

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels and Brad Roades present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Ryan Russell, Randy Sanders, Alex Butler, Jacob Clary, and Caitlin Forsha were present for the meeting.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the regular meeting minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the department head meeting minutes. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 26-11. The total bill file amount paid was \$251,137.21. The total General Fund paid was \$24,819.65. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

RESOLUTIONS

Res No 26-61 Mr. Daniels moved, seconded by Mr. Roades, Commissioners agree to reduce the 2026 County Budget in the amount of \$408,419.60. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-62 Mr. Daniels moved, seconded by Mr. Roades, Commissioners awards the Mezzanine Railings for the Highland County Justice Center to J.R. Enterprises, base bid amount of \$136,500.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-63 Mr. Daniels moved, seconded by Mr. Roades, Commissioners grant authorization for the listed “Then and Now” purchase orders and the County Auditor is authorized to issue warrants for their payment (see attached resolution). The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Res No 26-64 Mr. Daniels moved, seconded by Mr. Roades, Board of DD request a transfer from 2100 Board of DD to 2195 Multi System Youth Incentive Fund in the amount of \$50,000.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

CONTRACTS

#17 Highland County Commissioners, Greystone Systems – Records Storage Building

#18 Highland County Commissioners, Guardian RFID, Sourcewell Cooperative Purchasing, Sheriff – Command Cloud Subscription Agreement

#19 Highland County Commissioners, Crane Pumps & Systems – Rocky Fork Lake Grinder Pump Procurement Project

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the three listed contracts; Contracts 17, 18, and 19. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

AUTHORIZE TO EXECUTE

Host My Sip – Highland County Records Storage – Service Activation Form **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the Host My Sip agreement. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Ohio Water Development Authority – Fund Payment Request – Pay App No. 13 – Mechanical Construction Co. **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve Pay App No. 13 for Mechanical Construction. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Geotechnical Consultants Inc. – Proposal for Field Services – Special Testing and Inspection Services – New Truck Storage & Office Facility for Highland County Engineer **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the Soil Testing for the new Engineer Truck Barn. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

E-SIGNATURE – Rubris – New National Opioid Settlement Six Remnant Defendants Notice and Claims Administrator **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the Opioid Settlement opt in paperwork. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

Notice of Award – J.R. Enterprises – Mezzanine Railings **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the Notice of Award for J.R. Enterprises. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

OLD BUSINESS

Commissioner Britton said that we have been talking about AED’s throughout the county for a while now. Cost is a big factor in the decision. He is going to reach out to Dave Bushelman to get an updated quote.

DISCUSSION

- **Rocky Road Sunoco – New Liquor License**
Commissioners received no public comment so they will be sending back the permit stating no public hearing was needed.
- **UserWay – Commissioners Website ADA Compliance**
Commissioners had Nicole Oberrecht explain that the Commissioners would be using UserWay to make our co.highland.oh.us website ADA compliant. This is due to the federal mandate going into effect April of 2027. **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve moving forward with UserWay. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.
- **2027 CCAO Group Experience Rating Program**
Auditor Butler explained that the proposed savings for 2027 would be \$20,175.00. He advised that the Commissioners move forward with it as it is a cost savings to the County. **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve moving forward with the 2027 Group Experience Rating Program. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.
- Auditor Butler was present at the meeting to discuss the Solar PILOT Payments. He explained that as of 2026, we have additional payments coming from projects being online. The payments we will receive this year are 2024 payments that were due 2025, paid in year 2026. We have 2 projects – 35 mw New Market Solar I, 65 mw New Market Solar II and Hecate (aka Desri). This year, the general fund will receive \$607,434.68. The total money received, split between the health department, board of dd, the school districts, townships, and fire departments will be \$2,250,000.00.

• *Recess 9:27 a.m. // Reconvene 1:15 p.m.*

MEETINGS/APPOINTMENTS

1:00 p.m. – Work Session

Chad McConnaughey

Commissioners discussed Right Stuff Software, County Wide IT Department, Employee Recognition Program with Chad.

• *Recess 1:54 p.m. // Reconvene 2:02 p.m.*

2:00 p.m. – Project Reconciliation Meeting – McCarty’s

Doug Karnes, Dallas Puckett

Commissioners discuss the final invoices for the Records Building and the Admin Building. **MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve paying \$10,000.00 for the final invoice for the admin building, and the full amount due on the Records Storage Building. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

• *Recess 2:43 p.m. // Reconvene 2:55 p.m.*

3:00 p.m. – Chris Fauber – Floodplain Discussion
Chris Fauber

Commissioners discussed the Floodplain Management program and also the \$1 million dollar one time money that was given to Chris for the Truck Barn project.

CORRESPONDENCE

- 3/9/2026 – Nciolli – Counties Current: March 9, 2026
- 3/10/2026 – Melanie Eiguezabal – Highland County Licensing Requirements
- 3/10/2026 – Office of the Ohio Secretary of State – Important Voter Information Toolkit
- 3/10/2026 – Gov. DeWine Comms – Governor DeWine Delivers 2026 State of the State Address
- 3/10/2026 – Gov. DeWine Comms – Governor DeWine Signs Bills Into Law
- 3/10/2026 – Tammy Newsome – 2025 Annual Report
- 3/11/2026 – Secretary LaRose Press – RELEASE: Secretary LaRose Launches 2026 Voter Information Toolkit Ahead of May Primary
- 3/11/2026 – allForms – J. Owens – Trapping Animals
- 3/12/2026 – Gov. DeWine Comms – Governor DeWine Continues OhioSEE Tour at New Miami Elementary School
- 3/12/2026 – allForms – M. Shelton – Follow Up from Phone Call
- 3/12/2026 – Gov. DeWine Comms – Governor DeWine Names 109 Ohio Schools as 2026 Science of Reading Champions
- 3/12/2026 – Secretary LaRose Press – RELEASE: Secretary LaRose Issues the Call for Ohioans to Serve as Poll Workers
- 3/13/2026 – Secretary LaRose Press - Ohio Secretary of State Week in Review
- 3/13/2026 – Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review
- 3/13/2026 – Justin – Public Records Request Purchase Data
- 3/13/2026 – The Statehouse Report
- 3/14/2026 – Gov. DeWine Comms – Governor DeWine Issues Statement, Updated Flag Lowering Orders on Ohio Air National Guard Airman Killed During Operation Epic Fury
- CCAO America-250 Ohio Webinar Announcement

REPORTS

Dog Warden Weekly Dog Count, ending 03/15/2026
Dog Warden Weekly Call Log, ending 03/13/2026

Meeting Adjourned at 3:54 p.m.



Board of County Commissioners
Highland County, Ohio

Clerk

