

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels and Brad Roades present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Roy Geiger, Randy Sanders, Steph Roland, Nathan Hall, Amy Bradley, Anneka Collins, Baylee Willey, Jacob Clary, and Caitlin Forsha were present for the meeting.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the regular meeting minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 26-12. The total bill file amount paid was \$519,497.67. The total General Fund paid was \$59,511.47. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

RESOLUTIONS

Res No 26-65 Mr. Daniels moved, seconded by Mr. Roades, Commissioners grant authorization for the listed "Then and Now" purchase orders and the County Auditor is authorized to issue warrants for their payment (see attached resolution). The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-66 Mr. Daniels moved, seconded by Mr. Roades, Commissioners rescind Resolution 26-64 authorizing a transfer from 2100 Board of DD to 2195 Multi System Youth Incentive Fund in the amount of \$50,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-67 Mr. Daniels moved, seconded by Mr. Roades, Board of DD requests the creation of the following line item within the 2100 Board of DD fund – Advances Out. Also requested is an additional appropriation from unappropriated funds within the 2100 Board of DD fund in the amount of \$50,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-68 Mr. Daniels moved, seconded by Mr. Roades, Board of DD request an advance from 2100 Board of DD fund to 2195 Multi System youth Incentive Fund in the amount of \$50,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-69 Mr. Daniels moved, seconded by Mr. Roades, Sheriff declares the following items, no longer needed by the County and obsolete, ORC 307-12(A)(1); Therefore, the said board declares the listed items to be surplus property and no longer needed by the County, see attached list. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-70 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize an additional appropriation from unanticipated revenue within the 4220 Airport Capital Improvement fund in the amount of \$31,403.83. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

MEETINGS & APPOINTMENTS

9:00 a.m. – VFW Memorial Committee – Kiosk

Mr. Geiger and Ms. Roland were present representing the VFW to discuss the Kiosk they will be placing on the courthouse lawn. It will be placed on the NW corner near the Army flag. They have done fundraising to cover most of the cost, but will need the Commissioners to help get the electric to it. The kiosk will be free to use & locate bricks. An additional fee can be paid in order to add information and create a profile for a veteran. The total cost of the kiosk itself is \$13,500.00 and the VFW is still welcoming Community donations.

CONTRACTS

#20 Highland County Commissioners, Quadiant, Clerk of Courts – Certified Mail Solutions Agreements – Ecertify Overage Agreement **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the Quadiant contract for the Clerk of Courts Office. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

DISCUSSION

Commissioner Britton had a quote from Reed's Trailer Sales for the maintenance trailer. Commissioner Roades asked to table the quote until he was able to take a better look at it and to ensure this was equipping us with everything we need.

MEETINGS & APPOINTMENTS

9:15 a.m. – ODOT – Replace Runway 23 PAPI-2 Bid Opening
Bansal Construction \$164,255.00
Jess Howard Electric \$143,735.00
Sweat Meadow LLC \$125,313.90

DISCUSSION

- **Flood Plain Management**
Commissioner Roades reported that we had a Q&A with ODNR via zoom on 3/23 with Chris Fauber, Anneka Collins, and Baylee Willey.
- **Ohio Department of Commerce - Notice of Legislative Authorities – Objections to Renewal of Retail Liquor Permits – Class C and D**
Commissioner Daniels said that our office would allow public comment until April 29th, as we are to respond by May 4th.
- **Permissive Sales Tax**
Commissioner Britton reported that we are up 6.22% YTD at \$1,023,012.91.
- **EMA Match**
Commissioner Roades reported that at the last EMA Meeting Director Bushelman asked that the Commissioners give him \$50k as he is losing revenue with FEMA. Commissioner Roades asked Anneka if she knew what we were to give per capita match – she said she would have to follow up as she was not aware of this at the moment and did not have an answer during the meeting.

OLD BUSINESS

- **AED's**
Commissioner Britton reported that Director Bushelman is to get a quote for 1 AED per county building.
- **Right Stuff Software**
Commissioner Britton said we are looking into doing this county-wide.
- **County Wide IT**
Commissioner Britton said the IT Survey is due on Friday..

MEETINGS/APPOINTMENTS

9:30 a.m. – Work Session – Julie Wallingford – Misc. Discussion
Julie Wallingford, Anneka Collins, Baylee Willey
Julie discussed the security system, wifi, having Kent Knoblauch seal the floor at the Records Building, and cleaning. Julie also informed the Commissioners she will be leaving this position within the next few months.

Recess 9:37 a.m. // Reconvene 9:48 a.m.

10:00 a.m. – Hanger 6 Meeting
Anneka Collins, Baylee Willey, Shauna and Michael Davidson
Commissioners discuss the new ownership at Hanger 6. Anneka will be meeting with the new owners to draw up a new contract.

Recess 10:00 a.m. // Reconvene 10:33 a.m.

11:00 a.m. – Work Session – Jeremy Ratcliff – Chore Program
Jeremy Ratcliff

Commissioners met to discuss the Chore program. Jeremy recommends we phase the program out before the new grant cycle on July 1. Commissioners agreed and asked him to start working on a way to cover the clients.

Recess 10:50 a.m. // Reconvene 1:30 p.m.

1:30 p.m. – Superior Alarm – Records Building Meeting
Rick Hughes, Julie Wallingford, Todd Whited
Walk-thru at the Records Building to look at camera and locking system.

CORRESPONDENCE

3/9/2026 – Counties Current
3/9/2026 – Ohio Department of Taxation – Journal Entry
3/16/2026 – allForms – J. Donahue – Copy of Deed
3/16/2026 – Secretary LaRose Press – ADVISORY: LaRose Announces Meeting of the Ohio Board of Voting Systems Examiners
3/16/2026 – allForms – J. Ford – Neighbor Issues
3/17/2026 – Gov. DeWine Comms – Cincinnati Violent Crime Reduction Operations Result in Nine Felony Arrests, Seven Illegal Firearm Recoveries
3/17/2026 – Gov. DeWine Comms – Governor DeWine Signs Bills Into Law
3/17/2026 – allForms – M. Shelton – Vandalism
3/17/2026 – Taylor Cave – 2027 ADA Requirements for Highland Co.
3/17/2026 – Gov. DeWine Comms – Governor DeWine Signs Bills into Law
3/17/2026 – Secretary LaRose – RELEASE: Secretary LaRose Issues Seventh Election Security Directive to Strengthen Cyber Defenses
3/18/2026 – allForms – A. Grove – One Tank Trips
3/18/2026 – Department of Development – Helping Ohio’s Small Business Grow, Complete, and Succeed
3/19/2026 – Renee Gibbs – Hillsboro License Agency
3/19/2026 – Gov. DeWine Comms – Governor DeWine Announces Nearly \$5 Million to Combat Drug Trafficking, Prevent Substance Use Disorder
3/19/2026 – Secretary LaRose Press – RELEASE: Secretary LaRose Launches Redesigned Website, Data Portal During Sunshine Week
3/19/2026 – Appalachian Regional Commission – IN THE REGION: Conference Registration April 9
3/20/2026 – Secretary LaRose Press – Ohio Secretary of State Week in Review
3/20/2026 – Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review
3/20/2026 – The Statehouse Report
3/20/2026 – Secretary LaRose Press – RELEASE: Military and Overseas Voting Begins for 2026 Primary Election
3/23/2026 – Ohio Valley Regional Development Commission – OVRDC Now Accepting FY27 Area Development Pre-Applications
3/23/2026 – Secretary LaRose Press – RELEASE: Secretary LaRose Appoints Former U.S. Attorney Crites to Chair Ohio Election Integrity Commission
3/23/2026 – nciolli – Counties Current: March 23, 2026

REPORTS

Dog Warden Weekly Dog Count, ending 03/22/2026

Dog Warden Weekly Call Log, ending 03/22/2026

Meeting Adjourned at 2:10 p.m.

A handwritten signature in blue ink, appearing to be 'T. B. S.', written over a horizontal line.A handwritten signature in blue ink, appearing to be 'T. B. S.', written over a horizontal line.A handwritten signature in blue ink, appearing to be 'Melvyn Willey', written over a horizontal line.

Clerk

A handwritten signature in blue ink, appearing to be 'Paul R. ...', written over a horizontal line.

Board of County Commissioners
Highland County, Ohio