

**July 22, 2009**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Wilkin, Mr. Horst, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written.

**MOTION**

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-28. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$369,221.52. The amount paid from the General Fund only was \$1,389.74. A list of all bills paid is on file in the Commissioners' office.

**MEETING**

Tracey Moore and Julie Keegan, State Auditor's Office, met with the Board of Commissioners regarding the 2008 Audit. Bill Fawley, County Auditor, Betty Schraw, Deputy Auditor, and Jacquie Fenner, County Treasurer, were also present for the meeting.

**MOTION**

At 8:35 a.m., Mr. Horst moved, seconded by Mr. Heaton, to leave Regular Session and enter into Executive Session for the purpose of County Audit issues. Roll call was answered by Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. At 8:55 a.m., the Board returned to Regular Session.

**NOTE**

The Board of Commissioners agreed to return the Deputy Clerk to her original schedule (forty hours per week) until the Clerk returns from medical leave. At that time, the Deputy Clerk will return to a schedule of 32.5 hours per week.

**Resolution No. 09-223**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on July 22, 2009, with the following members present:

Thomas Horst, Shane Wilkin, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation within the N-11 Issue II fund:

From: Un-appropriated funds

To: 1011-N011-N01.090, Capital Improvements, Issue II – Other, in the amount of \$40,531.51.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Horst, yea; Mr. Heaton, yea; and Mr. Wilkin, yea.

Adopted July 22, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

July 16, 2009

Highland County Commissioners  
Highland County Administration Building  
Hillsboro, Ohio 45133

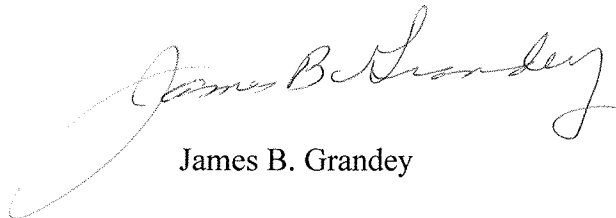
RE: Fine & Fee monies

We request that you appropriate \$145.50 into the line item of "Court Fines and Fees, 0410-T007-T13.000". Please add as follows:

\$145.50 to the line item 0410-T007-T13.000 (Court Fines and Fees)

Thank you for your consideration into this matter.

Sincerely,



James B. Grandey

**Resolution No. 09-224**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on July 22, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation within the Victim Witness Budget:

From: Unappropriated funds,

To: 0410-T007-T13.000, Court Fines & Fees, in the amount of \$145.50

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

Adopted July 22, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

July 21, 2009

Dear Commissioners:

The Board of Elections is requesting the following modification in our budget.

From: 0180-A003-A06.075 Contracts & Services \$200.00  
To: 0180-A003-A03.040 Supplies \$200.00

Thank you for your attention in this matter.

Sincerely,

Kate Cameron, Director  
Highland County Board of Elections

**Resolution No. 09-225**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on July 22, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize a modification within the Board of Elections budget:

From: 0180-A003-A06.075, Contracts & Services

To: 018—A003-A03.040, Supplies, in the amount of \$200.00.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

Adopted July 22, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

To: Highland County Commissioners

From: Chuck Biggert, Superintendent  
Date: July 21, 2009  
Re: Revised Appropriations

We would like to revise our appropriations from out carryover funds. Additional appropriation of carryover from un-appropriated funds to the original appropriation in the amount of \$77,720.00.

Revised Budget

0490-S028-S01.006	Salaries	\$22,000.00
0490-S028-S02.040	Supplies	\$ 2,647.00
0490-S028-S03.075	Contract Services	\$13,813.00
0490-S028-S04.060	Equipment	\$ 750.00
0490-S028-S05.010	P.E.R.S.	\$ 1,460.00
0490-S028-S06.025	Workers Comp	\$ 400.00
0490-S028-S07.020	Insurance	\$ 5,000.00
0490-S028-S08.015	Medicare	\$ 1,650.00
0490-S028-S09.000	Rent	\$10,000.00
0490-S028-S10.050	Travel	\$ 6,000.00
0490-S028-S11.090	Other Expense	\$14,000.00

Please call if you have any questions.

Thank you.

Chuck Biggert, Superintendent  
Highland County Board of DD

**Resolution No. 09-226**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on July 22, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize additional appropriation to the MRDD Help Me Grow fund:

From: Unappropriated Funds

To:	0490-S028-S01.006	Salaries, in the amount of	\$22,000.00
	0490-S028-S02.040	Supplies, in the amount of	\$ 2,647.00
	0490-S028-S03.075	Contract Services, in the amount of	\$13,813.00
	0490-S028-S04.060	Equipment, in the amount of	\$ 750.00
	0490-S028-S05.010	P.E.R.S, in the amount of	\$ 1,460.00
	0490-S028-S06.025	Worker's Comp, in the amount of	\$ 400.00
	0490-S028-S07.020	Insurance	\$ 5,000.00
	0490-S028-S08.015	Medicare	\$ 1,650.00
	0490-S028-S09.000	Rent	\$10,000.00
	0490-S028-S09.050	Travel	\$ 6,000.00
	0490-S028-S11.090	Other Expense	\$14,000.00

For a total amount of \$77,720.00.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

Adopted July 22, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

TO: Highland County Board of Commissioners  
FROM: Jeremy Ratcliff  
RE: Budget Modification  
DATE : July 22, 2009

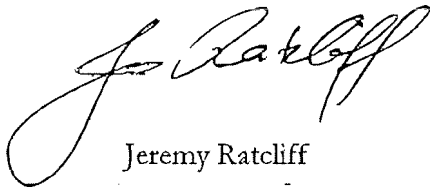
I am requesting to modify the S-18 Account as follows:

From unappropriated funds to 0460-S013-S10.085 Advances Out in the amount of \$200.00

Advance \$200.00 to T-20 Community Corrections Act from 0460-S018-S10.085 Advances Out.

These advances are to cover expenses until grant funds are received from the Ohio Department of Rehabilitation and Correction.

Thank you for your consideration in this matter,



Jeremy Ratcliff

**Resolution No. 09-227**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on July 22, 2009 with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize an advance to the Community Corrections Act fund:

From: Unappropriated funds  
To: 0460-S018-S10.085, Community Probation Department, Advances Out, in the amount of \$200.00

From: 0460-S018-S10.085, Community Probation Department, Advances Out  
To: T-20, Community Corrections Act, in the amount of \$200.00.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

Adopted July 22, 2009

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

### **MEETING**

Nancy Stranahan, The Arc of Appalachia Preserve System, and Margo and Emerson Babington, county residents, met with the Board of Commissioners regarding the purchase of land by the Preserve from the Babingtons. The following were also present for the meeting: Bill Fawley, County Auditor; Martha Jacob, Highland Press; and Katie Wright, Times-Gazette. Ms. Stranahan presented a slide show to the Board explaining the changes the Preserve hopes to make to employ more people and to attract thousands more visitors to Highland County. The Appalachia Tourist Museum will open in one year and the Preserve will create more trails.

The Babingtons will sell acreage along the Rocky Fork Corridor to the Preserve. The Board of Commissioners asked if the land the Babingtons sell to the Preserve is part of the Southside Sewer project. Ms. Babington assured the Board that the corridor lands are separate from the Southside Sewer project property. Ms. Stranahan will send all legal documents to the Prosecutor for review. Ms. Stranahan also asked for a letter of support for the Clean Ohio Grant. The Commissioners will discuss this before Ms. Stranahan meets with them again on July 29.

On August 1, 2009, The Arc of Appalachia will assume control of the Serpent Mound and Fort Hill parks with limited financial support from the Ohio Historical Society. The Arc will be asking for public support for funds to operate the two parks. The Board thanked everyone for meeting with them.

### **MEETING**

Victoria Bowman, Western Southern Life Insurance, met with the Board of Commissioners to ask permission to contact county employees regarding insurance. The Board informed Ms. Bowman that the County's Section 125 provider is AFLAC and she should contact the County Auditor first for his approval for payroll deduction of premiums. If she receives the Auditor's approval, she may contact individual departments. Ms. Bowman thanked the Board for meeting with her.

### **MEETING**

Sheriff Ron Ward and the volunteers at the Dog Kennel met with the Board of Commissioners to explain the work they have been doing on the weekends. Volunteers present for the meeting were Sally Hinton, Cathy Seifer, Helen Walton, Mallory Smith, Rhonda Mason, Jessie Parker, Lori Roush, John Parker, and Samantha Miller. The volunteers keep the kennel open for adoptions on Saturday from 10:00 a.m. to 2:00 p.m. They are responsible for the adoption of seventy dogs since April, which has greatly reduced the number of dogs euthanized. The volunteers help feed and water the dogs, and clean the kennel. Sheriff Ward asked permission from the Board to allow dogs to be euthanized by intravenous injection instead of using carbon monoxide. Injections will be paid for with private funding with no cost to the county. The Board thanked the volunteers for donating their time and energies to the Dog Kennel.

### **MOTION**

Tom Horst moved, seconded by Gary Heaton, to authorize the use of intravenous

injection to euthanize dogs at the Dog Kennel in place of carbon monoxide. Carbon monoxide will only be used for large or aggressive dogs. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

### **MEETING**

Judge Coss, Common Pleas Court, met with the Board of Commissioners regarding additional licenses for imaging software used by the Clerk of Courts, Common Pleas Court, and Domestic Court. Judge Coss needs three more licenses and it is possible that the Clerk of Courts has three licenses not in use. The Board thanked Judge Coss for meeting with them and will have an answer for him on July 29.

### **MEETING**

Nancy Wisecup, Sharon Hughes, Sue Smith, Judy Lindley, and Katy Farber met with the Board of Commissioners to acknowledge The Highland County Women's Hall of Fame. The Hall of Fame committee will make their selection on August 25, 2009 at Southern State Community College. The Board thanked everyone for meeting with them.

### **CHANGE ORDER**

The Board of Commissioners signed Miller Mason Paving Co. Change Order No. 2 for the Engineer's CR3 & Various Projects to adjust final quantity. See Engineer's File.

### **MOTION**

At 12:05 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Monday, July 27, 2009.

Debbie Sansone  
Deputy Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio