

June 17, 2009

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Wilkin, Mr. Horst, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written. Mr. Heaton abstained from approving the minutes because he was absent from the previous session.

NOTE

Martha Jacob, Highland Press, was present for a portion of the meeting.

MOTION

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-23. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$616,809.37. The amount paid from the General Fund only was \$116,347.59. A list of all bills paid is on file in the Commissioners' office.

PUBLIC HEARING

The second Public Hearing for the FY09 Community Development Block Grant was held in the Commissioners office. Attending the meeting, in addition to the Board of Commissioners and the Clerk, was Debbie Sansone, Deputy Clerk.

MEETING/CONTRACT

Jeremy Ratcliff, Chief Probation Officer, Highland County Probation, met with the Board of Commissioners to discuss the Ohio Department of Rehabilitation and Corrections Subsidy Grant. The agreement was signed by the Board. See Contract Binder No. 21-A, Page 46.

LETTER

June 11, 2009

Board of Highland County Commissioners
Highland County Administration Building
114 Governor Foraker
Hillsboro OH 45133

RE: Highland County Family & Children First Budget

Dear Mr. Heaton;

The Highland County Family & Children First Executive Council requests the following changes to the budget, account #S-024:

1. Move from inappropriate funds to - 0450-S024-S09.000 \$15,400.00
2. Move from inappropriate funds to - 0450-S024-S11.000 \$ 45.77

Thank you for your time and consideration of this request. The Council appreciates your continued support of our efforts to improve the lives of Highland County children and families.

Sincerely,

Danielle Ratcliff, Coordinator
Family & Children First Council

Resolution No. 09-187

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on June 17, 2009 with the following members present:

Gary Heaton, Tom Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the Family & children First budget:

From: Un-appropriated funds,

To: 0450-S024-S09.000, FAST, amount of \$15,400.00, and

To: 0450-S024-S11.000 Non-Behavioral GRF, amount of \$45.77.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted June 17, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

Resolution No: 09-188

Date: 06-17-09

WHEREAS, The Highland County Board of Commissioners actively supports and currently participates in the economic development district activities of the Ohio Valley Regional Development Commission (OVRDC). OVRDC is a public regional planning commission within the State of Ohio, whose purpose is to influence favorably the future economic, physical, and social development of the twelve-county region through its regional development planning programs and technical assistance; and

WHEREAS, the Ohio Valley Regional Development Commission promotes a cooperative planning process involving local governments, public and private agencies, and individual citizens, toward improving their region within a democratic process; and

WHEREAS, the Highland County Board of Commissioners hereby endorses the 2009 Comprehensive Economic Development Strategy (CEDS), prepared by the Ohio Valley Regional Development Commission.

THEREFORE, BE IT RESOLVED, that the Highland County Board of Commissioners hereby authorizes an appropriation of funds in the amount of \$7,199.00 as participating local funds for the Ohio Valley Regional Development Commission to be used as part of the agency budget for the fiscal year beginning January 1, 2010. The appropriated funds to be paid on or after January 1, 2010, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Highland County Board of Commissioners continues to support the Ohio Valley Regional Development Commission's Economic Development District planning partnership investment grant

program with the USDOC Economic Development Administration for the annual performance period January 1, 2010 through December 31, 2010.

Mr. Horst moved the adoption of the Resolution and the motion was seconded by Mr. Heaton.

The Highland County Board of Commissioners hereby adopts this resolution on the 17th day of June 2009.

By: Shane Wilkin
Chairman, Highland County Board of Commissioners (print or type name)
Signed: Shane Wilkin, Gary Heaton, Tom Horst
Dated: 6-17-09
Certified by: Rosalind Newman
Highland County Board of Commissioners, Clerk (print or type name)
Signed: Rosalind Newman
Dated: 6-17-09
Journal No. 42, Page No. 282

LETTER

To: Highland County Commissioners
From: Chuck Biggert, Superintendent
Date: June 16, 2009
Re: Request for Appropriation

We would like to request additional appropriation from unappropriated funds from the Highland County Board of MRDD Help Me Grow Fund 0455-S026-S01.075 in the amount of \$50,000.

Please call if you have any questions.

Thank you.

Chuck Biggert, Superintendent
Highland County Board of MRDD

Resolution No. 09-189

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on June 17, 2009 with the following members present:

Gary Heaton, Tom Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the MRDD Help Me Grow budget:

From: Un-appropriated funds,

To: 0455-S026-S01.075, Contracts & Services, amount of \$50,000.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted June 17, 2009

Rosalind Newman
Clerk

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners

RESOLUTION No. 09-190

The Board of County Commissioners of Highland County, Ohio met in Regular Session on June 17, 2009, with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton

Mr. Horst moved the adoption of the following:

RESOLUTION

WHEREAS, the Board of Highland County Commissioners agrees to adopt a Citizens Participation Plan for Highland County, for the purpose of citizen participation to assure that the CDBG program addresses the needs of those whom it is intended to benefit: namely the low and moderate income persons; and

WHEREAS, Highland County will provide and encourage citizen participation, with emphasis on participation by persons of low and moderate income who are residents of slum and blight areas; and

WHEREAS, Highland County will provide citizens with reasonable and timely access to local meetings, information, and records relating to the grantee's proposed use of funds, as required by regulations of the Clerk and relating to the actual funds under this title; and

WHEREAS, Highland County will provide for assistance to groups representative of persons of low and moderate income that request assistance in developing proposals with the level and type of assistance to be determined by the grantee; and

WHEREAS, Highland County will have public hearings to obtain citizen views and to respond to proposals and questions at all stages of the program, including the development of needs, review of proposed activities, review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped, and

WHEREAS, Highland County will provide for a timely written answer to written complaints and grievances, within 15 working days; and

WHEREAS, Highland County will identify how the needs of non-English speaking residents will be met in case of public hearings.

THEREFORE, BE IT RESOLVED, that under the Formula Program, Highland County receives a fund allocation which is distributed with the intent of providing financial assistance to county projects and to projects in cities, villages, and townships within the county jurisdiction, Under the competitive programs, a county may apply for funding in its own behalf or in behalf of a city, village, or township within its jurisdiction.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Horst; yea, Mr. Heaton; yea, Mr. Wilkin; yea.

Adopted June 17, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

Resolution No. 09-191

The Board of County Commissioners of Highland County, Ohio, met in Regular Session the 17th day of June 2009 with the following members present:

Mr. Shane Wilkin, Mr. Thomas Horst, Mr. Gary Heaton
Mr. Horst moved to adopt the following:

**RESOLUTION TO PROVIDE FOR EQUAL HOUSING OPPORTUNITY IN
HIGHLAND COUNTY, OHIO**

WHEREAS, the population of Highland County, Ohio includes people of different races, creeds, sexes, religious belief and national origins; and

WHEREAS, the Board of Commissioners of Highland County believes in the principal of equal rights, privileges and responsibilities for all citizens; and

WHEREAS, the United States congress has adopted as the national policy to provide, within constitutional limitations, for fair housing throughout our county; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Highland County, Ohio that Highland County shall comply with Federal and State Fair Housing Laws to do all things necessary and proper to secure for all its citizens their right to equal housing opportunities, regardless of their race, color, creed, sex, marital status, religious belief, national origin, age and handicap.

**THIS RESOLUTION SHALL APPLY TO ALL HOUSING LOCATED
WITHIN THE TERRITORIAL LIMITS OF HIGHLAND COUNTY UNDER THE
BOARD OF COMMISSIONERS JURISDICTION.**

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Wilkin; yea, Mr. Horst; yea, Mr. Heaton; yea.
Adopted this 17th day of June 2009.

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

Resolution No. 09-192

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the 17th day of June 2009 with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton

Mr. Horst moved the adoption of the following:

**RESOLUTION
AUTHORIZING AND DIRECTING THE PRESIDENT OF THE COUNTY
BOARD OF COMMISSIONERS TO SUBMIT AN APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT TO THE OHIO
DEPARTMENT OF DEVELOPMENT**

WHEREAS, under the provisions of Title I of Housing and Community Development Act of 1974, as amended to date, the Ohio Department of Development (DOD) is authorized to provide financial assistance to units of general activities, and

WHEREAS, it is provided in such Act that the unit of general local government shall provide a satisfactory assurance prior to submission of its Application, that it has provided citizens with adequate information concerning the amount of funds available for proposed community development and housing activities, the range of activities that may

be undertaken and has received citizen input and local officials' assessment of the county's needs with adequate opportunity and accommodation for the handicapped to participate in the Application, and

WHEREAS, it is desirable and in the public interest that Highland County, Ohio, (hereinafter called "County"), undertake and carry out Community Development activities, and

WHEREAS, the County is applying for assistance under the Housing and Community Development Act of 1974, as amended to date, and proposes to undertake Community Development activities and make available funds for said undertakings, and

WHEREAS, the County has held two formal public hearings on the proposed program and has made available to the general public, through the news media and other sources, information concerning the program, and

WHEREAS, the Highland County Board of Commissioners have general knowledge of the proposed uses of such funds and are cognizant of the conditions that are imposed in the undertaking and carrying out of Community Development activities and undertakings with federal financial assistance under Title I, including those prohibiting discrimination because of race, color, creed, sex or national origin, now

THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Highland County, Ohio:

Section 1: That the President of the Board of County Commissioners is hereby authorized to file an application for fund under Title I of the Housing and Community Development Act of 1974, as amended to date, with the Ohio Department of Development and provide all information and assurances as may be necessary under the Act.

Section 2: That the President of the Board of County Commissioner enters into contract with the Ohio Department of Development for financial assistance under Title I of the Housing and Community Development Act of 1974, as amended to date.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as following:

Mr. Wilkin; yea, Mr. Horst; yea, Mr.Heaton; yea.

Adopted this 17th
day of June 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

Resolution No. 09-193

The Board of County Commissioners of Highland County, Ohio met in Regular Session on 17th of June 2009 with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners that the said Board agrees to enter into contract with MJW Consulting Services

for Fair Housing for the period of September 1, 2009 to August 30, 2010. To provide service for equal housing opportunities in Highland County.

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Horst; yea, Mr. Heaton; yea, Mr. Wilkin; yea.

Adopted June 17, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

Resolution No. 09-194

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on June 17, 2009, with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton

Mr. Horst moved the adoption of the following:

RESOLUTION

WHEREAS, the Board of County Commissioners of Highland County, Ohio has agreed to adopt a plan for “Residential Anti-Displacement and Relocation Assistance” and

WHEREAS, when CDBG funding is used, all occupied and vacant habitable low/moderate income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1074, as amended, will be replaced, and

WHEREAS, all replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the Highland County Commissioners will make public and submit to the Office of Local Government Services the following information:

1. A description of the proposed assisted activity;
2. The General location on a map and approximate number of dwelling units by number of bedrooms that will be demolished or converted to a use other than low/moderate income dwelling units as a direct result of the assisted activity;
3. A time schedule for commencement and completion of this work;
4. The general location on a map and approximate number of dwelling units by number of bedrooms that will be provided as replacement dwelling units.
5. The source of funding and a time schedule for the provision of replacement dwelling units.
6. The basis for concluding that each replacement dwelling unit will remain a low/moderate income dwelling units for a lease 10 years from the date of initial occupancy.
7. An analysis determining whether a dwelling unit proposed to be demolished is habitable or not.
8. An analysis determining whether a dwelling unit (proposed to be demolished

or converted is considered a low/moderate income unit.

THEREFORE, BE IT RESOLVED, that the Board of Highland County Commissioners will provide relocation assistance to each low/moderate income household displaced by the demolition of housing or by the conversion of a low/moderate income dwelling to another use as a direct result of assisted activities, and the said Board agrees to provide substantial levels of assistance to persons displaced by HUD assisted programs and will seek to minimize displacement of persons as a result of assisted activities.

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton; yea.

Adopted June 17, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

Resolution No. 09-195

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on June 17, 2009 with the following members present:

Gary Heaton, Tom Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the Highland County Airport budget:

From: Un-appropriated funds,

To: 0022-A405-A10.090 Other Expense, the amount \$175,586.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted June 17, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

MEETING

Kim Kell, county resident and former county employee, met with the Commissioners to leave her resume. Ms. Kell is very interested in finding a job. The Board thanked her for coming in.

PROCLAMATION

A proclamation was signed and read aloud to proclaim June 27, 2009, as Highland County Amateur Radio Club Appreciation Day. In attendance were Oswald Johnson, John & Kathy Levo, and Dan Klein.

LETTER

The Board of Commissioner received a letter from Ohio EPA regarding a public notice, draft permit, and fact sheet for Rocky Fork Lake Wastewater Treatment Plant.

LETTER

The Board of Commissioners received a letter from Children Services regarding updates.

CONTRACT

The Board of Commissioners sent Letters of Intent to FRS Transportation, Southern State Community College, and Highland County CAO, Inc. to renew the Transportation Contract between all parties. See Contract Binder No. 21-A, Page 47.

CONTRACT

A contract was entered into by and between the Board of Commissioners, Highland County Department of Job & Family Services, and Children Services for TANF Child Welfare for the Purchase of Service. See Contract Binder 21-A, Page 48.

CONTRACT

A contract was entered into by and between the Board of Commissioners, Highland County Department of Job & Family Services, and Children Services regarding Non-Emergency Transportation (NET) for Purchase of Service. See Contract Binder 21-A, Page 49.

CONTRACT

A contract was entered into by and between the Board of Commissioners, Highland County Department of Job & Family Services, and Hopewell Jobs for Ohio's Graduates, regarding WIA and TANF In-School Youth for Purchase of Service. See Contract Binder 21-A, Page 50.

CONTRACT

A contract was entered into by and between the Board of Commissioners and MJW Consulting Services for the Highland County Fair Housing Program for Fiscal Year 2009-2010 Community Development Block Grant Program. See Contract Binder 21-A, Page 51.

MEETING

Wendy Jacobs, Executive Director of Highland County Children Services, met regarding funding issues. Ms. Jacobs stated that Title XX TANF funds has been cut. Ms. Jacobs is very concerned. The Board thanked her for the information.

MEETING

Bill Schulok and an associate, Xerox Documents Solutions, met with the Board of Commissioners with concerns of why the Commissioners switched from Xerox to Canon Business Solutions. The Commissioners said that it was not the fault of them, it was due to the cost. Mr. Schulok asked about other departments and Mr. Heaton said it was the decision of each department. The Commissioners thanked both for coming in.

NOTE

Commissioner Wilkin left at noon for another commitment.

CONFERENCE CALL

Dan Cowdrey, Economic Development, called regarding Smith-Hobart Road. Bill Fawley, Auditor, also attended. Mr. Cowdrey met with Glada Smith, owner of the land. Mrs. Smith is very concerned about her property. She stated she would like to have the say on where to put the points. The Commissioners thanked Mr. Cowdrey for the update.

MEETING

Frank Leone, EES, met with the Board of Commissioner. Bill Fawley, Auditor, also attended. Mr. Leone gave an update on the Lakeside Sewer project and is ready for the final assessments. Mr. Leone also gave an update on the Southside Sewer Project.

MOTION

At 2:00 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Horst, yea, and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Monday, June 22, 2009 at the Public Library in Greenfield, Ohio.

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio