

May 27, 2009

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Wilkin, Mr. Horst, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written.

MOTION

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-20. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$626,041.80. The amount paid from the General Fund only was \$22,867.92. A list of all bills paid is on file in the Commissioners' office.

NOTE

Jim Grandey, Highland County Prosecutor, and Martha Jacob, Highland Press, were present for a portion of the meeting.

MEETING

James Grandey, Prosecutor, met regarding reductions within his budget. Mr. Grandey explained where he is cutting his budget for 2009. Commissioner Wilkin explained that before the end of 2009 there is a possibility of even more cuts.

MEETING

Tracey Moore, Senior Audit Manger, and Julie Keegan, Audit Manger, met at the request of the Board of Commissioners. Also attending were Betty Schraw, Deputy Auditor; Jacquie Fenner, Highland County Treasurer; and Patty Bailey, Deputy Treasurer. The Board has asked that they meet every two weeks for the remainder of the audit. At 9:02 a.m., Ms. Moore asked to enter into Executive Session to review the audit.

MOTION

Mr. Horst moved to enter into Executive Session and Mr. Heaton seconded. Roll call was taken and the vote resulted as follows: Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea. At 9:43 a.m., the Board returned to Regular Session.

LETTER

May 20, 2009

Terry J. Collins, Director
Ohio Department of Rehabilitation and Corrections
770 West Broad Street
Columbus, Ohio 43222

Re: Highland County Justice Center
Funding for Additional Beds

Dear Mr. Collins:

In 1999, the Highland County Board of Commissioners and the Sheriff's Department entered into an agreement with the Ohio Department of Rehabilitation and Corrections (ODRC) to construct a 64-bed facility known as the Highland County Justice Center. The agreement allowed, through a grant, \$25,000 per bed to assist with construction costs. In 2001, before the Justice Center was completed, ODRC approved the addition of eight (8) beds and approved additional funding for the extra beds at \$25,000 per bed.

To date, Highland County has not received \$200,000 for the additional beds. Final construction costs included the additional beds and we anticipated receiving the promised funds to help with the expense of the facility. Numerous times, over the past eight years, we have attempted to recover these funds but with no success.

We are asking your help to recover the funding committed to us in 2001. Please feel free to contact us with any questions.

Sincerely,

Shane Wilkin
Tom Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

To: Highland County Commissioners
From: Highland SWCD
Date: May 21, 2009

Re: Transfer of Budget

Dear Sirs,

The Highland Soil & Water Conservation District Board of Supervisors is requesting the final \$33,000 of the 2009 budget that was approved by the Commissioners on April 1, 2009 be transferred into our L fund. This additional cut makes the County portion of our budget \$76,358, which is less than we received for our 2004 budget. The Highland SWCD has cut the County funding 25.82% from our original 2009 budget proposal. We are not eligible to receive any of our state matching funds unless the full amount is transferred into our fund by May 31. If you have any questions, please feel free to give our office a call.

Thank you,



Pam Bushelman
Administrative Assistant
Highland SWCD

Resolution No. 09-174

The Board of Highland County Commissioners of Highland County, Ohio met in Regular Session on May 27, 2009 with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio that the said Board authorizes a transfer within the Soil & Water budget:

From: 0146-A007-A02.000, County Soil & Water Grant,

To: L00- Soil & Water, in the amount of \$33,000.00

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Horst; yea; Gary Heaton; yea, Wilkin; yea.

Adopted May 27, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

CONTRACT

A contract was signed by and between the Board of Commissioners and the City of Greenfield for the housing of prisoners at \$27.50 per prisoner per day from May 1, 2009 through December 31, 2009. See Contract Binder No. 21-A, Page 15.

LETTER

The Board of Commissioners signed a letter to advise Black & Veatch there is no building permit required for replacing an antenna on an existing tower on site #2016 Coffee Road, Leesburg, Fairfield Township.

CONTRACT

A proposal was entered into by and between the Board of Commissioners and Palmer Engineering for a revised design fee. This is for Project Bridges Rd (HIG-C.R. 11-16.19). See Engineer's file. When all parties have signed, a copy will be returned to the Commissioners.

GRANT AGREEMENT

A grant agreement was signed by the Board President, Shane Wilkin, and entered into by and between the Board of Commissioners and the Ohio Department of Youth Services to provide funding for the 2010 and 2011 biennium. See Contract Binder No. 21-A, Page 36.

AGREEMENT

An agreement was entered into by and between the Board of Commissioners, Ohio Department of Job & Family Services, and Highland County Children Services for funding for the 2010 and 2011 Biennial. See contract Binder No. 21-A, Page 37.

LEASE AGREEMENT

A lease agreement was entered into by and between the Board of Commissioners and Sarah Lovitt dba Skin FX as leasee of certain premises located at 146 West Main Street. See Contract Binder No. 21-A, Page 38.

MEETING

Kate Cameron, Director, Board of Elections; Kay Ayres, Dinah Phillips, Steve Hunter, and Any West, Board of Elections Board Members, met with concerns regarding the Board of Elections 2009 budget. Mrs. Ayres stated she sees no place in their budget to cut. They no longer have part-time help and are down to three staff employees. The Commissioners thanked all for cutting back and for meeting with them.

MEETING

Paulette Donley, Clerk of Courts and Title Department, met to review her budgets for 2009. Mr. Wilkin explained that he is asking all department heads to possibly look at cutting employees hours or other cuts. Mrs. Donley will speak with her staff about cutting hours. The board thanked her for meeting with them.

MEETING

Judge Kevin Greer, Juvenile/Probate Court, met with the Commissioners regarding his 2009 budget. Commissioner Wilkin explained about possible cuts within the Court budgets, including cuts in staff hours. Judge Greer stated that he could not cut hours at this time. The Commissioners thanked the Judge for coming in.

MEETING

Sheriff Ward met with the Commissioners regarding budget cuts. Also attending were Chuck Middleton, Chief Deputy; Randy Reffitt, Jail Administrator; Katie Wright, Times-Gazette; and Martha Jacob, Highland Press. Sheriff Ward gave an update and explained that he is \$181,000 under budget at this time. If he has any more layoffs he will need to close a section of the jail and would not house women prisoners. Sheriff Ward's main concern was the safety of the residents of the county. He told the Commissioners he would keep a close check on his budget. The Board thanked him for coming in.

MEETING

Dean Otworth, County Engineer, met with the Commissioners with budget concerns. Mr. Otworth has cutback on his budget and the Commissioners thanked him for this.

MEETING

Richard Kisamore, President, Veterans Service Commission, met with the Board of Commissioners regarding travel. The Board asked that they all ride together to cut down on mileage. Mr. Kisamore will explain to the Commission on this request. He also has an employee that left and went back into the service, by law she will need to be replaced. The Commissioners thanked Mr. Kisamore for coming in.

NOTE

All the above meetings with the Department Heads were regarding the possibility of cuts within their budgets for the remainder of 2009.

MOTION

At 12:00 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, June 3, 2009.

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio