

January 7, 2009

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Heaton, Mr. Horst, and Mr. Wilkin present. At 8:30 a.m. the minutes of the previous session were approved as written. This was the first meeting for new commissioners Tom Horst and Shane Wilkin.

NOTE

Jim Grandey, Highland County Prosecutor, was present for a portion of the meeting.

LETTER

January 5, 2009

Highland County Commissioners
Highland County Administration Building
Hillsboro, Ohio 45133

Re : 2007-2008 SVAA Grant Refund T-7 Funds

Dear Sirs:

We respectfully request that you appropriate funds from "Unappropriated Funds" in the following manner:

Deduct	\$352.00	(From Unappropriated Funds)
Add	\$352.00	(To Refund Line Item)

Thank you for your consideration.

Sincerely,

James Grandey, Prosecutor
(Highland County Victim Witness)

Resolution No. 09-01

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on January 7, 2009, with the following members present:

Gary Heaton, Tom Horst, and Shane Wilkin.

Mr. Wilkin moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing to create a new line item to be known as Refund and additional appropriation within the Victim-Witness T-7 Grant:

From: Un-appropriated funds,

To: 0410-T007-T-14.090, Refund, in the amount of \$352.00

Mr. Horst seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted January 7, 2009

Rosalind Newman
Clerk of Board

Gary Heaton
Tom Horst
Shane Wilkin
Board of County Commissioners
Highland County, Ohio

LETTER

TO: Highland County Board of Commissioners
FROM: Jeremy Ratcliff
RE: Budget Modification
DATE: January 6, 2009

I am requesting to modify the T-18 budget as follows: Appropriations in the amounts listed to the individual lines.

- 0440-T01 8T02.006 Personnel \$33,804.00
- 0440-T018-T03.010 OPERS \$4,682.00
- 0440-T018-T04.015 Medicare \$490.00
- 0440-T018-T05.025 Workers Compensation \$607.00
- 0440-T018-T06.020 Insurance \$2,686.00

The estimated revenue for the second half of FY 09 for this fund is \$43,011.00
Thank you for your consideration in this matter.

Jeremy Ratcliff, Chief Probation Officer
Highland County Probation Department

Resolution No. 09-02

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on January 7, 2009, with the following members present:

Gary Heaton, Tom Horst, and Shane Wilkin.

Mr. Wilkin moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing the following appropriations within the Community Corrections budget:

0440-T018-T02.006, Personnel	\$33,804.00
0440-T018-T03.010, OPES	4,682.00
0440-T018-T04.015, Medicare	490.00
0440-T018-T05.025, Workers Comp.	607.00
0440-T018.T06.020, Insurance	2,686.00

For a total of \$42,269.00

Mr. Horst seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted January 7, 2009

Rosalind Newman
Clerk of Board

Gary Heaton
Tom Horst
Shane Wilkin
Board of County Commissioners
Highland County, Ohio

LETTER

January 6, 2009

Highland County Treasurer
119 Governor Foraker Place
Hillsboro, Ohio 45133

RE: Modification to OTHER EXPENSES (0035A401C09090)

Dear Commissioners:

I would like to request a modification to the appropriation of funds from 0035A001C08045 (ADVERTISING & PRINTING) for \$7.28 to 0035A401C09090 (OTHER EXPENSES)

This amount will pay increase the line item enough to pay the County Treasurers Association of Ohio dues for the year.

Jacqueline R. Fenner, Highland County Treasurer

Resolution No. 09-03

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on January 7, 2009, with the following members present:

Mr. Heaton, Mr. Wilkin, and Mr. Horst.

Mr. Wilkin moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners, that the said Board authorizes modification within the Treasurer's budget:

From: 0035-A001-C08.045, Advertising & Printing,
To: 0035-A401-C09.090, Other Expense, in the amount of \$7.28

Mr. Horst seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted January 7, 2009

Rosalind Newman
Clerk of Board

Gary Heaton
Tom Horst
Shane Wilkin
Board of County Commissioners
Highland County, Ohio

CONTRACT

An amendment was entered into by and between the Board of Commissioners, Highland County Job & Family Services, and Turning Point to increase the cost per hour of training a TANF eligible participant due to recent increase in the State Minimum Wage. See Contract Binder 21-A, Page 1.

PROPOSAL

Two proposals were received from Weller's Plumbing & Heating to install a replacement compressor and heat pump at the Training and Education Center (TEC) and installation of three burners for Lochinvar boiler at the Justice Center. The following resolution was passed:

Resolution No. 09-04

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on January 7, 2009, with the following members present:

Mr. Heaton, Mr. Horst, and Mr. Wilkin.

Mr. Wilkin moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners, that the said Board agree to the following estimate from Weller's Plumbing & Heating to install a replacement compressor and heat pump at the Highland County Training Center:

Remove the existing failed compressor
Install a new compressor
Install a new refrigerant filter dryer
Install a new compressor contactor if needed
Provide labor and additional installation materials to complete the project
Freight included

For a total cost to be \$1,825.00 to \$1,950.00

The Board also approved the installation of three (3) burners for the Lochinvar Boiler at the Justice Center at a cost of \$136.00 per burner (a total of \$408.00).

Mr. Horst seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted January 7, 2009

Rosalind Newman
Clerk of Board

Gary Heaton
Tom Horst
Shane Wilkin
Board of County Commissioners
Highland County, Ohio

EXECUTIVE SESSION

At 9:08 a.m., Mr. Heaton asked the Board to leave Regular Session and enter into Executive Session for Personnel matters. Mr. Wilkin moved, seconded by Mr. Horst, to leave Regular Session and enter into Executive Session. The roll call was answered by Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

At 10:00 a.m. the Board returned to Regular Session.

LETTER

January 7, 2009

Mr. Graves, Mr. Rector, and myself passed a resolution on 12-31-08 to disperse the left-over monies from 2008 admin fees in the CDBG fund, which arose because one of our commissioner assistants left the staff for another position in the county, and to address the 2009 admin fees, and how they were to be dispersed to our remaining staff.

The Commissioners are not going to replace that staff position, and may not replace other position due to our hiring freeze, depending on work needs. The Commissioners wanted a way to compensate our present staff for the extra work load they would encounter.

The Commissioners were cognizant of the fact that we had asked for no raises to county employees out of the General Fund. The monies from the grant are not General Fund monies. The Commissioners were also aware of the fact that not every county office has the option of compensating valued employees' hard work with these Non-General fund grant monies.

The present staff have and are being compensated for their work on the grants. The practice has been ongoing in our office and other county offices that deal with grant admin fees for years. Two important benefits to the county was the reason that is a way to keep local control of the grant, and to keep as much of the money in our local economy as possible.

The reaction to our passing of that resolution has brought us to the situation we face today. The situation can be argued that when these grant admin fees cease to exist, whether in our office or other offices, these supplemental compensations will not be replaced. The situation could also be argued, since every office does not have the ability to take advantage of grant admin fees, the County should employ an outside entity to administer the grants, to put all our county employees on equal footing. The situation could also be argued that since not every office has other funds outside of the General Fund to supplement salaries, again to put our county employees on equal footing, should this practice continue?

These situations just cover the General Fund, not the Non-General fund, which is over twice the size of the General Fund.

The Commissioners were aware of the fact going into the budget process, that not all county offices could be treated the same as they are all different, with different functions, size, revenue, streams, and department heads, who make the best decision they can to provide service to the citizens of our county with the resources at their disposal.

With all of the above said, I will vote yea to rescind the Commissioners' resolution of 12-31-08 regarding the dispersal of the CDBG Admin fees.

Gary Heaton
County Commissioner

Resolution 09-05

The Board of County Commissioners of Highland County, Ohio, met this day in Regular Session on January 7, 2009, with the following members present:

Gary Heaton, Tom Horst, and Shane Wilkin.

Mr. Wilkin moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board agrees to rescind Resolution No. 08-496. The attachment is to be made a part of this resolution.

Mr. Horst seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted January 7, 2009

Rosalind Newman
Clerk of Board

Gary Heaton
Tom Horst
Shane Wilkin
Board of Commissioners
Highland County, Ohio

MEETING

Chuck Biggert, Superintendent of Highland County MRDD, met with the Board of Commissioners to give an update on his 2009 budget adjustments. Mr. Biggert said that he is cutting costs and has been instructed to have a plan in place. There have been three staff members that have retired and he will not be replacing them. Some staff has been cut back to twenty hours a week. He has put a Help Me Grow staff on as a business manager for six months with options. This will be done as a shared cost, with funding from Help Me Grow and MRDD. Mr. Biggert is working on putting replacement levies on the ballot in May. The Commissioners thanked him for the updates.

MEETING

Dan Cowdrey, Economic Development Director, met with the Board of Commissioners with updates on projects in the area. For the benefit of the new commissioners, Mr. Horst and Mr. Wilkin, Mr. Cowdrey explained the committees he is on. Also under discussion was the Ohio Neighborhood Stabilization Program (NSP) for the three counties (Adams, Brown, and Highland) which consists of the three units of local government and is eligible to receive an Ohio NSP allocation of \$1,004,763.00. The Board thanked Dan for all the information.

INVENTORIES

Inventories for 2008 were received from the following departments: Auditor, OSU Extension, Common Pleas - Domestic Relations Division, Common Pleas Court, Recorder, Law Library, and Treasurer.

REPORTS

The following reports were received:

Law Library Financial Report for 2008
Prosecutor's Furtherance of Justice (FOJ) Expenditures for 2008
Juvenile/Probate Courts for outstanding costs due
Clerk of Courts Indigent Application Fee
County Court monthly report for fines and fees
Sheriff: Costs for prisoners meals for December
Credit/Procurement Expenditures for January
Inmate Count at Justice Center
Dog Warden Report

MOTION

At 12:30 p.m., Mr. Wilkin moved to adjourn. Mr. Horst seconded the motion. The vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, January 17, 2009.

Rosalind Newman
Clerk of Board

Gary Heaton
Tom Horst
Shane Wilkin
Board of County Commissioners
Highland County, Ohio