – Sealcoat & Stripe Quotes – Cierra Moore
Simmons Paving \$83,964.00
Hester \$40,887.00
Howland Asphalt \$36,382.00

MOTION Commissioner Daniels moved, seconded by Commissioner Roades, to approve Howland Asphalt, the low bidder for the sealcoat and striping of the Dog and Kennel, Hi-Tec Center, Sheriff’s Office, and OSU Extension. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Mr. Damon Lucas was present for the meeting. He spoke about new technology being added to the services at FRS. This will allow individuals to schedule rides ahead of time and book trips online.

Mr. Dwight Reynolds was at the meeting and asked for access to wifi and electricity for the kiosk at the veterans memorial. Commissioner Roades said that he would get that.

9:30 a.m. – Alex Stratton – Work Session
Alex came in to speak about Our Family Campgrounds. They are currently disconnected from the system at the shower house. She stated we have no set policy in place for payment plans, but they have asked for one as they owe \$17,667.90. Anneka was present and stated that since we have done payment plans for others, we have to do it for them. Alex plans to draft a policy for next week and also a payment plan for them to pay \$2,345.00 per month to be paid in full in 12 months.

Recess 9:38 a.m. // Reconvene 10:02 a.m.

10:00 a.m. - BMV Space – Work Session
Chris Lee, Dwight Reynolds, Cailin Hoskins, Lee Harris
Commissioners spoke via telephone to Chris Lee from the State BMV office. They discussed the options that were provided via email. Commissioners agreed that option 3 would be best case scenario, giving veterans and BMV more space. Veterans gave input on hosting larger events other places once the meeting room became occupied. The commissioners told them they would be fine to have all meetings there this year. Commissioners will be putting an RFQ out to start the process of securing an architect.

Recess 9:38 a.m. // Reconvene 10:02 a.m.

11:00 a.m. – Executive Session – ORC 121.22 (G)(1) Employee Discipline
MOTION: To enter into executive session per ORC 121.22 (G)(1)), Mr. Daniels moved, seconded by Mr. Roades. The vote was as follows: Mr. Roades, yea; Mr. Daniels, yea; Mr. Britton, yea. Commissioners invited in Tiffany Johnson and Alex Butler was present via phone. Entered: 10:54 a.m. Exited: 11:45 a.m. No Action Taken.

CORRESPONDENCE

- ☒ Athletes Across Ohio Join Team Tressel Fi... 9/14/2026 11:09 AM
- ☒ Counties Current_ September 14_ 2026.m... 9/14/2026 9:17 AM
- ☒ Governor DeWine Announces \$50 Million... 9/9/2026 11:47 AM
- ☒ Governor DeWine Announces \$14 Million... 9/11/2026 1:13 PM
- ☒ Governor DeWine Issues Proclamation D... 9/15/2026 7:31 AM
- ☒ Governor DeWine Orders Flags Lowered ... 9/10/2026 1:52 PM
- ☒ Ohio Governor Mike DeWine Week in Re... 9/14/2026 7:30 AM
- ☒ Ohio Secretary of State Week in Review... 9/14/2026 7:30 AM
- ☒ RELEASE_ LaRose Launches Statewide Ed... 9/14/2026 10:44 AM
- ☒ RELEASE_ Secretary LaRose Orders Latest ... 9/9/2026 10:10 AM
- ☒ Statehouse Report_ September 11_ 2026... 9/14/2026 7:30 AM

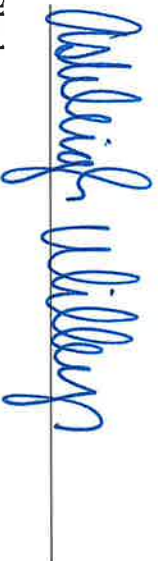
Court of Common Pleas, Highland County, Vickie Warnock, Treasurer vs. Yomeena McKenzie
9/10/2026 – Gist Settlement – Gist Cemetery Grass
9/11/2026 – OVRDC – The Regional Report – September 2026

REPORTS

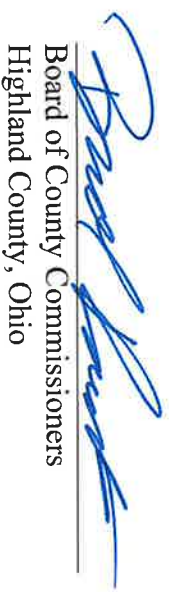
Dog Pound Weekly Call Log, ending 09/12/2026

Dog Pound Weekly Dog County, ending 09/13/2026

Meeting Adjourned at 11:45 a.m.



Clerk



Board of County Commissioners
Highland County, Ohio

