



HIGHLAND COUNTY COMMISSIONERS

Terry Britton

David Daniels

Brad Roades

AGENDA

HIGHLAND COUNTY BOARD OF COMMISSIONERS

September 30, 2026

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Department Head Meeting Minutes 9/21/2026
- Regular Meeting Minutes 09/30/2026

APPROVALS

Bill File: 26-39

Total General Fund: \$35,847.74

Total Bill File: \$455,390.08

RESOLUTIONS

Res No 26-217 Commissioners authorize a “Then and Now” purchase order and the County Auditor is authorized to issue warrants for payment.

Res No 26-218 Commissioners authorize a budget modification within the General Fund, Economic Development – from supplies to Travel, Training, Expense in the amount of \$600.00.

Res No 26-219 Commissioners authorize a budget modification within the General Fund, Economic Development – from Telephone to Contract and Services in the amount of \$10.00.

Res No 26-220 Probation requests an additional appropriation from unappropriated funds in the amount of \$1,500.00 within the probation services fund.

Res No 26-221 Commissioners authorize Christopher M. Fauber, Highland County Engineer, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and or Local Transportation Improvement Program(s) and to execute contracts as required.

Res No 26-222 Job & Family Services requests a budget modification within the 2115 Children Services Fund, from Foster Care to Adoption Assistance and Reimbursement in the amount of \$75,000.00.

Res No 26-223 Board of Elections requests a budget modification within the 1000 County General Fund, Board of Elections in the amount of \$7,088.63.

Res No 26-224 Board of Elections requests an additional appropriation from unappropriated funds due to the unanticipated revenue from the Secretary of State’s Office as of the Precinct Election Official Training Grant in the amount of \$3,412.23.

Res No 26-225 Auditor’s Office requests to declare the following items, no longer needed by the County and obsolete, ORC 307.12(B)(1). Therefore, the board declares the listed item to be surplus property and no longer needed by the County, see attached list.

CONTRACTS

#59 Highland County Commissioners, Southern Ohio Appraisers LLC – Lease Agreement for 108 Governor Trimble Place #46



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#60 Highland County Commissioners, Parry Landscapes and Lawn Care, LLC – Contract Extension Agreement for Snow Removal Services

APPROVALS

- Southern Ohio Communication Services – Grant Completion Letter

AUTHORIZE TO EXECUTE

- Office of Community Development – 2024 Community Development Program Amended Scope of Work and Budget – Amended Scope of Work and Budget
- Change Order 1 – J.R. Enterprises – Highland County Justice Center Mezzanine Project

DISCUSSION

- Weller's Plumbing & Heating Inc. – September 30, 2026 – September 30, 2027, Planned Maintenance Agreement Proposal
- Weller's Plumbing & Heating Inc. Quote – Hi Tech Center Dolphin Water System
- American Fidelity Insurance Company Information

MEEETINGS/APPOINTMENTS

10:00 a.m. – Work Session – Jennifer Maynard

11:00 a.m. – Executive Session – ORC 121.22 (G)(1) Employee Discipline – Brett Geary

1:00 p.m. – Work Session – Judge Judkins Courthouse Renovations

OLD BUSINESS

FSA Accounts/Ancillary Benefits

VIP to Cloud

License Bureau Space

Shut-Off Valves at Justice Center

County Employee Incentives

County Employee Recognition Program

County Employee Discipline

County Wide IT

Maintenance Building/Recycling Center

Administration Building Basement

CORRESPONDENCE



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✉ August 2026 Preliminary Sales Tax Estima...	9/25/2026 7:01 AM
✉ Counties Current_ September 28_ 2026.m...	9/28/2026 9:06 AM
✉ Governor and First Lady DeWine Celebrat...	9/25/2026 3:32 PM
✉ Governor DeWine and First Lady DeWine ...	9/25/2026 11:17 AM
✉ Governor DeWine Announces \$9 Million ...	9/25/2026 11:34 AM
✉ Governor DeWine Announces \$13_5 Milli...	9/25/2026 11:09 AM
✉ Governor DeWine Announces \$273 Millio...	9/25/2026 7:01 AM
✉ Governor DeWine Announces 5 Projects ...	9/28/2026 11:17 AM
✉ Ohio Governor Mike DeWine Week in Re...	9/28/2026 7:30 AM
✉ Ohio Secretary of State Week in Review....	9/28/2026 7:30 AM
✉ Statehouse Report_ September 25_ 2026....	9/25/2026 3:32 PM
✉ Updated_ State of Emergency Proclamati...	9/24/2026 7:25 AM

9/14/2026 – Idexx – Water Pricing Sheet

9/17/2026 – John Malaska – Public Records Request – Highland HOC – Drone and Unidentified Aerial Activity, November 15, 2024 through January 31, 2025

9/21/2026 – Rishan – Investment and Development Opportunities in Highland County

9/22/2026 – Highland County Historical Society – Meeting Announcement

9/23/2026 – James Burton – Thank You!

9/23/2026 – Keith Faber – Auditor of State of Ohio – AOS Bulletin 2026-003: Governmental Accounting Standards Board Statement No. 103-Financial Reporting Model Improvements

9/23/2026 – Christian Luisa – Disaster Relief

9/24/2026 – Kevin Williams – Your Feedback Needed – Helping CEBCO serve Highland County better

9/24/2026 – Appalachian Regional Commission – IN THE REGION: 60 Communities Selected for READY Local Governments

9/24/2026 – Maria Blanchard – Southwest Ohio Regional Water Plan – Outreach NPDES Data

9/24/2026 – Monte Shaw – Public Records Request – Highland HOC – Drone and Unidentified Aerial Activity, November 15, 2024 through January 31, 2025

9/25/2026 – Ohio Department of Development – Monitoring Release Letter
OHPELRA - Newsletter

REPORTS

Dog Pound Weekly Call Log, ending 09/26/2026

Dog Pound Weekly Dog Count, ending 09/27/2026

BOARD OF HIGHLAND COUNTY COMMISSIONERS

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Highland County Commissioners' Meeting Schedule

Wednesday, September 30, 2026

Commissioners' Session Room

ADDITIONAL MEETINGS & EVENTS

DATE	TIME	DESCRIPTION	ATTENDING