

**August 19, 2009**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Wilkin, Mr. Horst, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written.

**NOTE**

Jim Grandey, Highland County Prosecutor, was present for a portion of the meeting.

**MOTION**

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-32. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$131,900.38. The amount paid from the General Fund only was \$26,711.28. A list of all bills paid is on file in the Commissioners' office.

**Resolution No. 09-254**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the August 19, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED** that the said Board of Highland County Commissioners, Highland County, Ohio, accept the bid of Miller-Mason Paving for the FY08 CDBG Block Grant project **Pied Piper Parkway Resurfacing**, in the amount of \$36,209.00. Block Grant funds will pay for the project.

Mr. Heaton seconded the Resolution and the vote called upon its adoption, resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted August 19, 2009

Debbie Sansone  
Deputy Clerk

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**Resolution No. 09-255**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the August 19, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED** that the said Board of Highland County Commissioners, Highland County, Ohio, accept the bid of Cox Paving, Inc. for the FY 08 CDBG Block Grant project **Ellis Road Resurfacing**, in the amount of \$30,606.00. Block Grant funds will pay for \$30,500.00 of the project and Clay Township is responsible for the balance of \$106.00, as stated in the grant agreement.

Mr. Heaton seconded the Resolution and the vote called upon its adoption, resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted August 19, 2009

Debbie Sansone  
Deputy Clerk

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

August 13, 2009

Highland County Commissioners  
114 Governor Foraker Place  
Hillsboro, OH 45133

Gentlemen:

I am hereby requesting the transfer of \$2000.00 from the Juror's Fees account (0065-A002-B07.030) in order to pay the bill to the Supreme Court of Ohio regarding Visiting Judge services. This is to be distributed as follows:

\$2,000.00 to be transferred to the Foreign Judge Expenses (0065-A002-B11.000).

Thank you for your time and consideration in this request.

Sincerely,

Rocky A. Coss, Judge  
Common Pleas Court  
**Resolution No. 09-256**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 19, 2009, with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Commissioners, that the said Board authorize a modification to the Common Pleas Court budget:

From: 0065-A002-B07.035, Juror's Fees  
To: 0065-A002-B11.000, Foreign Judge, in the amount of \$2,000.00.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Wilkin, yea; and Mr. Heaton, yea.

Adopted August 19, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**Resolution No. 09-257**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on August 19, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation within the N-11 Issue II fund:

From: Un-appropriated funds

To: 1011-N011-N01.90, Capital Improvements, Issue II, Other, in the amount of \$486,700.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted August 19, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

August 17, 2009

Highland County Board of Commissioners  
County Administration Building  
114 Governor Foraker Place  
Hillsboro, OH 45133

Dear Commissioners:

I am requesting a new line item under WIA effective August 12, 2009. The line item should be named:

0635-S035-S15.090, STIMULUS

Total appropriation for this new line item is \$413,190.50.

Thank you.

Debbie Robbins, Director  
Highland County Department of Job & Family Services

**Resolution No. 09-258**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on August 19, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize a new line item in the WIA budget to be known as STIMULUS, and authorize an additional appropriation:

From: Un-appropriated funds

To: 0635-S035-S15.090, Stimulus, in the amount of \$413,190.50.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted August 19, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**Resolution No. 09-259**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on August 19, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation within the N03 (9-1-1) fund:

From: Un-appropriated funds

To: 1003-N003-N05.090, Wireless Expense, in the amount of \$2,000.00.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted August 19, 2009

Debbie Sansone  
Deputy Clerk

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

August 18, 2009

Highland County Commissioner  
114 Governor Foraker Place  
Hillsboro, Ohio 45133

Gentlemen:

The Highland County Airport Authority recommends that Tom Hudson and Dr. Paul Terrell be appointed to serve another 3-year term, with terms from September 30, 2009 and ending September 30, 2012.

Sincerely

Patricia Moore, Secretary/Treasurer

**Resolution No. 09-260**

The Board of County Commissioners, Highland County, Ohio, met in Regular Session on August 19, 2009 with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board approves the re-appointment of the following to the Airport Authority:

Tom Hudson            Term 09-30-09 to 09-30-12

Dr. Paul Terrell        Term 09-30-09 to 09-30-12

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted August 19, 2009

Debbie Sansone  
Deputy Clerk

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

August 18, 2009

To: County Commission

Request letter to have \$10,000.00 transferred from Right-to-Know, 0346-W76-W09.080, to Emergency Management W75. This is to offset expense in this fund. Copy of pay-in enclosed.

Respectfully,

James A. Lyle, Director  
Highland County EMA

**Resolution No. 09-261**

The Board of Highland County Commissioners, Highland County, Ohio, met in Regular Session on August 19, 2009, with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Commissioners, that the said Board authorize additional appropriation to and transfer from the Right-To-Know fund:

From: Un-appropriated funds

To: 0346-W076-W09.080, Right-To-Know, Reimb., in the amount of \$10,000.00.

Transfer:

From: 0346-W076-W09.080, Right-To-Know, Reimb,

To: W-75, Emergency Management Agency fund, in the amount of \$10,000.00.

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Wilkin, yea; and Mr. Heaton, yea.

Adopted August 19, 2009

Debbie Sansone  
Deputy Clerk

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**MEETING**

Patricia Moore, County Employee, met with the Board of Commissioners regarding her resume.

### MEETING

Dori Bishop, Director, Highland County Recycling, met with the Board of Commissioners regarding a Household Hazardous Waste (HHW) Program that Highland County Water Co. is planning. This is part of a wellhead protection program mandated by the EPA. Ms. Bishop asked the Commissioners if they would agree that a portion of the Solid Waste District revolving loan fund for Highland County be used to offset the cost of the program. These funds are not part of the County General Fund. Highland County Water Company will fund the majority of the program with the remaining funds coming from donations from both Ross and Highland County organizations. The program is tentatively planned for early November. The Commissioners agreed to approve the use of \$1,000 for this purpose.

### MOTION

Mr. Horst moved, seconded by Mr. Heaton, to approve the use of \$1,000 from Highland County's revolving load fund (Solid Waste District) to help cover the cost of the Highland County Water Household Hazardous Waste Program if the project is finalized. The roll being called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Wilkin, yea; and Mr. Heaton, yea.

### MEETING

Gary Lewis, Hillsboro City Auditor and Library Resource Board (formerly Law Library) member, met with the Board of Commissioners to discuss the Library Resource Board budget for 2010. The budget was approved by the Library Resource Board. Mr. Lewis asked to confirm that the County will pay the Law Librarian's salary and fringe benefit costs (PERS, Workers Compensation, etc). The Board of Commissioners confirmed the salary and costs and will review the budget presented to them by Mr. Lewis.

### MEETING

Wendy Jacobs, Executive Director, Children Services; and Roberta Riley and Arlene Cole, Children Services Board Members, met with the Board of Commissioners to discuss the budget for the remainder of 2009. Children Services does not have enough money to cover their payroll on September 4. State TANF (Temporary Aid to Needy Families) funds to Children Services were eliminated from their budget (\$183,503). Ms. Jacobs feels that lay-offs are unavoidable.

Mr. Heaton asked if special funds (i.e. Mitchell Funds) could be used for Children Services general fund. Ms. Jacobs said she did not think she could do that but she will check with the Mitchell Fund board. Mr. Wilkin asked for the amount of money needed to cover payroll from now until the end of the year. Ms. Jacobs said it would be \$220,749.20. The Board of Commissioners will pass a resolution on Monday, August 24, to transfer \$21,000 for payroll but they stated they could not be sure how much more they could pay or when they could pay it.

Mr. Wilkin asked Ms. Cole to call a special board meeting to approve a loan authorizing the use of future levy funds to pay it off. Ms. Cole agreed to arrange a meeting tentatively scheduled for Friday, August 21, 2009. Ms. Riley stated that levy-generated funds were for the sole purpose of paying foster parents and the Children Services Board needed to be careful how they used those funds.

The Board of Commissioners thanked everyone for meeting with them.

**MEETING**

Steve Witham, Elections Administrator for the Board of Elections, met with the Board of Commissioners to present them with an estimate of their expenses through the end of the year. The estimate is \$71,858.33. The Board of Elections will not need all of the money at one time but will request it as needed. Mr. Witham checked with the Secretary of State's office regarding reducing the number of poll workers at the polls and was told that it could only be done for emergency situations. The number of polling locations could be reduced but the associated cost to do this does not make it a reasonable option. The Board thanked Mr. Witham for following-up on their request.

**RECESS/RECONVENE**

The Board of Commissioners recessed at 11:50 a.m. to attend various out-of-office meetings.

**MOTION**

At 3:00 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Monday, August 24, 2009.

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio