

**July 14, 2010**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Horst called the meeting to order at 8:45 a.m. Mr. Wilkin was absent for the first meeting due to his obligation to the Board of Revisions. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**MEETING** Brent Fite, A-Z Advertising, and Joe Hunick met with the Board of Commissioners to discuss the purchase of county property.

**MOTION – EXECUTIVE SESSION** At 8:46 a.m., Mr. Heaton moved, seconded by Mr. Horst, to enter into Executive Session for the purpose of discussing a real estate purchase. The vote resulted as follows: Mr. Horst, yea, and Mr. Heaton, yea. At 8:55, the Board returned to Regular Session. At 8:55, Mr. Wilkin returned to the meeting.

**MEETING** Tracey Moore and Julie Keegan, State Auditor's Office, met with the Board of Commissioners for a status meeting concerning the 2009 audit. Also present for the meeting was Vickie Warnock, Treasurer. Ms. Keegan asked the Board to enter into Executive Session per Ohio Revised Code 121.22(D) (2).

**MOTION – EXECUTIVE SESSION** At 9:10 a.m., Mr. Heaton moved, seconded by Mr. Wilkin, to enter into Executive Session for the purpose of discussing the 2009 Audit. Mr. Horst was absent due to his obligation to the Board of Revisions. At 9:31 a.m., the Board returned to Regular Session.

**NOTE** At 9:40 a.m., Mr. Horst returned to the Commissioners' meeting. Rory Ryan, Highland Press, was present for the remainder of the meeting.

**DISCUSSION** Mr. Heaton reported on the Juvenile Detention meeting he attended on July 13, 2010. All members of the Board visited the Board of Elections on July 13, 2010 during the Special Election to view the new electronic poll books. Mr. Horst reported on the Rocky Fork Alliance meeting. Mr. Wilkin spoke with the owners of a Lynchburg business and they expressed their appreciation for the assistance from Rafeal Underwood, Economic Recovery Coordinator, in establishing a corporation. The Board received several quotes for supplies for the remainder of the year and was glad that a local company had the lowest prices.

**BID OPENING** At 10:00 a.m., the Board of Commissioners opened and read aloud the bids for the FY09 Block Grant Street Improvement Project in Paint Township (Fascination Way). Present for the bid opening were Jim Franke, Cox Paving, and Teresa Evans, Bob Evans Excavating. The bids were as follows:

**BID OPENING** At 10:15 a.m., the Board of Commissioners opened and read aloud the bids for the FY09 Block Grant Street Improvement Project in Clay Township (Ellis Road). Present for the bid opening were Jim Franke, Cox Paving, and Teresa Evans, Bob Evans Excavating. The bids were as follows:

**BID OPENING** At 10:30 a.m., the Board of Commissioners opened and read aloud the bids for the FY09 Block Grant Sidewalk Project in the City of Hillsboro (John Street). Present for the bid opening were Nathan Zink, McCarty Engineering; Jim Franke, Cox Paving; Teresa Evans, Bob Evans Excavating; and Peg Beekman, City of Hillsboro. The bids were as follows:

**MEETING** Mary Banks, county resident, met with the Board of Commissioners regarding a delinquent charge assessed to her property tax. Ms. Banks' payment was postmarked prior to the deadline but the Treasurer's office did not receive the payment until after the deadline. Because of the confusion, Vickie Warnock, Treasurer, removed the delinquent charge from Ms. Banks' tax statement. Ms. Bank read a statement to the Board. The Board reiterated to Ms. Banks that they had no control over the Treasurer's

office but felt that Ms. Warnock handled the situation properly and to everyone's satisfaction.

**MEETING** Rafeal Underwood, Economic Recovery Coordinator, met with the Board of Commissioners with an update on Economic Development projects. Greenfield is proceeding with their rail project. Mr. Heaton arranged for Betty Bishop, Greenfield City Manager, to talk with First Lady Strickland's office about the project. Mr. Underwood acted as an intermediary between the Board of Elections and the State of Ohio to arrange for assistance to reduce the cost of the electronic polling books. Mr. Underwood asked the Board if they approved his selection of Katy Farber, President of the Chamber of Commerce, as the Highland County Representative for the Regional Economic Development Directors Committee. The committee reviews and picks projects that promote economic development. The Board agreed with his selection.

**MOTION** Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 10-27. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. The total amount paid was \$164,968.03. The amount paid from the General Fund only was \$45,683.83. A list of all bills paid is on file in the Commissioners' office.

**LETTER** The Board of Commissioners received a letter from the City of Greenfield informing the Board that the city will re-open its police dispatch center on August 7, 2010 and will no longer need the services of the Sheriff's dispatch, referring to the dispatching Services Agreement dated March 11, 2009. The city thanked the county for its assistance.

**LETTER** The Board of Commissioners received a letter from the Sheriff requesting an additional appropriation to the Law Enforcement Trust Fund.

**LETTER** The Board of Commissioners received a letter from the Board of Elections requesting that the reimbursement from the State of Ohio for the expense of the Special Election on July 13 be paid into the Board of Elections' fund to ensure there are enough funds for the General Election on November 2, 2010.

**LETTER** The Board of Commissioners received a letter from Board of Developmental Disabilities requesting a modification to the budget.

**LETTER** The Board of Commissioners received a letter from the Engineer requesting a modification to the budget.

**LETTER** The Board of Commissioners received a letter from Job & Family Services requesting the mandated distribution of Child Support funds to Public Assistance.

**LETTER** The Board of Commissioners received a letter from Common Pleas Court requesting a modification to the budget.

**LETTER** The Board of Commissioners received a letter from the City of Hillsboro giving twelve hours notice of the cancellation of the intergovernmental service agreement between the City of Hillsboro Systems Administrator and the Highland County Sheriff.

**LETTER** The Board of Commissioners signed a letter to the City of Hillsboro in response to the cancellation of the intergovernmental service agreement, expressing their disappointment that the contract was cancelled and their shock of the lack of professional courtesy offered to the county. The Board also outlined the assistance given to the city by the county, such as housing the police department at the sheriff's office for over three years at no charge to the city.

**LETTER** The Board of Commissioners signed a letter to the City of Greenfield supporting the city's Green Field Alternative Energy Resource and Education Center Project.

**LETTER** The Board of Commissioners signed a letter to SkinFX asking that the trash behind the building they lease at 146 West Main Street be removed.

**LETTER** The Board of Commissioners signed letters to each student who participated in the State Science Day on May 8, 2010, congratulating them on their achievements.

**RESOLUTION NO. 10-205** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund budget, Common Pleas-Advertising to Common Pleas-Telephone in the amount of \$1,500.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-206** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund budget, Maintenance & Operations-Service to Airport-Other Expense, in the amount of \$1,000.00. The modification is for the quarterly security system cost and the quarterly AWOS system maintenance. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-207** Mr. Horst moved, seconded by Mr. Heaton, to authorize the June 2010 mandated distribution of Child Support Enforcement Agency Administrative Account funds (C-45) to the Public Assistance Account (H-00) in the amount of \$12,490.78. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-208** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund budget, Commissioners-Other Expense to Commissioners-Advertising and Printing in the amount of \$250.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-209** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the Engineer's budget (K-00), various line-items. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-210** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the Board of Developmental Disabilities budget (S-00), Contract-Services to Equipment in the amount of \$30,000.00. The modification is needed for boiler replacement. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**NOTE** Mr. Wilkin left the meeting prior to the following resolution being signed.

**RESOLUTION NO. 10-211** Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Law Enforcement Trust Fund (LETF) budget (X-02) in the amount of \$696.12. The additional funds are from a reimbursement for a radio antenna purchased with LETF funds and reimbursed from 911 Capital Improvements. The vote resulted as follows: Mr. Horst, yea, and Mr. Heaton, yea.

**REPORTS** The Highland County Board of Commissioners received the following reports:

County Court – June Public Defender Application Fees \$131.00  
 Juvenile Detention Center – June Services to Highland County \$9,152.22  
 Dog Kennel – June Ohio Pet Fund Spay/Neuter Certificates issued (8)  
 Sheriff – Weekly Inmate Count: Daily Average – 48 Males, 15 Females  
 Auditor – No. 6 Amended Official Certificate of Estimated Resources (\$8,352,198.66)  
 Sheriff – June Inmate Telephone Revenue (\$1,567.54)

**CONTRACT** The Board of Commissioners signed a contract between Highland County Department of Job & Family Services (HCDJFS) and Highland County Children Services Board for Non-Emergency Transportation (NET) funded assistance to foster parents for medical related transportation, not to exceed \$3,000.00. See Contract Binder 22, Page 70.

**CONTRACT** The Board of Commissioners signed a contract with Miller-Mason Paving Company for the Engineer's 2010 Sealing Program for \$317,884.45. See Engineer's file.

**CONTRACT** The Board of Commissioners signed a contract between HCDJFS and the Southern Ohio Educational Service Center (services delivered at Highland County Alternative School) for Workforce Investment Act (WIA) funded youth training programs, not to exceed \$51,247.00. See Contract Binder 22, Page 71.

**STATUS REPORT** On June 9, 2010, Mr. Wilkin signed the FY 08 Block Grant Final Status Report.


**MOTION** At 11:20 a.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Horst, yea, and Mr. Heaton, yea. Mr. Wilkin left the meeting shortly before adjournment.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, July 21, 2010.

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

  
Clerk of Board

Board of County Commissioners  
Highland County, Ohio