

February 17, 2010

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:35 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Rory Ryan, Highland Press, was present for the meeting.

MOTION Mr. Horst moved, seconded by Mr. Wilkin, to approve payment of Bill File No. 10-05. The vote resulted as follows: Mr. Wilkin, yea, and Mr. Horst, yea. The total amount paid was \$534,305.45. The amount paid from the General Fund only was \$49.50. A list of all bills paid is on file in the Commissioners' office.

LETTER The Board of Commissioners signed a letter to the Ohio Hospital Association to support the Highland District Hospital's efforts to obtain funds from the Healthy Ohioan Grant.

LETTER The Board of Commissioners received a letter from Joe Sciabica, Department of the Air Force, to inform the Board that the Highland County Airport is still being considered as a launch and recovery location for unmanned aircraft research and development testing. Mr. Sciabica will keep the Board informed of future developments.

LETTER The Board of Commissioners received a letter from Terry Moore asking the Board to consider him for a position on the Highland County Board of Developmental Disabilities.

LETTER The Board of Commissioners received a letter from the Auditor of State agreeing to monthly installment payments for the balance due for the 2008 audit.

LETTER The Board of Commissioners received a letter from Highland County Department of Job & Family Services requesting a transfer from Child Support Enforcement Agency (CSEA) to Public Assistance.

RESOLUTION NO. 10-63 Mr. Horst moved, seconded by Mr. Heaton, to authorize a transfer from the Child Support Enforcement Agency (C-45) to Public Assistance (H-00), in the amount of 37,388.88. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from Victim Witness requesting an additional appropriation to the budget.

RESOLUTION NO. 10-64 Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Victim Witness budget (T-07), Cell Phone Bank, in the amount of \$26.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from Victim Witness requesting an additional appropriation to the budget.

RESOLUTION NO. 10-65 Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Victim Witness budget (T-07), Court Fines and Fees, in the amount of \$121.10. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from Job & Family Services informing the Board of the resignation of Crystal Norman, Case Manger.

RESOLUTION NO. 10-66 Mr. Horst moved, seconded by Mr. Heaton, to accept the resignation of Crystal Norman, Child Support Case Manager, Highland County Job &

Family Service. Ms. Norman’s last day will be February 19, 2010. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 10-67 Mr. Horst moved, seconded by Mr. Heaton, to authorize additional appropriation to the FY08 Block Grant Budget (T-04), in the amount of \$1,613.11. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

REPORTS The Highland County Board of Commissioners received the following reports:

Sheriff	January 2010 Out-of-County Housing of Prisoners
Municipal Court	January 2010 Indigent Reimbursement and Application Fee

APPLICATION President Wilkin signed the Current Agricultural Use Valuation Renewal Application to continue to receive current agricultural use valuation on the Leesburg Industrial Park.

CONTRACT President Wilkin signed an OVRDC Service Contract for Professional Services for the administration of the Highland County CDBG Economic Development Revolving Loan Fund Program, Grant No. B-E-09-033-1. See Contract Binder 22, Page 8.

CONTRACT The Board of Commissioners signed Amendment No. 4 to the Purchase of Service Contract signed on July 29, 2009, by the Board of Commissioners through Job & Family Services and FRS Transportation, increasing the contract amount by \$2,000.00. See Contract Binder 22, Page 9.

BID OPENING At 10:00 a.m., the Board of Commissioners opened and read aloud bids for the Engineer’s Reinforced Concrete Storm Sewer Pipe. The following were present for the bid opening: Dan Jones, Hanson Pipe and Precast, and Tom Acke, Sherman Dixie Concrete, Inc. The bids were as follows:

	Gasket	Mastic
Hanson Pipe and Precast West Chester, Ohio	\$75,671.84	\$32,982.72
Sherman Dixie Concrete, Inc. Dayton, Ohio	\$63,496.56	\$17,540.80

The Engineer will review the bids before awarding the contract.

BID OPENING At 10:10 a.m., the Board of Commissioners opened and read aloud bids for the Engineer’s Precast, Reinforced Concrete Box Culverts. The following were present for the bid opening: Dan Jones, Hanson Pipe and Precast, and Tom Acke, Sherman Dixie Concrete, Inc. The bids were as follows:

Scioto Valley Precast Chillicothe, Ohio	\$ 14,256.00
United Precast, Inc. Mount Vernon, Ohio	\$ 13,872.00

The Engineer will review the bids before awarding the contract.

MEETING The Ohio Valley Regional Development Commission (OVRDC) held its First Round Caucus at 10:30 a.m. The following were present for the meeting: Jim Cook, Mayor, Village of Leesburg; Dan Cowdrey, Director, Economic Development; Dean Otworth, Engineer; Katy Farber, Director, Chamber of Commerce; Bill Fawley, Auditor; Betty Bishop, Interim City Manger, Greenfield; John Joy, Dean of Corporate and Community Services, Southern State Community College (SSCC); Jeremy Shaffer, Mayor, Village of Lynchburg; Blair Aukeman, President, Planning Commission; John

Hemmings, Executive Director, OVRDC; and Sharon Clark, Administrative Assistant, OVRDC.

Gary Heaton called the meeting to order and asked each person present to introduce themselves. Mr. Hemmings presented the status of Appalachia, EDA, and Community Facilities funds. He advised the Caucus that the EDA contract with Rapheal Underwood may be approved on March 1, 2010. Mr. Hemmings then asked for nominations for the Caucus Chairman. Katy Farber moved, seconded by Thomas Horst, to nominate Gary Heaton. Shane Wilkin moved, seconded by Dean Otworth, to close the nominations. The nomination will be reviewed by OVRDC.

Mr. Hemmings asked for nominations for an Executive Committee Member-At-Large from the Private Sector. Gary Heaton moved, seconded by Katy Farber, to nominate Charles Stevens. Mr. Heaton moved, seconded by Ms. Farber, to close the nominations. The nomination will be reviewed by OVRDC.

Mr. Hemmings asked for nominations for the Project Review Committee Member-At-Large. Mr. Wilkin moved, seconded by Mr. Fawley, to nominate Dean Otworth. Review of the nomination by OVRDC is not required. Mr. Hemmings moved, seconded by Mr. Horst, to approve the membership as changed and read. The vote resulted as follows: All yea.

Mr. Hemmings reported that the Broadband Project was shut down after the first round caucus last year. He also reported on access/transportation studies needed for US 32, US 50 and US 35. The Highland County Projects were rated as follows:

City of Greenfield	North Street Waterline Replacement
Engineer	Hobart Drive Access Road
Engineer	West Welcome Access Road
SSCC	Ind. Operations & Maintenance Lab Training Project
City of Greenfield	Washington/Oak Streets Sanitary Sewer Replacement
City of Greenfield	Sanitary Sewer Cross Connection Elimination I
City of Greenfield	Sanitary Sewer Cross Connection Elimination II

The Caucus adjourned at 12:10 p.m.

MEETING John Hemmings, Executive Director, OVRDC, met with the Board of Commissioners to discuss the Revolving Loan Fund (RLF) Administration. OVRDC will administer the RLF for Highland County, which includes loan plans, loan review, semi-annual reports, environmental review if necessary, prevailing wages, and closing binders. Loan payments will be made to the Board of Commissioners and copies of the checks will be provided to OVRDC.

PROCLAMATION The Board of Commissioners proclaimed February 20 – 27, 2010, as Entrepreneurship Week. The following were present for the reading: Russ Brewer, Coordinator of Enterprise Center, SSCC; Katy Farber, Director, Chamber of Commerce; Dan Cowdrey, Director, Economic Development; John Joy, Dean of Corporate and Community Services, SSCC; Elizabeth Burkard, Director of Marketing, SSCC; and Stephen Forsha, Times Gazette.

PROCLAMATION The Board of Commissioners proclaimed February 23, 2010, as Rotary International Day. The following were present for the reading: Dale Zornes, Rotary Member, and Stephen Forsha, Times Gazette.

PROCLAMATION The Board of Commissioners drafted a proclamation encouraging Highland County to join the Bicentennial Celebration for Clinton County and the City of Wilmington, Ohio. The Proclamation will be read at the Official bicentennial Kick-Off on February 19, 2010.

MOTION At 1:05 p.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, February 24, 2010.

Debbie Sansone

Clerk of Board

Sam Wilkin

Thomas Horst

Jay Heaton

Board of County Commissioners
Highland County, Ohio