

March 18, 2009

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Wilkin, Mr. Horst, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written.

NOTE

Jim Grandey, Highland County Prosecutor, and Martha Jacob, Highland Press, were present for a portion of the meeting.

MOTION

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-10. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The total amount paid was \$66,937.04. The amount paid from the General Fund only was \$200.00. A list of all bills paid is on file in the Commissioners' office.

LETTER

TO: Board of Commissioners
FROM: Dori Bishop, Recycling
DATE: March 11, 2009
RE: 0510-Q001 Recycling Budget

I received funds from ODNR for the Litter & Tire Grant in the amount of \$2,500 and these funds were deposited in the 0510-Q001 Budget. I am requesting that these funds be allocated as follows:

1. Create a new line: 0510-Q001-Q17.090 Recycling Collection
2. allocate \$350 to Q001-Q08.090 Other
3. allocate \$274 to Q001-Q09.045 Advertising
4. allocate \$100 to Q001-Q 10.000 Overhead
5. allocate \$54 to Q001-Q12.040 Supplies
6. allocate \$1,722 to Q001-Q17.090 Recycling Collection

Respectfully,



Dori Bishop
Recycling Outreach Specialist
Printed on recycled paper

Resolution No. 09-103

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on March 18, 2009, with the following members present:

Gary Heaton, Thomas Horst, and Shane Wilkin.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board agrees to establish a new line item within the Q001 Recycling budget and appropriate in budget:

New line item to be known as 0510-Q001-Q17.090, Recycling Collection
Appropriate
From: Un-appropriated funds,
To:
0510-Q001-Q08.090, Other, amount of \$350.00
0510-Q001-Q09.045, Advertising, amount of \$274.00
0510-Q001-Q10.000, Overhead, amount of \$100.00
0510-Q001-Q12.040, Supplies, amount of \$54.00
0510-Q001-Q17.090, Recycling Collection, amount of \$1,722.00

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted March 18, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

Resolution No. 09-104

The Board of County Commissioners of Highland County, Ohio, met in Regular Session this 18th day of March 2009, with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

RESOLUTION

**BOARD OF COUNTY COMMISSIONERS OF HIGHLAND COUNTY
PROVIDING A WRITTEN ESTIMATE OF TOTAL COST TO THE
SUPERINTENDENT OF SOUTHERN OHIO EDUCATIONAL SERVICE
CENTER FOR THE PERIOD BEGINNING ON
JULY 1, 2009 AND ENDING JUNE 30, 2010**

WHEREAS, pursuant to ORC Section 3319.19(D) this Board is responsible for 0% of the final total estimated cost to provide and equip the office of the Superintendent of the Educational Service Center and to provide heat, light and water for the period beginning July 1, 2009 and ending June 30, 2010;

WHEREAS, the Board of County Commissioners of Highland County is required, pursuant to ORC Section 3319.19 (C), to make a written estimate of total costs for the ensuing year not later than March 31, 2009; and

WHEREAS, the Board of County Commissioners of Highland County must send the estimate to the Superintendent not later than April 5, 2009; and

WHEREAS, the Board of County Commissioners of Highland County and the Superintendent of the Southern Ohio Educational Service Center have not entered into an agreement pursuant to ORC Section 3319.19 (D) (2);

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Highland County:

Section 1. The Board hereby adopts its written estimate of total cost, attached hereto as Exhibit No. 1 for the period beginning July 1, 2009 and ending June 30, 2010.

Section 2. Exhibit No. 1 includes the statutorily required data and information. See attachment. Exhibit No. 1.

Section 3. The Clerk is directed to transmit a copy of the resolution along with a copy of Exhibit No. 1 to the Superintendent not later than April 5, 2009.

Section 4. The Clerk is further directed to transmit these materials to the Superintendent by certified mail, return receipt requested.

BE IT FURTHER RESOLVED that pursuant to ORC 3319.19 (C), the Superintendent shall review the total estimate and shall notify the Board not later than twenty days after receipt of the written estimate of either agreement with the estimate or any specific objections. Agreement by the Superintendent will result in this estimate becoming the final total estimate of cost. Failure by the Superintendent to make objections by the twentieth day after receipt shall be deemed to mean that the Superintendent is in agreement with the estimate.

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

Adopted March 18, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

Resolution 09-104

Exhibit No. 1

**Written Estimate of Total Cost for Southern Ohio Educational Service Center
(ESC) at Highland
County Annex Building and Methodology Used to Determine Allocation for the
Period of July 1, 2009 to June 30, 2010**

Total square feet of space by the ESC (Area used by ESC is 13.3% of total building area calculated from net usable office space and space used by ESC)	1,046 sq. ft. or 13.3% of total Annex
Estimated average cost of utilities/maintenance/repair For entire building	\$32,819.00/year
Cost for 13.3% utilities/repairs/maintenance	\$ 4,365.00/year
Actual cost to ESC per square foot	4.173/sq. ft.
ESC Cost = 100% (2009 - 2010)	\$ 4,365.00

LETTER

March 13, 2009

Highland County Board of Commissioners
County Administration Building
114 Governor Foraker Place
Hillsboro, Ohio 45133

Dear Commissioners:

I am requesting a transfer of funds from CSEA Administrative Account, (C-45 transfers-out) to Public Assistance Account, in the amount of \$7,758.86 for Child Support Enforcement Agency Program for the period of February 2009.

Thank you,

Deborah Robbins, Director
Highland County Job & Family Services

Resolution 09-105

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on March 18, 2009, with the following members present:

Shane Wilkin, Thomas Horst, and Gary Heaton.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners, that the said Board authorize the transfer from CSEA Administrative Acct. (C-45 transfers-out) to Public Assistance Acct., in the amount of \$7,758.86 for the Child Support Enforcement Agency Program for the period of February 2009.

Mr. Heaton seconded the Resolution and the roll called upon its adoption, the vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

Adopted March 18, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

To: Highland County Commissioners
From: Chuck Biggert, Superintendent
Date: March 17, 2009

Re: Request for Appropriation/Transfers

We would like to request funds to be appropriated from un-appropriated funds into our Storage Building Fund - Transfer Out.

Account	Description	Amount
1020-N020-N03.080	Transfer Out	\$142,000.00

Transfer From	Transfer To	Amount
Storage Building 1020-N020-N03.080	Reserve Balance Fund Fund S08	\$102,000.00
Storage Building. 1020-N020-N03.080	Permanent Improvement Fund Fund N00	\$40,000.00

Please call if you have any questions. Thank you

Chuck Biggert, Superintendent
Highland County MRDD

Resolution No. 09-106

The Board of Highland County Commissioners of Highland County, Ohio met in Regular Session on March 18, 2009 with the following members present:

Shane Wilkin, Thomas Horst, Gary Heaton

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio that the said Board authorizes a transfer and additional appropriation within the MRDD Storage Building Fund:

From: Un-appropriated funds,
To: 1020-N020-N03.080, Transfers Out, in the amount of \$142,000.00, and

Transfer:
From: 1020-N020-N03.080, Storage Building,
To: S08, Reserve Balance Fund in the amount of \$102,000.00, and

From: 1020-N020-N03.080, Storage Building,
To: N00, Permanent Improvement Fund in the amount of \$40,000.00

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Horst; yea; Gary Heaton; yea, Wilkin; yea.

Adopted March 18, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

To: Highland County Commissioners
From: Chuck Biggert, Superintendent
Date: March 17, 2009

Re: Request for Appropriation 1 Transfers

We would like to request funds to be appropriated from un-appropriated fund into our Storage Building Fund - Transfer Out.

Account	Description	Amount
0310-S000-S32.080	Transfer Out	\$16,014.47

Transfer From	Transfer To	Amount
General Fund 0310-S000-S32.080	Debt Retirement Fund O09 Fund	\$16,014.47

Please call if you have any questions. Thank you

Chuck Biggert, Superintendent
Highland County MRDD

Resolution No. 09-107

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on March 18, 2009, with the following members present:

Gary Heaton, Thomas Horst, and Shane Wilkin.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said additional appropriation within the MRDD General Fund and transfer within:

From: Un-appropriated funds,
To: 0310-S000-S32.080, Transfer Out, in the amount of \$16,014.47, and
Transfer:
From: General Fund,
To: 0310-S000-S32.080, Debt Retirement Fund O09 Fund, in the amount of
\$16,014.47

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted March 18, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

CONTRACT

A contract was entered into by and between the Board of Commissioners and Simplex Grinnell LP for the annual maintenance of the fire alarm/suppression system at the Justice Center. See Contract Binder No. 21-A, Page 17.

CONTRACT

A contract was entered into by and between the Board of Commissioners and Miller-Mason Paving for HIG C.R. 3 and Various Paving Projects within the county. See Contract Binder No. 21-A, Page 18.

PUBLIC HEARING

The first of two Public Hearings was held at 9:00 a.m. with Julia Wise, Executive Director of Highland County Community Action Organization (CAO), and Amanda Fraley, employee of CAO. This is regarding a CHIP Grant. Mrs. Wise ask the Commissioners for the support of the grant. The following motion was made:

MOTION

Mr. Horst moved, seconded by Mr. Heaton, to proceed and go forward with the grant. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

The Commissioners thanked both for coming in.

MEETING

Kate Cameron, Director of the Highland County Board of Elections, and Steven Witham, Elections Administrator, met with the Board of Commissioners regarding precinct combinations. They propose to create one single precinct in six different townships that currently have two precincts. Combining two precincts together in a township will cut down on poll workers and will save an estimated cost of \$3,300 per election. The largest cost would be for mailings to let the public know where to vote. The Commissioners gave them permission to move forward with the plan and thanked them for coming in.

MEETING

Chuck Biggert, Superintendent for Highland County MRDD, came in with an update on the new storage building project. Mr. Biggert is also looking for ways to save on costs of the program at MRDD. The Board thanked Mr. Biggert for the update.

MEETING

Russ Newman, Newman Insurance, met with the Board to let them now that his company would like to do a proposal for health insurance and what his company had to offer. The Board thanked Mr. Newman for coming in.

MEETING

Dan Cowdrey, Director of Highland County Economic Development, met for updates of projects within the County. Mr. Cowdrey reported that the Highland County Airport was broken into and radios were taken.

RECESS/RECONVENE

The Board of Commissioners recessed at 11:00 a.m. and reconvened at 12:30 p.m.

MEETING

Frank Leone, Environmental Engineering Services (EES), met with the Board for the signing of paper work for the Southside Wastewater Project at Rocky Fork Lake. Next was a meeting that included an issue that happened at a residence in the Rocky Fork Lake Sewer District. Those attending in addition to the Board of Commissioners and the Clerk were: Frank Leone, EES; Brian Pitzer, contractor; Jason McKee and Brad Hart, employees of Mr. Pitzer; and George Geiger, homeowner. The issue was a sewer line being cut. Mr. Geiger called OOPS to identify utility lines at his residence and one of the lines was not marked and was cut. The contractor was only upgrading the electric for the home. The homeowner and contractor wanted to know why the one line was not marked and who was responsible. Mr. Geiger said when he called that OOPS did say there may be other lines in the area, but this was not checked out. This home had been vacant for three years and when sewer was used sewage overflowed and the grinder burned. It was decided that the Commissioners would explore this issue so that it would not happen again. Mr. Leone will call the power company and the contractor and homeowner will be notified.

MEETING

Lindsay Koop with time Warner met to get papers signed. The Commissioners are looking at switching phone service to Time Warner.

LETTER

March 18, 2009

Highland County Commissioners
114 Governor Foraker Place
Hillsboro, Ohio 45133

Dear Commissioner,

The Board of Elections is requesting a modification in our line item budget.

From: Supplies – 0180-A003-A03.040 \$119.10
To: Contracts & Services – 0180-A003A06.075 \$119.10

Thank you for your attention in this matter.

Sincerely,

Kate Cameron, Director
Highland County Board of Elections

Resolution No. 09-108

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on March 18, 2009, with the following members present:

Gary Heaton, Thomas Horst, and Shane Wilkin.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing modification within the Board of Elections Budget:

From: 0180-A003-A03.040, Supplies

To: 0180-A003-A06.075, Contracts/Services, in the amount of \$119.10.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted March 18, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

To: Highland County Commissioners
From: Chuck Biggert, Superintendent
Date: March 18, 2009

Re: Request for Appropriation / Transfers

We would like to request funds to be appropriated from un-appropriated funds into our Highland County Board MRDD Reserved Fund - Advance Out.

Account	Description	Amount
0601-S008-S02.085	Advance Out	\$40,000.00
Transfer From	Transfer To	Amount
Reserved Fund	General MRDD	\$40,000.00.
0601-S008-S02.085	Fund S00	

Please call if you have any questions. Thank you.

Chuck Biggert, Superintendent
Highland County MRDD

Resolution No. 09-109

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on March 18, 2009, with the following members present:

Gary Heaton, Thomas Horst, and Shane Wilkin.

Mr. Horst moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, to authorize additional appropriation to the MRDD Reserved Fund and transfer to the MRDD General Fund as follows:

From: Un-appropriated funds,
To: 0601-S008-S02.085, Advances Out, in the amount of \$40,000 and

Transfer:

From: 0601-S008-S02.085, Advances Out (Reserve Fund)
To: S00, Board of MRDD General Fund, in the amount of \$40,000

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted March 18, 2009

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

The following letter was sent to Dr. Robin White, President of Great Oaks Joint Vocational School; Dr. Sherry Stout, President of Southern State Community College; and Katy Farber, President of the Highland County Chamber of Commerce:

March 18, 2009

We would like to take this opportunity to thank you for your generous contribution towards the salary for the regional Economic Recovery Coordinator. In light of the current financial struggles that are facing our region, it is now more important than ever to take full advantage of this position. Your generosity helped to make this possible.

It is because of strong community supporters, such as you, who understand the issues and are willing to address them, that make us confident we will emerge from this crisis stronger than ever. Again, we thank you for your generosity.

Sincerely,

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

REPORT

The report for the month of September 2008 for reimbursement for indigent fees was received.

LETTER

March 16, 2009
Highland County Commissioners

Governor Foraker Place
Hillsboro, Ohio 45133

Dear Sirs:

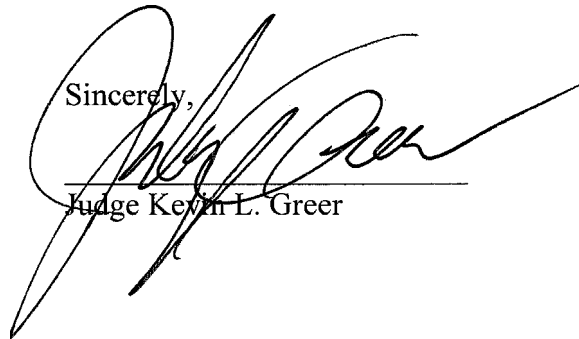
Enclosed, please find the Juvenile-Probate Court Budget for the year 2009. As referenced in my correspondence dated March 2, 2009, my request is 3% below the 2005 Budget.

I would remind you last year I reduced staff by 17% while other office holders elected to use discretionary funds to avoid lay-offs. Therefore, I have effectively saved @ \$35,000 in employee expense this year.

In reviewing the Common Pleas Court Budgets please note I volunteered to preside over hundreds of actions in the General and Domestic Relations Divisions of the Court for the past three years. Since September 2008, Judge Coss has graciously agreed to handle my conflicts and cases while I am presiding over his docket. Although not required, this procedure has saved thousands of dollars in Visiting Judges fees. In addition my research indicates I am the only Common Pleas Judge in this area that does not use a Magistrate to help with the court docket which saves the County @ \$50,000 in salary/benefits per year.

Finally, I am still of the opinion additional savings can be made by reviewing the way in which the Detention Center is utilized.

Sincerely,



Judge Kevin L. Greer

REPORTS

The following reports were received from Sheriff Ward:

Positions Opened/Unfilled Due to Hiring Freeze and Lay-offs
Weekly Inmate Count
Out-of-County Housing, Inmate Reimbursement, and Medical Reimbursement
Income from Evercom Systems, Inc. (Securus) for inmate telephone

LETTER

The Board of Commissioners received a letter from the Provident Companies regarding housing.

LETTER

March 18, 2009

Chet Chaney
Ohio Department of Natural Resources
Recycling & Litter Prevention
2045 Morse Road, Building C
Columbus, Ohio 43229-6693

Re: Remaining Grant Funds – Recycling & Litter Prevention

Dear Mr. Chaney:

The Board of Commissioners would like to use a portion of the unused Recycling and Litter Prevention grant funds to purchase an additional used vehicle (cargo van). This purchase will assist with further development of the recycling program through Highco, Inc. Many new business customers have been added including many smaller businesses, which require a pick up in an alley where the large box truck is unable to maneuver.

The request allows up to \$10,000 of the grant funds for this purchase. Highco would commit 50% matching funds.

Original Grant Amount	\$ 47,122
Amount Received (50%)	\$ 23,561
Funds Committed	\$ 12,000 (Highco provided \$6,000 match)

The unused portion of the total grant is \$35,122. The remaining funds, a minimum of \$25,122, could be used for another purpose.

Thank you for considering this request.

Sincerely,

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio

LETTER

March 18, 2009

The Honorable Lee Fisher
Lt. Governor's Office
Riffe Center, 30th Floor
77 South High Street
Columbus, OH 43215-6108

RE: Highland County Economic Development

Dear Honorable Lt. Governor Lee Fisher:

I just wanted to let you now how much I appreciated you giving me some of your valuable time at the Wilmington Task Force meeting on the March 10th. I also wanted to bring to your attention some important statistics about Highland County and how they relate to the two projects we discussed that day. These projects are the Rocky Fork Golf Resort boat docks and the Leesburg Industrial Park.

Highland County's unemployment rate jumped from almost 4% in January to 12.7% in March. Our county supplied twenty-eight percent of the workforce to the DHL Airpark. Highland County Community Action is now helping over thirty percent of our county's population. This translates to over 13,000 people served, with the number increasing every month. One in five small businesses is expected to fail in our county. The reduction in real estate tax due to the devaluation of our housing market will affect every facet of our economy. Highland County will lose almost \$55 million in salaries because of the DHL contraction. The economic outlook for Highland County is bleak.

The Golf Resort developers are telling us that their lenders will pull funding if the boat docks do not become a reality. The developers made mistakes early on with the Ohio Department of Natural Resources (ODNR), for which the developers apologized. The developers will construct and maintain the docks, and ODNR will receive all annual dock fees. The resort will consist of sixty parcels for high-end homes adding approximately \$15 million in real estate value to our county. This project will create temporary

construction jobs, but we as a county will realize a minimum of 200 permanent jobs after construction is completed. We view this as a first small step towards lowering our unemployment rate. Positive input from your office with ODNR would be of great importance to this project.

The debt for the Leesburg Industrial Park has been a burden on our budget. The County has been very active in marketing the park, but our only business in the park recently sold at a bankruptcy sale. The county has requested that the Ohio Department of Development convert our loan to a grant, in part or in full. This would free dollars desperately needed to address other problems. Again, any positive input from your office with DOD would be appreciated.

Thank you for your attention to these matters. If you or your office has any questions or need more data, please call me.

Sincerely,

Gary Heaton, Commissioner
Highland County, Ohio

MOTION

At 3:10 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Wilkin, yea; Mr. Horst, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Monday, March 23, 2009, at the Highland District Library, Greenfield Branch.

Rosalind Newman
Clerk of Board

Shane Wilkin
Thomas Horst
Gary Heaton
Board of Commissioners
Highland County, Ohio