

May 13, 2009

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Wilkin, Mr. Horst, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written.

NOTE

Martha Jacob, Highland Press, was present for a portion of the meeting.

MOTION

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-18. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$152,448.48. The amount paid from the General Fund only was \$8,817.30. A list of all bills paid is on file in the Commissioners' office.

MEETING

Common Pleas Court Judge Rocky Coss and Dan Music, Common Pleas Bailiff, met to explain the needs of training and travel expenses for the Bailiff. This will be paid for out of the Common Pleas Special Projects budget, which is Non-General Funds. Once the training is completed the Bailiff will be certified. Also, Judge Coss is looking at making renovations in the Courtroom for security purposes. The Commissioners thanked both for coming in.

MEETING

Jim Hinkel, Canon Business Solutions, met to go over a proposal for a 60-month lease on copier equipment. The Commissioners will study the proposal and speak with other departments before committing to the agreement. The Commissioners thanked Mr. Hinkel and they will get back with him.

PROCLAMATION

A proclamation was signed and read aloud to proclaim May 15th as National Police Week and Peace Officers Memorial Day. In addition to the Board of Commissioners and the Clerk were Sheriff Ward, Highland County; Lt. Jack Tibbs, Ohio State Patrol; Chief Tim Hester, Greenfield Police Department; Chief Nick Thompson, Hillsboro Police Department; and Martha Jacob, Highland Press. The Board of Commissioners thanked everyone for being present for the proclamation.

BID OPENING

At 10:00 a.m., bids were opened and read aloud for furnishing RS-2 and #8 crushed limestone for the 2009 County Chip & Seal Projects through the County Engineer's Department. Present, in addition to the Board of Commissioners and the Clerk, were Billy Mason, Miller-Mason Paving; Jim Franke, Cox Paving; and Tom Sawyers, Brown County Asphalt. Bids received were:

1.	Miller-Mason Paving	Alt #1	\$293,646.06
	Hillsboro, Ohio	Alt #2	\$284,717.10

		Base #1	\$249,358.50
2.	Brown County Asphalt Georgetown, Ohio	Alt #1	\$284,717.10
		Alt #2	\$284,717.10
		Base #1	\$249,358.50
3.	Cox Paving Leesburg, Ohio	Alt #1	\$338,414.80
		Alt #2	\$338,414.80
		Base #1	\$288,912.76
4.	South Central Construction West Union, Ohio	Alt #1	\$286,344.00
		Alt #2	\$286,344.00
		Base #1	\$246,270.92

Bids will be studied before the award is made.

LETTER

May 11, 2009

Highland County Board of Commissioners
County Administration Building
114 Governor Foraker Place
Hillsboro, Ohio 45133

Dear Commissioners:

I am requesting a transfer of funds from CSEA Administrative Account, (C-45 transfers-out) to Public Assistance Account, in the amount of \$11,519.39 for the Child Support Enforcement Agency Program for the period of April 2009.

Thank you,

Deborah Robbins, Director
Highland County Department of
Job & Family Services

Resolution No. 09-158

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on May 13, 2009 with the following members present:

Gary Heaton, Thomas Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes the transfer from CSEA Administrative Acct. (C-45 transfers-out) to Public Assistance Acct., in the amount of \$11,519.39 for the Child Support Enforcement Agency Program for the period of April 2009.

Mr. Heaton seconded the Resolution and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea, Mr. Wilkin; yea.

Adopted May 13, 2009

Shane Wilkin

Rosalind Newman
Clerk of Board

Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

May 7, 2009

Highland County Board of Commissioners
119 Governor Foraker Place
Hillsboro, OH 45133

RE: Sheriff's Concealed Carry Law, Other Expenses, 06345-S034-S02-090

Dear Commissioners:

I hereby request a budget modification, as follows: an additional appropriation to the above-referenced line item in the amount of:

\$21,104.86

So that the "actual balance", which includes carry-over from the previous year and deposits to:

April 30, 2009, will be appropriated.

Please note, this request relates to the appropriation, only, and is not a request for additional county funds.

Should you have any questions or require any further information, please feel free to contact my office.

Sincerely,

Sheriff Ronald D. Ward
Highland County

Resolution No. 09-159

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on May 13, 2009 with the following members present:

Gary Heaton, Thomas Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED by the Board of County Commissioners of Highland County, Ohio, that the said Board authorize additional appropriation within the Sheriff's Concealed Carry Law budget:

From: Un-appropriated funds,

To: 0634-S034-S02.090, Concealed Carry Law, amount of \$21,104.86

Mr. Heaton seconded the Resolution and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea, Mr. Wilkin; yea.

Adopted May 13, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

May 11, 2009

Highland County Board of Commissioners
119 Governor Foraker Place
Hillsboro, OH 45133

RE: Highland Co. Sheriff's Employee Salaries, 0190-A006-A02-006
Airborne Traffic Enforcement Grant; Grant No. HVEO-2008-36-00-00-00212-00

Dear Commissioners:

I wish to modify the budget of the Highland County Sheriff, specifically, Highland Co. Sheriff's Employee Salaries (line item number listed above) by the following additional amount, and request that this be done at the next meeting of the Highland County Board of Commissioners:

Pay-in to Highland County General Fund on May 8, 2009: \$2,226.73.

The reason for this request is that the pay-in referenced above was made as referenced above, as reimbursement to the Highland County Sheriff's Office, from the Treasurer of the State of Ohio, for law enforcement activity performed under the conditions of the grant referenced above. I am enclosing herewith a copy of the pay-in slip with regard thereto.

Please note that this request relates to the appropriation, only, and is not a request for additional county funds.

Sincerely,

Sheriff Ronald D. Ward
Highland County

Resolution No. 09-160

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on May 13, 2009 with the following members present:

Gary Heaton, Tom Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the Sheriff's Employee Salaries budget:

From: Un-appropriated funds,

To: 0190-A006-A02.006, Sheriff's Employee Salaries, amount \$2,226.73

This is for Airborne Traffic Enforcement Grant.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted May 13, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

May 11, 2009

Highland County Board of Commissioners
114 Governor Foraker Place
Hillsboro, OH 45133

RE: Highland Co. Sheriff's Employee Salaries, 0190-A006-A02-006
Attorney General's Office, CPT Reimbursement, CPT 646/Training Reimbursement

Dear Commissioners:

I wish to modify the budget of the Highland County Sheriff, specifically, Highland Co. Sheriff's Employee Salaries (line item code number listed above) by the following additional amount, and request that this be done at the next meeting of the Highland County Board of Commissioners:

Pay-in to Highland County General Fund on May 8, 2009: \$4,200.00

The reason for this request is that the pay-in referenced above was made as reimbursement to the Highland County Sheriff's Office, from the Attorney General's Office, for required officer training expenses incurred by the Highland County Sheriff's Office. I am enclosing herewith a copy of the pay-in slip.

Please note that this request relates to the appropriation, only, and is not a request for additional county funds.

Sincerely,

Sheriff Ronald D. Ward

Resolution No. 09-161

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on May 13, 2009 with the following members present:

Gary Heaton, Tom Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the Sheriff's Employee Salaries budget:

From: Un-appropriated funds,

To: 0190-A006-A02.006, Sheriff's Employee Salaries, amount \$4,200.00

This is for CPT 646/Training Reimbursement

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted May 13, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

Youth at the Booth

May 11, 2009

Dear Commissioners,

The board of Elections Office is requesting an additional appropriation to 0654-S054-S01.090 Youth at the Booth in the amount of \$420.00, from an Unappropriated Fund. This is a donation fund for T-Shirts our High School Students wore in the Special Election and will wear in the November General Election.

Thank you for your attention in this matter.

Sincerely,

Kate Cameron, Director
Highland County Board of Elections

Resolution No. 09-162

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on May 13, 2009 with the following members present:

Gary Heaton, Tom Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the Board of Election Youth at the Booth budget:

From: Un-appropriated funds,

To: 0654-S054-S01.090, Youth at the Booth, amount of \$420.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted May 13, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

May 8, 2009

Board of County Commissioners
Highland County Administration Building
114 Governor Foraker Place
Hillsboro, OH 45133

Gentlemen:

We hereby request the Prosecutor's Salary Line Item # 0050-A001-E02,006 (Payroll) be modified to be increased by \$4,719.32 for drug prosecution and P.E.R.S. by \$660.71 to be transferred from the Mandatory Drug Fund 4918-Y018-Y01-900 in a total amount of \$5,380.03. This request relates to the appropriation only and is not a request for additional county funds.

Sincerely,

James B. Grandey

Resolution No. 09-163

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on May 13, 2009 with the following members present:

Gary Heaton, Tom Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the Prosecutors budget:

To: 0050-A001-E02.006, Salaries, amount of \$4,719.32, and
000077-A014-A09.010, PERS, amount of \$660.71

A copy of this Resolution will be forward to the Budget Commission

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted May 13, 2009

Shane Wilkin

Rosalind Newman
Clerk of Board

Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

TO: Board of Commissioners
FROM: Dori Bishop, Recycling
DATE: May 12, 2009
RE: 0510-Q001 Recycling Budget

I received \$143.00 from RPHF Solid Waste District to cover the additional cost for tires collected during the Rocky Fork Lake cleanup days. These funds were deposited in the 0510-Q001 Budget. I am requesting that these funds be appropriated as follows:

From: Un-appropriated funds
To: Q001-Q17.090 Recycling Collection in the amount of \$143.00

I am also requesting the following modifications in the 0510-Q001 Recycling budget:

From: 0510-Q001-Q08.090 Other Expense
To: 0510-Q001-Q17.090 Recycling Collection in the amount of \$1.16

From: 0510-Q001-Q10.000 Overhead
To: 0510-Q001-Q17.090 Recycling Collection in the amount of \$2.84

Respectfully,



Dori Bishop
Recycling Outreach Specialist

Printed on recycled paper

Resolution No. 09-164

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on May 13, 2009 with the following members present:

Gary Heaton, Tom Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation & modification within the Recycling & Litter Prevention budget:

Appropriate
From: Un-appropriated funds,
To: 0501-Q001-Q17.090 Recycling, amount of \$143.00

Modify
From: 0510-Q001-Q08.090, Other Expense,

To: 0510-Q001-Q17.090, Recycling Collection amount of \$1.16

From: 0510-Q001-Q10.000, Overhead,

To: 0510-Q001-Q17.090 Recycling Collection, amount of \$2.84

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted May 13, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

To: Highland County Commissioners

From: Chuck Biggert, Superintendent

Date: May 12, 2009

Re: Request for Transfer

I would like to request the following transfer/modifications in the Highland County Board of MRDD Help Me Grow Fund.

From	To	Amount
Insurance 0490-S028-S07.020	Travel 0490-S028-S10.050	\$3,500.00

Please call if you have any questions.

Thank you.

Chuck Biggert, Superintendent
Highland County Board of MRDD

Resolution No. 09-165

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on May 13, 2009, with the following members present:

Gary Heaton, Thomas Horst, and Shane Wilkin.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing the following modification within the MRDD Help Me Grow Fund:

From: 0490-S028-S07.020, Insurance,

To: 0490-S028-S10.050, Travel, amount of \$3,500.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted May 13, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

Resolution No. 09-166

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on May 13, 2009 with the following members present:

Shane Wilkin, Tom Horst, Gary Heaton

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners that the said Board approves training and travel expenses for 2009 for Judge Rocky Coss, that is deemed necessary for the Office of Common Pleas Court, and

BE IT FURTHER RESOLVED, by the Board for training and travel expenses for Dan Music, Bailiff for the Court, to attend the Ohio Peace Officer Training Academy, at London, OH. This expense will be paid from the Special Projects budget. Cost will be approximately \$2,161.60

Mr. Heaton seconded the Resolution, and upon the roll call of its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea, Mr. Wilkin: yea.

Adopted March 13, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

Resolution No. 09-167

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on May 13, 2009, with the following members present:

Gary Heaton, Thomas Horst, and Shane Wilkin.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board agrees to enter into a contract by & between the Board of County Commissioners and Ohio Bureau of Workers' Compensation for the Coverage of Volunteer Workers' within Highland County, Ohio, and

BE IT FURTHER RESOLVED, that the attachment be made a part of this Resolution.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted May 13, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

CAUCUS MEETING

The second round County Caucus meeting was held at 10:30 a.m. in the County Commissioners' Office. Caucus Chair Gary Heaton opened the meeting and welcomed everyone and then turned the meeting over to Sherrie Lanier, OVRDC, Economic Development Director. Ms. Lanier explained the FY 2010 ARC/EDA appropriations update then turned the meeting over to Michelle Throckmorton, OVRDC Economic Development Coordinator. Ms. Throckmorton spoke on ARC/EDA pre-application process and project ranking and approvals.

MOTION

Bill Fawley, Auditor, moved, and Commissioner Horst seconded, to adjourn the caucus.

AGREEMENT

An agreement was entered into by and between the Board of Commissioners and SimplexGrinell for the Fire Sprinkler Systems at the Training and Employment Center (TEC) for the period of May 1, 2009 through April 30, 2010. See Contract Binder 21-A, Page 27.

RECESS/RECONVENE

The Board of Commissioners recessed at 11:30 a.m. and reconvened at 12:30 p.m.

LETTER

A letter was sent to Nancy Stranahan, Arc of Appalachia Preserve System, regarding Fort Hill/Serpent Mound.

LETTER

May 13, 2009

Mary Taylor, CPA
Auditor of State of Ohio
88 East Broad Street, 5th Floor
Columbus, Ohio 43215

Re: Highland County Audits
Customer Numbers 03A34 and 13A51

Dear Ms. Taylor:

The Highland County Board of Commissioners respectfully requests an extension of the due date for our audit costs. The Highland-Regional Airport Authority audit for 2006/2007, which normally costs under \$1,000, was \$8,369.03. The most recent bill for the County General audit is \$5,695.24.

The financial difficulties facing us are daunting. The general economic downturn is hitting Highland County exceptionally hard and we are contending with rising double-digit unemployment due in part to the DHL situation and the jobs lost at the Wilmington Airpark. Of all the surrounding counties, Highland County provided the second-highest number of employees to DHL. Adding to our financial stress in May is a situation with high debt service and an extra payroll.

We ask that you give our request serious consideration. We have already taken extreme measures to reduce county spending, including lay-offs, a wage and hiring freeze, and reduction of services. We are in close communication with our legislators, Representative Daniels and Senator Carey, working to find ways to alleviate the financial pressure. The extension you grant us now will help us get through this very difficult time.

Sincerely,
Shane Wilkin
Tom Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

MEETING

Chuck Biggert, Superintendent at Highland County Board of MRDD, met with the Commissioners regarding his budget for the remainder of 2009. Mr. Biggert said that he has made several cuts within his budget and wanted to share this information with the Commissioners. The passing of the levy will not generate additional funds until April 2010. Also, Mr. Biggert had received a proposal from the State for Distribution of Community Assistance Fund for the Acquisition of Housing. The Commissioners asked that Mr. Biggert get more information on this. This would be primarily used for individuals with mental retardation or developmental disabilities. The Commissioners thanked Mr. Biggert for all the information.

AGREEMENT

An agreement by and between the Board of Commissioners, Area 7 Workforce Investment Board, and Area 7 Chief Elected Officials Consortium and Policy Board was entered into to provide workforce development services. 2010/2011 Biennial Subgrant Agreement with Ohio Department of Job & Family Services, Contract No. 2009-(7336) – 1 & 2. See Contract Binder 21-A, page 28.

REPORT

The Board of Commissioners received the following report:

Municipal Court Fines & Fees collected for April 2009

MOTION

At 2:30 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, May 20, 2009.

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio