

**May 6, 2009**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Wilkin, Mr. Horst, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written.

**NOTE**

Jim Grandey, Highland County Prosecutor, Martha Jacob, Highland Press, and Sharon Hughes, Times-Gazette, were present for portions of the meeting.

**MOTION**

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-17. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$384,411.03. The amount paid from the General Fund only was \$171,122.37. A list of all bills paid is on file in the Commissioners' office.

**LETTER**

MAY 4, 2009

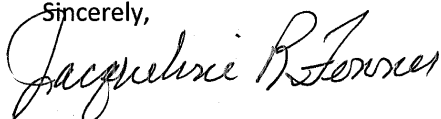
Highland County Treasurer  
119 Governor Foraker Place  
Hillsboro, Ohio 45133

RE: APPROPRIATION OF UNAPPROPRIATED FUNDS (DETAC)

Dear Commissioners:

I would like to request an additional appropriation of unappropriated funds to 0340-Y020-Y02-040 (DETAC) in the amount of \$5000.00. This amount will be used for postage, equipment repair and supplies.

Sincerely,



Jacqueline R. Fenner  
Highland County Treasurer

**Resolution No. 09-151**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on May 6, 2009 with the following members present:

**Gary Heaton, Tom Horst, Shane Wilkin**

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the DETAC budget:

From: Un-appropriated funds,

To: 0340-Y020-Y02.040, Supplies, amount of \$5,000.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted May 6, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**Resolution No. 09-152**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on May 6, 2009, with the following members present:

**Gary Heaton, Thomas Horst, and Shane Wilkin.**

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize a modification within County Commissioners Motor Vehicles budget:

From: 0005-A001-A04.060, Equipment,

To: 0005-A001-A06.000, Motor Vehicles, amount of \$1,000.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted May 6, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**


To: Board of Commissioners  
From: Dori Bishop, Recycling  
Date: April 27, 2009  
Re: 0510-Q001 Recycling Budget

I received \$122.50 from residents at Rocky Fork Lake for an additional 148 tires collected during their cleanup days in April. These funds were deposited in the 0510-Q001 Budget. I am requesting that these funds be appropriated as follows:

From: Un-appropriated funds  
To: Q001-Q17.090 Recycling Collection in the amount of \$122.50

Respectfully,

Dori Bishop  
Recycling Outreach Specialist

 Printed on recycled paper

**Resolution No. 09-153**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on May 6, 2009 with the following members present:

**Gary Heaton, Tom Horst, Shane Wilkin**

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the Recycling budget:

From: Un-appropriated funds,

To: Q001-Q17.090, Recycling Collection in the amount of \$122.50

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted May 6, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

TO: Highland County Board of Commissioners  
FROM: Jeremy Ratcliff  
RE: T-18 Budget Modification  
DATE: May 4, 2009

I am requesting to modify the T-18 Community Corrections Act budget as follows:

- Establish line 0440-T018-T08.000 Staff Development
- Appropriate in the amount of \$470.00 to 0440-T018-T08.000 Staff Development
- Appropriate in the amount of \$1,400.00 to 0440-T018-T07.060 Equipment

These modifications are due to an increase of \$1,870.00 in our yearly grant revenue. Please note this budget and all associated expenditures are grant funded and have no relationship to the county general fund.

Estimated revenue for 2009 is \$45,000.00

Thank you for your consideration in this matter.

Jeremy Ratcliff, Chief Probation Officer  
Highland County Probation Department

**Resolution No. 09-154**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on May 6, 2009, with the following members present:

**Gary Heaton, Thomas Horst, and Shane Wilkin.**

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorize to establish a new line item and additional appropriation within the Community Corrections Act budget:

Establish a new line item to be know as 0440-T018-T08.000, Staff Development, and

Appropriated from: Un-appropriated funds,

To: 0440-T018-T08.000, Staff Development, amount \$470.00 and

To: 0440-T018-T07.060, Equipment, amount of \$1,400.00

The estimated revenue for 2009 is \$45,000.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted May 6, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**PROCLAMATION**

A proclamation was signed and read aloud to proclaim May 09, 2009, and every second Saturday in May as the Official Hillsboro-Area Food Drive Day. Those attending in addition to the Board of Commissioners and the Clerk were Curtis Pelgram, Hillsboro Postmaster; Sharon Hughes, Times-Gazette; and Martha Jacob, Highland Press. The food drive is the largest one-day food drive in the nation and has collected over one billion pounds of food in the last seventeen years.

**PROCLAMATION**

A proclamation was signed and read aloud to proclaim May 10-16, 2009, as Hospital Week. Those attending in addition to the Board of Commissioners and the Clerk were Cathy Jones, Jim Baer, and Melanie Phillips with Highland District Hospital; and Sandy Smith and Kris Donley with Greenfield Area Medical Center (GAMC). The Board of Commissioners urges all residents to express their appreciation for the people, facilities, and technologies that make trustworthy, reliable health care possible in our community.

**AGREEMENT**

An agreement was entered into by and between the Board of Commissioners, Highland County Job & Family Services, and Maximus, Inc., to receive telephone support and program updates for current fiscal software systems. See Contract Binder No. 21-A, Page 24.

**AGREEMENT**

An agreement was entered into by and between the Board of Commissioners and County Risk Sharing Authority (CORSA) for a Financial Guarantee Bond regarding underground storage tanks at the County Airport. See Contract Binder No. 21-A, Page 25.

**AGREEMENT**

An agreement was entered into by and between the Board of Commissioners and Weller's Plumbing & Heating for Spring Maintenance Services at the Courthouse and Administration Building. See Contract Binder No. 21-A, Page 26.

**MEETING**

A pre-audit meeting was held and at 9:07 a.m., Mr. Wilkin made a motion to leave Regular Session and enter into Executive Session for a Pre-Audit Meeting. Mr. Horst seconded the motion. Roll call was answered by Shane Wilkin, yea; Tom Horst, yea; and Gary Heaton, yea. Those attending in addition to the Board of Commissioners and the Clerk were Ruth Ann Sisk, Tracey Moore, Julie Keegan, Teresa Harper, and Danica Bailey, State Auditors; Bill Fawley, County Auditor; Betty Schraw, Deputy Auditor; and Jacqueline Fenner, County Treasurer. At 10:10 a.m., the Board returned to Regular Session.

**PUBLIC HEARING**

The first of two Public Hearings was held for CDBG Formula funds for 2010. The Commissioners asked for questions or comments. In addition to the Board of Commissioners and the Clerk, Rosalind Newman, were Jolene Walker, Liberty Township Fiscal Officer and David Cruea and Jeff Garen, Brushcreek Township Trustees. The Brushcreek Trustees said they would like to submit an application for a used Brush Fire Truck. Ms. Walker wanted information regarding the resurfacing of the county section of Pea Ridge Road. Ms. Newman explained what they needed to do in order to submit the application and explained that the income survey must be done if the 2000 Census Data does not meet the 51 percent LMI. There being nothing further, the hearing was closed and the Board thanked everyone for attending.

**RECESS/RECONVENE**

The Board recessed at 11:20 a.m. and reconvened at 12:00 p.m.

**LETTER**

A letter from the Ohio Department of Development regarding Monitoring Report was received for the CDBG Program year B-F-06-033-1.

**REPORTS**

The Board of Commissioners received the following reports from Sheriff Ward:

- Out-of-County Housing of Prisoners
- In-County Housing of Prisoners and Medical Reimbursement
- Statement of Costs of Prisoners' Meals
- Weekly Inmate Count

**MOTION**

At 1:15 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Monday, May 11, 2009.

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio