

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels and Brad Rodes present.

Mr. Britton called the meeting to order at 9:03 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Molly Warnock, Brylee Thornburgh, Hailey Cornett, Jamison Miracle, Emma Sanderson, Danielle Combs, Carl Rayburn, Jennifer Schinkal, Nathan Boatman, Alex Butler, James Flowers, Chris Tracy, Julie Bolender, Barry Stratton, Anneka Collins, Baylee Willey, Jacob Clary, and Caitlin Forsha were present for the meeting.

**MOTION** Mr. Daniels moved, seconded by Mr. Rodes, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Rodes, yea.

**MOTION** Mr. Daniels moved, seconded by Mr. Rodes, to approve payment of Bill File No. 26-09. The total bill file amount paid was \$320,888.45. The total General Fund paid was \$115,328.28. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Rodes, yea.

**MEETINGS/APPOINTMENTS**

9:00 a.m. – Highland County 4-H Week Proclamation  
 Commissioners welcomed Danielle Combs and 3 Highland County 4-H leaders for Highland County 4-H week. They talked about various activities they are doing throughout the week. Commissioner Britton read a proclamation and a picture was taken.

9:00 a.m. – DD Awareness Month Proclamation  
 Commissioners welcomed Molly Warnock and Nathan Boatman as well as a few students. Molly read about DD Awareness. Commissioner Britton read a proclamation, and a group picture was taken.

**RESOLUTIONS**

**Res No 26-57** Mr. Daniels moved, seconded by Mr. Rodes, Commissioners authorize an additional appropriation from unanticipated revenue within the 1000 County General fund – County Court in the amount of \$267.60. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Rodes, yea.

**Res No 26-58** Mr. Daniels moved, seconded by Mr. Rodes, Commissioners authorize an additional appropriation from unappropriated funds within the 2193 OneOhio fund in the amount of \$300.00. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Rodes, yea.

**Res No 26-59** Mr. Daniels moved, seconded by Mr. Rodes, Commissioners appoint the 2026 Board Members to the Highland County Local Corrections Planning Board and Reentry Coalition. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Rodes, yea.

**Res No 26-60** Mr. Daniels moved, seconded by Mr. Rodes, Commissioners grant authorization for the listed “Then and Now” purchase orders and the County Auditor is authorized to issue warrants for their payment (see attached resolution). The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Rodes, yea.

**CONTRACTS**

**#15** Highland County Commissioners, Knoblauch Lawn Care – 2026 Mowing Contract Extension Agreement **MOTION** Mr. Daniels moved, seconded by Mr. Rodes, to approve the LeadsOnline Subscription Service Agreement. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Rodes, yea.

**AUTHORIZE TO EXECUTE**

- Notice of Award – Rocky Fork Lake – Procurement of Grinder Pump Cores, Controls & Appurtenances **MOTION** Mr. Rodes moved, seconded by Mr. Daniels, to award the Rocky Fork Lake grinder pump bid to Crane Pumps and Systems. The vote was as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Rodes, yea.

**LETTER OF SUPPORT**

HCCAO – Shared Workspace Letter  
 Commissioner Britton expressed that we would be sending a letter of support to Congressman Taylor’s office in support of HCCAO.

**DISCUSSION**

Commissioner Britton read through an invoice sent over by McCarty’s regarding the Administration Building and Records Storage Building. They are requesting an additional \$17,275.00 for this building and \$12,000.00 for the Records due to litigation. He suggested we table this request until we speak with McCarty’s.

Pike Natural gas sent over notices about interior service lines throughout the city and grants that are available for homeowners to help cover the cost.

**MEETINGS/APPOINTMENTS**

9:30 a.m. – Work Session – Julie Wallingford  
*Julie Wallingford*

Commissioners discussed various topics not limited to the following: punch list items, Kent Knoblauch coming in to do work, Handicap Parking sign, and Chad Abbott Signs door quote.

10:00 a.m. – Work Session – WDC Group – Courthouse Renovations

*Chris Weidner*

Commissioners discussed the courthouse renovations project with the architect. Commissioners did decide to proceed with Phase 1 (exterior).

*Recess 11:24 a.m. // Reconvene 11:30 a.m.*

11:00 a.m. – Work Session – Board of Elections – Budget  
*Michelle Swallen, Avery Elliott, Karen Faust, Roger Ruggles, Andrew West, Nicole Oberrecht*  
 Commissioners discussed the Board of Elections budget as well as their hours and overtime.  
*Recess 12:50 p.m. // Reconvene 1:10 p.m.*

1:00 p.m. – Fair Board – Capital Budget Funding Discussion  
*Barry Stratton, James Flowers, Julie Bolender*  
 Commissioners discussed the fair board's capital budget projects. They asked them to get two small requests together and work with Julie Bolender on the application.

1:30 p.m. – Chris Tracy -- YMCA – Capital Budget Funding Discussion  
*Chris Tracy, Julie Bolender*  
 Commissioners discussed the YMCA's Capital Budget Funding Request as well as Congressional Budget Funding Request. The Commissioners agreed to a LOS for their application as it was already written.

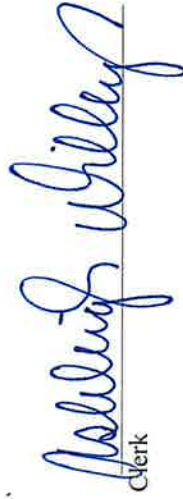
#### **CORRESPONDENCE**

02/23/2026 – Madison Schumacher – McClain Agricultural Issues Forum  
 02/24/2026 – Gov. DeWine Comms – Governor DeWine Continues OhioSEE Tour at Prairie Lincoln Elementary School  
 02/24/2026 – CCAO – Counties Current  
 02/24/2026 – DAS State Purchasing – New and Amended State of Ohio Contracts  
 02/24/2026 – allForms – A. Nelson – Complimentary Cleaning Quote  
 02/24/2026 – Justin Wenig – Public Records Request: Purchase Data  
 02/25/2026 – Ohio Valley Regional Development Commission – CORRECTED Federal Funding Opportunities from Senator Moreno & Congressman Taylor  
 02/25/2026 – Gov. DeWine Comms – Governor DeWine Announces 14 Newly Accredited Ohio Law Enforcement Agencies  
 02/25/2026 – Gov. DeWine Comms – Governor DeWine Signs Bill Into Law  
 02/25/2026 – Angelo Elia – RE: David Taylor – New CPS Deadline March 6th  
 02/26/2026 – Appalachian Regional Commission – IN THE REGION: Present Your Work at the Annual Conference  
 02/26/2026 – South Central Power Company – You're Invited! Spring Member Meeting in Hillsboro  
 02/27/2026 – Department of Children and Youth – GMS Budget Update  
 02/27/2026 – Nciolli – Statehouse Report  
 02/27/2026 – Secretary LaRose Press – Ohio Secretary of State Week in Review  
 02/27/2026 – Mary Cameron – Leading Ohio's Counties Webinar Series for County Commissioners / County Executives in 2026  
 02/27/2026 – Gov. DeWine Comms – Ohio Governor Mike DeWine Week in Review  
 02/27/2026 – Gov. DeWine Comms – Governor's Appointments for February 27, 2026  
 02/28/2026 – Natasha Coppess – N Shore Lot Details  
 Highland County Humane Society – 2026 Sponsorship Packet  
 Duke Energy – In the Matter of the Application of Duke Energy Ohio Inc., for an Increase in Electric Distribution Rates  
 Highland District Hospital – Business Meeting Notification

#### **REPORTS**

*Dog Warden Weekly Dog Count, ending 03/01/2026*  
*Dog Warden Weekly Call Log, ending 03/01/2026*  
*Juvenile Court – Juvenile Disbursement Activity Report – March 2026*  
*Sheriff's Office – Statement of Costs of Prisoners' Meals – February 2026*  
*Sheriff's Office – Statement of Expenditures from Sheriff's Allowances for the Month of February 2026*  
*Sheriff's Office – Credit/Procurement Card Expenditures – February 2026*

**Meeting Adjourned at 2:09 p.m.**

  
 Clerk

  
 Board of County Commissioners  
 Highland County, Ohio