

**April 21, 2010**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:45 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Rory Ryan, Highland Press, was present for portions of the meeting.

**MOTION** Mr. Horst moved, seconded by Mr. Wilkin, to approve payment of Bill File No. 10-15. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Horst, yea. The total amount paid was \$317,556.06. The amount paid from the General Fund only was \$95,690.10. A list of all bills paid is on file in the Commissioners' office.

**LETTER** The Highland County Board of Commissioners received a letter from the Board of Developmental Disabilities explaining the final close-out amount for their Help Me Grow program.

**LETTER** The Highland County Board of Commissioners received a letter from Victim Witness requesting an additional appropriation to the budget.

**RESOLUTION No. 10-122:** Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Victim Witness budget (T-07), Court Fines & Fees, in the amount of \$119.40. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION No. 10-123:** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification of the Rocky Fork Lake Sewer budget (P-03), Supplies to Equipment, in the amount of \$3,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Highland County Board of Commissioners received a letter from the Board of Developmental Disabilities requesting a modification of the budget.

**RESOLUTION No. 10-124:** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification of the Board of DD budget (S-00), Services to Workers' Comp, in the amount of \$1,501.34. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Highland County Board of Commissioners received a letter from Highland County Community Action requesting the creation of a revolving loan fund.

**RESOLUTION No. 10-125:** Mr. Horst moved, seconded by Mr. Heaton, to establish a new fund, T-26, CDBG/HOME Housing Revolving Loan Fund, to be used by Highland County Community Action Organization (CAO) for the deposit of proceeds from the revolving loan program. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Highland County Board of Commissioners received a letter from the Sheriff requesting an additional appropriation to the budget.

**RESOLUTION No. 10-126:** Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Sheriff's budget, Employee Salaries, in the amount of \$7,774.96. The additional funds are from the Methamphetamine Initiative Grant. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Highland County Board of Commissioners received a letter from Help Me Grow (County) requesting a reimbursement to the budget.

**RESOLUTION No. 10-127:** Mr. Horst moved, seconded by Mr. Heaton, to authorize a reimbursement to Help Me Grow (County) (S-60) from the Help Me Grow pass-through

fund (S-26), in the amount of \$25,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Highland County Board of Commissioners signed a letter to Richard and Joan Michael. The Michaels own a vacant lot on Sleepy Hollow Parkway (33-16-204-011.00) where a sewer line crosses their property. The Board proposed to relocate the grinder pump and sewer line, at no charge to the current or future owner, at the time immediately prior to construction of a home on the parcel. The letter was signed by the Board on April 21, 2010, and certified by the Clerk on April 22, 2010. See Rocky Fork Lake Sewer file and Contract Binder 23, Page 24.

**REPORTS** The Highland County Board of Commissioners received the following reports:

- Sheriff – Report & Recommendations in the Matter of Fact-Finding
- Sheriff – Weekly Inmate Report (Daily Average: Male 49, Female 12)

**PROCLAMATION** The Highland County Board of Commissioners proclaimed the week of April 25 to May 2, 2010, as Highland Soil & Water Conservation District 2010 Habitat Stewardship Week. The following representatives from Soil & Water were present for the reading of the proclamation: Pam Bushelman, Administrative Assistant; Jim Carr, Jeff Duncan, Kyle Mustard, Jeff Boike, and Larry Shannon, Supervisors; John Etienne and Chuck Williams, Technicians; and Barb Graves, Wildlife/Education Specialist.

**MEETING** Bill Fawley, Auditor, met with the Board of Commissioners to discuss the first half property tax settlement and the distribution of the taxes. Mr. Fawley also informed the Board that the Times Gazette lowered the cost of the legal ad for delinquent taxes.

**MEETING** Ike Hodson, Recorder, met with the Board of Commissioners to request a Records Retention Meeting. Highland County Job & Family Services made a request to destroy records. The Clerk of the Board will publish a notice of a meeting to be held on April 28, 2010, at 10:45 a.m. in the Commissioners' office.

**MEETING** Jeremy Ratcliff, Chief Probation Officer, and LouAnn Winkle, Turning Point Applied Learning Center, met with the Board of Commissioners to discuss the new Ohio Criminal Justice System (OCJS) grant and the new program, Office of Re-entry Services. The 20-month grant was awarded for \$482,000 to be used to ensure successful offender re-entry, reduce recidivism, and enhance public safety through collaboration and efficient use of resources. The original program was altered to allow Turning Point to provide contract services to the County. Turning Point will utilize a \$300,000 grant to supplement the re-entry program.

**MEETING** Bob Cross, Cross Management, met with the Board of Commissioners to discuss the results of the Fact-Finding report and negotiations with the Sheriff's department. At 9:55 a.m., Mr. Horst moved to enter into Executive Session, seconded by Mr. Heaton. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

At 10:25 a.m., the Board returned to Regular Session.

**MOTION** Mr. Horst moved, seconded by Mr. Heaton, to approve the Report and Recommendations in the Matter of a Fact-Finding Between the Fraternal Order of Police, Ohio Labor Council, Inc. and the Highland County Sheriff, dated April 19, 2010. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**DISCUSSION** After discussing a request from Danielle Ratcliff, Interim Program Manager for Help Me Grow (County) to hire a certified home-visitation employee, the Board recommended that a person be hired as a sub-contractor and not as an employee until a new program provider was chosen to assume the responsibilities of the program by July 1, 2010.

**MOTION** At 10:40 a.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, April 28, 2010.

  
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Clerk of Board

  
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Board of County Commissioners  
Highland County, Ohio