

April 14, 2010

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:40 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Rory Ryan, Highland Press, was present for the meeting.

MOTION Mr. Horst moved, seconded by Mr. Wilkin, to approve payment of Bill File No. 10-14. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Horst, yea. The total amount paid was \$393,911.33. The amount paid from the General Fund only was \$4,626.38. A list of all bills paid is on file in the Commissioners' office.

LETTER The Highland County Board of Commissioners received notification from the Ohio Department of Development of the Block Grant that the FY10 Block Grant allocation is \$198,000.00.

LETTER The Highland County Board of Commissioners received a letter from Weller's Plumbing & Heating outlining the proposal for the Maintenance Service Program at the Highland County Training and Education Center (TEC).

LETTER President Wilkin signed a letter to the Ohio Water Development Authority authorizing a pay request for the Southside Sewer project.

RESOLUTION No. 117: Mr. Horst moved, seconded by Mr. Heaton, to authorize the execution of the Housing Revolving Loan Fund Administration Agreement with the State of Ohio, Department of Development, for CDBG/HOME funds administered by the Board of Commissioners through Highland County Community Action Organization, Inc. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Highland County Board of Commissioners received a letter from Job & Family Services requesting the mandated distribution of Child Support Funds to Public Assistance.

RESOLUTION No. 10-118: Mr. Horst moved, seconded by Mr. Heaton, to authorize the March mandated distribution of Child Support (C-45) funds to Public Assistance (H-00), in the amount of \$8,210.01. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION No. 10-119: Mr. Horst moved, seconded by Mr. Heaton, to accept the proposal from Weller's Plumbing & Heating to renew the Maintenance Service Program at the Highland County Training Center (TEC). The cost of the program is approximately \$6,329.50, depending on the number of test samples needed for the cooling tower. Specifications are attached and made part of the resolution. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION No. 10-120: Mr. Horst moved, seconded by Mr. Heaton, to authorize a transfer from Help Me Grow, Reimburse (S-26) to Help Me Grow (County) (S-60), in the amount of \$5,308.39. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION No. 10-121: Mr. Horst moved, seconded by Mr. Heaton, to authorize Final Legislation for the Engineer's project "Resurface and replacement of guardrail and pavement marking on various county roads, lying within Highland County." The County Engineer, P. Dean Otworth, signed the Resolution as the Legislative Authority of the Board of County Commissioners. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

DISCUSSION Mr. Horst informed the Board that the compressor in the Annex must be replaced at an estimated cost of \$1,600. The Justice Center driveway is being repaired after a sink-hole appeared. The estimated cost of the repair is \$3,000. The Board discussed a replacement for Dan Cowdrey as the OVRDC Loan Review Officer and a replacement for Dori Bishop, who is leaving the recycling program. The Board also agreed to use the County's space at the North High Business Center (NHBC) for storage. After reviewing the bid for the Courthouse renovation, the Board agreed to amend the bid to accept a ten-percent bid bond or five-percent check/letter of credit. On the advice of the Prosecutor, the following motion was made:

MOTION Mr. Horst moved, seconded by Mr. Heaton, to amend the Courthouse Renovation bid to accept a ten-percent bid bond or five-percent check/letter of credit and to publish the ad in the newspaper and post it on the Internet. The original bid opening date of April 28, 2010 at 10:00 a.m. will remain the same. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

REPORTS The Highland County Board of Commissioners received the following reports:

- Municipal Court – 2009 Year End Report
- Sheriff – Weekly Inmate Count (Daily Average: 49 Males, 12 Females)
- Ohio Public Defender – October 2009 Reimbursement of Attorney Fees (35%)

CONTRACT The Highland County Board of Commissioners agreed to a proposal from Weller's Plumbing for the Maintenance Service Program for 2010-2011 at the Highland County Training and Education Center (TEC). See Contract Binder 22, Page 22.

AGREEMENT The Highland County Board of Commissioners signed the Ohio Department of Development Housing Revolving Loan Fund Administration Agreement for CDBG/HOME funds administered by the Board of Commissioners through Highland County Community Action Organization. The agreement is effective January 1, 2010 through December 31, 2012. See Contract Binder 22, Page 23.

AMENDMENT The Highland County Board of Commissioners signed an amendment to the FYCHIP 2009 Community Housing Improvement Program Contract dated August 1, 2009. The contract is administered by Highland County Community Action Organization, Inc. (CAO). See the CAO file.

PROCLAMATION The Highland County Board of Commissioners proclaimed April 23 -24, 2010, as District 13-J Lions International Club Days to celebrate the Ohio Lions District Convention being held in Hillsboro. The following were present for the reading of the proclamation: Mary F. Cole, Secretary, Hillsboro Lions Club; David E. Grover, President, Hillsboro Lions Club; and Charles R. Newland, District Governor for Lions Club District 13-J.

PROCLAMATION The Highland County Board of Commissioners proclaimed April 18 – 24, 2010, as National Crime Victims' Rights Week. The following were present for the reading of the proclamation: Trissa Chapman, Coordinator, Victim-Witness Assistance; Barbara Shoemaker, Assistant Coordinator; Dan Benkiel, John Dodds, Peggy Rector, and Patty Taylor, Advocates; Jim Grandey, Prosecutor; and Emily. Victim-Witness Assistance will hold a candle light vigil on the Courthouse lawn on April 21, 2010, at 8:00 p.m. and invite the public to attend.

MEETING Tom Worley, Director of OSU South Centers at Piketon; Meagan Barnes, Business Development Specialist, South Centers; and Rose Fisher Merkowitz, Community Development Educator, Highland County OSU Extension, met with the Board of Commissioners to present the programs offered by OSU South Centers and explain how the programs can be used by Highland County for economic development. Ms. Barnes outlined the four programs offered, which are funded by either the Department of Development and/or the USDA: Small Business Development Assistance, Manufacturing and Technical Small Business Center, Cooperative Development Center, and the Farmers Market. Ms. Barnes said that the programs are not

a substitute for Economic Development but they can assist Highland County in their efforts to help county businesses.

MEETING Ginny Shrimplin, Marketing Manager, County Risk Sharing Authority (CORSA), and Todd Heskett, Heskett Insurance and agent to Highland County for CORSA, met with the Board of Commissioners to discuss the 2010/2011 rates. Highland County reduced their program costs by participating in the Loss Control Incentive Program.

CONTRACT Highland County Engineer, P. Dean Otworth, signed a contract as Legislative Authority for the Highland County Board of Commissioners, with Ohio Department of Transportation for the project “Resurface and replacement of guardrail and pavement marking on various county roads, lying within Highland County.” See Engineer’s file.

AGREEMENT The Board of Commissioners signed an Escrow Agreement with Merchant’s National Bank for the Engineer’s project “Resurface and replacement of guardrail and pavement marking on various county roads, lying within Highland County.” See Engineer’s file.

MOTION At 11:25 a.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, April 21, 2010.



Clerk of Board

Board of County Commissioners
Highland County, Ohio