

March 10, 2010

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:30 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Rory Ryan, Highland Press, and Jim Grandey, Prosecutor, were present for portions of the meeting.

MOTION Mr. Horst moved, seconded by Mr. Wilkin, to approve payment of Bill File No. 10-09. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Horst, yea. The total amount paid was \$328,880.28. The amount paid from the General Fund only was \$107,682.27. A list of all bills paid is on file in the Commissioners' office.

LETTER The Board of Commissioners received a letter from Scioto Paint Valley Mental Health Center announcing the retirement Gary Kreuchauf, Ph.D., Executive Director, effective March 12, 2010. Matt Markley will replace Dr. Kreuchauf.

LETTER The Board of Commissioners received a letter from Children Services with concerns about the current staffing levels and lack of funds.

LETTER The Board of Commissioners signed a letter to Dan Cowdrey, Economic Development Director, confirming the closing of the Economic Development Office effective March 31, 2010. The letter also commended Mr. Cowdrey for his dedications and years of service to Highland County.

LETTER The Board of Commissioners signed a letter in support of the Kettering Center Incubator in Wilmington, Clinton County, Ohio.

LETTER The Board of Commissioners signed a letter to Sondra Crayton, Ohio Department of Health, reporting that all Help Me Grow issues were resolved and the transition from MRDD Help Me Grow to County Help Me Grow was complete. The Board did not find a close-out meeting necessary.

RESOLUTION NO. 10-84 Mr. Horst moved, seconded by Mr. Heaton, to authorize a transfer from Help Me Grow (S-26) to Help Me Grow (County) (S-60), in the amount of \$10,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from the Engineer requesting a resolution for Preliminary Legislation for various paving projects.

RESOLUTION NO. 10-85 Mr. Horst moved, seconded by Mr. Heaton, to approve Preliminary Legislation for various paving projects in Highland County. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-86 Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund budget as follows: TEC – Services to TEC – Repairs, in the amount of \$500.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from the Veterans Service Commission requesting permission for commission members to travel to a meeting.

RESOLUTION NO. 10-87 Mr. Horst moved, seconded by Mr. Heaton, to approve travel for Veteran Service Commission members to the Ohio State Association of County Veterans Service Commissioners 12th District Meeting on March 23, 2010 in Seaman, Ohio. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from the Sheriff requesting additional appropriation to the budget.

RESOLUTION NO. 10-88 Mr. Horst moved, seconded by Mr. Heaton, to authorize additional appropriation to Sheriff's Employee Salaries from the High Visibility Enforcement Grant funds, in the amount of \$4,251.24. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from Children Services requesting the creation of two new funds.

RESOLUTION NO. 10-89 Mr. Horst moved, seconded by Mr. Heaton, to authorize the creation of a new Children Services fund to be known as Children Services Emery Fund (S-63) and authorize appropriation to the fund in the amount of \$300.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-90 Mr. Horst moved, seconded by Mr. Heaton, to authorize the creation of a new Children Services fund to be known as Children Services Polk Fund (S-64). The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from the Sheriff requesting an additional appropriation to the budget.

RESOLUTION NO. 10-91 Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to Sheriff's salaries from Methamphetamine Initiative Grant funds in the amount of \$6,749.86. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-92 Mr. Horst moved, seconded by Mr. Heaton, to rescind Resolution No. 10-76 dated February 24, 2010, adding additional ballot language to the Highland Soil & Water Conservation tax levy. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-93 Mr. Horst moved, seconded by Mr. Heaton, to amend Resolution No. 10-48 dated February 3, 2010, at the request of the Secretary of the State of Ohio. This resolution clarifies ballot language for the Soil & Water Conservation District tax levy ballot. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from County Court requesting additional appropriation to the budget.

RESOLUTION NO. 10-94 Mr. Horst moved, seconded by Mr. Heaton, to authorize additional appropriation to the County Court (Supplies) budget in the amount of \$180.00. The additional funds are from a refund from Xerox Corp. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

REPORTS The Highland County Board of Commissioners received the following reports:

- Juvenile Court – February Cash Receipts for Legal Fees
- Sheriff – February Costs of Prisoners Meals (\$15,053.66, \$2.90/meal)
- Children Services – March 3, 2010 Meeting Minutes
- Sheriff – February Dog Warden Report: 97 Calls, 51 seized, 30 adopted, 4 claimed by owner
- Sheriff – Weekly Inmate Report (Daily Average 52 males, 13 females)
- Auditor of State – Agreed-Upon Procedures for Treasurer

CONTRACT The Board of Commissioners signed a one-year contract with Cintas for uniforms. See Contract Binder 22, Page 10.

CONTRACT The Board of Commissioners and the Sheriff signed a contract with the Village of Lincoln Heights for housing prisoners at the rate of \$55.00 per prisoner per day for the period of January 1, 2010 through December 31, 2010. See Contract Binder 22, Page 11.

CONTRACT The Board of Commissioners and the Engineer signed a contract with Hanson Pipe & Precast, Inc. for Reinfo4rce Concrete Storm Sewer Pipe (Mastic J9oint) for \$32,982.72. See Contract Binder 22, Page 12.

CONTRACT The Board of Commissioners and the Engineer signed a contract with United Precast, Inc., for Precast, Reinforced Concrete Box Culverts for \$13,872.00. See Contract Binder 22, Page 13.

CONTRACT The Board of Commissioners and the Engineer signed a contract with Sherman Dixie Concrete for Storm Sewer Pipe (Gasket Joint) for \$63,496.56. See Contract Binder 22, Page 14.

PROCLAMATION The Board of Commissioners proclaimed March 2010 as Developmental Disabilities Month. The following were present for the proclamation: Chuck Biggert, Superintendent, Board of DD; Linda Allen, Board Member; Carol Collins, Tennis Stapleton, Kraig Walker, Bryan Miller, Michael Stone, and Deanna Corder. To celebrate Developmental Disabilities Month, a balloon release will be held on the Courthouse lawn on Tuesday, March 22, 2010, at 2:00 p.m.

MEETING Wendy Jacobs, Executive Director of Children Services, and Jeff Rulon, Children Services employee, met with the Board of Commissioners to discuss the new funds created. Ms. Jacobs announced the Child Abuse Spaghetti Dinner will be held on April 6, 2010, from 6:00 – 8:00 p.m. at St. Mary’s church. Ms. Jacobs informed the Board that staffing levels at Children Services are seriously low. Ms. Jacobs asked the Board if they will combine Children Services with Job & Family Services and the Board said they were researching the possibilities in order to make an informed decision for the County and for the children.

MEETING Debbie Robbins, Director, Highland County Job & Family Services, met with the Board of Commissioners and requested that they enter into Executive Session.

MOTION At 10:27 a.m., Mr. Horst moved, seconded by Mr. Heaton, to leave Regular Session and enter into Executive Session for the purpose of discussing personnel issues. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The Board returned to Regular Session at 11:05 p.m. Ms. Robbins announced there would be a Staff Recognition on April 7, 2010 from 11:00 a.m. to 1:30 p.m.

RESOLUTION NO. 10-95 Mr. Horst moved, seconded by Mr. Heaton, to approve Disciplinary Action against Betty Page, Highland County Job & Family Services, for a violation of Section 5.03 and 5.04 of the Highland County Personnel Policy manual. Ms. Page is suspended without pay for three days. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RECESS/RECONVENE The Board recessed at 11:35 a.m. and reconvened at 12:25 p.m.

MOTION At 12.55 p.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, March 17, 2010.

Debbie Sansone

Clerk of Board

Sean Wilkin

Thomas Horst

Jay Heaton

Board of County Commissioners
Highland County, Ohio