

June 23, 2010

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:45 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Rory Ryan, Highland Press, was present but left after the motion to enter into Executive Session.

MOTION Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 10-24. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. The total amount paid was \$495,462.27. The amount paid from the General Fund only was \$8,793.70. A list of all bills paid is on file in the Commissioners' office.

MOTION – EXECUTIVE SESSION At 8:46 a.m., Mr. Horst moved, seconded by Mr. Heaton, to enter into Executive Session for the purpose interviewing for the position of Recycling Outreach Specialist. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. At 9:40 a.m., the Board returned to Regular Session.

BID OPENING At 10:00 a.m., the Board of Commissioners opened and read aloud bids for the Engineer's Johnson Grass/Weed Control project. The following were present for the bid opening: Dean Otworth, Engineer, John Turner, Engineer employee, and Sheriff Ron Ward. The bids results were:

DeAngelo Brothers \$1.095 per gallon
Oak Harbor, Ohio

Daltons \$0.930 per gallon
Warsaw, Indiana

Tru-Quality Services, LLC \$0.927 per gallon
Hillsboro, Ohio

The Engineer will review the bids.

MEETING Sheriff Ward met with the Board of Commissioners to discuss the replacement of the security cameras and recording devices at the Justice Center. The system installed in 2001, when the Justice Center was built, use outdated VHS tape recording. Service and support are inadequate and several cameras do not function. The cameras record inmate movement and are used as a record to review alleged assault situations.

The Sheriff received quotes from Stanley Convergent Security Systems to upgrade the security system. He has funds to pay \$7,483 for replacement cameras and asked the Board to advance \$17,454 to replace four DVR recorders. Sheriff Ward also received a quote from Greystone Systems but the recording time on the quoted recorders was not long enough and did not integrate with the current system.

The County General Fund will be reimbursed from the inmate commissary funds over the next three to five years. Sheriff Ward believes the expense will be paid in three years. Stanley offered an option to lease-to-buy the equipment at twelve percent for sixty months. Mr. Heaton said the equipment is essential and he suggested that the county purchase the equipment rather than lease. Mr. Wilkin asked the Sheriff to obtain the best terms possible. The Sheriff will ask for ninety days.

MOTION Mr. Horst moved, seconded by Mr. Heaton, to accept the quote from Stanley Convergent Security Systems for \$17,454.00 to replace the security recording system at the Justice Center and accept bi-annual payments (January 31st and July 31st) from the Sheriff's inmate commissary funds to repay the cost of the system within three to five

years. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

MOTION - EXECUTIVE SESSION At 10:45 a.m., Mr. Horst moved, seconded by Mr. Heaton, to return to Executive Session to continue personnel interviews. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. The Board returned to Regular Session at 11:25 a.m.

NOTE The question was raised as to whether the State Auditors could ask for Executive Session to discuss the 2009 Audit status. Mr. Grandey, Prosecutor, was consulted and said the audit meetings were exempt from the Sunshine Law. Mr. Wilkin called the County Commissioners Association of Ohio (CCAO) and they concurred. Julie Keegan, State Auditor's Office, provided the documentation to support both opinions: Ohio Revised Code 121.22(D)(2) states that an audit conference conducted by the State Auditor or independent certified public accountants with officials of the public office that is the subject of the audit are never subject to the Open Meetings Act.

LETTER The Board of Commissioners received a letter from Children Services requesting the Board to appoint two board members to replace Dr. Sushant Avalkar and Darrell Tissot.

LETTER The Board of Commissioners received a letter from the City of Greenfield requesting a letter of support for a grant from the Ohio Rail Development Commission to repair railroad track crossings in Highland County.

LETTER The Board of Commissioners received a letter from the Sheriff requesting an additional appropriation to the budget.

LETTER The Board of Commissioners received a letter from Veterans Service Commission requesting permission to travel.

LETTER The Board of Commissioners received a letter from the Probation Department requesting an additional appropriation to the Community Corrections Act budget (T-20).

LETTER The Board of Commissioners received a letter from the Ohio Department of Job & Family Services with the 2011 Mandated County Share of Public Assistance Expenditures of \$94,000.00.

NOTICE The Board of Commissioners received a draft of a bill that is before the 128th Ohio General Assembly to designate a section of U. S. Route 50 as the "Pfc. Zachary Gullett Memorial Highway." If passed, the memorial highway will commence at mile marker number twelve and proceed in an easterly direction to mile marker number twenty-four within Highland County.

LETTER The Board of Commissioners signed a letter to Ohio Valley Regional Development Commission (OVRDC) to support the application to the USDA Rural Development Rural Business Opportunity Grant program for the project entitled "Southern Ohio Regional Economic Development Marketing Initiative." The project, if funded, will provide assistance to the economic development efforts in Highland County and the region.

RESOLUTION NO. 10-180 Mr. Horst moved, seconded by Mr. Heaton, to accept the bid of Miller-Mason Paving Co., Hillsboro, Ohio for applying HFRS-2P, #8 crushed aggregate for the 2010 Sealing Program, 409 Seal Coat, for a total of \$317,884.45. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-181 Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Sheriff's budget from unappropriated funds to Employee Salaries in the amount of \$2,665.48. The additional funds are from the High Visibility Enforcement Grant. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-f182 Mr. Horst moved, seconded by Mr. Heaton, to approve travel expenses for five Veteran Services Commission board members to attend the Ohio State Association of County Veterans Service Commissioners' Summer Conference on July 16 and 17 in Dublin, Ohio. Estimated cost is \$1,222.96. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-183 Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund, Maintenance & Operations, Services to TEC, Services in the amount of \$2,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-184 Mr. Horst moved, seconded by Mr. Heaton, to enter into a contract with the County Commissioners Association of Ohio Service Corporation (CCASC) on behalf of Highland County Job & Family Services for employment verification services (TALX) for the period from July 1, 2010 through June 30, 2011. The cost of the service is \$3.30 per transaction for income verification and \$0.10 per transaction for Program Administrative Expense. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-185 Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Community Corrections budget (T-20), from unappropriated funds to Personnel in the amount of \$30.00 and from unappropriated funds to Medicare in the amount of \$40.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-186 Mr. Horst moved, seconded by Mr. Heaton, to accept the bid from Tru-Quality Services LLC, Hillsboro, Ohio, for the Engineer's 2010 Johnsongrass/Weed Control Program for \$0.927 per gallon at an estimated 25,000 gallons. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-187 Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund budget, Commissioners-Other Expense to Maintenance & Operations-Other Expense in the amount of \$17,454.46. The modification is for a DVR Security Recording System for the Jail. The Sheriff will reimburse the County with Biennial payments on July 31st and January 31st from the Inmate Commissary Funds during the next three to five years. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-188 Mr. Horst moved, seconded by Mr. Heaton, to authorize a transfer from the General Fund, County Miscellaneous Transfers to Various Debt Retirement Funds in the amount of \$386,668.79. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

DISCUSSION The Board discussed an unemployment issue regarding an employee paid by a grant. After researching the matter it was determined that the unemployment expense cannot be paid from the grant funds and must be paid from the General Fund. Mr. Heaton inquired about the Courthouse Renovation re-bid and asked that the specifications and advertising be completed soon.

REPORTS The Highland County Board of Commissioners received the following reports:

Auditor – No. 5 Amended Official Certificate of Estimated Resources \$8,348,799.63
 Sheriff – Weekly Inmate Count: Daily Average 54 Males, 13 Females

CONTRACT The Board of Commissioners signed a contract between Highland County Job & Family Services and the County Commissioners Association of Ohio Service Corporation (CCAOSC) for TALX employment verification services from July 1, 2010 through June 30, 2011 at a rate of \$3.30 per transaction plus \$0.10 Administration Fee per transaction. See Contract Binder 22, Page 48.

CONTRACT The Board of Commissioners signed a contract between Highland County Job & Family Services and Workforce Services Unlimited, Inc. to provide WIA Out-Of-School Youth employment and training program, not to exceed \$34,000.00. See Contract Binder 22, Page 49.

CONTRACT The Board of Commissioners signed a contract between Highland County Job & Family Services and FRS Transportation for Non Emergency Transportation (NET \$600,000), Pregnancy Related Services (PRS \$5,000), and Temporary Assistance to Needy Families (TANF \$189,000) funded transportation services not to exceed \$794,000.00. See Contract Binder 22, Page 50.

CONTRACT The Board of Commissioners signed a contract between the Highland County Engineer and Prime Engineering & Architecture, Inc. for LBR Load Rating for Fracture Critical Bridges: Sicily Road, Straight Creek, and Gibler Road. See Engineer's file.

CONTRACT The Board of Commissioners signed an annual employment contract with the following for Help Me Grow employees:

Pat Moore, Administrative Assistant See Contract Binder 22, Page 51.

Amy Hutchinson, Service Coordinator See Contract Binder 22, Page 52.

Cindy Bailey, Central Intake, Support Specialist See Contract Binder 22, Page 53.

Ana Lopez, Service Coordinator See Contract Binder 22, Page 54.

AMENDMENT The Board of Commissioners signed an amendment to the July 29, 2009 contract between Highland County Department of Job & Family Services and FRS Transportation Services to increase NET funds from \$595,259 to \$607,759. See Contract Binder 22, Page 55.

AGREEMENT On June 17, 2010, Mr. Wilkin signed the Revolving Loan Fund Administration Agreement with the State of Ohio, Department of Development. See Contract Binder 22, Page 56.

ADDENDUM The Board of Commissioners signed a corrected addendum for Community Based Corrections Programs 407 Subsidy Grant Agreement for the Probation Department. The agreement signed on June 16, 2010 was incorrect and is void. See Contract Binder 22, Page 57.

GRANT APPLICATION On June 22, 2010, Mr. Wilkin signed the 2010-2011 Certifications for the 2010-2011 VOCA/SVAA Grant Application for Highland County Victim Witness. See Victim Witness file.

RECESS/RECONVENE At 11:45 a.m. the Board recessed and reconvened at 1:00 p.m.

MEETING The State Auditors met with the Board of Commissioners for a pre-audit meeting concerning the 2009 Audit. The following were present for the meeting: Carl Enslin, Julie Keegan, Stacy Reiley, Loren Crisp, and Tracey Moore, State Auditor's Office; Debbie Robbins, Director and Kathy Smith, Financial Officer, Highland County Job & Family Services; Bill Fawley, Highland County Auditor, and Betty Schraw, Deputy Auditor. Julie Keegan asked to enter into Executive Session.

MOTION – EXECUTIVE SESSION At 1:05 p.m., Mr. Horst moved, seconded by Mr. Heaton to enter into Executive Session for the purpose of discussing the 2009 Audit per Ohio Revised Code 121.22(d)(2). The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. The Board returned to Regular Session at 1:45 p.m.

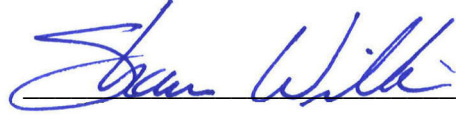
RECESS/RECONVENE The Board recessed at 1:50 p.m. and reconvened on Thursday, June 24, 2010 at 10:00 a.m.

MEETING Bill Fawley, Auditor, met with the Board of Commissioners to discuss the tax settlement and explain how the money is distributed to different county entities.

MOTION – EXECUTIVE SESSION At 10:45 a.m., Mr. Horst moved, seconded by Mr. Heaton, to enter into Executive Session for the purpose of discussing personnel. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. At 11:15 a.m., the Board returned to Regular Session.

MOTION At 11:45 a.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, June 30, 2010.






Clerk of Board



Board of County Commissioners
Highland County, Ohio