

**July 21, 2010**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:50 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Rory Ryan, Highland Press, was present for the meeting. Jeremy Shaffer, Mayor, Village of Lynchburg, was present for a portion of the meeting.

**MOTION** Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 10-28. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. The total amount paid was \$48,061.77. The amount paid from the General Fund only was \$7,844.66. A list of all bills paid is on file in the Commissioners' office.

**LETTER** The Highland County Board of Commissioners received a letter from McCarty Associates, LLC, recommending that the contract for the Hillsboro Block Grant Project (John Street Sidewalks) be awarded to Bob Evans Excavating.

**LETTER** The Highland County Board of Commissioners received a letter from the Highland County Engineer recommending that the contract for the Paint Township Block Grant Project (Fascination Way) be awarded to Miller Mason Paving Co. and the contract for the Clay Township Block Grant Project (Ellis Road) be awarded to Brown County Asphalt.

**LETTER** The Highland County Board of Commissioners received a letter from the Probation Department requesting a modification to the T-23, T-24 and S-18 budgets.

**LETTER** The Highland County Board of Commissioners received a letter from the Auditor requesting a modification to the Real Estate Assessment Fund budget.

**LETTER** The Highland County Board of Commissioners received a letter from Juvenile Court requesting permission for the Court Investigator to attend a conference.

**LETTER** The Highland County Board of Commissioners received a letter from the Veterans Service Commission requesting an additional appropriation to the budget.

**LETTER** The Highland County Board of Commissioners received a letter from the Greenfield Police Department with a request to reinstitute Friday court sessions at the County Court.

**LETTER** The Highland County Board of Commissioners received a letter from the Ohio Department of Taxation granting approval for an extension to adopt and file a 2011 tax budget.

**LETTER** The Highland County Board of Commissioners signed a letter to Sarah Lovitt, SkinFX, terminating the lease at 146 West Main Street, effective August 31, 2010.

**RESOLUTION NO. 10-212** Mr. Horst moved seconded by Mr. Heaton, to authorize a modification to the General Fund and a transfer to Emergency Management (W-75): Miscellaneous, Indigent Fees to Advances Out (\$628.01) and Advances Out to Emergency Management Agency (W-75) for \$628.01. The advanced funds will be returned when grant funds are received. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-213** Mr. Horst moved seconded by Mr. Heaton, to authorize an additional appropriation to the Veterans Service Commission budget, Travel, in the amount of \$383.76. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-214** Mr. Horst moved, seconded by Mr. Heaton, to approve travel for the Juvenile Court Investigator to a conference on September 27, 2010 in Columbus, Ohio. Estimated expenses are \$384.00, paid from the Indigent Guardianship

fund. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-215** Mr. Horst moved, seconded by Mr. Heaton, to accept the bid of Bob Evans Excavating, Hillsboro, Ohio, for \$20,688.00 for the FY09 CDBG Hillsboro Project – John Street Sidewalks Phase II. The Base bid is \$19,988.00 and the Alternate Bid is \$700.00. Block Grant funds for this project total \$32,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-216** Mr. Horst moved, seconded by Mr. Heaton, to accept the bid of Brown County Asphalt, Georgetown, Ohio, for \$29,054.40 for the FY10 CDBG Clay Township Project – Ellis Road. Block Grant funds for this project total \$25,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-217** Mr. Horst moved seconded by Mr. Heaton, to accept the bid of Miller-Mason Paving Company, Hillsboro, Ohio, for \$84,910.00 for the FY09 CDBG. Block Grant funds for this project total \$65,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-218** Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Real Estate Assessment Fund budget (J-00) in the amount of \$61,300.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-219** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the Prosecutorial Diversion budget (T-24), adding \$26,534.16 to the Equipment line. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-220** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the Pre-Trail Supervision budget (T-23), adding \$32,175.89 to the Equipment line. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-221** Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Community Probation Department Service budget (S-18), from unappropriated funds to Advances out (\$1,000.00) and an advance to the Prosecutorial Diversion budget (T-28) in the amount of \$1,000.00. The advance will pay expenses until grant funds are received from the Ohio Department of Rehabilitation and Corrections. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-222** Mr. Horst moved, seconded by Mr. Heaton, to authorize the Sheriff to enter into an agreement with Greystone Systems for Information Technology (IT) support at the Justice Center. The agreement is for three (3) years at \$19,020.00 per year, paid quarterly from the Conceal Carry fund. The agreement will include off-site data storage. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-223** Mr. Horst moved seconded by Mr. Heaton, to authorize an additional appropriation with the N-11 Issue II budget, from unappropriated funds to Capital Improvements, Issue II- Other, in the amount of \$167,743.20. The additional appropriation is a result of Ohio Public Works funding for the “CO14M-Bridge Replacements: 2009-2010” project. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**DISCUSSION** Mr. Wilkin spoke with the owners of a Lynchburg business who need help dealing with their expanding business. Mr. Wilkin referred them to OSU South Centers in Piketon for assistance.

**BID OPENING** At 10:00 a.m., the Board of Commissioners opened and read aloud the bids for the Airport “Runway Pavement Repair and Marking” project. Present for the opening were Dan Cowdrey, President, Highland County Airport Authority; Brian Crosier, Stantec Consulting Services, Inc.; John Lawson, Cox Paving; Jeremy Shaffer,

Mayor, Village of Lynchburg; and Gary Abernathy, Representative from Senator George Voinovich' office. The bids resulted as follows:

Cox Paving                                 \$58,942.50  
Leesburg, Ohio

Griffin Pavement Striping     \$62,323.35  
Columbus, Ohio

Stantec Consulting Services will review the bids before an award is made.

**MEETING** Gary Abernathy, representative from Senator George Voinovich' office, met with the Board of Commissioners to discuss economic development projects in the region. Mr. Heaton stressed the importance of the Greenfield railroad project.

**NOTE** Dean Otworth, Engineer, and Chris Fauber, Deputy Engineer, asked the Board of Commissioners to sign an agreement for consultation services for two bridge projects in the county.

**MEETING** Sheriff Ward met with the Board of Commissioners to approve an agreement for Information Technology (IT) support with Greystone Systems, Inc. Greystone will provide support for 911 and the Sheriff's office for \$19,020.00 per year. The three year contract will be funded from the Sheriff's Conceal Carry budget. The Board agreed to the contract and asked the Sheriff to have the Prosecutor review the contract. Mr. Heaton asked the Sheriff to let Mike Cornett, former Jail Administrator, know how much the Board appreciated his assistance during the period of time the Justice Center was without IT support.

**MOTION** Mr. Horst moved, seconded by Mr. Heaton, to approve an agreement between the Highland County Sheriff and Greystone Systems, Inc., for IT support at the Sheriff's Department. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. (See Resolution 10-222 above)

The Sheriff's meeting continued with a discussion regarding the tremendous response the volunteers at the dog kennel are receiving for adoptions. The volunteers have generated more revenue with increased adoptions but they lack office space for records and for showing dogs to potential owners. The Sheriff has an offer from Miller-Mason Paving to donate a 24 x 60 modular building to be used as office space at the dog kennel. It will cost approximately \$4,000.00 to move the building and supply electric to it. Some services to set-up the modular will be donated. Sheriff Ward asked permission to accept the donation and pay for the moving and set-up from the extra dog and kennel funds generated by adoptions. The modular will be titled to the Board of Commissioners and will be moved in the next two weeks.

**MOTION** Mr. Horst moved, seconded by Mr. Heaton, to accept the donation of a 24 x 60 modular building to be used to house the offices at the dog kennel. The Board further moved to pay up to \$4,000.00 for moving and setting-up the modular. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**MEETING** Tom Perrin, Maintenance, met with the Board of Commissioners to recommend Rose Chemical Products for supplies for the remainder of the year. The quote for supplies is \$5,271.87. The Board agreed to purchase from Rose Chemical Products.

**MEETING** Judge Judkins, Highland County Court, Madison Township, and Ron Coffey, Clerk of County Court, met with the Board of Commissioners to discuss extended hours for the court. The City of Greenfield is reopening their jail and in order to comply with rules requiring an arraignment of prisoners within 72 business hours, Chief Hester asked the court to open on Fridays for arraignments. Judge Judkins asked the Board for \$1,500.00 to cover the extra expense of opening the court on Fridays from 8:00 a.m. to 10:00 a.m. for the remainder of the year. The Judge believes the change will save money by reducing transport costs from the Justice Center to Greenfield and free-up county jail space. Revenue from Court fines is down \$16,000 from 2009, in part due to the inability of the Probation department to help collect fines due to their reduced staff.

The Board explained that they cannot increase any General Fund budget until the anticipated revenue amount is reached. The Judge said he assumed that was the case but wanted to make the Board aware of his situation. The Board agreed to the Court opening on Fridays (beginning August 6, 2010) and will talk with the Judge again in November concerning his budget.

**LETTER** The Highland County Board of Commissioners received a letter from Stantec Consulting Services, Inc., recommending that the Highland County Airport Authority award the contract for “Runway Pavement Repair and Marking” to Cox Paving, Inc.

**REPORTS** The Highland County Board of Commissioners received the following reports:

Sheriff – Year-To-Date Out-of-County Housing, Jail & Medical Reimbursement

**CONTRACT** The Highland County Board of Commissioners signed a contract between Highland County department of Job & Family Services and JOG of Miami Valley for WIA In-School Youth programs, from July 21, 2010 through June 30, 2011 and not to exceed \$34,965.00. See Contract Binder 22, Page 72.

**AMENDMENT** The Highland County Board of Commissioners signed Amendment No. 1 to the June 30, 2010 contract between Highland County Department of Job & Family Services and Highland County Children Services Board for TANF Child Welfare services. The Amendment increases the contract by \$65,000.00. See Contract Binder 22, Page 73.

**CONTRACT** The Highland County Board of Commissioners signed a contract with Bob Evans Excavating for the City of Hillsboro Block Grant Project – John Street Sidewalks Phase II – for \$20,688.00 and a Change Order for \$9,510.00, making the total contract amount \$30,198.00. The Block Grant funds for this project total \$32,000.00. See Block Grant file.

**SIGNATURES** The following documents were signed:

On July 21, 2010 Shane Wilkin signed an Ohio Public Works Disbursement Request for the Engineer for Widening & Paving Projects, COU15. See Engineer’s file.

On July 21, 2010, the Board signed an agreement with KORDA/Nemeth Engineering, Inc., for consultation on two bridge projects (Deadfall Road and Abernathy Road) for the Engineer. Plans will be provided to the county no later than December 1, 2011 for a lump sum fee of \$90,000.00. See Engineer’s file.


On July 15, 2010, Tom Horst signed the Ohio EPA Operator of Record (ORC) Notification Form for Rocky Fork Lake WWTP. See Rocky Fork Lake file.

**MOTION** At 11:50 a.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, July 28, 2010.

  
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Clerk of Board

  
Board of County Commissioners  
Highland County, Ohio