

**July 29, 2009**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Wilkin, Mr. Horst, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written.

**NOTE**

Jim Grandey, Highland County Prosecutor, Martha Jacob, Highland Press, and Katie Wright, Times Gazette were present for a portion of the meeting.

**MOTION**

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-29. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$101,124.05. The amount paid from the General Fund only was \$25,482.97. A list of all bills paid is on file in the Commissioners' office.

**Resolution 09-231**  
HIGHLAND COUNTY, OHIO

**A RESOLUTION LEVYING FINAL SPECIAL ASSESSMENTS FOR THE  
LAKESIDE SUBDIVISION WWTP IMPROVEMENTS**

The Highland County Commissioners, Highland County, Ohio met at a regular session on the 29th day of July 2009 with the following members present: Mr. Wilkin, Mr. Horst and Mr. Heaton.

Mr. Horst moved to adopt the following:

WHEREAS, Highland County has completed construction of the Lakeside Subdivision WWTP Improvements ("Project") as described in OPWC Project COO9L/CO1OL and presented to Project Area Property-owners June 2008 by the Board of County Commissioners ("Board"); and

WHEREAS, the final special assessments for the Project have been filed with this Board and do not exceed the estimated special assessment for the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Highland County Commissioners:

Section 1. That the final assessments for the Project on the lots and lands benefited and to be charged therewith, which do not exceed the tentative assessments, as heretofore reported to this Board, be and the same are hereby ratified and confirmed and levied and assessed on an Equivalent Dwelling Unit (EDU) basis with a Residential Housing Unit considered 1.0 EDU, which assessments, together with the description of said lots and lands are now on file in the office of the Clerk of this Board, and which assessments are in accordance with benefit and are not in excess of any legal limitations;

Section 2. That the total cost of the Project is \$305,400.00, of which \$124,400.00 will be specially assessed.

Section 3. That the total assessment against each lot or parcel of land shall be payable in cash by September 2, 2009 or at the option of the owner in twenty (20) annual installments over a period of twenty (20) years with interest at the same rate as financed by the Board in anticipation of collection of the same. All cash payments shall be made to

the Treasurer of Highland County, Ohio. All assessments and installments thereof remaining unpaid at the expiration of said period of thirty (30) days shall be certified to the county auditor as provided by law, to be placed on the tax duplicate and collected as other taxes are collected;

Section 4. That this Board of County Commissioners hereby finds and determines that all formal actions of this relative to the passage of this resolution were taken in an open meeting of this Board, and that deliberations of this Board, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code;

Section 5. That a copy of this Resolution be certified to the county auditor;

Seconded as to all of the above by Mr. Heaton, vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

Adopted the 29th day of July 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

#### **LETTER**

The Board of Commissioners received a letter from the Sheriff requesting additional appropriation in the Employee Salaries budget from the Methamphetamine Initiative Grant in the amount of \$8,764.04. This is reimbursement for salary-related law enforcement activity performed under the conditions of the grant.

#### **Resolution No. 09-232**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on July 29, 2009, with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

#### **RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation in the Sheriff's budget:

From: Unappropriated Funds

To: 0190-A006-A02.006, Employee Salaries, in the amount of \$8,764.04.

This is for the Methamphetamine Initiative Grant.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Heaton, yea; and Mr. Wilkin, yea.

Adopted July 29, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

The Board of Commissioners received a letter from the Sheriff requesting additional appropriation to the Conceal Carry Law budget in the amount of \$18,540.31. This request relates to the appropriation only is not a request for additional county funds.

**Resolution No. 09-233**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on July 29, 2009, with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation in the Sheriff's Concealed Carry Law budget (S-34):

From: Unappropriated Funds

To: 0634-S034-S02.090, Other Expense, in the amount of \$18,540.31.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Heaton, yea; and Mr. Wilkin, yea.

Adopted July 29, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

The Board of Commissioners received a letter from Job & Family Services requesting a transfer of funds from CSEA Administrative Account to Public Assistance Account in the amount of \$6,350.55 for June 2009 Child Support Enforcement Agency Program.

**Resolution No. 09-234**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on July 29, 2009, with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize the transfer from CSEA Administrative Acct. (C-45 transfers-out) to Public Assistance Acct., in the amount of \$6,350.55, for the Child Support Enforcement Agency Program for the period of June 2009.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Heaton, yea; and Mr. Wilkin, yea.

Adopted July 29, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

The Board of Commissioners received a letter from Children Services requesting an additional appropriation of \$15,316.00 in S-56, Children Services Foster fund.

**Resolution No. 09-235**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on July 29, 2009, with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation in the Children Services Foster budget:

From: Unappropriated Funds

To: 0656-S056-S01.090, Other, in the amount of \$15,316.00.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Heaton, yea; and Mr. Wilkin, yea.

Adopted July 29, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

The Board of Commissioners received a letter from the Engineer requesting an additional appropriation of \$15,977.32 in the Contracts & Services budget.

**Resolution No. 09-236**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on July 29, 2009 with the following members present:

Gary Heaton, Tom Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation within the Engineer's budget:

From: Un-appropriated funds,

To: 0290-K000-K15.075, Contracts & Services, in the amount of \$15,977.32.

This resolution will be submitted to the Budget Commission.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

The Board of Commissioners received a letter from the Highland County Veterans Service Commission requesting permission to travel with estimated expenses of \$854.40.

**Resolution No. 09-237**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on July 29, 2009 with the following members present:

Shane Wilkin, Tom Horst, Gary Heaton

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners that the said Board approves for Tonya Brown and Rebecca McIntosh to travel to Columbus, Ohio on September 22 – 25, 2009, to attend the Ohio State Association of Veterans Service Officers' Fall Conference. Approximate expenses will

be \$854.40: Registration \$150.00, Mileage \$88.20 (shared), Accommodations (shared) \$376.20, and Meals \$240.00.

Mr. Heaton seconded the Resolution, and upon the roll call of its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; Mr. Wilkin, yea.

Adopted July 29, 2009.

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

### **MEETING**

Nancy Stranahan, The Arc of Appalachia Preserve, and Margo Babington, county resident, met with the Board of Commissioners to accept a letter of support for the Preserve's application for the Clean Ohio Conservation Fund grant. Also, present for the meeting were Ralph and Sharon VanZant, county residents. Mr. Heaton asked that, in the future, the Preserve give the Board more time to consider requests for support so they have time to research the issue. Ms. Stranahan agreed to the request and thanked the board for their support.

### **ANNEXATION**

A meeting regarding annexation to the Village of Lynchburg was held in the Board of Commissioners office. In attendance were Fred Beery, Village of Lynchburg Solicitor; Jeremy Shaffer, Mayor of Lynchburg; and Barb and Don Fender, Dot Ison, Peggy Thiel, Dave, Glenn Easter, Frank Smith, and Gerald Pinkerton, Village and County residents. The Board was advised by the Prosecutor that the Annexation could not proceed until the Village passed an Ordinance addressing the services the Village will provide to the properties to be annexed and the cost of the services. The Ordinance must be passed at least twenty days prior to the hearing. The Trustees of Dodson Township must also be notified. Mr. Beery believed that the Ordinance should be passed after the County approves the Annexation but would provide the required information and request a new hearing date. The Board thanked everyone for attending.

### **MEETING**

John Trott, Executive Director of Workforce Investment Board Area 7; John Joy, Dean, Corporate & Community Services, Southern State Community College; Debbie Robbins, Director, Highland County Department of Job & Family Services; and Dan Cowdrey, Highland County Economic Development, met with the Board of Commissioners to better understand the operation of the One-Stop Employment Center and the use of the funding provided for assistance to displaced workers.

Mr. Wilkin opened the meeting asking for ways to better understand the operation and how to make it more efficient. Mr. Joy reported how many people were being served and at what stages in the process they were. Ms. Robbins said that the WIA contract presently before the Board can be amended to reflect whatever changes they might make in personnel and resources. Mr. Cowdrey suggested some areas to improve and Mr. Trott will provide the State-level contacts that Ms. Robbins and Mr. Joy need to facilitate the changes. The Board thanked everyone for their input and the effort

**MEETING**

Ron Ward, Highland County Sheriff, met with the Board of Commissioners to inform them that the Sheriff's Office did not receive any stimulus money to rehire deputies. He also asked permission to replace four plumbing access doors in the jail. The doors cannot be repaired. The Board thanked Sheriff Ward for meeting with them.

**MOTION**

Mr. Horst moved to approve the purchase of four plumbing access doors for the Jail. The purchase is not to exceed \$500.00. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**PROPOSALS**

The Board of Commissioners received the following applications for the Depository of Public Funds for Inactive (investment) and Active (checking) accounts:

	Inactive	Active	Both
Merchants Bank			X
US Bank			X
NB&T			X
Liberty Savings	X	Addtl Info Req'd	
Leesburg Federal	X		

A Designation of Public Depository will be made on August 5, 2009, at 11:00 a.m.

**MEETING**

Darrell Tissot, Children Services Board member, met with the Board of Commissioners to discuss funding for the foster parents. The Board advised Mr. Tissot that the State informed them that funds would be received on July 31, 2009. The Board thanked Mr. Tissot for meeting with them.

**REPORT**

The Board of Commissioners received the 2008 Independent Audit Report from Highland County Community Action Organization, Inc.

**CONTRACTS**

The Board of Commissioners signed the following contracts:

By and between Highland County Job & Family Services and the Turning Point Applied Learning Center to purchase employment training and work skills development services. See Contract Binder 21-A, Page 64.

By and between Highland County Job & Family Services and the Highland County Community Action Organization, Inc. to assist TANF eligible individuals navigate the Supplemental Security Income (SSI) system. See Contract Binder 21-A, Page 65.

By and between Highland County Job & Family Services and FRS Transportation to purchase employment, training and medical transportation services. See Contract Binder 21-A, Page 66.

By and between Highland County Job & Family Services and Southern State Community College to purchase services related to operation of the One-Stop Employment Center. This is a Workforce Investment Act (WIA) contract. See Contract Binder 21-A, Page 67.

**MOTION**

At 1:10 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, August 5, 2009.

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio