

February 4, 2009

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Heaton, Mr. Horst, and Mr. Wilkin present. At 8:30 a.m. the minutes of the previous session were approved as written.

**NOTE**

Meredith Creek, Times Gazette, and Martha Jacob, Highland Press, were present for portions of the meeting.

**MOTION**

Mr. Horst moved, seconded by Mr. Heaton, to approve payment of Bill File No. 09-04. The vote resulted as follows:

Gary Heaton, Thomas Horst, and Shane Wilkin.

**BILL FILE 09-04**

<u>NAME</u>	<u>CODE</u>	<u>COMMISSIONERS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Senter Office Supplies, LLC	0005A001A03040	Supplies	1	65.28
Xerox Corp.	0005A101A07075	Copier Charge / Base and Excess	2	135.13
Xerox Corp.	0005A101A07075	Copier Charge / Base and Excess	3	229.38
Xerox Corp.	0005A101A07075	Copier Charge / Base and Excess	4	682.83
County Comm. Assoc. OH.	0005A401A11090	Membership Dues	5	5,997.00
<u>NAME</u>	<u>CODE</u>	<u>COMMON PLEAS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Thompson West	0065A002B03040	Supplies	6	150.00
Pitney Bowers	0065A002B03040	Supplies	7	500.00
<u>NAME</u>	<u>CODE</u>	<u>JUVENILE PROBATION</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Robert Jackson	0095A002C42090	Mileage	8	30.60
Senter Office Supply	0095A002C32040	Supplies	9	182.28
<u>NAME</u>	<u>CODE</u>	<u>PROBATE COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Lilienthal Southeastern	0100A002D03040	Supplies	10	418.00
Xerox Corp.	0100A402D13090	Copier Charge	11	85.45
Pitney Bowers	0100A002D03040	Supplies	12	1,000.00
<u>NAME</u>	<u>CODE</u>	<u>CLERK OF COURTS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Xerox Corp.	0110A002E03040	Lease payment - December	13	369.34
MacPrinting	0110A002E03040	Shipping cost - Court of Appeals	14	14.36
Postage By Phone	0110A002E03040	Metered Postage	15	500.00
Pitney Bowes	0110A002E03040	Ink cartridge for postage meter	16	229.41
First Communications	0110A002E11055	Telephone - December	17	294.96
Purchase Power	0110A002E03040	Advanced Meter postage	18	600.00
<u>NAME</u>	<u>CODE</u>	<u>CORONER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Montgomery Co. Coroner	0130A002F06075	Autopsy - S. Hunter	19	1,200.00
Murray-Fetro Funeral Home	0130A002F06075	Transport - D. Beatty	20	200.00
<u>NAME</u>	<u>CODE</u>	<u>COUNTY COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Larry D. Hayes	0150A102G02006	Acting Judge	21	146.71
<u>NAME</u>	<u>CODE</u>	<u>TEC</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Pike Natural Gas Co.	0010A004A05065	421 CCFS Gas	22	521.63
Hillsboro Public Utilities	0010A004A05065	Water & Sewer	23	331.16
American Electric Power	0010A004A05065	Security Light	24	64.11
American Electric Power	0010A004A05065	Electric / 40,480 KWH	25	2,997.38
Couch's Termite & Pest	0010A004A07075	Monthly Pest Control	26	30.00
Rumpke of Ohio	0010A004A07075	Trash Removal	27	187.50
Tractor Supply Credit Plan	0010A404A09090	Road Salt supplied by Sheriff	28	245.59
<u>NAME</u>	<u>CODE</u>	<u>MAINTENANCE &amp; OPERATIONS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Highland Enterprise Lumber	0020A00411040	Bulbs, Boards	29	115.14
Paint Valley Supply	0020A004B11040	County - Ice Melt / includes delivery	30	360.00
Black Knight Trading Co.	0020A004B13070	Justice Center - garbage disposal	31	1,200.00
Time Warner Cable - SWO	0020A004B14075	Annex - Road Runner Internet	32	129.90
Couch's Termite & Pest	0020A004B14075	County - Monthly Pest Control	33	75.00
Rumpke of Ohio	0020A004B14075	Dog & Kennel, Courthouse, ETC	34	922.94

Cintas Location #009	0020A004B14075	Uniforms	35	83.60
Hillsboro Public Utilities	0020A004B14075	Courthouse	36	324.69
Hillsboro Public Utilities	0020A004B14075	144 W. Main	37	31.39
Hillsboro Public Utilities	0020A004B14075	Annex	38	248.67
Hillsboro Public Utilities	0020A004B14075	Justice Center	39	5,469.63
Hillsboro Public Utilities	0020A004B14075	Admin	40	155.56
Pike Natural Gas Co.	0020A004B14075	Justice Center	41	9,031.17
American Electric Power	0020A004B14075	Justice Center	42	4,181.33
American Electric Power	0020A004B14075	Chiller	43	615.88
American Electric Power	0020A004B14075	Annex - Security Light	44	9.09
American Electric Power	0020A004B14075	Annex	45	715.02
American Electric Power	0020A004B14075	Admin	46	1,610.36
American Electric Power	0020A004b14075	Courthouse	47	1,157.97
Treasurer, State of Ohio	0020A504B17090	Annex - Elevator Certificate Renewal	48	263.25
Dan Cowdrey	0020A004B18055	Reimbursement Cell Phone	49	34.20

<u>NAME</u>	<u>CODE</u>	<u>ATTORNEY FEES - INDIGENT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Koogler, Lee	0077A015A14000	Stevens, Roy W.	50	98.00
Koogler, Lee	0077A015A14000	Howard, Charles B.	51	178.50
Pence, David W.	0077A015A14000	Hines, James G.	52	52.50
Armintrout, William	0077A015A14000	Meadows, Marshall	53	112.00
Armintrout, William	0077A015A14000	West, Melissa	54	518.00
Wagoner, Jacob D.	0077A015A14000	Russell, Bradley	55	280.00
Wagoner, Jacob D.	0077A015A14000	Warfield, Patricia	56	87.50
Wagoner, Jacob D.	0077A015A14000	Darr, Amy	57	122.50
Wagoner, Jacob D.	0077A015A14000	Juvenile	58	87.50
Wagoner, Jacob D.	0077A015A14000	Juvenile	59	70.00
Wagoner, Jacob D.	0077A015A14000	Juvenile	60	87.50
Wagoner, Jacob D.	0077A015A14000	Juvenile	61	140.00
Pence, David W.	0077A015A14000	Juvenile	62	157.50
Curren, Conrad A.	0077A015A14000	Williams, Brandon	63	437.50
Koogler, Lee	0077A015A14000	Everhart, Deidre	64	70.00
McGuire-Haines, K.	0077A015A14000	Stevens, Roy W.	65	315.00
Pence, David W.	0077A015A14000	Cornett, Thomas A.	66	843.50
Pence, David W.	0077A015A14000	Jenkins, Jesse	67	416.50
Zurface, Susan M.	0077A015A14000	Jennings, John	68	203.00
Zurface, Susan M.	0077A015A14000	Dolph, Nicholas	69	77.42
Pence, David W.	0077A015A14000	Juvenile	70	87.50

<u>NAME</u>	<u>CODE</u>	<u>SHERIFF</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Wal-Mart	0190A006A03040	Supplies	71	48.88
Senter Office Supply	0190A006A03040	Supplies/Sheriff	72	14.81
Red Diamond Police	0190A006A04060	Equipment	73	5.96
B&C Communications	0190A006A04060	Equipment	74	56.50
Hillsboro Urgent Care	0190A006A06075	Pris - Med	75	58.06
Rite-Aid Pharmacy	0190A006A06075	Prisoner Expense	76	516.09
ATT	0190A006A18055	Telephone	77	631.29

<u>NAME</u>	<u>CODE</u>	<u>VETERANS SERVICES</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Senter Office Supply	0230A009C03040	Copy Paper	78	33.99
Postmaster - Hillsboro, OH	0230A009C03040	Postage	79	62.00
Xerox Corp.	0230A009C04060	Copier Charge	80	43.37
Blue Flame of Hillsboro	0230A009C04060	Water Cooler Rent (6 months)	81	60.00
Rhoads-Edgington Funeral H	0230A009C10000	Parking Rent (3 spaces)	82	360.00
Flagway, Inc	0230A009C10000	Fuel	83	59.45
Jerry Haag Motors, Inc.	0230A009C10000	Repair	84	27.32
AT&T Mobility	0230A409C09090	Telephone	85	109.94
First Communications, LLC	0230A409C09090	Telephone	86	208.44
Save a Lot	0230A009C06000	Food Vouchers	87	698.26
Highland Co. Water Co., Inc	0230A009C06000	Utility Assistance	88	20.79
Blue Flame of Hillsboro	0230A009C06000	Utility Assistance	89	300.00
South Central Power Co.	0230A009C06000	Utility Assistance	90	300.00
South Central Power Co.	0230A009C06000	Utility Assistance	91	70.77
South Central Power Co.	0230A009C06000	Utility Assistance	92	300.00
South Central Power Co.	0230A009C06000	Utility Assistance	93	300.00
South Central Power Co.	0230A009C06000	Utility Assistance	94	300.00
Green Tree	0230A009C06000	Mortgage assistance	95	800.00
National City Mortgage	0230A009C06000	Mortgage assistance	96	800.00
Galen Landess	0230A009C06000	Rent Assistance:	97	60.00
Turner & SON Funeral Home	0230A009C06000	Burial Assistance:	98	500.00

<u>NAME</u>	<u>CODE</u>	<u>DOG &amp; KENNEL</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Clermont Sun Publishing Co., Inc	0240B000B01040	Auditor- Ad for Dog License	99	289.60
Nextel Communications	0240B000B03040	Dog Warden / Cell Phone	100	92.45
<u>NAME</u>	<u>CODE</u>	<u>CHILD SUPPORT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Highland Co. Treasurer	0280C000C41000	August 2008 Judge Contract	101	1,112.41
Highland Co. Treasurer	0280C000C41000	September 2008 Judge Contract	102	647.36
Highland Co. Treasurer	0280C000C41000	October 2008 Judge Contract	103	1,176.75
Highland Co. Treasurer	0280C000C41000	November 2008 Judge Contract	104	1,163.91
<u>NAME</u>	<u>CODE</u>	<u>PUBLIC ASSISTANCE</u>	<u>V. NO.</u>	<u>AMOUNT</u>
South Central Power Co.	0270H100H05000	Electric Bill	105	592.52
South Central Power Co.	0270H100H05000	Electric Bill	106	318.41
First Investors	0270H100H05000	Car Payments	107	639.08
Office Max Incorporated	0270H100H02040	Office Supplies	108	485.24
Office Max Incorporated	0270H000H02040	Office Supplies	109	161.22
Office Max Incorporated	0270H000H02040	Office Supplies	110	706.60
Time Warner Cable	0270H000H15090	Road Runner	111	79.95
HDH Professional Service Corp.	0270H000H15090	Basic Med.	112	110.00
HDH Professional Service Corp.	0270H000H15090	Basic Med.	113	110.00
HDH Professional Service Corp.	0270H000H15090	Basic Med.	114	110.00
Adil Yamour	0270H000H15090	Basic Med.	115	63.00
FRS counseling	0270H000H15090	Mental Assessment	116	15.00
Scioto PV Mental Health	0270H000H15090	Mental Assessment	117	25.00
Scioto PV Mental Health	0270H000H15090	Mental Assessment	118	25.00
Scioto PV Mental Health	0270H000H15090	Mental Assessment	119	25.00
C.LA Ruffa	0270H000H15090	Medical Records	120	25.00
Family Health Center	0270H000H15090	Basic Medical	121	131.00
Ron A. Zile, M.D.	0270H000H15090	Medical	122	75.00
Cora Rehabilitation Clinics	0270H000H15090	Medical Records	123	71.50
Turning Point Learning, Inc.	0270H000H15090	December Contract 2008 TANF	124	1,082.02
FRS Transportation	0270H000H15090	Billing TANF	125	5,676.80
Turning Point Learning, Inc.	0270H000H15090	December 2008 Contract OWF	126	6,048.67
OCAPS	0270H000H30050	Conference Registration	127	200.00
<u>NAME</u>	<u>CODE</u>	<u>ENGINEER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
CDW Government, Inc	0290K000K03040	Toner & Supplies	128	346.73
Text & Data Technologies, Inc	0290K000K04060	Computer & Server System	129	8,000.00
Doug Barker	0290K000K11006	Snow Duty - Meal	130	10.18
Rob Blankenship	0290K000K11006	Snow Duty - Meal	131	13.41
Mike Burton	0290K000K11006	Snow Duty - Meal	132	5.50
Todd Christy	0290K000K11006	Snow Duty - Meal	133	12.39
Kevin Cosler	0290K000K11006	Snow Duty - Meal	134	19.40
Doug Couch	0290K000K11006	Snow Duty - Meal	135	5.97
Kirk Dickey	0290K000K11006	Snow Duty - Meal	136	5.50
Robert Everson	0290K000K11006	Snow Duty - Meal	137	11.00
Rick Fithen	0290K000K11006	Snow Duty - Meal	138	12.50
Dale Garen	0290K000K11006	Snow Duty - Meal	139	12.17
Tim Green	0290K000K11006	Snow Duty - Meal	140	4.37
Mike Harp	0290K000K11006	Snow Duty - Meal	141	15.41
Ray Heyob	0290K000K11006	Snow Duty - Meal	142	5.78
David Little	0290K000K11006	Snow Duty - Meal	143	4.69
Doug Lovedahl	0290K000K11006	Snow Duty - Meal	144	19.56
Bob Lowell	0290K000K11006	Snow Duty - Meal	145	5.50
Geoffrey Lowell	0290K000K11006	Snow Duty - Meal	146	11.00
Jerry Miller	0290K000K11006	Snow Duty - Meal	147	6.48
Tom Rhoads	0290K000K11006	Snow Duty - Meal	148	5.50
Rob Stratton	0290K000K11006	Snow Duty - Meal	149	5.50
Phil Teeters	0290K000K11006	Snow Duty - Meal	150	18.80
Mike Truman	0290K000K11006	Snow Duty - Meal	151	21.00
Jon Turner	0290K000K11006	Snow Duty - Meal	152	10.59
Steve Vance	0290K000K11006	Snow Duty - Meal	153	13.92
Ed Walker	0290K000K11006	Snow Duty - Meal	154	9.57
Chloride Solutions	0290K000K12000	Sodium Chloride	155	6,720.00
Chloride Solutions	0290K000K12000	Sodium Chloride	156	110.88
Art's Rental Equipment	0290K000K13060	Bucket Truck Rental	157	1,050.00
American Electric Power	0290K000K24090	Electric	158	128.60
Duncan's Engine Service	0290K000K24090	Repair Space Heater	159	78.00
Grand Vista	0290K000K24090	Used oil for Burner Bldg #2	160	2,100.00
Jerry Haag Motors, Inc.	0290K000K24090	Parts	161	105.98

Harless Logging	0290K000K24090	Stump Grinding - Kesler Road	162	1,080.00
Harless Logging	0290K000K24090	Tree Work - Russell & Selph Road	163	650.00
Hillsboro Public Utilities	0290K000K24090	Water & Sewer	164	842.90
Lab Safety Supply, Inc.	0290JK000K24090	Supplies - Extension Cords	165	88.67
Miami Valley International	0290K000K24090	Truck Parts	166	3,339.20
Pike Natural Gas Co.	0290K000K24090	Gas Bill	167	3,580.53
Power Plan	0290K000K24090	Parts - #54 Loader	168	17.50
Sherwin - Williams Co.	0290K000K24090	Supplies	169	72.48
Time Warner Cable	0290K000K24090	RoadRunner Internet	170	89.90
Tractor Supply Co.	0290K000K24090	Supplies	171	320.31
Value Added Business Services	0290K000K24090	Supplies	172	68.96
Columbus Engineering Consult.	0290K000K29075	Bridge Load Rating - Cave Rd.	173	1,500.00
W. D. Partners	0290K000K29075	Load Rating Analysis - CR 79-0.00	174	1,500.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>CAPITAL IMPROVEMENTS</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Manatron	1005N005N11090	Onsite Support MVP Tax Sys (Auditor)	175	1,200.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>ROCKY FORK LAKE SEWER</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Rumpke	3003P003P05075	Trash removal	176	82.36
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>HELP-ME-GROW - MRDD</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Highland County MRDD	0455S06S01S075	Reimburse for Help-Me-Grow	177	2,826.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>CLERK OF COURTS - COMPUTER</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
The Ame Group	0603S010S01090	Hardware Support - February	178	410.00
CourtView Justice	0603S010S01090	Software Support - Dec/Jan	179	2,876.28
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>CERTIFICATE OF TITLE</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
H. C. Commissioners	0400S013S15000	Lease - TEC	180	3,905.21
Xerox Corp.	0400S013S03040	Copier Lease - Jan/Dec	181	113.53
First Communications	0400S013S03040	Telephone - December	182	120.24
Postage by Phone	0400S013S03040	Metered Postage Advance	183	500.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>PROBATION</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Grossman Center	0460S018S02000	Electronic Monitoring House Arrest	184	650.25
Modern Leasing	0460S018S05060	Copier lease	185	1,416.38
Ohio Chief Prob Officer Assoc	0460S018S06090	Membership	186	150.00
Highland County Commissioners	0460S018S06090	February Rent	187	1,250.00
First Communications	0460S018S06090	Telephone	188	172.57
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>FAMILY &amp; CHILDREN FIRST</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Alternatives to Violence	0450S024S02090	Parenting Program	189	1,837.50
Parent Magic, Inc.	0450S024S02090	Parent Magic Program	190	773.02
Danielle Ratcliff	0450S024S08075	Contract Services	191	1,500.00
Cheryl Miller	0450S024S09000	Respite - Schlaegal	192	340.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>SHERIFF DONATIONS</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
B&C Communications	0632S032S01090	Donations	193	297.25
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>RESTITUTION COLLECTION</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
USAA	0633S033S02000	Restitution - T. Mefford	194	310.12
Speedway	0633S033S02000	Restitution - C. Bolling	195	67.00
Save-A-Lot	0633S033S02000	Restitution - C. Bolling	196	102.00
Highland County J&FS	0633S033S02000	Restitution - S. George	197	76.67
NAPA Auto Parts	0633S033S02000	Restitution - A. Trivett	198	23.75
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>COUNTY COURT - SPECIAL PROJ</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Matthew Bender & Co.	0630S030S01090	Ohio Revised Code	199	244.35
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>WIA</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
WIA Recipient	0635S035S16090	Gas Allowance	200	61.50
WIA Recipient	0635S035S16090	Gas Allowance	201	90.00
WIA Recipient	0635S035S16090	Shots/TB Test/Uniforms	202	156.93
WIA Recipient	0635S035S16090	Gas Allowance	203	70.00
WIA Recipient	0635S035S16090	Gas Allowance	204	55.75
WIA Recipient	0635S035S16090	Gas Allowance	205	80.00
WIA Recipient	0635S035S16090	Gas Allowance	206	140.00
WIA Recipient	0635S035S16090	Gas Allowance	207	80.00
WIA Recipient	0635S035S16090	Gas Allowance	208	100.00
WIA Recipient	0635S035S16090	Gas Allowance	209	140.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>COMMON PLEAS CRIM/CIVIL</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Xerox	0652S052S03070	Copier maintenance	210	40.10
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>BLOCK GRANT</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Rosalind Newman	0351T003T01090	Reimburse postage for Fair Housing	211	15.96
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>RIGHT-TO-KNOW</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
AT&T Mobility	0346W76W02040	Telephone	212	25.58
Time Warner Cable	0346W76W02040	RoadRunner Internet	213	85.55
Wal-Mart	0346W76W02040	Supplies	214	62.02

### MEETING

Dan Cowdrey, Economic Development Director, met to update the Board regarding different projects within the county.

#### **Resolution No. 09-46**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on February 4, 2009, with the following members present:

Gary Heaton, Thomas Horst, and Shane Wilkin.

Mr. Horst moved the adoption of the following:

### RESOLUTION

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners, that the said Board authorize a modification within the Unemployment budget:

From: 0077-A015-A15.080, Transfers,

To: 0077-A014-A07.000, Unemployment Compensation, the amount of  
\$5,281.83

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted February 4, 2009

Rosalind Newman  
Clerk of Board

Gary Heaton  
Thomas Horst  
Shane Wilkin  
Board of Commissioners  
Highland County, Ohio

### MEETING

Rick Anderson with Perfection Group, Inc., met with the Board of Commissioners regarding energy efficiency. Perfection is involved in the entire life cycle of a building. Mr. Anderson would like to do an analysis of the County-owned buildings at no expense to the county. He would do a walk-through and then make recommendations. The Commissioners explained the county's finances, which at this time the county cannot have additional expense. The Commissioners thanked Mr. Anderson for coming in.

### PROCLAMATION

The Board of Commissioners signed a proclamation to proclaim February 2<sup>nd</sup> through February 6<sup>th</sup> as "Teen Violence Awareness and Prevention Week in Ohio." Those attending in addition to the Board and the Clerk were: Meredith Creek, Times-Gazette; Martha Jacob, Highland Press; Julie Brassel, Director, Alternatives to Violence Center (AVC); Sommer Green, Peggy Lane, and Dara Gullette, AVC.

### AGREEMENT

An agreement was entered into by and between the Highland County Board of Commissioners, Dean Otworth, County Engineer, and the Ohio Public Works Commission for a Bridge Replacement project. See Contract Binder 21-A, Page 5.

### **LETTER**

February 2, 2009

To: Ms. Maxine Malone, Executive Director  
Portsmouth Inner City Development  
Portsmouth, Ohio 45662-0847

Dear Ms. Malone:

The Highland County Board of Commissioners is requesting Highland County Fair Housing reports for 2007 & 2008.

Our office staff has called several times asking for the above reports, and finally sent certified mailing to both you and Maxine Malone, Executive Director with no response from either Ms. Malone or you.

The Department of Development, Office of Housing & Community Partnership is asking the County Commissioners for these records. The Commissioners would like these records or the return of \$4,000.00, which has been disbursed to Portsmouth Inner City Development.

We would like a response within ten (10) working days, which would be **February 16, 2008**.

Thank you.

Gary Heaton  
Thomas Horst  
Shane Wilkin  
Board of Commissioners  
Highland County, Ohio

cc: Eugene Collins, President  
Patrick Harris

### **REPORTS**

The following reports were received from Sheriff Ward:  
Weekly Inmate Count at the Justice Center  
Credit/Procurement Card Expenditures for February 2009  
Sheriff's Allowance for January 2009.

The following report was received from Common Pleas Court:  
2008 Year End Report

The annual inventory was received from Children Services.

### **RECESS/RECONVENE**

The Board of Commissioners recessed at 10:30 a.m. and reconvened at 1:15 p.m.

### **MEETING**

At 11:30 p.m., the Board of Commissioners met with all the Department heads for a luncheon meeting. During the luncheon the Commissioners spoke regarding budgets for 2009. President Wilkin opened the meeting and explained where the county is at this time. There will need to be a range of 8-12 percent cuts out of each department. Mr. Horst stated there will be a meeting with each department individually and budgets will be reviewed by each line item. This will take place in the next two weeks. Mr. Heaton said the only revenue that we know that is coming in will be local government and permissive sales tax. Bill Fawley, County Auditor, said the county does not pay into the pool for unemployment. Therefore, the state pays the employee and then bills the county which is approximately 80% of their salary. Health insurance was also discussed. It may be possible for an employee to work as low as twenty-eight hours a week and still have benefits. There being nothing further, the meeting was closed and the Commissioners thanked everyone for attending the meeting.

**LETTER**

February 4, 2009

To: Highland Co. Commissioners  
In Re: Modification from Supplies 0110-A-002E-03.040  
To Salary Part-Time 0110-A102-E02.006  
Clerk of Courts – Legal Department

Gentlemen:

I respectfully request an amount of \$1200.00 to be taken from my supply line item -0110-A-002E-03.040 and applied to Salaries – Part-Time – 0110-A102-E02.006.

This office is attempting to operate on fewer full-time employees and allow work to be accomplished by part-time employees. While this has been difficult, I'm hoping that services can continue appropriately for the court and the public.

Sincerely,

Paulette Donley, Clerk of Courts

**Resolution No. 09-47**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on February 4, 2009, with the following members present:

Gary Heaton, Thomas Horst, and Shane Wilkin.

Mr. Horst moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners, that the said Board authorize a modification within the Clerk of Courts Legal Department budget:

From: 0110A002E03.040, Supplies,

To: 0110A102E02.006, Salaries (Part-time), in the amount of \$1,200.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Heaton, yea; Mr. Horst, yea; and Mr. Wilkin, yea.

Adopted February 4, 2009

Rosalind Newman  
Clerk of Board

Gary Heaton  
Thomas Horst  
Shane Wilkin  
Board of Commissioners  
Highland County, Ohio

### **MEETING**

The Board of Commissioners met regarding issues relating to Fire and Police Departments in the City of Greenfield. Those attending in addition to the Board of Commissioners and the Clerk were the following: Charles Bowman, City Manager, City of Greenfield; John Wead, Greenfield Law Director; Harvey Everhart, Council Chairman, City of Greenfield; Earlene Scott, Council Member, City of Greenfield; Dick Zink, Mayor of Hillsboro; Ralph Holt, Safety Service Director, City of Hillsboro; Ed Puckett, Assistant Fire Chief, Hillsboro; Randy Reffitt, Deputy Sheriff; Chuck Middleton, Chief Deputy; Ron Ward, Highland County Sheriff; and Katie Wright, Times-Gazette.

Commissioner Wilkin asked for someone to start the meeting and Sheriff Ward said the reason being that there are issues relating to lay-offs in the Greenfield Police Department and Fire Department and the Sheriff's role in protecting the citizens of the County. Sheriff Ward asked where Chief Hester of the Greenfield Police Department was and Mr. Bowman stated that he would not be here because of personnel issues. Sheriff Ward said that this is a law enforcement issue and Chief Hester should be here. The Sheriff said that if these cuts and lay-offs occur, he would have to provide security for Greenfield. The Sheriff also stated that he had just been to a meeting and was told that he was also looking at having to cut his budget and possibly lay-off employees. Mr. Bowman said that Council has not made a formal request for funds or help from the Sheriff and Greenfield will take care of their own. He also stated that Sheriff Ward said that he could not and would not provide protection for the City of Greenfield. The Sheriff stated he did not say he would not. At this time Mr. Bowman left the meeting. Mr. Wead said until we have a schedule from Chief Hester on the cuts and layoffs, we are not asking for help. Mr. Wead also said to give Greenfield a chance to work through these issues. Sheriff Ward stated that if a 9-1-1 call comes in then he is obligated to respond. Mayor Zink asked about the issues he may have with fire protection. He also got no response. Mr. Everhart said when we have all the information we will let everyone know. The Commissioners thanked everyone for attending.

### **MOTION**

At 2:30 p.m., Mr. Horst moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Gary Heaton, yea; Thomas Horst, yea; and Shane Wilkin, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Monday, February 9, 2009.

Rosalind Newman  
Clerk of Board

Gary Heaton  
Thomas Horst  
Shane Wilkin  
Board of Commissioners  
Highland County, Ohio