

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels, and Brad Roades present.

Mr. Britton called the meeting to order at 9:01 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Jennifer Maynard, Garen Ryan, Doug Kirk, Dave Bushelman, Nathan Brown, Britiane Dance, Anneka Collins, Baylee Willey, Caitlin Forsha, and Jacob Clary were present for the meeting.

Commissioner Britton announced that they will be meeting with the elected officials in the courthouse tomorrow at 2:30 p.m. to talk about the courthouse move.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the regular meeting minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the work session minutes from 8/17/2026. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 26-33. The total bill file amount paid was \$557,923.56. The total General Fund paid was \$36,518.52. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

RESOLUTIONS

Res No 26-177 Mr. Daniels moved, seconded by Mr. Roades, Board of Health request to declare the following items, no longer needed by the county and obsolete, ORC 307.12(B)(1); ORC 307.12(I). Therefore, the said board declares the listed items to be surplus property and no longer needed by the county, see attached list. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-178 Mr. Daniels moved, seconded by Mr. Roades, Board of DD requests a budget modification within the 2100 Board of DD fund in the amount of \$32,352.68. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-179 Mr. Daniels moved, seconded by Mr. Roades, Commissioners requests an additional appropriation in the amount of \$36,000.00 to the County General, 1000 Fund – Motor Vehicles. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Res No 26-180 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a “Then and Now” purchase order and the County Auditor is authorized to issue warrants for payment. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

MEETINGS/APPOINTMENTS

9:00 a.m. – Emergency Management Awareness Month Proclamation

Mr. Bushelman read off some statistics from the past year, and Commissioner Britton read the proclamation and a picture was taken. Mr. Bushelman also provided a storm update. Through the assessment he found we had 41 damaged properties, 2 of which were minimal and 3 majors. He and Britiane Dance have been working alongside team Rubicon whom is on-site doing storm clean-up. While at the meeting, he also mentioned that the insurance is needing an official agreement for damage insurance as that is not covered by the county. **MOTION** Mr. Daniels moved, seconded by Mr. Roades to approve an agreement between Dave Bushelman and the Commissioners for damage insurance for his personal gator at the Highland County Fair. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

9:00 a.m. – Jennifer Maynard – Commercial Shredder Quote

Jennifer stated that she has done research on commercial shredders for the Records building. Last year the records center shred approximately 1,000 boxes equating to \$6,000.00 spent on shredding and this year have already spent \$3,000.00. She stated that an inhouse shredder would pay for itself in a year.

MOTION Mr. Daniels moved, seconded by Mr. Roades to approve the purchase of a commercial shredder for the records center. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

Ms. Collins said that she spoke to Amanda Pettit who was on the agenda but did not show up. She assumed she had answered all of her questions, and that is why she was not in attendance for the meeting.

CONTRACTS

#49 Highland County Commissioners, Engineer, Miller-Mason Paving Co. 0 HIGH CR 58-B Dawson Rd Reconstruction & Resurfacing **MOTION** Mr. Daniels moved, seconded by Mr. Roades to approve the Engineer's Contract for Reconstruction and Resurfacing of Dawson Rd. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

AUTHORIZE TO EXECUTE

AIP Grant Agreement HOC-GLG-3-39-0040-023-2026 – Airport Hangar Project

AIG Grant Agreement HOC-GLG-3-39-0040-023-2026 – Airport Hangar Project
MOTION Mr. Daniels moved, seconded by Mr. Roades to approve both the AIG and AIP Grant Agreements for the Airport Hangar Project. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea

DISCUSSION

Commissioner Daniels said that they needed one more week to review the Hi-Tec Center/ BOE Mini Splits. They have all the quotes and would have a recommendation ready next week. Commissioner Britton mentioned that they have been looking at the license bureau and they have sent in 5 reconfiguration options. Commissioner Daniels said that he recommends that we move the space to the large meeting room, but we will have to take a look at it and see what fits best.

The RPHF has sent over three quotes for the Highland County Recycling Center. The Commissioners have reviewed all of those and are ready to move forward with that project.

MEETINGS/APPOINTMENTS

9:30 a.m. – Amy Bradley – Insurance

Amy Bradley, Anneka Collins, Baylee Willey, Randy Sanders, Caitlin Forsha, Jacob Clary
Ms. Amy Bradley was present to speak on insurance. The Commissioners told her both insurance companies are showing active – she said anything before July 31st should charge Medical Mutual and anything after will go to Anthem. She also explained that she has a workaround for those who have medical procedures upcoming in order to get their deductible transferred over to Anthem. The problems we are currently having are from Medical Mutual not transferring our accounts for 6 weeks.

Recess 9:49 a.m. // Reconvene 10:00 a.m.

10:00 a.m. – Municipal Court Budget Meeting
Megan Huffman
Commissioners discussed the Municipal Court 2027 budget.

10:30 a.m. – Executive Session – ORC 121.22 (G)(1) Employee Discipline
MOTION: To enter into executive session per ORC 121.22 (G)(1)), Mr. Daniels moved, seconded by Mr. Roades. The vote was as follows: Mr. Roades, yea; Mr. Daniels, yea; Mr. Britton, yea. Entered: 10:07 a.m. Exited: 10:38 a.m. No Action Taken.

Recess 10:39 a.m. // Reconvene 11:00 a.m.

11:00 a.m. – Soil & Water Budget Meeting
Chuck Williams, Tammy Newsome
Commissioners discussed the 2027 Soil & Water Budget

Recess 11:08 a.m. // Reconvene 11:30 a.m.

11:30 a.m. – Courthouse Renovations – Phase 1 Exterior Bid Opening
Doug Kirk, Chris Weidener
Buckeye Construction & Restoration - \$2,285,143.00
Midwest Maintenance Inc. - \$1,185,000.00
WDC Group will review and make a recommendation next week.

Recess 11:37 a.m. // Reconvene 12:58 p.m

1:00 p.m. – Veterans Services Budget Meeting
Steph Roland, Nicole Oberrecht, Christy Baer, Cailin Hoskins, Dwight Reynolds
Commissioners discussed the 2027 Veterans Services Budget as well as spacing at the TEC center which could result in additional space needed by the Veterans.

1:30 p.m. – Work Session – Tom Perrin
Tom Perrin
Commissioners discussed his duties, weekly cleaning schedule, what a typical work day looks like, and a few complaints received throughout the building.

2:00 p.m. – USDA Broadband Zoom Meeting with Adams County Commissioners
Julie Bolender
Commissioners met with USDA, OVRDC, and the Adams County Commissioners to discuss broadband.

CORRESPONDENCE

- ☒ CCAO County Leader Summer 2026 Editi... 8/17/2026 1:47 PM
- ☒ Counties Current_August 17_2026.msg 8/17/2026 9:47 AM
- ☒ Draft Resolution for 'Ohio Proud_CCAO... 8/12/2026 2:57 PM
- ☒ Governor DeWine Announces Additional ... 8/12/2026 7:36 AM
- ☒ Governor DeWine Announces Expansion ... 8/13/2026 1:06 PM
- ☒ Governor DeWine Sends Ohio State High... 8/17/2026 7:06 AM
- ☒ Governor DeWine Tours Storm Damage i... 8/13/2026 7:27 AM
- ☒ Governor DeWine Updates Ohioans on S... 8/12/2026 7:36 AM
- ☒ Governor DeWine Lt. Governor Tressel K... 8/18/2026 7:08 AM
- ☒ Governor DeWine_ODOT Announce Nea... 8/13/2026 11:23 AM
- ☒ Ohio EPA's Recycle Ohio Grant Applicati... 8/17/2026 7:08 AM
- ☒ Ohio Governor Mike DeWine Week in Re... 8/17/2026 7:08 AM
- ☒ Ohio Secretary of State Week in Review... 8/17/2026 7:08 AM
- ☒ Statehouse Report_August 14_2026.msg 8/17/2026 7:08 AM
- ☒ Thursday_CCAO Children Services Webi... 8/18/2026 11:58 AM
- ☒ Westec Publishes 2026FY ESG Report.m... 8/17/2026 1:47 PM

8/11/2026 – Austin Sanders – Williams – Introduction – New Manager of the Residential Revitalization ODOT

8/11/2026 – Courtney Tompkins – Barr Energy Storage Records and Site Info

8/11/2026 – Anne Griffith – Stairwells, Floors, and General Clenaing

8/12/2026 – Dee Henry – Invitation to SW Ohio Legislative Town Hall on Disability Issues

8/12/2026 – Justin Brown – SERB 2026 Health Insurance Report

8/12/2026 – Layne Hassell – Storm Response Resources Available

8/13/2026 – Rose Milnes – Please Keep the Madison Township Court in Greenfield

8/13/2026 – Mike Penn – Please Keep the Madison Township Court in Greenfield

8/13/2026 – Clarisha Hilderbrand – Youth – Road Safety Sign

8/13/2026 – Barb Barton – Please Keep the Madison Township Court in Greenfield

8/13/2026 – Alana Roche - Please Keep the Madison Township Court in Greenfield

8/13/2026 – Sunday Creek Events – Agenda Announced: Your Community, Your Decision

8/14/2026 – Andrea Chaffins – Please Keep the Madison Township Court in Greenfield

8/17/2026 – Andrea Purcell – Audit Trail By Vendor 1-1-23 to 12-31-24

Common Pleas Court – Vickie L. Warnock vs. Connie L. Henderson – Proof of Publications

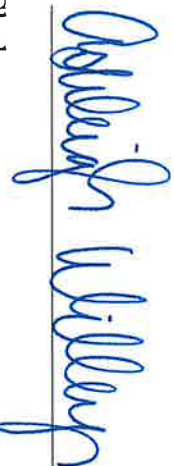
Common Pleas Court – Vickie L. Warnock vs. Yonneena McKenzie (Deceased), et. Al. – Proof of Publications

REPORTS

Dog Warden Weekly Call Log, ending 08/15/2026

Dog Warden Weekly Dog Count, ending 08/16/2026

Meeting Adjourned at 3:30 p.m.


Clerk


Board of County Commissioners
Highland County, Ohio