

December 16, 2009

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present. Mr. Wilkin called the meeting to order at 8:30 a.m. The minutes of the previous session were approved as written. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Rory Ryan, Highland Press, was present for portions of the meeting.

MOTION Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-49. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton yea. The total amount paid was \$550,240.43. The amount paid from the General Fund only was \$81,695.46. A list of all bills paid is on file in the Commissioners' office.

MOTION Mr. Horst moved, seconded by Mr. Heaton, to sign a letter to the OSU Extension, which will also be signed by Brown and Clinton county commissioners. The letter will request specific information pertaining to the expense of each county's Extension office and request a meeting with the Director. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners signed a letter to Dr. Keith Smith, Director, OSU Extension, along with the Commissioners from Brown and Clinton Counties, requesting information regarding the cost to each county for supporting the Extension Offices and requesting a meeting to discuss the costs and the budgets.

LETTER The Board of Commissioners received a letter from Timothy Stegbauer asking to serve on the Salem Township Zoning Committee.

LETTER The Board of Commissioners received a letter from Children Services explaining the difference between the budget submitted to the Commissioners for 2010 and the actual anticipated expense.

LETTER The Board of Commissioners received a letter from Children Services asking for Board re-appointments of Arlene Cole and Danny Long, whose terms expire on December 31, 2009.

LETTER The Board of Commissioners received a letter from Common Pleas Court regarding 2010 Budget reductions.

LETTER The Board of Commissioners received a letter from Highland County Probation regarding staff reallocation in the Court system due to funding cuts in supervision grants (misdemeanors) and the acquisition of new grants addressing felonies.

LETTER The Board of Commissioners received a letter from Highland County District Library asking that Steve Hunter be reappointed to the Board of Trustees.

RESOLUTION NO. 09-442 Mr. Horst moved, seconded by Mr. Heaton, to re-appoint Steve Hunter to the Highland County district Library Board of Trustees from January 2, 2010 through January 1, 2017. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from Highland County Job & Family Services asking for approval of 2010 Administrative Hearing Officer contract.

RESOLUTION NO. 09-443 Mr. Horst moved, seconded by Mr. Heaton, to authorize Lee D. Koogler to serve as hearing office for Highland County Child Support Enforcement Agency. The Contract period is January 1, 2010 through December 31, 2010 at a rate of \$45.00 per Unit of Service. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from the Sheriff requesting an additional appropriation to the budget.

RESOLUTION NO. 09-444 Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Sheriff's budget, Employee Salaries from Methamphetamine Initiative Grant, in the amount of \$109.57. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from Juvenile Court requesting a modification to the Indigent Guardianship (S-07) budget and a transfer.

RESOLUTION NO. 09-445 Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the Juvenile Court budget, Salary Employees to Transfers Out, in the amount of \$1,500.00. The Board also authorized a transfer from Juvenile Court to Indigent Guardianship (S-07), in the amount of \$1,500.00.

LETTER The Board of Commissioners received a letter from Recycling requesting travel approval for 2010.

RESOLUTION NO. 09-446 Mr. Horst moved, seconded by Mr. Heaton, to authorize travel approval for Dori Bishop, Highland County Recycling & Litter Prevention, for the year 2010. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from Highland County Job & Family Services requesting a transfer from Child Support to Public Assistance.

RESOLUTION NO. 09-447 Mr. Horst moved, seconded by Mr. Heaton, to authorize a transfer from the Child Support Administrative Account (C-45) to the Public Assistance Account (H-00), in the amount of \$10,737.59. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from Emergency Management requesting a new line item, budget modification, and a transfer.

RESOLUTION NO. 09-448 Mr. Horst moved, seconded by Mr. Heaton, to authorize the creation of a new line-item in the Right-To-Know budget (W-76) to be known as Transfers Out, and a modification to the Right-To-Know budget, various lines to Transfers Out, in the amount of \$4,000.00. The Board also authorized a transfer from Right-To-Know Transfers Out to Emergency Management (W-75), in the amount of \$4,000.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from Victim Witness requesting an additional appropriation to the budget.

RESOLUTION NO. 09-449 Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the Victim Witness budget (T-07), Court Fines & Fees, in the amount of \$94.07. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Board of Commissioners received a letter from the Sheriff requesting a new fund be established.

RESOLUTION NO. 09-450 Mr. Horst moved, seconded by Mr. Heaton, to authorize the creation of a new fund, 911 Wireless Personnel (S-59). The fund will use Wireless 911 funds to pay for 911 dispatchers at the Sheriff's office. Funds will be placed into S-59 in quarterly payments of \$23,862.50 each. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 09-451 Mr. Horst moved, seconded by Mr. Heaton, to authorize an additional appropriation to the 911 Capital Improvements (N-03) budget, Other Expense, in the amount of \$23,862.50. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 09-452 Mr. Horst moved, seconded by Mr. Heaton, to authorize the return of an advance from the Block Grant (T-04) budget to the General Fund,

Advances Out, in the amount of \$30,500.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION NO. 09-453 Mr. Horst moved, seconded by Mr. Heaton, to rescind Resolution No. 09-410 (December 2, 2009) and authorize a modification to the Children Services (S-03) budget, Salary Employees to Other Child Care Salary, in the amount of \$2,050.00. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

CONTRACT The Board of Commissioners signed a contract with Highland County Child Support Enforcement Agency to authorize Lee D. Koogler to serve as hearing officer for Highland County Child Support Enforcement Agency. The Contract period is January 1, 2010 through December 31, 2010 at a rate of \$45.00 per Unit of Service. See Contract Binder 21, Page 119.

MEETING Jeremy Ratcliff, Chief Probation Officer, Highland County Probation, requested that the Board sign a grant agreement.

CONTRACT The Board of Commissioners signed a subsidy grant agreement with Ohio Department of Rehabilitation and Correction for Community-based Corrections Programs 407 Non-Residential Felony. See Contract Binder 21, Page 120.

REPORTS The Highland County Board of Commissioners received the following reports:

Engineer	Prevailing Wage for Widening & Paving Project
Juvenile Detention Center	Minutes of November 24, 2009 meeting
Sheriff	Weekly Inmate Count

MEETING Fred Beery, Village of Leesburg Solicitor; Jim Cook, Mayor, Village of Leesburg; Harold Roberts, developer; and Frank Leone, Environmental Engineering Services, met with the Board of Commissioners to discuss annexation of Roberts Subdivision into the Village of Leesburg. The County has an interest because the sewer tie-in fees are paid to the County to offset the expense the County incurred to install the sewer system. All standard tie-ins for Roberts Subdivision are \$3,100.00, and \$4,500.00 outside the subdivision. Mr. Beery asked that a limit be set for the tie-in fee. Mr. Leone said that once the County's debt obligation is met there would be no further tie-in fee to the County. Mr. Leone will send a detailed explanation of fees and send to Mr. Beery. The discussion and decisions made at this meeting involves only the area annexed.

MEETING Wendy Jacobs, Executive Director of Children Services, and Arlene M. Cole and Chris Lewis, Board members, met with the Board of Commissioners to discuss the 2010 budget. The State allocation to Children Services will be lower to compensate for the advance from the levy funds. Ms. Jacobs said that the State will pay the foster parents directly for the period of mid-September through mid-December. Ms. Jacobs also reminded the Board that Ms. Cole and Danny Long were serving terms that expire on December 31, 2009.

MEETING Sheriff Ward met with the Board of Commissioners to discuss his request for Wireless 911 funds to be used to pay 911 Dispatch personnel. The estimated revenue is \$96,000 per year and will pay for two dispatchers (see Resolution 09-450 above). The Sheriff also warned that he could not make any more reductions to his budget without making layoffs to personnel. The 911 Wireless money will help him keep the two dispatchers.

RECESS/RECONVENE The Board recessed at 12:00 p.m. and reconvened at 1:00 p.m.

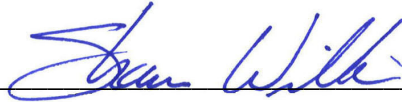
RECESS The Board recessed at 1:10 p.m. and reconvened on Thursday, December 17, 2009, at 1:00 p.m.

MEETING Highland County Soil & Water Conservation District employees met with the Board to discuss the 2010 budget. The following, in addition to the Board and the Clerk, were present for the meeting: Pam Bushelman, Barb Graves, John Etienne, Chuck Williams, Larry Shannon, Jeff Boike, Jim Carr, and Jeff Duncan. Soil & Water presented

the Board with a revised budget, asking for \$44,904.00 for 2010. The Board advised them that until the Auditor certified the estimated revenue for 2010, they did not know how much they could budget. Soil & Water contacted the Soil & Water Federation for assistance. Soil & Water is also looking for donors but want to retain County funds in order to receive the State matching funds. Mr. Wilkin will call Senator Carey asking for extra funds. The Board of Commissioners will discuss funding to Soil & Water when they know the Estimated Revenue for 2010.

MOTION At 2:30 p.m., Mr. Horst moved, seconded by Mr. Heaton, to adjourn. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, December 23, 2009.









Clerk of Board

Board of County Commissioners
Highland County, Ohio