

November 18, 2009

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Shane Wilkin, Thomas Horst, and Gary Heaton present.. At 8:30 a.m. Mr. Wilkin called the meeting to order. At 8:40 a.m., Mr. Horst moved to enter into **Executive Session** to discuss personnel matters. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

At 9:00 a.m., the Board of Commissioners returned to Regular Session. The Board approved the minutes of the previous session as written. All correspondence, resolutions, and contracts are on file in the Commissioners office and can be viewed during regular office hours.

MOTION Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-45. The vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$384,958.95. The amount paid from the General Fund only was \$48,803.81. A list of all bills paid is on file in the Commissioners' Office.

NOTE Jeremy Shaffer, Mayor of the Village of Lynchburg, was present for the entire meeting.

LETTER The Highland County Board of Commissioners received a letter from the Sheriff requesting additional appropriation to the budget.

RESOLUTION No. 09-390: Mr. Horst moved, seconded by Mr. Heaton, to authorize additional appropriation to the Sheriff's budget, in the amount of \$3,927.58.

Vote on motion: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Highland County Board of Commissioners received a letter from Nancy Clark, Salem Township Zoning Commission member, advising the Board of her resignation.

RESOLUTION No. 09-391: Mr. Horst moved, seconded by Mr. Heaton, to accept the resignation of Nancy Clark from the Salem Township Zoning Commission.

Vote on motion: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Highland County Board of Commissioners received a letter from Highland County Job and Family Services requesting a transfer from Child Support to Public Assistance.

RESOLUTION No. 09-392: Mr. Horst moved, seconded by Mr. Heaton, to authorize a transfer from Child Support Enforcement Admin Fund (C-00) to Public Assistance H-00), in the amount of \$22,565.16.

Vote on motion: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

LETTER The Highland County Board of Commissioners received a letter from Highland County Veterans Service Commission requesting permission to travel.

RESOLUTION No. 09-393: Mr. Horst moved, seconded by Mr. Heaton, to approve the Veterans Service Commission employees to travel to a training session in Columbus, Ohio, on December 9, 2009.

Vote on motion: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION No. 09-394: Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the Rocky Fork Lake Sewer District budget (Equipment to Services, \$18,000.00).

Vote on motion: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION No. 09-395: Mr. Horst moved, seconded by Mr. Heaton, to authorize a modification to the County Miscellaneous budget (Workers Comp to Unemployment Compensation, \$3,768.19).

Vote on motion: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

MOTION Mr. Horst moved, seconded by Mr. Heaton, to accept the bid of \$14,989.12 from Hunley Bobcat Services, LLC, for the Lafayette Street Sidewalk Improvement project in Greenfield. This is a FY 08 Block Grant activity.

Vote on motion: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION No. 09-396: Mr. Horst moved, seconded by Mr. Heaton, to accept the bid of Hunley Bobcat Services, LLC, for the Greenfield FY08 CDBG Sidewalk Project, in the amount of \$14,989.12.

Vote on motion: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

RESOLUTION No. 09-397: Mr. Horst moved, seconded by Mr. Heaton, to approve a modification to the County Miscellaneous budget and an advance from Miscellaneous Advances Out to Block Grant Expenses (T-4), in the amount of \$30,500.00.

Vote on motion: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

MEETING The City of Greenfield held a preconstruction meeting for the City of Greenfield FY 08 Block Grant Project for Lafayette Street Sidewalk Improvements. In addition to the Board and the Deputy Clerk, the following people attended the meeting: Michael McCarty and Nathan Zink, McCarty Associates; Peg Beekman, representing the City of Greenfield; Joe Hunley, Hunley Bobcat Services, LLC; Harvey Everhart, Greenfield City Council; and Jeremy Shaffer, Village of Lynchburg. Mr. McCarty explained the responsibilities of all parties involved.

MEETING Sheriff Ward met with the Board of Commissioners to ask to extend the date for the Factfinding report to April 30, 2010, in regards to contract negotiations with the Sheriff's Department. The Board of Commissioners signed the agreement. The Sheriff and the Board discussed a citizen's complaint against the Sheriff's Department. Sheriff Ward explained that his office and the Court have done everything possible to remedy the situation and the complainant could take civil action to resolve his problem.

MOTION Mr. Horst moved, seconded by Mr. Heaton, to agree to an extension of the deadline for Sheriff's Department contract negotiations to allow more time for the Factfinding report.

Vote on motion: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

AGREEMENT The Board of Commissioners entered into an agreement with FOP, Ohio Labor Council, Inc., to extend the date for the Factfinding report to April 30, 2010. This agreement is in regards to contract negotiations with the Sheriff's office. See Contract Binder 21-B, Page 111.

MEETING Bob and Mary Humphrey met with the Board of Commissioners regarding manufactured home inspections in Highland County. Mr. Humphrey is the owner of Inspect 1 Inspection Services and is interested in sharing the inspection duties with Ross County Planning & Building, the current manufactured home inspection agency for Highland County. Mr. Humphrey presented his credentials and fee schedule to the Board

for review. The Board thanked Mr. and Mrs. Humphrey for meeting with them and will consider his proposal.

MEETING Danielle Ratcliff, Family & Children First Council (F&CFC) Coordinator; Chuck Biggert, Superintendent, Highland county Board of MRDD and Program Director for Help Me Grow; Julia Perie Wise, Director, Highland County Community Action Organization (CAO); and Paula Vaughn, CAO employee met with the Board of Commissioners to discuss and clarify issues between F&CFC and Help Me Grow. The first issue regarding non-compliance by Help Me Grow was explained as a reporting error. The second issue involved the lack of an ISP (Individual Service Plan), which has since been corrected.

Funds for Help Me Grow are disbursed from the Ohio Department of Health (ODH). F&CFC oversees the Help Me Grow program. Funds are disbursed from ODH as reimbursement. Mr. Biggert stated that the Board of DD will not contract with F&CFC for Help Me Grow after 2009. Julia Wise stated that CAO may contract for HMG. The Board thanked everyone for meeting with them.

CONTRACT The Board of Commissioners entered into a contract with the Village of Mt. Orab for housing prisoners at the rate of \$55.00 per day per prisoner from January 1, 2010 through December 31, 2010. See Contract Binder 21-A, Page 112.

LETTER The Board of Commissioners received a letter from the Board of Elections outlining the cost-saving changes made to the office hours in 2010. The Board of Elections will be open Monday through Thursday from 8:30 a.m. to 5:00 p.m. except for four weeks prior to and two weeks after any election, when the office will be open forty hours per week. Furlough days were also outlined in the letter as well as a twenty-percent reduction in the Board of Elections board members salaries.

LETTER The Board of Commissioners received the Project Acknowledgement or Release of Environmental Conditions for Block Grant B-F-09-033-1 (for projects in 2010).

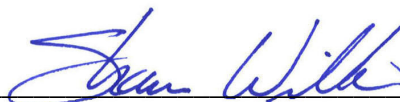
MOTION At 12:05 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion.

Vote on motion: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Monday, November 23, 2009.



Deputy Clerk of Board







Board of County Commissioners
Highland County, Ohio