



HIGHLAND COUNTY
ADMINISTRATION BUILDING
1975-1976

Highland County Board of Commissioners

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SHANE WILKIN
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HIGHLAND COUNTY COURTHOUSE
1832-1834
OHIO'S OLDEST COURTHOUSE IN
CONTINUOUS USE

To: All Mayors and Township Trustees in Highland County
From: Board of County Commissioners
Date: April 25, 2011
Re: FY-11 Community Development Block Grant Formula Program
(For projects completed in 2011)

Due to the uncertainty of the Federal Fiscal Year 2011 budget allocation levels, the Office of Housing and Community Partnerships (OHCP) anticipates the FY 2011 Block Grant Community Development Program grant amount notifications will be distributed in late June. The County's application deadline is July 29, 2011.

Below is a checklist of the forms needed for your application. You can obtain the required forms on-line at www.co.highland.oh.us. Until 2010 Census data is available, please use the 2000 LMI Population Statistics. Please submit your application to the Commissioners **no later than May 20, 2011**. Our office will review the applications and prepare a draft grant in anticipation of the allocation notification.

Timeline for Grant Application

April 25	Notice mailed to all Cities, Villages and Townships
May 11	First Public Hearing at 10:00 a.m. in the Commissioners' Office
May 20	Last day to submit application to the Commissioners
July 6	Planning Commission reviews proposed projects (if PC in session)
July 20	Second Public Hearing at 10:00 a.m. in the Commissioners' Office
July 29	Deadline to submit grant application to ODOD – 5:00 p.m.

Please do not hesitate to call Debbie at 393-1911 with your questions.

CHECK LIST FOR APPLICATION PACKET (On-line Forms)

- FY-11 County Application
- Confidential Income Survey
- Income Survey Summary
- 2000 LMI Population Statistics
- Eligible Activities and Outcomes
- LMI Survey Sample Size
- Surveyor Agreement Form
- Section 8 Income Limits
- History of Block Grant Projects
- Certification for Federal Prevailing Wage