

OHIO FY 09 FORMULA CDBG PROGRAM

DATE RECEIVED _____

CDBG FORMULA PROGRAM APPLICATION TO COUNTY FOR CONSIDERATION

1. Total proposed activities must be such that can be completed between January 1, 2010 and December 31, 2010.
2. All non-residential construction and improvements must meet or exceed State Building Codes.
3. Cost estimates must be itemized, signed, and provided by a qualified source (i.e. engineer, architect, county engineer, contractor, etc.)
4. All cost estimates for construction projects with an estimated cost of \$2,000 or more must include federal prevailing wages.
5. Chip and seal or gravel base road improvements are not eligible.
6. Fire departments must provide a complete list of equipment needed to meet specific Safety Requirements of the Industrial Commission of Ohio Relating to Fire Fighting, ORC 4121.1-21, along with their itemized list of equipment request and estimate(s) of cost.
7. Only the county may enter into contracts for your project.
8. If you are committing other funds to the project and /or if other sources of funds are included in this project, copies of letters, resolutions, ordinances, etc. committing these funds must be submitted at the time of this application to the county commissioners.
9. Attach letter(s) from agency(s) requiring improvements, if applicable.
10. Organizations (other than local governments) must submit a copy of their constitution and by-laws.

*****COMPLETE THE FOLLOWING******

11. APPLICATION INFORMATION

a. Name of Applicant: _____ Phone No. _____

Address: _____

b. Contact Person: _____ Phone No. _____

Address: _____

Email Address: _____

Note: Are you a public service group or non-profit entity?

Check One: _____ Yes _____ No

If yes, attach a copy of constitution and by-laws (See item 10 above.)

12. PROJECT INFORMATION

a. Describe Project Activity and measurements in detail (attach additional sheets and photographs, if necessary) _____

Note: 1. Fire Departments—see item (6) above

2. Describe if project is necessary to meet state or local requirement or mandates – see item (9) above

b. Will you need to acquire easements or property to complete this project?
_____ Yes _____ No

If yes, explain _____

Is this property occupied? _____ Yes _____ No

c. Who provided the Project Cost Estimate?

Name: _____

Address: _____

Phone No. _____

Labor (use federal prevailing wage) \$ _____
 Materials \$ _____
 Engineering \$ _____
 Total Cost of Project \$ _____

Note: Attach a copy of the cost estimate. (See item 3 & 4 above)

d. How much CDBG money is being requested? \$ _____

If you are not applying for the total cost of the project, where will the other funds come from?

<u>Source</u>	<u>Amount</u>
1. _____	_____
2. _____	_____
3. _____	_____

(list others, if necessary)

Note: a) Attach commitment letters from the sources listed above. (See item (2) above)

b) Proposed project must meet State Building Code (See item (2) above)

e. Will Village, Township, or County employees perform any work?

_____ Yes _____ No

If yes, will the employee be paid from the CDBG?

_____ Yes _____ No

Describe the work to be performed by Village, Township, or County employees

13. PROJECT BENEFITS INFORMATION

a. Where is the exact location of the project? _____

Note: Provide a map, which shows the location of the activity.

b. What is the project service area? _____

Note: Provide a map of the boundaries of the service area.

c. Who will benefit from this project? _____

d. How many households are in the service area? _____

e. Have you completed an income survey? ___ Yes ___ No Note: Submit survey with this form.

What date were the households surveyed? _____

1. Number of Households Surveyed? _____

2. Number of Low-Moderate Income Households (# of surveys with Checkmarks? _____

3. % Low-Moderate Income Households (line 2 divided by line 1) ? _____

4. Number of Persons in Household surveyed? _____

14. SITE INFORMATION

a. Does your project affect an historical property or does your project occur in an Historical district? _____ Yes _____ NO

If yes, explain: _____

b. Is your project located in a floodplain? _____ Yes _____ No

If yes, explain: _____

c. Will any access fees be charged (i.e. sewer or water line hook-up, membership fees, entrance fees, etc.)?

_____ Yes _____ No

If yes, explain: _____

Signature

Typed Name

Title

If you have any questions contact:

Highland County Commissioners
119 Governor Foraker Place, Suite 211
Hillsboro, OH 45133
937-393-1911

Eligible activities for this CDBG may include:

1. Facilities and improvements acquired for continued use, which are in place and will be retained in the same use that existed at the time of acquisition.
2. Facilities or improvements to replace or upgrade water or sewer lines, reconstruction of curbs and sidewalk, repaving streets, parks/playgrounds, and fire protection equipment

All CDBG funded programs must benefit low and moderate-income persons at a minimum of 51%. All eligible activities must be approved by the Ohio Department of Development. Office of Local Government Service.