



HIGHLAND COUNTY COMMISSIONERS

Terry Britton

David Daniels

Brad Roades

AGENDA

HIGHLAND COUNTY BOARD OF COMMISSIONERS

September 23, 2026

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Department Head Meeting Minutes 9/14/2026
- Regular Meeting Minutes 09/16/2026
- Work Session Meeting Minutes 09/21/2026
- Special Meeting Minutes 09/22/2026

APPROVALS

Bill File: 26-38

Total General Fund: \$40,477.48

Total Bill File: \$1,475,668.32

RESOLUTIONS

Res No 26-209 Commissioners establish a hospital tax assessment to fund the nonfederal share of the rural Ohio hospital tax pilot program pursuant to AM. SUB. H.B. No. 96.

Res No 26-210 Commissioners received a petition, filed by the Clay Township Trustees to vacate one (1) street in Clay Township, approximately 0.03 miles long located south of State Route 138 and in between the properties of Caden Hess (05-23-100-066.00) and C2 Ohio Props LLC (PN 05-23-100-068.00) in Clay Township, Highland County, Ohio. Therefore, the said Board agrees to set the time and date for a public viewing to be held on Wednesday, October 21st at 10:00 a.m. at the site of the Alley and a public hearing on Wednesday, October 21st at 11:30 a.m. at the Highland County Commissioners Office.

Res No 26-211 Commissioners received a Petition, filed by the Clay Township Trustees to vacate the remainder of one (1) lane in Clay Township, approximately 0.57 miles long located north of State Route 138 and the property of Claudette Cribbett (05-23-000-457.00), located on the property of Scraptrap Land LLC (PN 05-18-000-118.00) in Clay Township, Highland County, Ohio. Therefore, the said Board agrees to set the time and date for a public viewing to be held on Wednesday, October 21st at 10:30 a.m. at the site of the lane and a public hearing on Wednesday, October 21st at 11:30 a.m. at the Highland County Commissioners Office.

Res No 26-212 Commissioners appoint Jim Roeder, to the Southwest Prevention Council. Term will be for two years, beginning October 2026 and expiring September 2028.

Res No 26-213 Commissioners authorize a budget modification within the Commissioners General Fund – from Contributions to Professional & Technical Services in the amount of \$20,000.00.

Res No 26-214 Commissioners authorize a “Then and Now” purchase order and the County Auditor is authorized to issue warrants for payment.

Res No 26-215 Commissioners authorize a transfer from County Transfers Out, to Airport Capital Improvement 4220 in the amount of \$14,900.00. Also requested is an additional appropriation from unappropriated funds in the amount of \$14,900.00.



HIGHLAND COUNTY COMMISSIONERS

Terry Britton

David Daniels

Brad Roades

Res No 26-216 Commissioners authorize a budget modification within the County Miscellaneous Fund – from County Buildings to Employee Retirement in the amount of \$19,313.20.

CONTRACTS

#55 Highland County Commissioners, Highland County Sheriff, Polaris Pharmacy Services of Warrington, LLC/PolarisRx – Agreement for Pharmaceutical Services Highland County Jail

#56 Highland County Commissioners, Canon U.S.A. Inc., Sheriff – 63-month lease Local Network

#57 Highland County Commissioners, Canon U.S.A. Inc., Sheriff – 63-month lease LEADS Network

#58 Highland County Commissioners, Fraternal Order of Police, Ohio Labor Council, Inc. – Letter of Agreement Regarding Service Time for Sick Leave Conversions Upon Retirement

APPROVALS

- State of Ohio - Department of Transportation – State Infrastructure Bank Loan – Highland County Airport Authority Hangar Construction Project
- Request for Qualifications for Architect/Engineer for Professional Design Services for Highland County

AUTHORIZE TO EXECUTE

Public Improvement – Notice of Commencement – Midwest Maintenance, Inc.

MEEETINGS/APPOINTMENTS

9:00 a.m. – Alternatives to Violence Proclamation

9:00 a.m – Lisa Redman

9:30 a.m. – Kafis Agency – Taylor and Kali

9:45 a.m. – Alex Stratton – Policy Updates

DISCUSSION

- OPSB Updates
- Annual Ohio Public Works Meeting – October 7, 2026, 1:00 p.m.
- Estimates – Removal of Vault Door Admin Basement
- AG/Franklin Co. Prosecutors Opinions on Health Insurance

OLD BUSINESS

FSA Accounts/Ancillary Benefits

VIP to Cloud

License Bureau Space

Shut-Off Valves at Justice Center

County Employee Incentives

County Employee Recognition Program

County Employee Discipline

County Wide IT

Maintenance Building/Recycling Center

Administration Building Basement



HIGHLAND COUNTY COMMISSIONERS

Terry Britton

David Daniels

Brad Roades

CORRESPONDENCE

✉ Counties Current_ September 21_ 2026.m...	9/21/2026 9:21 AM
✉ FCC proposed ruled on broadband permi...	9/16/2026 10:19 AM
✉ Governor and First Lady DeWine Celebrat...	9/22/2026 7:33 AM
✉ Governor DeWine Forms Steering Group ...	9/21/2026 2:05 PM
✉ New Webinar on Emerging Approaches t...	9/18/2026 12:46 PM
✉ Ohio First Lady Fran DeWine Honors Doll...	9/18/2026 3:52 PM
✉ Ohio Governor Mike DeWine Week in Re...	9/21/2026 7:59 AM
✉ Ohio Secretary of State Week in Review....	9/21/2026 7:59 AM
✉ RELEASE_ LaRose Announces Implement...	9/17/2026 2:37 PM
✉ RELEASE_ Secretary LaRose Publishes Reg...	9/21/2026 10:07 AM
✉ Statehouse Report_ September 18_ 2026....	9/21/2026 7:59 AM
✉ Team Tressel Fitness Challenge Partners ...	9/21/2026 10:07 AM

9/15/2026 – Faizan Mullaji – Sandra Turner – Verification of Employment

9/16/2026 – Freepoint Solution Customer Relations – 00040621066894943

9/16/2026 – Henna – Can I Send You a Detailed Price List?

9/17/2026 – Appalachian Regional Commission – IN THE REGION: \$45.5 M in New Power Awards

9/17/2026 – Ryan Caudill – John Deere – End of 2026. Ryan Caudill

9/21/2026 – Eric Matthews – Multiple Battery Storage Projects Proposed for Highland County

Ohio State Parks & Watercraft – Halloween Campout 2026

OH PERLA – Preparing for the AI Era

Element Shelter Solutions Flyer

SATH Newsletter September 2026

Invoke 25th Amendment Flyer

REPORTS

Dog Pound Weekly Call Log, ending 09/20/2026

Dog Pound Weekly Dog County, ending 09/13/2026

BOARD OF HIGHLAND COUNTY COMMISSIONERS

119 Governor Foraker Place, Suite 211

Hillsboro, OH 45133

Phone: 937-393-1911 Fax: 937-393-5850

commissioners@co.highland.oh.us

Highland County Commissioners' Meeting Schedule

Wednesday, September 23, 2026

Commissioners' Session Room



HIGHLAND COUNTY COMMISSIONERS

Terry Britton

David Daniels

Brad Roades

ADDITIONAL MEETINGS & EVENTS

DATE	TIME	DESCRIPTION	ATTENDING
9/24/2026	9:30 a.m.	CORSA HR Challenge	
9/24/2026	10:00 a.m.	Sewer Meeting	Commissioner Daniels