

**April 28, 2010**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:45 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Rory Ryan, Highland Press, was present for the meeting.

**MOTION** Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 10-16. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. The total amount paid was \$59,128.30. The amount paid from the General Fund only was \$165.85. A list of all bills paid is on file in the Commissioners' office.

**LETTER** The Highland County Board of Commissioners received a letter from Roger A. Kline, Judge, Fourth Appellate District, expressing his concern that appellate cases are not being processed in a timely manner due to budget cuts in the Clerk of Courts' office. He has been receiving complaints from parties or their attorneys regarding the processing delays. Judge Kline asked to meet with the Commissioners and the Clerk of Courts to discuss this issue.

**LETTER** The Highland County Board of Commissioners received a response from Senator George V. Voinovich regarding his support for funding for Resource Conservation and Development (RC&D), which is expected to be eliminated in 2011.

**LETTER** Mr. Wilkin signed a memo to Greenfield officials, the Highland County Prosecutor, the Health Department, and the Dog Warden, asking for solutions to an on-going problem with dogs at a residence in Greenfield.

**LETTER** Mr. Wilkin signed a letter to the Victim Witness office expressing appreciation for the work performed by that office and on the success of the candlelight vigil held on the Courthouse lawn on April 21, 2010.

**LETTER** The Highland County Board of Commissioners signed a letter to Samaritan Outreach supporting their efforts to obtain funding from the Clinton County Foundation.

**RESOLUTION No. 10-128:** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund, Miscellaneous Transfers to Miscellaneous, Salary-Indigent Steno, in the amount of \$120.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION No. 10-129:** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund, TEC (Services) to TEC (Repairs), in the amount of \$500.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Highland County Board of Commissioners received a letter from the Board of Developmental Disabilities requesting a modification to the budget.

**RESOLUTION No. 10-130:** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the Board of Developmental Disabilities budget (S-00), Services to eFMAP, in the amount of \$30,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION No. 10-131:** Mr. Horst moved, seconded by Mr. Heaton, to rescind Resolution No. 10-79, adopted on March 3, 2010. The Pre-Trial Supervision budget (T-23) did not have adequate funds for an appropriation at the time the resolution was adopted. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Highland County Board of Commissioners received a letter from Probation requesting a revision to the Pre-Trial Supervision budget.

**RESOLUTION No. 10-132:** Mr. Horst moved, seconded by Mr. Heaton, to authorize a new line-item in the Pre-Trial Supervision (T-23) budget, 0461-T23-T08.060, Equipment, and appropriate \$3,000.00 to the new line. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION No. 10-133:** Mr. Horst moved, seconded by Mr. Heaton, to appoint Michael E. Rector as Ohio Valley Regional Development Commission (OVRDC) Loan Review Committee member, replacing Dan Cowdrey. The appointment is effective immediately and expires May 1, 2011. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**REPORTS** The Highland County Board of Commissioners received the following reports:

- Sheriff – Weekly Inmate Count (Daily Average: 49 Male, 12 Female)
- Ohio Public Defender – Indigent Defense Reimburse Nov 2009 (35%)

**CONTRACT** The Highland County Board of Commissioners signed a contract with Mary Werner to administer the Fair Housing program in Highland County for the period of September 1, 2010, through August 31, 2011, for the amount of \$4,800.00. See the Block Grant file and Contract Binder 22, Page 24.

**MEETING** Highland County held the first Public Hearing for the FY10 Community Development Block Grant. There was no public participation.

**MEETING** Wendell Sparks and Chuck Taylor, Highland County Training and Education Center (TEC) employees, met with the Board of Commissioners to propose a change in the maintenance position at the TEC. Mr. Sparks and Mr. Taylor will both retire in September. Mr. Taylor would like to assume the part-time duties of the job vacated by Mr. Sparks. The Board will discuss the proposal regarding wage, sick leave, vacation, and PERS and will inform Mr. Sparks and Mr. Taylor of their decision at a later date.

**BID OPENING** The Board of Commissioners opened sealed bids for Courthouse Renovations and read them aloud at 10:00 a.m. The bids resulted as follows:

Quality Masonry Co., Inc. Marion, Ohio	Cupola	\$ 38,100.00
	Soffit, gutters	\$ 45,100.00
	Pillars, Doors	\$ 29,300.00
	All Sections	\$112,500.00
NR Lee Renovations Delphos, Ohio	Cupola	\$ 14,900.00
	Soffit, Gutters	\$ 24,800.00
	Pillars, Doors	\$ 14,500.00
	All Sections	\$ 44,874.00
Daniels Construction Hillsboro, Ohio	Cupola	\$ 10,400.00
	Soffit, Gutters	\$ 40,000.00
	Pillars, Doors	\$ 40,500.00
	All Sections	\$ 90,900.00

The Board of Commissioners will review the bids before an award is made.

**MEETING** Roger L. Kline, Judge, Court of Appeals of Ohio Fourth Appellate District; Aaron McHenry, Court Administrator, Chillicothe Office; and Paulette Donley, Highland County Clerk of Courts, met with the Board of Commissioners to discuss the delay in processing the appellate court cases. Judge Kline stated that filings were not being processed in a timely manner and he has never experienced this problem from the Highland County Clerk of Courts until now. He asked for suggestions from the Board. Mr. Wilkin said there is no contingency money and all funds are appropriated. Mr. Horst

impressed upon the Judge how serious the financial situation of the County is, citing that the County was forced to borrow money to make payroll in 2008. Mr. Heaton asked the Judge if he had inquired about grants from the Criminal Justice System, citing Morrow County's solution to a similar problem.

Mrs. Donley said she is trying to maximize the use of volunteers, as well as her paid staff, to process the increased criminal case load and increase in foreclosures, but she does not have enough help. She asked the Board for funds to pay someone to scan documents ten hours each week. The Board asked Mrs. Donley to provide them with an estimate of the total cost for this position.

**MEETING** The Records Retention meeting was cancelled by the Recorder. After reviewing the request from Job & Family Services to destroy records, he determined a meeting was not required.

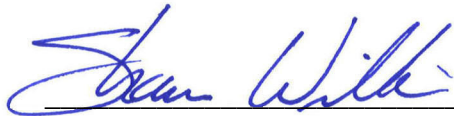
**MEETING** The Investment Advisory meeting was cancelled and will be rescheduled for a later date.

**DISCUSSION** The Board of Commissioners will advertise for the position of Recycling Outreach Specialist to replace Dori Bishop. The Board instructed the Clerk to provide Judge Coss with copies of the bids for renovating the Courthouse.

**NOTE** Katie Wright, Times Gazette, talked with the Commissioners briefly about a local news story. Brent Fite, A to Z Advertising, talked with the Commissioner briefly about the status of his purchase of the property on West Main Street.

**MOTION** At 11:55 a.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, May 5, 2010.

  
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Clerk of Board

Board of County Commissioners  
Highland County, Ohio