

**January 13, 2010**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:30 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Rory Ryan, Highland Press, was present for portions of the meeting.

**MOTION** Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 10-01. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton yea. The total amount paid was \$586,102.79. The amount paid from the General Fund only was \$112,461.79. A list of all bills paid is on file in the Commissioners' office.

**LETTER** Mr. Wilkin signed a letter to Tim Keen, Auditor of State of Ohio Office, explaining the County's bleak financial position and thanking him for working with the County by making arrangements to pay the 2009 balance due in 2010.

**LETTER** Mr. Wilkin signed a letter to all County Department heads thanking them for their efforts in reducing their 2010 budgets.

**LETTER** The Board of Commissioners received a letter from Ohio Public Works with the Final Loan Repayment Amortization Schedule for the Lakeside WWTP Repair/Replacement project.

**LETTER** The Board of Commissioners signed a support letter for the Highland County Comprehensive Re-Entry Initiative program's application for funding through the Edward Byrne Memorial Justice Assistance Grant Reentry Projects. Turning Point Applied Learning Center is the lead agency for this program.

**LETTER** The Board of Commissioners received a letter from Victim Witness requesting an additional appropriation to the budget.

**RESOLUTION NO. 10-19** Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Victim Witness (T-07) budget, in the amount of \$5,650.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Board of Commissioners received a letter from Job & Family Services requesting a transfer from Child Support to Public Assistance.

**RESOLUTION NO. 10-20** Mr. Horst moved, seconded by Mr. Heaton, to authorize a transfer from the Child Support Administrative Account (C-00) to the Public Assistance Account (H-00), in the amount of \$8,451.96. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Board of Commissioners received a letter from Job & Family Services requesting permission for all employees to travel in 2010.

**RESOLUTION NO. 10-21** Mr. Horst moved, seconded by Mr. Heaton, to authorize travel for all Job & Family Services and Child Support employees in 2010. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Board of Commissioners received a letter from Help Me Grow (County) requesting a revision to the 2010 budget.

**RESOLUTION NO. 10-22** Mr. Horst moved, seconded by Mr. Heaton, to authorize a revision to the 2010 Help Me Grow (County) budget. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-23** Mr. Horst moved, seconded by Mr. Heaton, to authorize Preliminary Legislation for the Engineer's HIG/CR 59/Various GR project in 2010. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Board of Commissioners received a letter from Highland Soil & Water Conservation District seeking approval from the Board of Commissioners to file for a tax levy.

**RESOLUTION NO. 10-24** Mr. Horst moved, seconded by Mr. Heaton, to authorize a tax levy to place on the ballot on May 4, 2010, for Highland County Soil & Water Conservation District. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 10-25** Mr. Horst moved, seconded by Mr. Heaton, to authorize an agreement with the Auditor of the State of Ohio to audit the County based upon an "Other Comprehensive Basis of Account." (GAP-like). The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. See Contract Binder 22, Page 1.

**NOTE** The Board of Commissioners submitted a grant to the Ohio Pet Fund on December 31, 2009, for the spay/neuter of dogs adopted from the Highland County Dog Kennel.

**REPORTS** The Highland County Board of Commissioners received the following reports:

Juvenile Det Center	Monthly Operating Expense – December 2009
County Court	Annual Report – 2009
Juvenile Court	Cash Receipts – December 2009
Juvenile Court	Public Defender Application Fees – December and Annual 2009
Municipal Court	Statement of Fines and Fees – December 2009
Juvenile Court	Annual Report (Fees)
Sheriff	Weekly Inmate Count

**CONTRACT** The Board of Commissioners signed a contract with Danielle Ratcliff to act as Interim Project Director for Help Me Grow (County). See Contract Binder 22, Page 2.

**CONTRACTS** The Board of Commissioners signed contracts with Ana Lopez, Heather Gibson, Amy Hutchinson, and Cindy Bailey to serve as Service Coordinators and/or Evaluations/Assessment personnel for the Help Me Grow (County) Program. See Contract Binder 22, Page 3.

**MEETING** Rob Miller, Miller Land Co.; George Kane, Ohio Historical Society; Margo Babington, land owner; and Nancy Stranahan, Highlands Nature Sanctuary, met with the Board of Commissioners to ask their support for their application to the Clean Ohio grant. The Grant funds will be used to purchase property at the entrance of Fort Hill State Park. Originally, the Board of Commissioners did not want to support the land acquisition if the Brushcreek Township trustees did not support it. Highlands Nature Sanctuary agreed to procure the funds, purchase the land and transfer the land immediately to the Ohio Historical Society. The Brushcreek Township Trustees approved the acquisition on December 19, 2009. Mr. Miller and Ms. Babington need to know if the project will move forward. The Board of Commissioners asked for one week to review the material presented and talk with the Brushcreek Township Trustees.

**MEETING** Bill Fawley, Auditor, met with the Board of Commissioners with an estimate of revenues from taxes. The Auditor of the State requires a contract for auditing Highland County in a manner that is like the GAP system used by other counties.

**DISCUSSION** The Board of Commissioners will contact the Department Heads asking for employees to serve on a Wellness Committee.

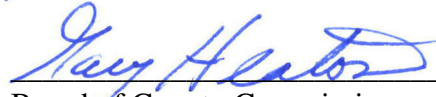
**NOTE** Mr. Wilkin left the meeting at 10:45 a.m. to attend an OSU Extension meeting.

**MEETING** Chuck Williams, Highland Soil & Water Conservation District, met with the Board of Commissioners to present a letter requesting a tax levy be placed on the ballot (see Letter and Resolution 10-24 above). The levy will generate \$220,000 per year. Bill Fawley, Auditor, was also present for the meeting.

**MEETING** Sheriff Ward met with the Board of Commissioners to ask permission to recall Deputy Mark Middleton to replace Deputy Garrison, who has taken a disability retirement. Sheriff Ward requested a transfer of fund from the Rotary Fund to the General Fund. The Board will check with the Auditor. The County received an insurance settlement from a wrecked patrol care and the Sheriff asked to use the settlement money to purchase a new transport van. There would be no expense from the General Fund. The Board agreed to the purchase.

**MOTION** At 11:35 a.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Horst, yea; and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, January 20, 2009.



Clerk of Board

Board of County Commissioners  
Highland County, Ohio