

**June 2, 2010**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:30 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Rory Ryan, Highland Press, was present for the meeting.

**MOTION** Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 10-21. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. The total amount paid was \$147,329.84. The amount paid from the General Fund only was \$43,826.42. A list of all bills paid is on file in the Commissioners' office.

**LETTER** The Highland County Board of Commissioners received a letter from Roger L. Kline, Judge, Court of Appeals of Ohio, Fourth Appellate District, thanking the Board and the Judges for their help with the Clerk of Courts' issue to file appeals in a timely manner.

**LETTER** The Highland County Board of Commissioners signed a letter to Bayview Campground & Cottages outlining the procedure and cost for relocating the grinder pump that serves the store.

**LETTER** The Highland County Board of Commissioners signed a letter to Anna Lauer informing her that she must pay additional connection fees on her property in the Rocky Fork Lake Sewer District.

**LETTER** The Highland County Board of Commissioners received an anonymous email informing the Board that American Electric Power (AEP), Hillsboro Service Center, was relocating to Seaman. The email was confirmed by a reliable source.

**RESOLUTION NO. 10-156** Mr. Horst moved, seconded by Mr. Heaton, to support the Ohio Valley Regional Development Commission's Economic Development District planning partnership investment grant program with the USDOC Economic Development Administration for 2011. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-157** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund budget, Commissioners Other Expense to Airport, Other Expense, in the amount of \$670.17. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-158** Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the CAO Housing Rehabilitation budget (T-05), in the amount of \$13,800.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**REPORTS** The Highland County Board of Commissioners received the following reports:

- Sheriff – May Expenditures from Sheriff's Allowances (\$0)
- Sheriff – June Credit/Procurement Card Expenditures
- Auditor - No. 4 Amended Official Certificate of Estimated Resources (General Fund \$8,346,021.35)
- Sheriff – Weekly Inmate Count, Daily Average: 54 Males, 12 Females

**SUBSIDY GRANT** Mr. Wilkin signed the Ohio Department of Youth Services Subsidy Grant, Juvenile Court Funding Application Update, on May 27, 2010. See Contract Binder 22, Page 37.

**CONTRACT** The Highland County Board of Commissioners signed a contract with Heather Gibson for the Help Me Grow Program Project Director/Part-time Service Coordinator position for the period of June 20, 2010 to June 30, 2011, in the amount of \$46,096.00. See Contract Binder 22, Page 38.

**CONTRACT** The Highland County Board of Commissioners and the Engineer signed Modification (15052-1) with WD Partners, Inc., for modification to the consulting agreement for Smith/Hobart Drive. See Engineer's file.

**CONTRACT** The Highland County Board of Commissioners signed an Acceptance for Modification with the Ohio Department of Transportation and the Engineer for WD Partners, Inc., Consultant, for the Hobart-Smith Drive project. See Engineer’s file.

**CONTRACT** The Highland County Board of Commissioners signed a contract with Job & Family Services for TANF Summer Youth Program with Workforce Services Unlimited, May 19, 2010 through August 31, 2010 for \$102,000.00. See Contract Binder 22, Page 39.

**MEETING** Heather Gibson, Help Me Grow Project Director, and Danielle Ratcliff, Family & Children First Council Coordinator and former Interim Project Director for Help Me Grow, met with the Board of Commissioners to thank them for agreeing to administer the Help Me Grow program for the next year. Ms. Gibson told the Commissioners there would be state policy changes in July and she is developing county policies to match state polices. Highland County Help Me Grow is the only program in the state that is not subcontracted. All programs are administered from within the county program. Ms. Ratcliff presented the budget for the state fiscal year, 2010-2011. The Board agreed to a request for two new laptop computers to replace out-dated computers in the office. Ms. Ratcliff talked with the Ohio Department of Health (ODH) and was told that the county was no longer required to deposit ODH funds into a pass-through fund (S-26). Deposits will now be made directly into the Help Me Grow fund (S-60).

**MEETING** Dave Blevins, Rick Anderson, and Alan Lindeman with the Perfection Group met with the Board of Commissioners to discuss energy conservation. The Perfection Group not only audits the energy use at county buildings but helps to secure funding to make energy-saving renovations to the buildings. The savings is guaranteed to cover the debt making it budget neutral. The Board agreed to provide utility usage information to them to be used for a no-cost energy evaluation and will discuss the plan in more detail when the audit is complete.


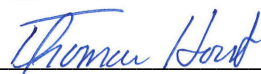

**MEETING** Bill Fawley, Auditor; Jim Grandey, Prosecutor; and Vickie Warnock, Treasurer, met with the Board of Commissioners to discuss Delinquent Tax and Assessment Collection (DTAC) funds shared between their respective offices. The law requires five percent of all delinquent real estate taxes to be deposited in the DTAC fund to pay for the cost of collecting delinquent taxes. In the past, the Treasurer shared a portion of her office’s funds with the Prosecutor. Because of budget cuts, the Treasurer needs all of her DTAC money to help support her office. The Prosecutor’s office prepares and sends the delinquency letters and Mr. Grandey needs more money to cover the cost. Ms. Warnock does not have surplus DTAC money to give to the Prosecutor. Mr. Grandey said that he will appropriate less than his required salary in the 2011 budget and will ask his employees to continue taking furlough days to offset the DTAC expense. He said that, unfortunately, money must be spent in order to collect money.

**MOTION** Mr. Horst moved, seconded by Mr. Heaton, to enter into negotiations with Medical Mutual of Ohio for a new health insurance contract for 2010/2011 with a zero change in premium. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**MOTION** At 11:20 a.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Monday, June 7, 2010, in Greenfield, Ohio,

  
Clerk of Board

  
  
  
Board of County Commissioners  
Highland County, Ohio