

August 11, 2010

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:27 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Rory Ryan, Highland Press, was present for the meeting. Kathryn Green, county resident, was present for the meeting at 9:00 a.m.

MOTION Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 10-31. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. The total amount paid was \$306,242.96. The amount paid from the General Fund only was \$25,005.93. A list of all bills paid is on file in the Commissioners' office.

LETTER The Highland County Board of Commissioners signed a memo to Colonial Life Company acknowledging Michael Franks as Highland County's exclusive sales representative.

LETTER The Highland County Board of Commissioners received a letter from Pamela Nickell expressing her interest in serving on the Children Services Board.

LETTER The Highland County Board of Commissioners received a letter from Probation requesting a budget modification.

LETTER The Highland County Board of Commissioners received a letter from Job & Family Services requesting the mandated distribution of Child Support funds to Public Assistance.

LETTER The Highland County Board of Commissioners received a letter from the Board of Developmental Disabilities requesting an additional appropriation to the Permanent Improvement Fund budget.

LETTER The Highland County Board of Commissioners received a letter from Job & Family Services requesting permission to stay open on Columbus Day and close on the Friday after Thanksgiving.

LETTER The Highland County Board of Commissioners received a letter from Dan Cowdrey informing the Board he will be moved from his office by August 31, 2010.

LETTER The Highland County Board of Commissioners received a letter from Probation requesting the creation of a new fund for the OCJS Re-Entry grant.

LETTER The Highland County Board of Commissioners received a letter from USDA Rural Development requesting a Compliance Review for Madison Township.

RESOLUTION NO. 10-233 Mr. Horst moved, seconded by Mr. Heaton, to authorize a new Probation fund to be known as T-30 OCJS Re-Entry and appropriate \$123,490.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-234 Mr. Horst moved, seconded by Mr. Heaton, to authorize Highland County Department of Job & Family Services to work on Columbus Day and close on the Friday after Thanksgiving. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-235 Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Rolling Acres Sewer Fund (P-00) in the amount of \$2,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-236 Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Board of DD Permanent Improvement Fund (N-00) in the amount of \$72,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-237 Mr. Horst moved, seconded by Mr. Heaton, to appoint Gary Schluep to the Paint Valley ADAMH Board for the term of August 1, 2010 through June 30, 2014. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-238 Mr. Horst moved seconded by Mr. Heaton, to authorize a modification to the General Fund budget, County Miscellaneous Transfers to County Airport in the amount of \$4,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-239 Mr. Horst moved seconded by Mr. Heaton, to authorize a new line-item in the Commissioners' budget, ARRA Private Sewer, to be used for Home Sewer Treatment Systems (HSTS) Improvements projects, paid with ARRA funds. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-240 Mr. Horst moved seconded by Mr. Heaton, to authorize the June 2010 mandated distribution of Child Support Enforcement Agency Administrative Account funds (C-00), Reimbursement Stimulus, to the Public Assistance Account (H-00) in the amount of \$7,956.82. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-241 Mr. Horst moved seconded by Mr. Heaton, to authorize a modification to the Probation Pre-Trial Supervision budget (T-23) from various line-items to Other Expense in the amount of \$7,955. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-242 Mr. Horst moved seconded by Mr. Heaton, to appoint Pamela Nickell to the Highland County Children Services Board for the term of September 1, 2010 to December 31, 2012. Ms. Nickell replaces Dr. Sushant Navalkar. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-243 Mr. Horst moved seconded by Mr. Heaton, to authorize a modification to the Rocky Fork Lake Sewer District budget (P-03), Repairs to Other Expense in the amount of \$1,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

DISCUSSION The Board of Commissioners discussed the request from Colonial Insurance to approach each department to offer life and accident insurance. The Board agreed to the request and will allow each department to decide how their employees will meet with the representative. Mr. Fawley was present for the discussion and reminded the Board that AFLAC is the county's Section 125 Administrator and is the only company that employees can meet with during business hours without the consent of the department head.

Ruth Kowalewsky, county resident, was given approval to plant ground cover at the TEC.

REPORTS The Highland County Board of Commissioners received the following reports:

- Sheriff – July Cost of Prisoners' Meals: Average 2.67 per meal (6,142 meals)
- Juvenile Detention Center – July expenses \$11,912.43

AGREEMENT President Wilkin signed a Federal Aviation Administration (FAA) Agreement for Transfer of Entitlements from Highland County to Brown County, not to exceed \$100,000.00. See Contract Binder 22, Page 76.

MEETING Tom Perrin, Maintenance Supervisor, asked the Board for permission to purchase a hedge trimmer. The Board agreed.

MEETING Dan Cowdrey, former Economic Development Director and Airport Authority President, met with the Board of Commissioners to discuss the transition of Economic Development to the Commissioners' Office. He will provide a list of active projects and will bring the files to the Commissioners' office. He was given permission to discard or file away any files that were not active or sensitive in any way. Mr. Cowdrey asked that he keep the telephone number for his personal use but the Board felt that since it was the Economic Development number it should remain in the County's name. All calls are currently forwarded to the Commissioners' office and calls for Mr. Cowdrey are being referred to his cell number. The Board expressed their desire for Mr. Cowdrey to stay on the Airport board.

MEETING Bill Fawley, Auditor, was present for the Budget Hearing. Mr. Fawley was pleased with the budget amount. The Proposed 2011 General Fund budget is \$8,531,376.81 and the Proposed 2011 Non-General Fund budget is \$24,660,168.10.

MOTION Mr. Horst moved seconded by Mr. Heaton to accept the Proposed 2011 General Fund budget for \$8,531,376.81 and to accept the Proposed 2011 Non-General Fund budget for \$24,660,168.10. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

MEETING Steven Hunter and Bob Everhart, Weller's Plumbing and Heating, Inc., met with the Board of Commissioners to discuss problems with the air conditioning at the Justice Center. Mr. Hunter explained how the system works and that one of the four compressors was not working. He proposed to replace the compressor and add an auxiliary control unit, not to exceed \$5,350.00, which does not include a five year warranty. Mr. Hunter was not aware of problems in the Municipal Court and will spend time with maintenance to check the system on the Court side of the Justice Center. The Board agreed to replace the compressor and will purchase warranty.

MEETING Kathryn Green, county resident, met with the Board of Commissioners to discuss Dog Kennel issues but left when the Sheriff arrived.

MEETING Sheriff Ward met with the Board of Commissioners to discuss the County Auction held on August 10, 2010. The Sheriff auctioned fifty-eight guns for \$11,200.00. Total amount received at the auction was \$. The Sheriff will challenge the bill from the Times-Gazette for the auction ad. He felt \$1,088.00 was too much. Sheriff Ward asked to enter into Executive Session to discuss personnel issues.

MOTION At 10:20 a.m., Mr. Horst moved seconded by Mr. Heaton, to enter into Executive Session. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. At 10:50 a.m. the Board returned to Regular Session.

MEETING Brent Fite, A-Z Advertising, met with the Board of Commissioners to discuss the status of the closing documents for 144 West Main Street. Mr. Wilkin said that the Community Improvement Corporation (CIC) wants a correction to the language in the agreement and he will expedite the document with the Prosecutor for the August 20th CIC meeting.


MEETING Kathryn Green, county resident, returned to meet with the Board regarding Dog Kennel issues. She said she did not want to appear confrontational in front of the Sheriff. She had a past problem with the dog warden and complained that she was told by the Sheriff that she was no longer needed as a volunteer at the Dog Kennel. She would like to foster dogs if she cannot work as a volunteer at the kennel. The Board advised her to talk with the Sheriff.

MOTION At 12:25 p.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, August 18, 2010.


Clerk of Board




Board of County Commissioners
Highland County, Ohio