

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels, and Brad Roades present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE MaryBeth Hodson, Jon Parr, Kim Davis, Creed Culbereth, Randy Sanders, Julie Bolender, Bill Showman, Melanie Ballein, Caitlin Forsha, and Jacob Clary were present for the meeting.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the regular meeting minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the work session minutes from 8/24/2026. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 26-34. The total bill file amount paid was \$342,128.51. The total General Fund paid was \$97,600.33. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

RESOLUTIONS

Res No 26-181 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a "Then and Now" purchase order and the County Auditor is authorized to issue warrants for payment. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-182 Mr. Daniels moved, seconded by Mr. Roades, Commissioners request an additional appropriation from unappropriated funds within the 2280 Records Preservation fund in the amount of \$2,699.99. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-183 Mr. Daniels moved, seconded by Mr. Roades, Commissioners request to create a transfers out line within the 2190 Family & Children First Adm fund. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-184 Mr. Daniels moved, seconded by Mr. Roades, Commissioners request to create a contract and services line within the 2235 Workforce Development fund. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-185 Mr. Daniels moved, seconded by Mr. Roades, Commissioners request to rename fund 2265 Healthy Aging Grant fund to Employee Wellness fund. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-186 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within the 5030 Rocky Fork Lake fund in the amount of \$4,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-187 Mr. Daniels moved, seconded by Mr. Roades, County Court requests an additional appropriation from unappropriated funds within the 1000 County General – County Court fund in the amount of \$267.60. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-188 Mr. Daniels moved, seconded by Mr. Roades, Commissioners request to create an Other Expense line within the 2085 Recycling Grant fund. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-189 Mr. Daniels moved, seconded by Mr. Roades, Commissioners request to create an Other Expense line within the 2090 Recycling Grant 2005 fund. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-190 Mr. Daniels moved, seconded by Mr. Roades, Commissioners award the Highland County Courthouse Phase 1 – Exterior Renovations to Midwest Maintenance, Inc., Base Bid in the amount of \$1,850,000.00, total award \$1,880,000.00 with Alternate #3 – Column Lighting included. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-191 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within the 2190 Family & Children First Administration Fund in the amount of \$76,324.34. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-192 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize an additional appropriation from unappropriated funds within the 2190 Family & Children First Administration Fund in the amount of \$53,058.22. Also requested is a transfer from Transfers Out to 7999 Unclaimed Funds in the amount of \$129,382.56. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

MEETINGS/APPOINTMENTS

9:00 a.m. – Highland County Proud Proclamation

Ms. Mary Beth Hodson of Country Manor Mixes was present in representation of Highland County Proud Month, promoted by the Ohio Department of Agriculture. The Commissioners asked her to speak on her local business, read a proclamation and took a group photo.

9:00 a.m. – Overdose Awareness Month Proclamation
Commissioners welcomed Probation, the Highland County QRT team and Scioto Paint Valley Mental Health to speak on Overdose Awareness Month. Ms. Kim Davis spoke on behalf of the group, stating the local event will take place on Monday, August 31st at 6:00 p.m., Overdose Awareness Day. A proclamation was read and picture taken.

9:00 a.m. – Rural Small Business Forum Update – Julie Bolender
Ms. Julie Bolender was present to inform the Community of the Rural Small Business Forum that will take place on Wednesday, September 9 at the Highland County Fair from 9:00 a.m., to 12:00 p.m. She expressed that it will be a great event for the community, local business and future entrepreneurs.

CONTRACTS

#50 Highland County Commissioners, State of Ohio, Ohio Department of Rehabilitation and Correction, Sheriff – Local Jail Capital Project Grant Agreement – Highland County Jail Project
#51 Highland County Commissioners, Aramark Correctional Services, LLC., Sheriff – Amendment No. 27 to Operating Agreement – Food Services
#52 Highland County Commissioners, Symphony Diagnostic Services No. 1 – TridentCare, Highland County Jail – Portable Services Agreement
Sheriff Sanders spoke on behalf of all of these contracts – Contract #50 being for the Jail Microsoft upgrade to get everything up and running correctly, #51 being an amendment to the food services contract and #52 for nursing/healthcare in the jail.
MOTION Mr. Daniels moved, seconded by Mr. Roades to approve the three jail contracts as presented. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

AUTHORIZE TO EXECUTE

Physical Damage Insurance for EMA Gator MOTION Mr. Daniels moved, seconded by Mr. Roades to approve the physical damage agreement. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea
Office of Community Development – 2024 Community Development Program Amended Scope of Work and Budget – 6-month program extension MOTION Mr. Daniels moved, seconded by Mr. Roades to approve the CDBG 6 month contract extension for the HighCo project. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea
Lease Agreement Intent Letter – Highland County Land Reutilization Corp. MOTION Mr. Daniels moved, seconded by Mr. Roades to approve the letter of intent to renew the Land Bank lease. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

APPROVALS

Gingerich Floor Services – Admin Building Cleaning
MOTION Mr. Daniels moved, seconded by Mr. Roades to approve the Gingerich floor services quote as presented. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Commissioners did a final review of the Mini-Splits for the BOE IT room. MOTION Mr. Daniels moved, seconded by Mr. Roades to approve the quote from Wellers for a 24,000 BTU mini split in the amount of \$13,890.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

DISCUSSION

Commissioner Britton read over the permissive sales tax report. We are at \$999,319.48 for the month of August, up 19.68% MTD and 7% YTD.
Commissioner Britton also reminded everyone with election season coming up to keep political signs off of the county property.
In Old Business, Commissioner Britton did say they are talking about 5 possible options for relocation or expansion of the license bureau to give them and other offices at the Hi Tec center more space.

CORRESPONDENCE

- ✉ Counties Current_August 24_2026.msg 8/24/2026 9
- ✉ Governor DeWine Announces 13 Projects... 8/24/2026 1
- ✉ Governor DeWine Announces Funding to... 8/18/2026 3
- ✉ Governor DeWine Releases Public Safety i... 8/24/2026 7
- ✉ Governor DeWine Requests Expedited Fe... 8/20/2026 4
- ✉ Governor DeWine Lt. Governor Tressel C... 8/25/2026 7
- ✉ Governor DeWine Lt. Governor Tressel C... 8/20/2026 7
- ✉ IN THE REGION_New Charbook Data 8/20/2026 4
- ✉ Ohio Governor Mike DeWine Week in Re... 8/24/2026 7
- ✉ Ohio Secretary of State Week in Review... 8/24/2026 7
- ✉ RELEASE_Secretary LaRose Encourages O... 8/18/2026 3
- ✉ RELEASE_Secretary LaRose Expands State... 8/24/2026 1
- ✉ Statehouse Report_August 21_2026.msg 8/24/2026 7

Common Pleas Court – Vickie L. Warnock vs. Yonneena McKenzie – Cross Claim of Defendant, Heidi Rockwell
Common Pleas Court – Vickie L. Warnock vs. Scott Wayne Hacker – Motion to Vacate Order of Sale
Monica George – Letter and Reports
8/18/2026 – Justin Stegall – Please Keep the Madison Township Court in Greenfield
8/18/2026 – Codecompliance – 6832 Chimney Rock Rd. Hillsboro, OH 45133
8/18/2026 – Steve Figor – Greenfield / Madison Township Court
8/19/2026 – Erin Gottsacker – Ohio Newsroom Question
8/20/2026 – Clarisha Hilderbrand – Youth – Road Safety Sign
8/21/2026 – Gigi Neal – August 26, Focus Group on Agricultural Risk and Extreme Weather in Ohio
8/21/2026 – Lynn Pierson – Highland County 2024 Single Audit and Closing Letter
8/23/2023 – Beth & Bruce Bell – Weekly Meeting Agenda
8/24/2026 – Carl O’Neal – Public Records Request under R.C. 149.43 – Tax-Foreclosure and Forfeiture Excess Funds; Sheriff’s Sales Residue
8/24/2026 - Rumpke Waste & Recycling – Reminder: What’s New at Rumpke” Service Updates, Facility Tours, Summer Disposal and More!
8/24/2026 – Clarisha Hilderbrand – Youth – Road Safety Sign

REPORTS

Dog Warden Weekly Call Log, ending 08/22/2026

Dog Warden Weekly Dog Count, ending 08/23/2026

Meeting Adjourned at 9:36 a.m.



Clerk



Board of County Commissioners
Highland County, Ohio

The Board of County Commissioners, Highland County, Ohio, met this day for a work session with Terry Britton, David Daniels, and Brad Roades present.

MEETINGS/APPOINTMENTS

10:00 a.m. – Chris Fauber – Work Session
Chris Fauber

Commissioners discussed the GIS position and the next flyover that will be done by Woolpert.

10:45 a.m. – Cierra Moore Work Session
Cierra Moore

Commissioners discussed the following topics: Dump truck at the Airport to be posted on GovDeals, Snow season and the salt box, striping and sealcoating county parking lots, backflow testing at the Highland County Jail and the shut-off valve project also at the jail.

11:00 a.m. – Jennifer Maynard – Law Library
Jennifer Maynard

Commissioners discussed the Law Library and the potential move to the Records Building during and permanently after the Courthouse Renovations.

11:30 a.m. – Visitor’s Bureau Budget Meeting
Jamie Wheeler and Cassey McIntosh

Commissioners discussed the Visitors Bureau budget, the contribution they provide and what that was able to help with in this year’s budget.

Recess 12:10 p.m. // Reconvene 2:00 p.m.

2:00 p.m. – Enterprise Discussion

Sheriff Sanders, Craig Seaman, Jeremy Ratcliff

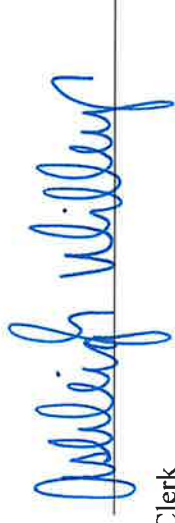
Commissioners discussed the Enterprise Rental process at JFS and the Sheriff’s Office. Sheriff Sanders will be working with the representative to see what a rollout of that program might look like.

3:00 p.m. – Sewer Discussion – Alex Stratton & Anneka Collins

Alex Stratton and Anneka Collins

Commissioners discussed the following things related to the Rocky Fork Lake sewer district: delinquent properties, shut-offs, pumps, RFL tractor.

Meeting Adjourned at 3:28 p.m.


Clerk





Board of County Commissioners
Highland County, Ohio