

May 12, 2010

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:30 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Rory Ryan, Highland Press, was present for the meeting. Jeremy Shaffer, Mayor of the Village of Lynchburg, was present for a portion of the meeting.

MOTION Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 10-18. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. The total amount paid was \$133,786.10. The amount paid from the General Fund only was \$0.00. A list of all bills paid is on file in the Commissioners' office.

LETTER The Highland County Board of Commissioners signed a letter to the US Department of Justice supporting the efforts of Turning Point Applied Learning Center to secure funding for the "Alternatives to Incarceration" program.

CERTIFICATION The Highland County Board of Commissioners received certification from The Ohio Department of Agriculture that the Highland County Agricultural Society complied with all requirements to receive county appropriations as provided for in the Ohio Revised Code. Highland County appropriated \$2,300.00 in the 2010 budget for this expense.

LETTER The Highland County Board of Commissioners received a letter from Danielle Ratcliff, Interim Program Director for Help Me Grow, recommending Heather Gibson as the permanent program director.

LETTER Commissioner Wilkin signed an "Evidence of Community Support for Mature Services" document supporting the continued service of Mature Services as the prime Senior Community Service Employment Program (SCSEP) for the state of Ohio.

LETTER The Highland County Board of Commissioners received a letter from County Court requesting an additional appropriation to the Computer Research Fund.

RESOLUTION NO. 10-137 Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the County Court Computer Research Fund (S-11) in the amount of \$12,000.00. The funds are needed to purchase a new server. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Highland County Board of Commissioners received a letter from Recycling & Litter Prevention requesting a budget modification.

RESOLUTION NO. 10-138 Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the Recycling budget (Q-01), Supplies and Overhead to Advertising, for a total amount of \$168.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Highland County Board of Commissioners received a letter from Help Me Grow requesting a budget modification.

RESOLUTION NO. 10-139 Mr. Horst moved seconded by Mr. Heaton, to authorize a modification to the Help Me Grow budget, Contracts to Other Expense in the amount of \$1,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Highland County Board of Commissioners received a letter from Probation requesting a budget modification.

RESOLUTION NO. 10-140 Mr. Horst moved seconded by Mr. Heaton, to authorize a modification to the Community Corrections budget (T-20), Personnel to Workers

Compensation, in the amount of \$354.11. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-141 Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund, Commissioners-Other to Airport-Other, in the amount of \$2,500.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Highland County Board of Commissioners received a letter from County Court requesting a transfer of special funds to the County Court fund.

RESOLUTION NO. 10-142 Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the County Court Special Projects Fund (S-30) and approve a court-ordered transfer from Special Projects to County Court Witness Fees in the amount of \$700.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

DISCUSSION The Board of Commissioners instructed the Clerk to review the County's credit card policy and possibly revise it to address issues such as pre-approval by the Board and provisions for a county credit card. The Sheriff will organize a county auction for later in the summer. Mr. Wilkin excused himself from discussing anything regarding the selection of an auctioneer because of his professional involvement with various local auction companies.

REPORTS The Highland County Board of Commissioners received the following reports:

- Sheriff – Weekly Inmate Count: Average – 54 Males, 12 Females
- SCORJDC (Juvenile Detention) – April Statement of Expense
- Sheriff – April Cost of Prisoners' Meals (\$15,316.15)
- Sheriff – April Dog Warden Report: 97 calls, 68 seized, 41 adopted, 9 claimed

CONTRACT The Highland County Board of Commissioners signed an amendment to the Help Me Grow Program Service Coordinator Contract for Amy Hutchinson, reducing her to part-time status. See Contract Binder 22, Page 28.

AGREEMENT Commissioner Wilkin signed a Notice of Right of Entry granting the Ohio Department of Transportation permission to store stone at the Leesburg Industrial Park until the Chip Seal project starts on or about July 1, 2010. See Contract Binder 22, Page 29.

CONTRACT Commissioner Wilkin signed a Subgrant Award Agreement with the Ohio Office of Criminal Justice Services for the Highland County Comprehensive Reentry Initiative, a Probation Department program. The award period is March 1, 2010 through October 31, 2011 and the award amount is \$428,494.00. See Contract Binder 22, Page 30.

MEETING Charles Guarino, Superintendent of Southern Hills Career and Technical Center, met with the Board of Commissioners to update them about the construction at the school, which is complete. The Career Center includes the Bright Local School District and approximately thirty students are enrolled from Highland County. Mr. Guarino stated that the school received a No. 1 ranking from the state. Changes made at the school include closing machine trades training and starting sports medicine and civil engineering programs. Mr. Guarino announced that he will retire in December 2010. The Board complimented him on the good job he does at the school. Mr. Guarino said that, as a Highland County resident, he felt the Board was doing a good job dealing with the issues resulting from a bad economy.

PROCLAMATION The Highland County Board of Commissioners proclaimed the third Saturday in May as PFC Zachary R. Gullett Day. PFC Gullett died on May 1, 2007, while stationed in Iraq. To honor his memory, the PFC Zachary R. Gullett Memorial Scholarship was established and will be awarded to a Hillsboro High School student who intends to major in criminal justice. The following were present for the reading of the

proclamation: Connie and Mike Gullett, parents of Zachary; Eleanor Helterbrand, Ben Gullett, and Brandy Chandler of the Highland Press.

PROCLAMATION The Highland County Board of Commissioners proclaimed May 15, 2010 as Highland County Special Olympics Day, highlighting the Special Olympics oath “Let me win, but if I cannot win – let me be brave in the attempt.” The following were present for the reading of the proclamation: Kraig Walker, Highland County Special Olympics Committee Coordinator; Kishla Wilkin, Tommy Shelton, and Chris Tissot, Special Olympic participants.

PROCLAMATION The Highland County Board of Commissioners proclaimed the week in which May 15th falls as National Police Week and will lower the flag to half-staff on May 15th to observe Peace Officers Memorial Day on May 15. The following were present for the reading of the proclamation: Brandon Wooten, Chief, Village of Lynchburg; Dustin Malone, Marshal, Village of Highland; Ron Ward, Sheriff, Highland County; Tim Tyree, Chief, Village of Leesburg; and Nick Thompson, Chief, City of Hillsboro.

MEETING Danielle Ratcliff, Interim Program Director for Highland County Help Me Grow, and Heather Gibson, Service Coordinator for Help Me Grow, met with the Board of Commissioners to discuss the transition of Program Directors when Ms. Ratcliff’s term expires June 20, 2010. Ms. Ratcliff recommends Ms. Gibson for Program Director, with Ms. Gibson carrying a part-time caseload. The Board will consider her recommendation.

RECESS/RECONVENE The Board recessed at 11:10 a.m. and reconvened at 1:00 p.m.

MEETING Sheriff Ward met with the Board to discuss the County Auction. It will be held at the fairgrounds in July and the Sheriff will contact the auctioneers. The Commissioners’ office will contact all departments for a list of items to be placed in the auction. Andy Yosowitz, Attorney for Isaac, Brandt, Ledman, Teenor (representing CORSA), was also present and asked to enter into Executive Session to discuss pending court action.

EXECUTIVE SESSION At 1:15 p.m., Mr. Horst moved, seconded by Mr. Heaton, to enter into Executive Session to discuss pending court action. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. At 2:05 p.m. the Board returned to Regular Session.

MEETING Frank Leone met with the Board of Commissioners to discuss a request from a property owner to move a grinder pump at Rocky Fork Lake Sewer District. Mr. Leone will prepare a letter and an estimate to send to the property owner.

MOTION At 2:15 p.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, May 19, 2010.







Clerk of Board



Board of County Commissioners
Highland County, Ohio