

September 23, 2009

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Wilkin, Mr. Horst, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written.

MOTION

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-37. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$168,221.10. The amount paid from the General Fund only was \$26,064.77. A list of all bills paid is on file in the Commissioners' office.

MEETING

Judge Judkins, County Court, and Ron Coffey, Clerk of County Court, met regarding issues of the County Court budget. It was discussed that Ron Coffey and Monica George, Clerks, working hours will be going to four days a week, plus the Bailiff will be off on Wednesdays. Judge Judkins stated that there was no other place to cut. He stated he has never operated on a budget this low. He will provide Commissioners with a revised budget.

MEETING

Dean Otworth, County Engineer, met to update the Commissioners on funding that he has applied for regarding the access road. Also, Mr. Otworth will be replacing an employee that is retiring and relocating. This position will be paid out of the Engineer's budgets. The Board of Commissioners thanked Mr. Otworth for coming in.

MEETING

Rita Buzzard, with Mature Services, met to interview for a position within the county. Ms. Buzzard presented the Commissioner with her resume. Ms. Buzzard presented the Commissioners with her resume. Ms. Buzzard's salary would be paid for through the Mature Services, Inc.

MEETING

Ralph Holt, Hillsboro Safety Service Director, met with the Commissioners. Also attending was Mayor Zink, Eric Daniels, and Sheriff Ward. Mr. Holt's concern was the backup 911 system. There have been some issues with the system since the City of Hillsboro Police Department has moved to their new location. Mr. Daniels stated that in order for security, he suggests that the county implement a firewall; this would be a one-time cost of approximately \$3,500.00. Sheriff Ward agrees that a firewall would be the way to go forward. It is very important for the Police to receive the data. The Commissioners and Sheriff Ward discussed funds that may be possible to receive but will need to check with the State. Commissioners thanked all who attended. After leaving the meeting, Sheriff Ward returned and informed the Commissioners that they will pay for the firewall.

LETTER

September 21, 2009

MEMO

Be advised that on September 14, 2009, I was informed by the County Commissioners there would be no general funds available for the balance of 2009 to place juveniles in detention.

I thank you for working with the Court in 2009 to reduce the total costs of detention. As of August 31, 2009, the bed days were less than 50% of those as of August 31, 2008. However, despite those efforts it appears for at least the balance of 2009 detention will not be an option that can be used except in the most serious of circumstances.

I am confident you will agree Highland County families, students and the public in general are being placed "at risk" by the decision to provide no general funds for detention the rest of the calendar year. I am willing to meet with you at anytime to discuss viable options. To date I have not been able to come up with any that would serve as an effective substitute for detention. For an appointment, call my office at your convenience.

In conclusion, please continue to contact my Probation Officers or me personally should you be of the opinion a detention hearing is needed. For the sole reason of "no funding", the hearing will be conducted but request for detention likely denied.

I will continue to explore other options and keep you updated concerning the same.

Sincerely,

Judge Kevin L. Greer
Court of Common Pleas
Probate & Juvenile Divisions

LETTER

September 18, 2009

Dear Sirs,

In light of your most recent request that county offices further reduce their budgets I have been reviewing what the Coroner's office might be able to do.

By way of refreshing your collective memories, the last time I met with you it was regarding the explanation for having dollars available in my budget labeled "Travel". I was informed that you would not be reimbursing either the Deputy Coroner or me for mileage accrued during the year by driving our POV to the scene when we are needed. I am herewith formally requesting a written clarification along with confirmation or denial of that intent. Further, I would suggest you review our recent year's budgets for the small amount that this actually involves. If you in fact elect to deny this reimbursement item, I need to know exactly what your alternative recommendation is for travel to the scene when a death has occurred that requires the presence of the Coroner.

As I mentioned during our meeting, I am certainly willing to call for a cruiser. However, and you may already be aware but it bears repeating, the majority of incidences occur during the overnight hours. As there may be only one cruiser available during those hours, I will need clear communication from the Commissioners with regards the alternative method you wish the Coroner's Office to use to meet this obligation.

Only with this clear guidance from you gentlemen will I be able to assess my small budget for further areas with which to make further cuts.

I await your response.

Sincerely,

Paul W. Terrell, MD
Highland County Coroner

LETTER

September 16, 2009

Highland County Board of Commissioners
119 Governor Foraker Place
Hillsboro, OH 45133

RE: Sheriff's Donations – Other Expense, 0632-S032-S01.090

Dear Commissioners:

I hereby request a budget modification, as follows: an additional appropriation to the above-referenced line item in the amount of \$1,000.00 so that the "actual balance", which includes carryover from the previous year and deposits to and including September 15, 2009, will be appropriated.

Please note, this request relates to the appropriation, only, and is not a request for additional county finds.

Should you have any questions or require any further information, please feel free to contact my office.

Sincerely,

Sheriff Ronald D. Ward

Resolution No. 09-294

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on September 23, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation within the Sheriffs Donations & Other Expense budget:

From: Un-appropriated funds

To: 0632-S032-S01.090, Sheriffs Donation, amount of \$2000.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted September 23, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners

LETTERS

The Board of Commissioners received the following letters from Victim Witness on September 17, 2009:

Dear Sirs:

Re: Cell Phone Bank Monies

We request that you appropriate \$122.50 into the line item of {"Cell Phone Bank", 0410-T007-T05.090. Please add as follows:

\$122.50 to the line item 0410-T007-T05.090 (Cell Phone Bank)

Re: Fine & Fee Monies

We request that you appropriate \$167.00 into the line item of "Court Fines and Fees, 0410-T007-T123.000". Please add as follows:

\$167.00 to the line item 0410-T007-T13.000 (Court Fines and Fees)

Re: Donation Monies

We request that you appropriate \$125.00 (from donations received), into the line item of "Donations, 0410-T007-T12.000. Please add as follows:

Add \$125.00 to the line item 0410-T007-T12.000 (Donations)

Thank you for your consideration into this matter.

Sincerely,

James B. Grandey, Prosecutor
For Highland County Victim Witness

Resolution No. 09-295

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on September 23, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation within the Victim-Witness budget:

From: Un-appropriated funds

To: 0410-T007-T05-.090, Cell Phone Bank, amount of \$122.50, and
0410-T007-T13.000, Court Fines & Fees, amount of \$167.00, and
0410—T007-T12.000, Donations, amount of \$125.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted September 23, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

September 17, 2009

Dear Commissioners:

The Board of Elections is requesting the following modification to our budget.

To: 0180-A003-A01.005 – Salary-Officials \$1,238.64
To: 0180-A003-A02.006 – Salary-Employees \$1,867.51
To: 0180-A003-A03.040 – Supplies \$1,000.00

Thank you for your attention in this matter.

Sincerely,

Kate Cameron, Director
Highland County Board of Elections

Resolution No. 09-296

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on September 23, 2009, with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners, that the said Board authorize modification within the County budget:

From: 0077-A014-A10.025, Workers Compensation,

To: 0180-A003-A01.005, Salary-Officials, amount of \$1,238.64, and
0180-A003-A02.006, Salary-Employees, amount of \$1,867.51, and
0180-A003-A03.040, Supplies, amount of \$1,000.00

Total amount \$4,106.15

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Heaton, yea, & Mr. Wilkin; yea.

Adopted September 23, 2009

Rosalind Newman

Shane Wilkin
Thomas Horst
Gary Heaton

Clerk of Board

Board of Commissioners
Highland County, Ohio

Resolution No. 09-297

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on September 23, 2009, with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners, that the said Board authorize modification within the County budget:

From: 0077-A014-A10.025, Workers Compensation,

To: 0077-A014-A07.000, Unemployment Compensation, amount of \$5,073.57

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Heaton, yea, & Mr. Wilkin; yea.

Adopted September 23, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

September 16, 2009

Highland County Commissioners
114 Governor Foraker Place
Hillsboro, OH 45133

Re: Payment of funds to Clerk of Courts

Dear Commissioners,

Due to the conversion of the Clerk of Court's computer system from Writs to CourtView Live, new filings could not be scanned for nearly two months. This is causing a great deal of delay, as my staff cannot view pleadings or other documents that have been filed.

In order to assist the Clerk in getting the records scanned into the system, I am requesting that a check be issued from the Court's Special Projects Account, Other Expense line item, 0652-S052-S01.090 payable to the General Fund to the credit of the Clerk of Court's salary line item to allow her to pay staff for additional time necessary to catch up on the scanning of the court's files. A purchase order for this expenditure is attached.

If you have any questions, please contact me.

Sincerely,

Rocky A. Coss, Judge

Common Pleas Court

LETTER

September 23, 2009

Highland County Board of Commissioners

Gentlemen:

I am requesting an additional appropriation of \$1600.00 from the amount the Court has paid to me for part-time salaries to accomplish scanning of backlog cases, due to our recent conversion to a new computer system.

This amount should be appropriated for the following line item:

0110A102E02006 Salary Part-Time Help \$1600.00

Thank you for your attention to this matter.

Sincerely,

Paulette Donley, Clerk of Courts

Resolution No. 09-298

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on September 23, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation within the Clerk of Courts budget:

From: Un-appropriated funds

To: 0110-A102-E02.006, Part-time Help, Clerk of Courts, amount of \$1,600.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted September 23, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

September 17, 2009

Highland County Commissioners
114 Governor Foraker Place
Hillsboro, OH 45133

Gentlemen:

I am hereby requesting the modification of \$20,000.00 from the Criminal/Civil Court Mediation account (0652S052S04.000). This is to be distributed as follows:

\$200,000.00 to be transferred to the Criminal/Civil Court Other Expense Account (652S052S01.090).

Thank you for your time and consideration in this request.

Sincerely,

Rocky A. Coss, Judge
Common Pleas Court

Resolution No. 09-299

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on September 23, 2009, with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners, that the said Board authorize modification within the County budget:

From: 0652-S052-S04.000, Criminal/Civil Court Mediation,

To: 0652-S052-S01.090, Criminal/Civil Court Other Expense, amount of \$20,000.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Heaton, yea, & Mr. Wilkin; yea.

Adopted September 23, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

September 21, 2009

Highland County Board of Commissioners
County Administration Building
114 Governor Foraker Place
Hillsboro, OH 45133

Dear Commissioners:

I am requesting a transfer of funds from CSEA Administrative Account (C-45 transfer-out) to Public Assistance Account, in the amount of \$18,046.99 for the Child Support Enforcement Agency Program for the period of August 2009.

Thank you.

Deborah Robbins, Director
Highland County Department of Job & Family Services

Resolution No. 09-300

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on September 23, 2009, with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED by the Board of Commissioners that the said Board authorize the transfer from CSEA Administrative Acct. (C-45 transfers-out) to Public Assistance Acct., in the amount of \$18,046.99 for the Child Support Enforcement Agency Program for the period of August 2009.

Mr. Heaton seconded the Resolution and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted September 23, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

September 19, 2009

Board of Commissioners Highland County, Ohio
Governor Foraker Place
Hillsboro, Ohio 45133

Re: 2009 Budget cuts for Common Pleas Court General & Domestic Relations Divisions

On 9-17-09, you met with county department heads and requested that each department reduce expenditures for the remainder of 2009 by 20% of the total of each department's encumbered and free balance totals as of that date. This includes salaries of the department head and employees. According to the Auditor's budget sheet for the Court provided to me yesterday by Commissioner Shane Wilkin, this balance for the Common Pleas Court General and Domestic Relations Divisions is \$60,276.29. The amount of spending reductions necessary to meet the 20% goal is \$12,055.26.

The Court's 20% budget reduction will be accomplished as follows:

1. The Court will freeze all further expenditures for the following accounts with the balances indicated being the total of the free balance and encumbered balance:

Supplies	\$2,750.48
Travel	375.00
Telephone	<u>1,181.53</u>
Total	\$4,307.01

The Court will pay any necessary expenses normally paid from these accounts from the Court's Special Projects Account which are funds assessed as part of the filing fees for each new and reopened case filed with the Court.

2. Based on the year to date expenditures it is estimated that the following funds will have year balances remaining as follows:

Juror Fees	\$4,000.00
Witness Fees	\$1,000.00
Total	\$5,000.00

3. I will take a 20% reduction in the portion of my salary paid by the county for the remaining three months of 2009. That amount is \$613.17 per month. That will be a monthly savings of \$122.63 and a total savings of \$367.90
4. The four full time employees of the Court will take three furlough days. The two part time employees will take one furlough day. Total savings from the furloughs will be \$1,842.50. One of the furlough days will be the day after Thanksgiving. The Court will be closed on that day. With that exception, the Court will remain open on all other normal business days through the end of the year.
5. I have also reduced the Jury Commissioners' salaries by 20% for the remainder of the year.

The total of these reductions is \$11,517.41 leaving a balance of \$537.85 in additional reductions to meet the 20% goal. If there are fewer jury trials than anticipated for the remainder of the year, there will be additional funds in the juror fees and witness fees accounts. Depending on those balances as of December 15, 2009, if it is necessary to accomplish the 20% reduction in the general fund budget for the Court, the Court will pay the balance required to meet that goal from the Court's Special Projects Account to the county general fund.

It should be noted that the Court is operating with minimal staff and has since I assumed office last August. The Court's approved 2009 general fund budget of \$207,996.92 is 20% less than the actual expenditures for the Court's general fund budget for 2003 (\$260,445.44) which are the oldest budget records that the Court has at this time.

If you have any questions, please contact me.

Sincerely,



Rocky A. Coss, Judge

Resolution No. 09-301

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on September 23, 2009, with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners, that the said Board authorize a revised budget within the following line items Court of Common Pleas:

- 0065-A002-B03.040, Supplies, amount of \$2,750.48
- 0065-A002-B10.050, Travel, amount of 375.00
- 0065-A002- B27.055. Telephone, amount of 1,181.53

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Heaton, yea, & Mr. Wilkin; yea.

Adopted September 23, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

September 22, 2009

Re: Request for Approval of a modification within the Fund O09 MRDD Construction Debt Reduction

Dear County Commissioners,

The Highland County Board of DD is requesting that the Highland County Commissioners approve a modification of \$1,900.00 from 2009-O009-O32.090 Other Expense, to 2009-O009-O01.000 Principal.

This proposed action would enable the scheduled bond payment of \$18,308.74 to the Community Bank, for the storage building located on the grounds of Hills and Dale.

Thank you for consideration of this request.

Sincerely,

Chuck Biggert, Superintendent
Highland County Board of DD
Resolution No. 09-302

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on September 23, 2009, with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners, that the said Board authorize a modification within the MRDD Construction Debt Retirement budget:

From: 2009-O009-O32.090, MRDD Other Expense,

To: 2009-O009-O01.000, Principal, in the amount of \$1,900.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Heaton, yea, & Mr. Wilkin; yea.

Adopted September 23, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

September 22, 2009

Board of Highland County Commissioners
114 Governor Foraker Place
Hillsboro, Ohio 45133

Dear Sirs:

During the past year, the number of individuals and families in our community seeking services has dramatically increased. Coupled with shrinking resources and diminished staff due to the current economic climate we find ourselves becoming more and more creative in coming up with ways to insure services are delivered to those in need on an efficient and timely basis.

During the month of October, each caseworker will be faced with completing between 60 and 90 redeterminations not to mention the number of intake applications that will also occur during that time. Therefore, I respectfully request your consideration of the following:

Highland County Department of Job and Family requests a resolution allowing JFS staff who are normally scheduled to be on the job on Friday, November 27, 2009, be permitted to conduct regular business hours on Monday, October 12, 2009. The Highland County Department of Job and Family Services also requests permission to be closed for business on Friday, November 27, 2009 when the Cris-e system is unavailable to staff. We believe that the above request will promote efficiency and improve timeliness of services to those in our community who are most in need. Please contact me with any questions, comments or concerns you may have regarding this request.

Respectfully submitted,



Debbie Robbins, Director
Highland County Department of Job & Family Services

Resolution No. 09-303

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the 23rd. of September 2009, with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton

Mr. Horst moved the adoption of the following:

RESOLUTION

WHEREAS, the said Board agrees to allow the Highland County Department of Job & Family Services staff to reconstruct the normal workday or work week for the purpose of promoting efficiency or improving services, and

WHEREAS, Highland County Job & Family Services staff who are normally scheduled to be on the job Friday, November 27, 2009 be permitted to conduct regular business hours on Monday, October 12, 2009, and

WHEREAS, Highland County Job & Family Services requests permission to be closed for business on Friday November 27, 2009 when the Cris-e system is unavailable to the staff, now

THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, Highland County, Ohio that the said Board agrees that Highland County Job & Family Service Department staff to schedule workdays or work week for the purpose of promoting efficiency or improving services.

Mr. Heaton seconded the Resolution and the vote being called upon its adoption, the vote resulted as follows:

Mr. Horst; yea, Mr. Heaton; yea, Mr. Wilkin; yea.

Adopted this 23rd. day of September 2009.

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

RECESS/RECONVENE

The Board of Commissioners recessed at 11:15 a.m. to attend a Manufacturing Council meeting and luncheon and reconvened at 1:15 p.m.

MEETING

Dan Cowdrey, Economic Development Director, met with the Board of Commissioners regarding combining the Economic Development office and Highland County Chamber of Commerce Office. The combined offices can assist the other in the economic recovery for our county.

LETTER

September 9, 2009

Katy Farber, Director
Highland County Chamber of Commerce
1575 North High Street
Hillsboro, Ohio 45133

Dear Katy,

We would like to thank you and the Chamber board members who met with us last Thursday during our Economic Development meeting. We appreciate the time everyone took from their busy schedules to discuss the economic recovery of our county.

The lease with Great Oaks, which includes the Chamber offices, expires at the end of January. We propose the following:

1. The County will offer to the Chamber of Commerce, at no charge, a portion of their current space at the High-Tech Center. With the loss of the Great Oaks' lease, we are creating another suite, which will reduce the square footage of the current Chamber office. We believe you are aware of where the proposed wall to reduce the square footage of the current Chambers office will be located.
2. The County asks that in exchange for providing space, the Chamber would create, maintain, and provide funding for either a joint Chamber of Commerce/Economic Development Web site or a separate Web site for Highland County Economic Development, which ever would be the most advantageous and cost effective. This would be a joint effort with Highland County.
3. As revealed in our meeting, lack of communication is a concern between these agencies. In an effort to make communication clearer and create a unified single approach to the economic development and recovery of Highland County, we would like to house the Economic Development Department with the Chamber as it was in the past. Housing the two agencies together will eliminate communication issues. We acknowledge that the current space occupied by the Chamber will be reduced, but we feel there will be adequate space for both organizations to function properly. We also ask that the Chamber provide administrative/clerical support for the Economic Development office.

We believe this proposal makes good economic sense for both organizations and provides the most streamlined and effective way of recruiting and retaining business in Highland County. As discussed in our meeting, a unified team approach, where each of these organizations can assist the other in the economic recovery of our county, is of the utmost important.

We look forward to hearing from you regarding this proposal and moving forward with the economic recovery of our county. Should you have any questions, please feel free to contact us at your convenience.

Regards,

Shane Wilkin
Tom Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

REPORT

The Board of Commissioners received the weekly Inmate Count from the Sheriff.

AGREEMENT

The Board of Commissioners signed an agreement by and between Highland County and County Commissioners Association of Ohio (CCAO) Service for Workers Compensation Group Rating Plan. See Contract Binder No. 21-A, Page 75.

AGREEMENT

Fairfield Township agrees to cooperate with the Highland County Board of Commissioners and the County Engineer to reconstruct T.R. 324-A (Coffee Road), Fairfield Township. See Engineer's file.

AGREEMENT

Liberty Township agrees to cooperate with the Highland County Board of Commissioners and the County Engineer to reconstruct T.R. 287-A (Morrow Road), Liberty Township. See Engineer's file.

CONTRACT

A contract was entered into by and between the Board of Commissioners and Highland County Department of Job and Family Services for Prevention, Retention and Contingency Program Plan (PRC). See Contract Binder No. 21-A, Page 76.

GRANT AGREEMENT

An agreement was entered into by and between the Board of Commissioners and the Ohio Department of Development for Grant B-F-09-033-1 (CDBG) Formula. See Commissioners' Block Grant File for FY09.

GRANT AGREEMENT

An agreement was entered into by and between the Board of Commissioner and the Ohio Department of Development for Grant B-C-09-033-1 and B-C-09-033-2. See Highland County Community Action (CAO) CHIP and HOME files in Commissioners' office.

MOTION

At 12:00 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Monday, September 28, 2009.

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio