

**April 8, 2009**

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Wilkin, Mr. Horst, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written.

**NOTE**

Jim Grandey, Highland County Prosecutor, was present for a portion of the meeting.

**MOTION**

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-13. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$426,261.89. The amount paid from the General Fund only was \$109,684.22. A list of all bills paid is on file in the Commissioners' office.

**Resolution No. 09-125**

AUTHORIZING LEGISLATION  
Highland County CHIP Application 2009

RESOLUTION NO. 09- 125

The Board of County Commissioners of Highland County, Ohio met in Regular Session on APR 8, 2009 with the following members present:

**Gary Heaton, Tom Horst, Shane Wilkin**

Mr. HORST moved the adoption of the following:

**RESOLUTION**

WHEREAS, the Board of County Commissioners of Highland County, previously solicited a nonprofit to prepare a grant application for the FY 2009 CHIP Program and after reviewing the credentials selected the Highland County Community Action Organization, Inc. to prepare, submit and administer (if funded) the FY 2009 CHIP grant.

NOW THEREFORE, the Highland County Commissioners hereby, authorizes the submission of this FY 2009 CHIP Grant for \$500,000 to seek funding for the following activities: Private Owner Rehabilitation, Home Repair, and Emergency Housing Payments as well as administration funding.

FURTHER, the Highland County Commissioners resolve that Commissioner GARY HEATON to serve as the local government representative responsible for providing oversight to the Highland County Community Action Organization, Inc. throughout the entire program.

HEATON seconded the resolution and the roll call upon its adoption, resulted in the following vote:

Adopted: APRIL 8, 2009

Rosalind Newman  
Rosalind Newman, Clerk

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**LETTER**

TO: Board of Commissioners  
FROM: Dori Bishop, Recycling  
DATE: April 1, 2009  
RE: 0510-Q001 Recycling Budget

I collected \$2,124.50 at the Tire Collection, and these funds were deposited in the 0510-Q001 Budget. I am requesting that these funds be appropriated as follows:

From: Un-appropriated funds  
To: Q001-Q17.090, Recycling Collection in the amount of \$1,768.50  
Q001-Q09.045, Advertising in the amount of \$356.

Respectfully,

Dori Bishop  
Recycling Outreach Specialist

Printed on recycled paper

**Resolution No. 09-126**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on April 8, 2009 with the following members present:

Gary Heaton, Tom Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the Recycling budget:

From: Un-appropriated funds,

To: 0510-Q001-Q17.090, Recycling Collection, amount of \$1,768.50, and  
0510-Q001-Q09.045, Advertising, amount of \$356.00

For a total of \$2, 124.50

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted April 8, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**Resolution No. 09-127**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on April 8, 2009 with the following members present:

Gary Heaton, Tom Horst, Shane Wilkin

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the Lakeside Sewer budget:

From: Un-appropriated funds,

To: 3050-P050-P015.090, Other Expense, amount of \$2,400.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted April 8, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

To: Highland County Commissioners  
From: Chuck Biggert, Superintendent  
Date: April 6, 2006  
Re: Rescind Resolution #118

We would like to request that Resolution #09-118 be rescinded. Please call if you have any questions.

Thank you.

Chuck Biggert, Superintendent  
Highland County Board of MRDD

**RESOLUTION NO. 09-128**

The Board of County Commissioners of Highland County, Ohio, met this day in Regular Session on the day of April 8, 2009, with the following members present:

**Gary Heaton, Tom Horst, Shane Wilkin**

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners that the said Board agrees to rescind Resolution No. 09- 118 regarding a modification within the Highland County MRDD budget.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Wilkin, yea, Mr. Horst; yea.

Adopted April 8, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

April 7, 2009

William Fawley County Auditor  
Governor Foraker Place  
Hillsboro, Ohio 45133

Re: Jury Commission Budget

Dear Bill,

The commissioners made a mistake in the permanent budget for the jury commission salary account, 0070-A002-B 13.006 in that they appropriated the same amount for the permanent budget as they did for the temporary budget for the first quarter, \$1,250.00. They should have appropriated \$5,000.00.

Enclosed is a copy of my letter requesting that the permanent budget be amended. In the meantime, due to this error, there was not enough money in the account to pay the salary of the jury commissioners for the last pay period. In order to avoid a negative balance, please pay \$50.00 of the salary of one of the commissioners from the court's general salary account, 0065A002-B03.040.

Thank you for your assistance.

Rocky A. Coss, Judge  
Court of Common Pleas

**Resolution No. 09-129**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on April 8, 2009, with the following members present:

**Gary Heaton, Thomas Horst, and Shane Wilkin.**

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorizing modification within the Commissioners budget:

From: 00065-A002-B03.040, Supplies,

To: 0070-A002-B13.006, Jury Commission Salary, amount of \$50.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted April 8, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

April 7, 2009

Board of Commissioners  
Governor Foraker Place  
Hillsboro, Ohio 45133

Re: Jury Commission Budget

Dear Commissioners,

I was advised that the 2009 permanent budget for the Jury Commission – Salary account was the same as the temporary budget for the first half of the year, \$1,250.00. Please amend the appropriation to make the permanent budget for 2009 for account 0070-A002-B13.006 \$5,000.00 as submitted.

Thank you for your assistance.

Sincerely,

Rocky A. Coss, Judge  
Highland County Common Please Court

**Resolution No. 09-130**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on April 8, 2009, with the following members present:

**Gary Heaton, Thomas Horst, and Shane Wilkin.**

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorizing modification within the Commissioners budget:

From: 0005-A401-A11.090, Other Expense,

To: 0070-A002-B13.006, Jury Commission Salary, amount of \$5,000.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted April 8, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**Resolution No. 09-131**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on April 8, 2009, with the following members present:

**Gary Heaton, Thomas Horst, and Shane Wilkin.**

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorizing modification within the Building & Grounds budget:

From: 0020-A404-B17.090, Other Expense,

To: 0077-A014-A07.000, Unemployment Compensation, amount of \$5311.12

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted April 8, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

April 6, 2009

Highland County Board of Commissioners  
County Administration Building  
114 Governor Foraker Place  
Hillsboro, Ohio 45133

Dear Commissioners:

I am requesting a transfer of funds from CSEA Administrative Account, (C-45 transfers-out) to Public Assistance Account, in the amount of \$8,779.04 for Child Support Enforcement Agency Program for the period of March 2009.

Deborah Robbins, Director  
Highland County Job & Family Services

**Resolution No. 09-132**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on April 8, 2009 with the following members present:

**Gary Heaton, Thomas Horst, Shane Wilkin**

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED** by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes the transfer from CSEA Administrative Acct. (C-45 transfers-out) to Public Assistance Acct., in the amount of \$8,779.04 for the Child Support Enforcement Agency Program for the period of March, 2009.

Mr. Heaton seconded the Resolution and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea, Mr. Wilkin; yea.

Adopted April 8, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**LETTER**

April 7, 2009

Highland Co. Board of Commissioners  
114 Governor Foraker Place  
Hillsboro, OH 45133

RE: Highland Co. Sheriff's Employee Salaries, 0190-A006A02-006  
Methamphetamine Initiative Grant; Grant No. 2007CKWX0219

Dear Commissioners:

I wish to modify the budget of the Highland County Sheriff, specifically, Highland Co. Sheriff's Employee Salaries (line item number listed above) by the following additional amount, and request that this be done at the next regular meeting of the Highland County Board of Commissioners.

Pay-in to Highland County General Fund on April 6, 2009: \$1,852.58

The reason for this request is that the pay-in referenced above was been made as referenced above, as reimbursement to the Highland County Sheriff's Office, from the grant mentioned above, for salary-related law enforcement activity performed under the conditions of said grant.

I am attaching hereto a copy of the pay-in slip with regard thereto.

Please note that this request relates to the appropriation, only, and is not a request for additional county funds.

Sincerely,

Sheriff Ronald D. Ward  
Highland County

**Resolution No. 09-133**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on April 8, 2009 with the following members present:

**Gary Heaton, Tom Horst, Shane Wilkin**

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorizing additional appropriation within the Sheriff’s Methamphetamine Initiative Grant budget:

From: Un-appropriated funds,

To: 0190-A006-A02.006, Sheriff’s Employee Salaries, amount of \$1,852.58

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton; yea, Mr. Horst; yea and Mr. Wilkin; yea

Adopted April 8, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

**Resolution No. 09-134**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on April 8, 2009, with the following members present:

**Gary Heaton, Thomas Horst, and Shane Wilkin.**

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorizing modification within the Highland county Municipal Court budget:

From: 0160-A002-G15.020, Insurance,

To: 0160-A002-G12.000, Criminal Prosecutions, amount of \$5,499.96, and 0160-A002-G14.035, Witness Fees, amount of \$500.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted April 8, 2009

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio

### **PROCLAMATION**

A proclamation was signed and read aloud to proclaim the third Friday in April as “Anna’s Army Day,” in honor of little Anna Reno who passed away on March 29, 2009 after a long struggle with Cystic Fibrosis. Those in attendance in addition to the Board of Commissioners and the Clerk were: Andi and Justin Reno, Nyssa and Emma Reno, Sandy and Chuck Cruca, Anne Reno, Danyell Brunck, Lynn Nill, Tina Meyer, Shelly Day, Megan Reno, Karen Reno, Ike Reno, and Brianika Tolle.

### **MEETING**

Richelle Stroop, Attorney for the Child Support Enforcement Agency (CSEA), met to review the IV-D Contract. There are a few changes. Mrs. Stroop wants to meet with the Sheriff and Clerk of Courts regarding a service of process fee. The Board thanked her for coming in.

### **MEETING**

Dori Bishop, Recycling Outreach Specialist for Highland County Recycling & Litter Control, met with the Board of Commissioners with an update on the tire collection which numbered 3,655 tires collected. March, April, and May is Clean Up across the county. The Commissioners thanked Mrs. Bishop for all that she does.

### **MEETING**

David G. Bartlow, President, David A. Bartlow, and Dave Varney, Director of Service with Millennium Business Systems, met with the Board of Commissioners regarding Sharp copiers and other digital products. Mr. Bartlow said, first he looks at the best value for his clients, second he looks at State Contracts and other contracts for the better price and third the service support to their customers. Mr. Varner said the technicians have their own territories and they also carry all parts with them. They send their techs to school. They are then certified. Service means everything to the company. Mr. Bartlow will be sending a packet for the Commissioners. The Commissioners thanked them for all the information and for coming in.

### **MEETING**

David Brown and Belinda McCollum, Brown/Raybourn Insurance, met with the Board of Commissioners regarding renewal on county health insurance. Mr. Brown presented the Commissioners a packet on what his company would provide. Ms. McCollum went over all the information. They also spoke regarding the new Cobra Plan and on rates. Mr. Brown said it is all about cost and it is important that everything is done right. Mr. Brown said he would be going out to other carriers and they will get the best benefit structures. There should be no problem in getting the right numbers. The Commissioners thanked both for their information.

**NOTE**

At 11:25, Commissioner Horst left to attend the Safety Council meeting.

**RECESS/RECONVENE**

The Board of Commissioners recessed at 11:40 a.m. and reconvened at 1:00 p.m.

**MEETING**

Jeremy Ratcliff, Chief Probation Officer, met with information he received from the County Commissioners Association of Ohio (CCAO) regarding his funding. Present for the meeting were Ohio Congressman John Carey and Representative David Daniels. Mr. Ratcliff stated that CCAO is promoting legislation to place the Supervision Fees Fund directly into the State's General Fund. The funds would not go directly to the probation departments as they do now. The county is only responsible for one-and-one-half salaries out of the General Fund and all other expenses are paid from these Supervision Fees Funds. If CCAO would take over this, it would really hurt the county. Commissioner Heaton said they would check on this issue.

**MEETING**

A meeting was held with the following people present in addition to the Board of Commissioners and the Clerk: Katy Farber, Director of the Highland County Chamber of Commerce; Rick Kisling and John Holt, business owners in the City of Hillsboro; Senator John Carey; Representative Dave Daniels; and Katie Wright, Times Gazette. This meeting was for changes that could impact the employers of small businesses workers compensation rates. Mr. Holt and Mr. Kisling feel that the Bureau of Workers Compensation (BWC) is taking out the small businesses and the BWC needs to revamp. Ms. Farber asked Senator Carey and Representative Daniels what they could do to make this work for the business people to survive. Both said they will look at all the questions that were asked. Rep. Daniels said that BWC recognizes they have problems. The Commissioners thanked all for attending.

**REPORTS**

The Board of Commissioners received the following reports:

Sheriff – Inmate Count, Statement of Costs of Prisoners' Meals  
Juvenile Detention Center – Operating Expenses for March 2009

**LETTER**

The Board of Commissioners received a copy of a letter from the Ohio Department of Transportation to the Village of Leesburg, asking the village to accept from the State a release of easement for the roadside rest on S. R. 28. ODOT wishes to proceed with the appropriate steps to dispose of this facility.

**MOTION**

At 2:30 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Monday, April 13, 2009.

Rosalind Newman  
Clerk of Board

Shane Wilkin  
Thomas Horst  
Gary Heaton  
Board of Commissioners  
Highland County, Ohio