

May 5, 2010

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:45 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Rory Ryan, Highland Press, was present for the meeting. Jim Grandey, Prosecutor, was present for a portion of the meeting. Jeremy Shaffer, Mayor, Village of Lynchburg, joined the meeting at 9:25 a.m.

MOTION Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 10-17. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. The total amount paid was \$344,590.02. The amount paid from the General Fund only was \$183,422.26. A list of all bills paid is on file in the Commissioners' office.

LETTER The Highland County Board of Commissioners received a letter from the Solid Waste District outlining the duties of the Highland County Recycling Outreach Specialist position. The Board will be accepting applications for the position.

LETTER The Highland County Board of Commissioners received a letter from Dan Cowdrey, President, Highland County Airport Authority, regarding Federal Aviation Administration (FAA) funds available for transfer to another county. Fayette County expressed an interest in the surplus funds which amount to approximately \$40,000 to \$45,000.

LETTER The Highland County Board of Commissioners received a letter from the Coroner expressing his concern regarding unsecured materials being moved from storage at 144 West Main Street to the new storage facility at the North High Business Center. Dr. Terrell informed the Board that the Board would be responsible for any shortage of inventoried Department of Homeland Security materials.

LETTER The Highland County Board of Commissioners received a letter from the Clerk of Courts requesting additional funds to pay a part-time employee for four hours each week to scan documents in an effort to eliminate the back-log of appeal cases in her office.

LETTER The Highland County Board of Commissioners received a letter from Judge Coss offering assistance to the Clerk of Courts to help eliminate the back-log of work in that office.

LETTER The Highland County Board of Commissioners received a letter from Judge Greer offering assistance to the Clerk of Courts to help eliminate the back-log of work in that office.

LETTER The Highland County Board of Commissioners signed a letter to Judge Roger L. Kline, Fourth District Court of Appeals, offering solutions to the staffing shortage in the Highland County Clerk of Courts' office.

LETTERS The Highland County Board of Commissioners received two letters from the Sheriff requesting additional appropriations to the budget.

RESOLUTION No. 10-134: Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Sheriff's budget, Employee Salaries, in the amount of \$20,382.00. The additional funds are from the Attorney General's CPT Training Reimbursement and the DARE grant. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION No. 10-135: Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund budget, TEC Supplies to Services, in the amount of \$1,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Highland County Board of Commissioners received a letter from Highland County Job & Family Services recommending two individuals for employment.

RESOLUTION No. 10-135: Mr. Horst moved, seconded by Mr. Heaton, to approve the hiring of Karol Osterloh and Penny Good to fill the vacant Eligibility Referral Specialist II positions at Highland County Job & Family Services. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

DISCUSSION The State Auditor requires Children Services to have a lease agreement with the County for their building. The Board gave Mr. Grandey a copy of the sample agreement given to them by Wendy Jacobs, Executive Director, Children Services, for his review. The Board discussed the new federal guidelines for lead paint removal as it pertains to the Courthouse Renovation project. The Board agreed to pay up to \$100.00 for new boots for the Dog Warden, who has purchased his own boots since he became Dog Warden. The Board instructed the Clerk to run an ad for the Recycling Outreach position vacated by Dori Bishop. The Board also instructed the Clerk to review and update the County's Credit Card Policy.

REPORTS The Highland County Board of Commissioners received the following reports:

Sheriff – Year-To-Date Out-of-County Housing \$525; Jail Reimburse \$1,048; Medical Reimburse \$365.37.

Sheriff – May Credit/Procurement Card Expenditures

Sheriff – April Sheriff's Allowances Expense

Sheriff – April Inmate Count: Daily Average 49 Males, 12 Females

CONTRACT Commissioner Wilkin signed an amendment to all County contracts with the Ohio Department of Development Office of Housing and Community Partnerships (OHCP) to permanently modify the grant numbers. The contracts include CAO's CHIP Programs, Highland County's Economic Development Revolving Loan Fund, and the County's Block Grant. See Contract Binder 22, Page 25 and the individual grant files.

CONTRACT The Highland County Board of Commissioners signed Amendment No. 5 with Highland County Job & Family Services and FRS Transportation to increase the July 29, 2009 contract by \$30,000.00. See Contract Binder 22, Page 26.

CONTRACT The Highland County Board of Commissioners received a copy of the executed co-operative contract between Highland County and the Director of Transportation for Project No. 395 (10) County Road 11-0.00. See Engineer's file.

CONTRACT On April 30, 2010, Commissioner Wilkin signed a sub-grant agreement with Area 7 Workforce Investment Board and Highland County One-Stop for workforce development. See Contract Binder 22, Page 27.

PROCLAMATION The Highland County Board of Commissioners proclaimed the week of May 9 through May 15, 2010, as Hospital Week in Highland County and urged residents to express their appreciation for the people, facilities, and technologies that make trustworthy, reliable health care possible in our community. Present for the reading of the proclamation were: Jim Baer, CEO, Highland District Hospital (HDH); Melanie Phillips, Community Outreach Coordinator, HDH; and Kris Donley, Adena Greenfield Outreach Coordinator.

PROCLAMATION The Highland County Board of Commissioners proclaimed the Month of May 2010 as Older Americans Month and thanked senior citizens for being positive role models for all generations. Present for the reading of the proclamation

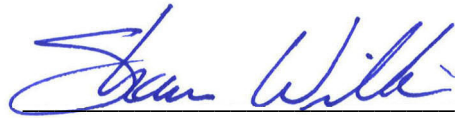
were: Harold Walker, Area Agency on Aging No. 7 (AAA7) Board Member; Suzanne Hopkins, Director, Highland County Senior Center; Sharon Bowman, Specialist, AAA7; and Susan Royse, Assessor-Case Manager, AAA7.

PROCLAMATION The Highland County Board of Commissioners proclaimed the Month of May 2010 as Supervised Visitation Awareness Month and urged all citizens to actively participate in activities supporting the Highland County Family Advocacy Center. Present for the reading of the proclamation were: Melissa Wheaton, Coordinator, Family Advocacy Center; Cindy Satory, Visitation/Safe-Exchange Monitor, Children Services; Carol Kostoff, Visitation/Safe-Exchange Monitor, Children Services; Jeff Rulon, Intake Supervisor, Children Services; and Nicole Knisley, Foster/Adoption Caseworker, Children Services.

MEETING The Highland County Second Round Caucus meeting was held in the Commissioners' meeting room at 10:30 a.m. John Hemmings, Michelle Throckmorton, and Rebecca Banchy-McIlwain from Ohio Valley Regional Development Commission (OVRDC) explained the budget and application process. Dean Otworth, Engineer, was selected to represent Highland County at the District Project Review Committee meeting on July 29, 2010. Highland County projects are as follows: Wastewater Treatment Plant Implementation Phase II, City of Greenfield; North Street/Eighth Street Waterline Replacement, City of Greenfield; Hobart Drive Access Road, Engineer; West Welcome Access Road, Engineer; Industry Operation & Maintenance Lab Training Program, Southern State Community College; and Sanitary Sewer Cross Connection Elimination, City of Greenfield. Greenfield railroad crossings and bridges were added to the list as well as RC&D Old Fire Station for Business Incubator. See OVRDC file for complete agenda and meeting minutes. The Caucus adjourned at 11:40.

MOTION At 11:50 a.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, May 12, 2010.








Clerk of Board

Board of County Commissioners
Highland County, Ohio