

**September 2, 2009**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Wilkin, Mr. Horst, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written.

**MOTION**

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-034. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$253,862.36. The amount paid from the General Fund only was \$9,134.69. A list of all bills paid is on file in the Commissioners' office.

**AGREEMENT**

Commissioner Wilkin signed the FY2010 grant agreement with Miami Valley Juvenile Rehabilitation Center. See Contract Binder 21-A, Page 74.

**MOTION**

Mr. Horst moved, seconded by Mr. Heaton, to adjust fund balances as follows:

Reduce the General Fund balance by \$48,419.00 to correct 2007 interest payments.

Reduce Repair Fund by \$6,928.00 because of incorrect 2007 interest payments that had been doubled booked.

Reduce MPP (Monthly Payment Plan) Interest (S-14) to correct double-booked interest payments. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**LEASE AGREEMENT**

A lease agreement was entered into by and between the Board of Commissioners and Heartland Home Health Care & Hospice for office space at 1575 North High Street (TEC). The lease agreement was originally signed on August 5, 2009, but was lost in the mail. See Contract Binder 21-A, Page 70.

**LETTER**

August 26, 2009

Highland Co. Board of Commissioners  
114 Governor Foraker Place  
Hillsboro, OH 45133

RE: Highland Co. Sheriff's Employee Salaries, 0190-A006-A02-006  
Methamphetamine Initiative Grant; Grant No. 2007CKWX0219

Dear Commissioners:

I wish to modify the budget of the Highland County Sheriff, Specifically, Highland Co. Sheriff's Employee Salaries (line item number listed above) by the following additional

amount, and request that this be done at the next regular meeting of the Highland County Board of Commissioners.

Pay-in to Highland County General Fund on August 26, 2009: \$4,935.52

The reason for this request is that the pay-in referenced above was made as reference above, as reimbursement to the Highland County Sheriff's Office, from the grant mentions above, for salary-related law enforcement activity performed under the conditions of said grant.

I am attaching hereto a copy of the pay-in slip with regard thereto.

*Please note that this request relates to the appropriation, only, and is not a request for additional county funds.*

Sincerely,

Sheriff Ronald D. Ward  
Highland County, Ohio

### **Resolution No. 09-275**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on September 2, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

#### **RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation within the Highland County Sheriffs Methamphetamine Initiative Grant:

From: Un-appropriated funds

To: 0190-A006-A02.006, Sheriff's Employee Salaries, amount of \$4,935.52

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted September 2, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

#### **LETTER**

August 27, 2009

Highland County Commissioners  
Highland County Administration Building  
Hillsboro, Ohio 45133

RE: Fine & fee monies

We request that you appropriate \$136.00 into the line item of "Court fines and Fees, 0410-T0076-T13.000". Please add as follows:

\$136.00 to the line item 0410-T007-T13.-000 (Court Fines and Fees)

Thank you for your consideration into this matter.

Sincerely,

James B. Grandey, Prosecutor  
For Highland County Victim Witness

**Resolution No. 09-276**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on September 2, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation within the Victim-Witness budget:

From: Un-appropriated funds

To: 0410-T007-T13.000, Court Fines & Fees, amount of \$136.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted September 2, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

August 27, 2009

Highland County Commissioners  
Highland County Administration Building  
Hillsboro, Ohio 45133

Re: Modification of Funds for T-76 Grant, File #36-025, 2008-2009 Grant Year

Dear Sirs:

We respectfully request to make a modification to the appropriations in the following manner:

Deduct \$300.00 from the line item 0410-T007-T04.050 (Travel)

Add \$300.00 to the line item 0410-T007-T03.040 (Supplies)

Thank you for your consideration into this matter.

Sincerely,

James B. Grandey, Prosecutor  
For Highland County Victim Witness

**Resolution No. 09-277**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on September 2, 2009, with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Commissioners, that the said Board authorize modification of appropriation within the Victim-Witness budget:

From: U0410-T007-T04.050, Travel

To: 0410-T007-T03.040, Supplies, amount of \$300.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Wilkin, yea; and Mr. Heaton, yea.

Adopted September 2, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**ENTRY ORDERING MODIFICATION**

It is hereby ordered that a modification be made into the line item of Juvenile Supplies, 0095-A002-C32-040 in the amount of \$2000.00 for postage.

**ENTER:**

Judge Kevin L. Greer  
In the Court of Common Pleas  
Juvenile & Probate Divisions

**Resolution No. 09-278**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on September 2, 2009, with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Commissioners, that the said Board authorize a modification within the Juvenile Court budget:

From: 0005-A001-A03.040, Supplies,

To: 0095-A002-C32.040, Juvenile Supplies, amount of \$2,000.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Wilkin, yea; and Mr. Heaton, yea.

Adopted September 2, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**Resolution No. 09-279**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on September 2, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation within the Lakeside Sewer budget:

From: Un-appropriated funds

To: 3050-P050-P015.090, Other Expense, amount of \$900.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted September 2, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**Resolution No. 09-280**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on September 2, 2009, with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

## RESOLUTION

**BE IT HEREBY RESOLVED**, by the Board of Commissioners, that the said Board authorize a revised budget within the MRDD Help Me Grow S28 funds and appropriate to the following line items:

| To:                                  | Amount       |
|--------------------------------------|--------------|
| 0490-S028-S01.006, Salaries          | \$188,000.00 |
| 0490-S028-S02.040, Supplies          | 2,500.00     |
| 0490-S028-S03.075, Contracts/Service | 20,000.00    |
| 0490-S028-S04.060, Equipment         | 1,000.00     |
| 0490-S028-S05.010, PERS              | 26,320.00    |
| 0490-S028-S06.025, Workers Comp      | 3,400.00     |
| 0490-S028-S07.020, Insurance         | 75,000.00    |
| 0490-S028-S08.015, Medicare          | 2,700.00     |
| 0490-S028-S09, Rental                | 00.00        |
| 0490-S028-S10.050, Travel            | 20,000.00    |
| 0490-S028-S11.090, Other Expense     | 13,282.00    |
| 0490-S028-S12.090, Adjustment        |              |
| 0490-S028-S32.080, Transfers         |              |

TOTAL     \$352,202.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Wilkin, yea; and Mr. Heaton, yea.

Adopted September 2, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

## LETTER

31 Aug 09

To: County Commissioners

Additional Appropriation

Requesting additional appropriation to 0347-W77-W03.060 in the amount of \$60,000.00. This is to allow the purchase of Marc's radios. Approximately \$30,000.00 for 07 grant and \$43,000 for the 08 grant are available. Initial appropriation was \$45,000.00 and \$21,376.00 has all ready been spent. Additional pay-in was made this date in the amount of \$32,013.18. Conversation with State Auditor personnel, they stated that P. O. could be obtained on the grant award. Pay-in and grant award enclosed.

Respectfully;  
James A. Lyle, Director  
Highland County EMA/HLS

### **Resolution No. 09-281**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on September 2, 2009, with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Commissioners, that the said Board authorize a revised budget within the Homeland Security funds and request an additional appropriation within the 0347-W77-W03.060, Equipment in the amount of \$60,000.00.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Wilkin, yea; and Mr. Heaton, yea.

Adopted September 2, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**Resolution No. 09-282**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on September 2, 2009, with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Commissioners, that the said Board authorize modification of appropriation within the County General budget:

From: 0005-A001-A04.060, Equipment, amount of \$2,000.00  
0005-A01-A05.000, Legal Counsel, amount of \$4,000.00  
0005-A01-A10.000, Professional Service, amount o \$4,000.00

To: 0020-A04-B13.070, Maintenance Operations, Contracts/Repairs for a total of \$10,000.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Wilkin, yea; and Mr. Heaton, yea.

Adopted September 2, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**Resolution No. 09-283**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on September 2, 2009, with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved for the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorize a modification within the General Fund Agriculture budget:

From: 0146-A007-A04.000, Apiary Inspection

To: 0146-A007-A03.000, Fair Board, in the amount of \$700.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

Adopted September 2, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**DISCUSSION**

The Board of Commissioners discussed leasing more office space located at the Highland County Training & Employment Center (TEC) with Mature Service Senior Employment Center. Also, Great Oaks office is no longer located at the center.

**MOTION**

Mr. Horst moved, seconded by Mr. Heaton, to set the fees for dog tags at \$12.00 per dog, beginning December 1, 2009. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**MOTION**

Mr. Heaton moved, seconded by Mr. Wilkin, to appoint Thomas Horst to the Homeless Shelter Board. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**MEETING**

Commissioner Horst traveled to the North High Business Center regarding office space.

**LETTER**

The Board of Commissioners signed a letter to Mike Hiler, Office of Housing and Community Partnerships, Ohio Department of Development, on behalf of Highland

County Community Action, addressing Special Conditions for the FY2009 Community Housing Improvement Program (CHIP) Program.

**PLAN**

Deborah Robbins, Director, Highland County Department of Job & Family Services, sent the Prevention, Retention & Contingency (PRC) Plan for the Commissioners to review.

**REPORTS**

The following reports were received from Sheriff Ron Ward: Sheriff's Allowances, Credit/Procurement Card Expenditure, Inmate Count.

**REPORT**

The Board of Commissioner received a report from Deborah Robbins, Director of Highland County Department of Job & Family Services, regarding One-Stop.

**GRANT**

President Shane Wilkin signed a Southern Ohio Agricultural & Community Development Foundation (SOACDF) Economic Development Grant Application.

**LETTER**

The Board of Commissioners received a letter from the Ohio Department of Development for FY2009 CHIP grant conditional award letter.

**MOTION**

At 10:30 a.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, September 9, 2009.

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio