

**December 30, 2009**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:30 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**LETTER** The Board of Commissioners received a letter from the Coroner regarding the 2010 budget.

**LETTER** The Board of Commissioners signed a letter to Kathy Mills, Business Development Manager, Foreign-Trade Zone #138, to document the inclusion of Highland County within the Service Area of Foreign-Trade Zone (FTZ) #138.

**LETTER** The Board of Commissioners received a letter from Probation requesting the Board to establish a new fund.

**RESOLUTION NO. 09-463** Mr. Horst moved, seconded by Mr. Heaton, to create a new Probation Department fund to be known as Pre-Trial Supervision Program (T-23) and authorize appropriations to the fund. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Board of Commissioners received a letter from Probation requesting the Board to establish a new fund.

**RESOLUTION NO. 09-464** Mr. Horst moved, seconded by Mr. Heaton, to create a new Probation Department fund to be known as Prosecutorial Diversion Program (T-24) and authorize appropriations to the fund. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Board of Commissioners received a letter from Probation requesting a budget modification and an advance.

**RESOLUTION NO. 09-465** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the Community Probation Dept. Service budget (S-18), Other Expense to Advances Out, in the amount of \$10,000.00, and authorizes and advances from Community Probation to Pre-Trial Supervision (T-23), in the amount of \$5,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Board of Commissioners received a letter from Probation requesting an advance.

**RESOLUTION NO. 09-466** Mr. Horst moved, seconded by Mr. Heaton, to authorize an advance from Community Probation Dept. Service budget to Prosecutorial Diversion (S-24), in the amount of \$5,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 09-467** Mr. Horst moved, seconded by Mr. Heaton, to authorize additional appropriation within the N-11 Issue II budget, in the amount of \$4,692.23. This appropriation is for the Lakeside WWTP Repair/Replacement Project (Ohio Public Works). The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Board of Commissioners received a letter from Municipal Court requesting a budget modification.

**RESOLUTION NO. 09-468** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the Municipal Court budget, Witness Fees to Salary Employees, in the amount of \$300.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LETTER** The Board of Commissioners received a letter from the Board of DD requesting a new line-item.

**RESOLUTION NO. 09-469** Mr. Horst moved, seconded by Mr. Heaton, to authorize a new line-item in the Board of Mental Retardation (S-00) budget, Special Olympics/Other. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 09-470** Mr. Horst moved, seconded by Mr. Heaton, to reduce the 2009 County Budget to \$31,641,137.29 and reduce the 2009 General Fund Budget to \$9,540,832.94. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 09-471** Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the General Fund budget, County Miscellaneous: Attorney Indigent Fees to Medicare, in the amount of \$106.07, and Attorney Indigent Fees to Salary Indigent Stenographer, in the amount of \$372.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**RESOLUTION NO. 09-472** Mr. Horst moved, seconded by Mr. Heaton, to adopt the Annual Appropriation Resolution for the 2010 Budget. General Fund Budget: \$8,264,074.27. Non-General Fund Budget: \$26,478,276.64. Total Budget: 34,742,350.91. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**REPORTS** The Highland County Board of Commissioners received the following reports:

Airport	FY2011 – FY2020 Airport Capital Improv Plan Update
Sheriff	Weekly Inmate Count
Ohio Public Defender	Reimbursement for Appointed Counsel June 2009 (35%)

**POLICY** The Highland County Board of Commissioners received the Procurement Plan from the Highland County Department of Job and Family Services.

**MEETING** Judge Judkins, County Court, and Ron Coffey, Clerk of County Court, met with the Board of Commissioners to consider Mr. Coffey as a part-time probation officer. Because the Clerk is an arm of the court, he cannot supervise, enforce, give drug tests, or violate probationers. Judge Judkins discussed how the Court's revenue will be affected when the Probation department can no longer supervise defendants. He anticipates fewer fines collected because there will be no probation follow-up. The reduction in the Greenfield Police Department staff has lowered the Court's case load but the collection of fees has increased.

**MOTION** At 1:15 p.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, January 6, 2010.

  
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Clerk of Board

  
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Board of County Commissioners  
Highland County, Ohio