

December 3, 2008

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Graves, Mr. Rector, and Mr. Heaton present. At 8:30 a.m., the minutes of the previous session were approved as written.

**NOTE**

Tom Horst, commissioner-elect; Shane Wilkin, commissioner-elect; Martha Jacob, Highland Press; and Katie Wright, Times-Gazette, were present for portions of the meeting.

**MOTION**

Mr. Rector moved, seconded by Mr. Heaton, to approve payment of Bill File No. 08-49. The vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; Mr. Heaton, yea.

**BILL FILE 08-49**

<u>NAME</u>	<u>CODE</u>	<u>COMMISSIONERS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Senter Office Supplies	0005A001A03040	Printer toner (cyan)	1	159.99
Times-Gazette	0005A001A09045	Ad to vacate alley - New Petersburg	2	40.00
Times-Gazette	0005A001A09045	Ad for Public Auction - County Farm	3	238.25
Office Depot	0005A401A11090	UPS Battery back-up for Annex	4	41.99
<u>NAME</u>	<u>CODE</u>	<u>COMMON PLEAS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Aqua Pure	0065A002B03040	Water	5	14.22
Judge John D. Martin	0065A002B11000	Visiting Judge	6	67.50
<u>NAME</u>	<u>CODE</u>	<u>JUVENILE PROBATION</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Senter Office Supply	0095A002C42090	Supplies	7	46.13
First Communications	0095A002C44055	Telephone	8	187.88
Nextel Communications	0095A002C44055	Telephone	9	73.18
<u>NAME</u>	<u>CODE</u>	<u>PROBATE COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
West Payment Center	0100A402D13090	Ohio State Reports	10	43.00
<u>NAME</u>	<u>CODE</u>	<u>COUNTY COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Larry D. Hayes	0150A102G02006	Acting Judge 11/17, 11/19	11	293.42
<u>NAME</u>	<u>CODE</u>	<u>MAINTENANCE &amp; OPERATIONS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Weller's Plumbing & Htg	0020A004B13070	Courthouse - replaced relay in heater	12	196.10
Time Warner Cable	0020A004B14075	Admin - RoadRunner Internet	13	129.90
American Electric Power	0020A004B14075	Chiller - 10/13 to 11/11	14	1,346.51
American Electric Power	0020A004B14075	Annex - 10/13 to 11/11	15	662.59
<u>NAME</u>	<u>CODE</u>	<u>SHERIFF</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Deluxe Bus Forms	0190A006A03040	Supplies	16	63.77
Sherwin Williams Co.	0190A006A03040	Supplies	17	21.15
Hillsborough Printery	0190A006A03040	Supplies	18	33.50
Triduro Supply Co.	0190A006A03040	Supplies	19	789.73
MacPrinting, Inc.	0190A006A03040	Supplies	20	23.40
Tractor Supply Co.	0190A006A03040	Supplies	21	18.55
Red Diamond Police Sply.	0190A006A04060	Equipment	22	225.60
Buckeye Embroidery	0190A006A04060	Equipment	23	188.00
Gall's	0190A006A04060	Equipment	24	167.26
Robbins Auto Service	0190A006A05070	Vehicle Repair	25	868.69
Nextel	0190A006A06075	Telephone	26	449.49
Xerox, Corp.	0190A006A06075	Copier	27	140.90
OPOTA	0190A006A07000	Training	28	280.00
AT&T	0190A006A18055	Telephone	29	631.67
<u>NAME</u>	<u>CODE</u>	<u>RECORDER</u>	<u>V. NO.</u>	<u>AMOUNT</u>

First Communications	0220A006B10055	First Communications	30	71.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>VETERANS SERVICE</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Greystone Systems, Inc.	0230A009C04060	Install telephone cable, jack	31	150.00
O.S.A.C.V.S.O.	0230A009C08050	Membership Dues 2009	32	50.00
Flagway, Inc.	0230A009C10000	Fuel	33	72.41
First Communications	0230A409C09090	Telephone	34	105.92
AT&T Mobility	0230A409C09090	Telephone	35	52.24
Save-A-Lot	0230A009C06000	Food Vouchers	36	899.66
Hillsboro Public Utilities	0230A009C06000	Utility assistance	37	183.52
Hillsboro Public Utilities	0230A009C06000	Utility assistance	38	300.00
South Central Power Co.	0230A009C06000	Utility assistance	39	287.53
South Central Power Co.	0230A009C06000	Utility assistance	40	226.73
Adams Rural Elec Coop	0230A009C06000	Utility assistance	41	137.61
Hartley Oil Co.	0230A009C06000	Utility assistance	42	299.93
Philip & Nancy Harewood	0230A009C06000	Land Contract Assistance	43	800.00
Merchants National Bank	0230A009C06000	Mortgage Assistance	44	800.00
Beneficial	0230A009C06000	Mortgage Assistance	45	800.00
Flagstar Bank	0230A009C06000	Mortgage Assistance	46	800.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>AIRPORT</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Vaisala, Inc.	0022A405A10090	Photocontrol, delayed	47	35.00
Jess Howard Electric	0022A405A10090	Troubleshoot runway lights	48	875.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>UNEMPLOYMENT</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
ODJFS (Unemployment)	0077A014A07000	Cruea - 10/04 to 10/25	49	708.12
ODJFS (Unemployment)	0077A014A07000	Anschutz 10/11 to 10/25	50	213.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>ATTORNEY FEES/INDIGENT</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
William Armintrout	0077A015A14000	Counsel - Burke, Carl	51	420.00
Lee D. Koogler	0077A015A14000	Counsel - Juvenile	52	45.50
Lee D. Koogler	0077A015A14000	Counsel - Green, Robert E.	53	256.34
Jeffrey J. Lyle	0077A015A14000	Counsel - Graham, Lyndsey J.	54	189.00
Jeffrey J. Lyle	0077A015A14000	Counsel - Puckett, Jennifer	55	280.00
Jeffrey J. Lyle	0077A015A14000	Counsel - Rapp, Brandon C.	56	168.00
Jeffrey J. Lyle	0077A015A14000	Counsel - Jackson, Jacob G. D.	57	385.00
Kimberly McGuire-Haines	0077A015A14000	Counsel - Kinnett, Jennifer	58	455.00
Kimberly McGuire-Haines	0077A015A14000	Counsel - Murphy, Abby	59	161.00
Kimberly McGuire-Haines	0077A015A14000	Counsel - Carder, Brad	60	175.00
Kimberly McGuire-Haines	0077A015A14000	Counsel - Ashcraft, Roger	61	192.50
David W. Pence	0077A015A14000	Counsel - Blair, Beatrice	62	567.00
David W. Pence	0077A015A14000	Counsel - Juvenile	63	52.50
Susan M. Zurface	0077A015A14000	Counsel - Espericueta, Miguel	64	245.00
William Armintrout	0077A015A14000	Counsel - Wagoner, John	65	329.00
Justin T. Gray	0077A015A14000	Counsel - Quickle, Kenneth	66	70.00
Jeffrey J. Lyle	0077A015A14000	Counsel - Juvenile	67	405.34
Rose & Dobyns Co.	0077A015A14000	Counsel - Tolle, David	68	161.00
Rose & Dobyns Co.	0077A015A14000	Counsel - Stafford, Carey W.	69	196.00
Landis Terhune	0077A015A14000	Counsel - Juvenile	70	115.50
Landis Terhune	0077A015A14000	Counsel - Carter, Vanessa	71	80.50
Landis Terhune	0077A015A14000	Counsel - Smith, Marshall	72	126.00
Landis Terhune	0077A015A14000	Counsel - Price, Carolyn	73	80.50
Landis Terhune	0077A015A14000	Counsel - Miller, Donald	74	175.00
Jacob Wagoner	0077A015A14000	Counsel - Gibson, Travis	75	262.50
Jacob Wagoner	0077A015A14000	Counsel - Knisley, Jesse	76	175.00
Jacob Wagoner	0077A015A14000	Counsel - Juvenile	77	227.50
Jacob Wagoner	0077A015A14000	Counsel - Juvenile	78	175.00
Jacob Wagoner	0077A015A14000	Counsel - Juvenile	79	105.00
Susan M. Zurface	0077A015A14000	Counsel - King, Glenn A.	80	269.91
Susan M. Zurface	0077A015A14000	Counsel - Mitchell, Kevin	81	420.83
Susan M. Zurface	0077A015A14000	Counsel - Smith, Aaron	82	413.00

<u>NAME</u>	<u>CODE</u>	<u>ENFORCEMENT &amp; EDUCATION</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Miller's Auto Hospital	0380B016B10000	Auto repair	83	291.22
<u>NAME</u>	<u>CODE</u>	<u>DOG &amp; KENNEL</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Lilienthal Southeastern	0240B000B01040	Kennel Application - 4-part	84	56.42
<del>Nextel Communications</del>	<del>0240B000B03040</del>	<del>Cell Phones</del>	<del>85</del>	<del>91.92</del>
Chuck Wait Tire	0240B000B05070	Tire repair	86	17.90
Robbins Auto Service	0240B000B05070	2008 Ford F250 - Oil Change	87	32.88
<u>NAME</u>	<u>CODE</u>	<u>CHILD SUPPORT ENFORCEMENT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Highland Co. Treasurer	0280C000C41000	Judge Contract July 2008	88	1,504.57
<u>NAME</u>	<u>CODE</u>	<u>PUBLIC ASSISTANCE</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Atkinson Automotive, LLC	0270H100H05000	Car Repairs - C. Ditmer	89	2,103.88
Robbins Auto Service	0270H100H05000	Car Repairs - C. Mackenzie	90	561.45
Chuck Wait Tire	0270H100H05000	Tires (4) - T. Smith	91	288.00
Eagle One	0270H100H05000	Car purchase - T. Dillon	92	3,000.00
Dayton Power & Light	0270H100H05000	Electric Bill - B. Michael	93	80.18
Lykins Oil	0270H100H05000	Fuel Oil - S. Wallace	94	649.75
City of Greenfield	0270H100H05000	Water Reconnect - A. Smith	95	50.60
Dayton Power & Light	0270H100H05000	Electric Bill - G. Harris	96	389.50
Tina Hudson	0270H100H05000	Rent - A. Wright	97	550.00
Hillsboro Public Utilities	0270H100H05000	Water/Sewer - T. Stone	98	673.16
City of Greenfield	0270H100H05000	Water/Sewer - R. Moon	99	160.60
Emily Cook	0270H100H11050	Travel Expense - training	100	36.84
Betty Page	0270H100H11050	Travel Expense - training	101	33.78
Time Warner Cable	0270H000H15090	RoadRunner - 11/13 to 12/12	102	79.95
Jerry Haag Motors	0270H000H15090	Service - 2003 Dodge Caravan	103	27.75
Robbins Auto Service	0270H000H15090	Repair - 2003 Dodge Caravan	104	85.00
CMH Family Health Ctr	0270H000H15090	Records Check - A. Kimberly	105	1.00
Mental Health & Recov	0270H000H15090	Medical Info - V. Stone	106	12.75
Family Health Center	0270H000H15090	Basic Medical - B. Knauff	107	131.00
Clinton Neurol. Services	0270H000H15090	Records Request - V. Stone	108	6.00
HDH Professional Serv.	0270H000H15090	Basic Medical - R. Robinson	109	76.00
S. Ohio Preg Center	0270H000H15090	Contract 11/10 to 11/21 TANF	110	840.00
Highland Co. CAO	0270H000H15090	SSI Case Mgmt October TANF	111	1,118.95
Highland Co. Child Serv	0270H000H15090	Child Welfare October TANF	112	27,858.78
Highland Co. Child Serv	0270H000H15090	Child Welfare Sept TANF	113	23,576.34
Highland Co. Child Serv	0270H000H33000	Contract October Title XX/TANF	114	10,364.67
American Electric Power	0270H100H05000	Electric Bill - T. Bolling PRC	115	399.50
Barry Shanks	0270H100H05000	Food Replace - Disaster relief	116	298.00
Michelle Thompson	0270H100H05000	OWF Employ Retention Bonus	117	500.00
Bill Ryan Ins. Agency	0270H100H05000	Car Insurance - M. Thompson PRC	118	136.00
FRS Counseling	0270H100H15090	Pshych Review - C. Deeter	119	50.00
<u>NAME</u>	<u>CODE</u>	<u>ENGINEER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Hillsboro Postmaster	0290K000K03040	Stamps	120	126.00
Quill Corporation	0290K000K03040	Supplies	121	63.80
Radio Shack	0290K000K03040	Battery	122	9.99
Doug Barker	0290K000K11006	Meals - Snow duty	123	4.80
Rob Blankenship	0290K000K11006	Meals - Snow duty	124	5.50
Todd Christy	0290K000K11006	Meals - Snow duty	125	5.50
Kevin Cosler	0290K000K11006	Meals - Snow duty	126	5.50
Kirk Dickey	0290K000K11006	Meals - Snow duty	127	5.50
Robert Everson	0290K000K11006	Meals - Snow duty	128	5.50
Rick Fithen	0290K000K11006	Meals - Snow duty	129	4.07
Anthony Green	0290K000K11006	Meals - Snow duty	130	5.50
Time Green	0290K000K11006	Meals - Snow duty	131	2.99
Mike Harp	0290K000K11006	Meals - Snow duty	132	5.50
Ray Heyob	0290K000K11006	Meals - Snow duty	133	4.19
David Little	0290K000K11006	Meals - Snow duty	134	4.47

Doug Lovedahl	0290K000K11006	Meals - Snow duty	135	5.50
Bob Lowell	0290K000K11006	Meals - Snow duty	136	5.00
Geoffrey Lowell	0290K000K11006	Meals - Snow duty	137	3.38
Jerry Miller	0290K000K11006	Meals - Snow duty	138	5.50
Tom Rhoads	0290K000K11006	Meals - Snow duty	139	5.50
Phil Teeters	0290K000K11006	Meals - Snow duty	140	5.50
Mike Truman	0290K000K11006	Meals - Snow duty	141	5.50
Steve Vance	0290K000K11006	Meals - Snow duty	142	5.50
Eddy Walker	0290K000K11006	Meals - Snow duty	143	5.50
Miami Prod & Chemical	0290K000K12000	Calcium chloride	144	6,720.00
Hanson Aggregates, Inc.	0290K000K12000	Stone	145	860.33
Hanson Aggregates, Inc.	0290K000K12000	Stone	146	220.59
All-American Fire Equip	0290K000K24090	On-spot chain parts	147	1,869.02
American Electric Power	0290K000K24090	Electric	148	70.60
Best One	0290K000K24090	Tires/Align Truck #14	149	382.95
Cintas #009	0290K000K24090	Uniforms	150	133.08
Couch's Pest Control	0290K000K24090	Pest control	151	20.00
Crop Production Service	0290K000K24090	Fertilizer	152	594.98
CWS	0290K000K24090	Seeding supplies	153	210.50
CWS	0290K000K24090	Seeding supplies	154	616.00
DeLille Oxygen Co.	0290K000K24090	Shop supplies	155	58.94
Fastenal Co.	0290K000K24090	Shop supplies	156	7.36
Grainger	0290K000K24090	Tools	157	177.69
Home City Ice	0290K000K24090	Ice	158	94.60
J & N	0290K000K24090	Truck alternator	159	253.23
J & N	0290K000K24090	Truck starter	160	437.85
Kaffenbarger Truck Equip	0290K000K24090	Parts	161	759.65
Kaffenbarger Truck Equip	0290K000K24090	Parts	162	1,128.71
Kimball Midwest	0290K000K24090	Shop supplies	163	134.64
Lerch's Barnlot Ltd.	0290K000K24090	Fencing supplies	164	91.18
Magulac's Tire Service	0290K000K24090	Truck tires	165	2,040.00
The McLean Co.	0290K000K24090	Snow plow parts	166	162.35
The McLean Co.	0290K000K24090	Snow plow parts	167	500.00
Miami Valley Intl Truck	0290K000K24090	Truck parts	168	436.79
Nextel Communications	0290K000K24090	Cellular phone bill	169	287.80
Northern Safety Co., Inc.	0290K000K24090	Tarp straps	170	26.18
Northern Safety Co., Inc.	0290K000K24090	Tarp straps	171	105.24
South Central Power Co.	0290K000K24090	Pole replacement on S. Gath	172	180.54
Southeastern Equip Co.	0290K000K24090	Parts #71	173	310.47
32 Ford Mercury Inc.	0290K000K24090	Truck Warranty Deductible (#24)	174	100.00
TireChain.com	0290K000K24090	Tire chains	175	2,035.75
Tractor Supply Co.	0290K000K24090	Shop supplies	176	99.90
Advanced Drainage Sys.	0290K000K26000	12" pipe	177	5,773.66
The Ohio Bridge Corp.	0290K000K26000	Guardrail bolts	178	360.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>CAPITAL IMPROVEMENTS</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Greystone Systems	1005N005N11090	Auditor - Upgrade system	179	29,600.00
Greystone Systems	1005N005N11090	Auditor - Upgrade server	180	3,800.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>ROCKY FORK LAKE SEWER</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Highland County Water Co.	3003P003P05075	Lift station - 9/24 to 10/27	181	35.00
Belmont Labs	3003P003P05075	Testing	182	115.26
Pitt Ohio Express LLC	3003P003P08090	Freight	183	54.13
D & P Electric	3003P003P12000	12236 Mallard Dr. - Install grinder	184	600.00
Theener Construction	3003P003P12000	12236 Mallard Dr. - Install grinder	185	1,500.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>INDIGENT GUARDIANSHIP</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Susan Davis	0600S007S06090	Attorney Fees	186	275.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>TREASURER MPP</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Greystone Systems, Inc.	0415S014S140909	Printer for new MVP system	187	1,727.48

<u>NAME</u>	<u>CODE</u>	<u>PROBATION</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Grossman Center	0460S018S02000	Electronic Monitoring	188	1,143.50
Modern Leasing	0460S018S05060	Copier lease	189	549.15
Highland County Commiss	0460S018S06090	Rent - December	190	1,250.00
Jon Parr	0460S018S07006	PI Class	191	200.00

<u>NAME</u>	<u>CODE</u>	<u>SHERIFF DONATION</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Sherwood Auto & Camper	0632S032S01090	Donation	192	1,420.95

<u>NAME</u>	<u>CODE</u>	<u>RESTITUTION COLLECTION</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Teela Carrington	0633S033S02000	Restitution - Glen Dove	193	218.00
Leroy Taylor	0633S033S02000	Restitution - Dale Parker	194	49.15
James Wallace	0633S033S02000	Restitution - Gary Rigdon	195	47.50
NAPA Auto Parts	0633S033S02000	Restitution - Ashley Trivett	196	14.25
Tryon Faircloth	0633S033S02000	Restitution - Michael Purvis	197	190.00
Margaret Barrett	0633S033S02000	Restitution - Nancy Grooms	198	9.50
USAA	0633S033S02000	Restitution - Teresa Mefford	199	95.00
Highland County J&FS	0633S033S02000	Restitution - Steven George	200	9.50

<u>NAME</u>	<u>CODE</u>	<u>WIA</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Joseph Hawk	0635S035S16090	Gas Allowance 11/3 to 11/13	201	105.00
Michael Mead	0635S035S16090	Gas Allowance 11/3 to 11/14	202	100.00
Keith Hall	0635S035S16090	Gas Allowance 11/3 to 11/14	203	67.50
Ronald Mullis, Jr.	0635S035S16090	Gas Allowance 10/27 to 11/20	204	170.00
Michele Hard	0635S035S16090	Gas Allowance 11/17 to 11/20	205	40.00
Lisa Tolle	0635S035S16090	Gas Allowance 10/20 to 11/25	206	148.75
Phyllis Brewer	0635S035S16090	Gas Allowance 11/3 to 11/27	207	115.00
Marcus Bolton	0635S035S16090	Gas Allowance 11/3 to 11/21	208	100.00
Bonita Lowman	0635S035S16090	Gas Allowance 11/10 to 11/20	209	80.00
Southern State Comm Col	0635S035S16090	Tuition/Books - K. Singleton	210	1,860.93
Southern State Comm Col	0635S035S16090	Tuition/Books - R. Wallace	211	2,581.59
Pamela Lay	0635S035S16090	Reimburse car repairs	212	96.54

<u>NAME</u>	<u>CODE</u>	<u>JUV/PROB SPEC PROJECTS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Magulac's Tire Service	0647S047S01090	Flat tire	213	14.50
Speedway SuperAmerica	0647S047S01090	Fuel	214	374.23
Ohio State Bar Assoc	0647S047S01090	2009 Dues	215	270.00
Ohio Assoc of Juv Ct Jdgs	0647S047S01090	2009 Dues DAJJCJ	216	555.00

<u>NAME</u>	<u>CODE</u>	<u>COMMON PLEAS CRIMINAL</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Thompson West	0652S052S01090	Subscription - Laws & Rules	217	141.50

<u>NAME</u>	<u>CODE</u>	<u>LAW ENFORCE TRUST FUND</u>	<u>V. NO.</u>	<u>AMOUNT</u>
JB&J	0366X002X08090	Towing	218	1,005.00

<u>NAME</u>	<u>CODE</u>	<u>DETAC - TREASURER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
SmartBill	0340Y020Y06090	M/H Bills	219	800.00

<u>NAME</u>	<u>CODE</u>	<u>FAMILY &amp; CHILDREN FIRST</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Danielle Ratcliff	0450S024S08075	Contract Services	220	1,500.00
Cheryl Miller	0450S024S09000	Respite - Hoehne, Schlaegel	221	416.50
Jaden Skeens	0450S024S09000	Respite - Murphy	222	459.00
Emily Cook	0450S024S09000	Respite - Adams	223	556.75

**Total Bill File 180,717.32**  
**Co. General 22,555.55**

**Resolution No. 08-429**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the December 3, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED** that the said Board of Highland County Commissioners, Highland County, Ohio, accept the following bid of William Baldwin to cash rent 64 acres, and to be planted as follows: 20 acres in corn in 2009 and 44 acres in soybeans in 2009, for the total amount of \$7,702.40. This land is located in Fairfield Township, along Rt. 771 and Lovers Lane in the Village of Leesburg, OH.

Mr. Heaton seconded the Resolution and the vote called upon its adoption, resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted December 3, 2008.

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**ENTRY**



IN THE COURT OF COMMON PLEAS  
JUVENILE & PROBATE DIVISIONS  
HIGHLAND COUNTY, OHIO



ENTRY ORDERING ADDITIONAL APPROPRIATIONS

IT IS HEREBY ORDERED that the sum of \$1500.00 be appropriated into the line item of Special Projects Fund, 0647-S047.S01.090.

ENTER:

JUDGE KEVIN L. GREER



240 Pg 423

Vol 138 Pg 325

**Resolution No. 08-430**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on December 3, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners that the said Board authorizes additional appropriation within Juvenile & Probate Special Projects Funds:

From: Un-appropriated funds,

To: 0647-S047-S01.090, Special Projects Fund, in the amount of \$1,500.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted December 3, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

### LETTERS

December 1, 2008

Highland Co. Board of Commissioners  
119 Governor Foraker Place  
Hillsboro, OH 45133

RE: 2008 Budget of the Highland County Sheriffs Office

Dear Commissioners:

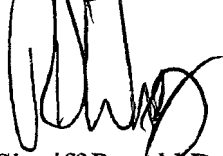
I hereby request the following budget modification at the next meeting of the Highland County Board of Commissioners, in order to meet anticipated expenditures for the fiscal year 2008:

Reduction in Sheriffs Telephone Services, 0190-A006-A18.055, in the amount of \$4,000.00,  
and an increase in Sheriffs Contracts & Services, 0190 A006-A06.075, in the amount of \$4,000.00.

Please note that this is not a request for additional county funds.

Should you have any questions or wish to discuss this matter, please feel free to contact me.

Best regards,



Sheriff Ronald D. Ward

December 1, 2008

Highland Co. Board of Commissioners  
119 Governor Foraker Place  
Hillsboro, OH 45133

RE: 2008 Budget of the Highland County Sheriffs Office

Dear Commissioners:

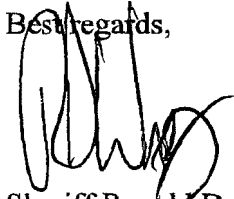
I hereby request the following budget modification at the next meeting of the Highland County Board of Commissioners, in order to meet anticipated expenditures for the fiscal year 2008:

Reduction in Sheriffs Telephone Services, 0190-A106-A18.055, in the amount of \$6,000.00,  
and an increase in Sheriffs Supplies, 0190-A006-A03.040, in the amount of \$6,000.00.

Please note that this is not a request for additional county funds.

Should you have any questions or wish to discuss this matter, please feel free to contact me.

Best regards,



Sheriff Ronald D. Ward

December 1, 2008

Highland Co. Board of Commissioners  
119 Governor Foraker Place  
Hillsboro, OH 45133

RE: 2008 Budget of the Highland County Sheriffs Office

Dear Commissioners:

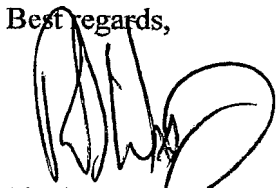
I hereby request the following budget modification at the next meeting of the Highland County Board of Commissioners, in order to meet anticipated expenditures for the fiscal year 2008:

Reduction in Sheriffs Telephone Services, 0190-A006-A18.055, in the amount of \$2,000.00,  
and an increase in Sheriffs Contracts & Repair, 0190-A006-A05.070, in the amount of \$2,000.00.

Please note that this is not a request for additional county funds.

Should you have any questions or wish to discuss this matter, please feel free to contact me.

Best regards,



Sheriff Ronald D. Ward

**Resolution No. 08-431**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on December 3, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, authorizing modification within the Sheriff's budget:

From: 0190-A006-A18.055, Telephone Service,  
To: 0190-A006-A05.070, Contracts & Repairs, in the amount of \$2,000.00,

From: 0190-A006-A18.055, Telephone Service,  
To: 0190-A006-A03.040, Supplies, in the amount of \$6,000.00

From: 0190-A006-A18.055, Telephone Service,  
To: 0190-A006-A06.075, Contracts & Services, in the amount \$4,000.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted December 3, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**LETTER**

November 26, 2008

HIGHLAND COUNTY COMMISSIONERS  
Mike Rector  
Rich Graves  
Gary Heaton

Gentlemen:

I am submitting an invoice for the upgrades on the scanning system which needs to be paid to allow Greystone Systems (Jim Hamilton) to proceed with the installation & training of the Clerk's computer system.

Mr. Hamilton has been in direct contact with ImageNow and this upgrade has his approval.

When we spoke on Monday during our budget hearing, I referred to a transfer of funds from the Certificate of Title Fund of \$10,000. In checking with the Auditor's office, I've found a transfer of \$10,000 was made on September 2, 2008 by Resolution #280. If there needs to be an additional transfer, please let me know so that I can review my title budget and provide you with the paperwork.

Thank you for your continued co-operation in this project. The clerk's records and daily operations depend on a properly functioning computer system, and this upgrade (which is long overdue) will be an asset to the Court.

Sincerely,

  
Paulette Donley  
Clerk of Courts

**Resolution No. 08-432**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on December 3, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board authorizes additional appropriation and transfer within the Certificate of Title budget:

From: Un-appropriated funds,  
To: 0400-S013-S12.080, Certificate of Title, Transfers Out,

Transfer

From: 0400-S013-S12.080, Transfers Out,  
To: County General Fund, in the amount of \$10,000.00

A copy of this Resolution will be forwarded to the Budget Commission.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted December 3, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**LETTER**

December 2, 2008

Highland County Commissioners  
114 Governor Foraker Place  
Hillsboro, Ohio 45133

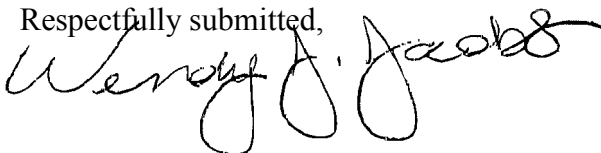
Dear Sirs:

Highland County Children Services Board respectfully requests a modification of appropriations with the Children Services Special Fund.

\$3,690.00	To: Unemployment	0385-S003-S10.000
\$3,690.00	From: Travel	0385-S003-S07.050

Your assistance in this matter is greatly appreciated.

Respectfully submitted,



Wendy L. Jacobs, Executive Director  
Highland County Children Services Board

**Resolution No. 08-433**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on December 3, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio authorizes modification within the Children Services Special Fund:

From: 0385-S003-S07.050, Travel

To: 0385-S003-S10.000, Unemployment, in the amount of \$3,690.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted December 3, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**LETTER**

December 2, 2008

Highland Co. Board of Commissioners  
119 Governor Foraker Place  
Hillsboro, OH 45133

RE: Highland Co. Mandatory Drug Enforcement Fund, 2008  
Highland Co. Mandatory Drug Enforcement Fund, Salaries, 8018-Y018-Y02.006  
Highland Co. Mandatory Drug Enforcement Fund, PERS, 8018-Y018-Y04.010  
Highland Co. Mandatory Drug Enforcement Fund, MedGcare, 8018-Y018-Y08.015  
Highland Co. Mandatory Drug Enforcement Fund, Workers Compensation, 8018-Y018-Y05.025

Dear Commissioners:

I hereby request that the above new line items be set up as named above at the next meeting of the Highland County Board of Commissioners.

I then request a modification from Highland County Mandatory Drug Enforcement Fund, Other Expense, 8018-Y018-Y01.090 to each of the new line items, to facilitate payment, beginning with pay period number 25, 2008, of Highland Co. Mandatory Drug Enforcement salaries, PERS and Medicare, as follows:

Highland Co. Mandatory Drug Enforcement Fund, Salaries (see code above): \$45,000.00  
Highland Co. Mandatory Drug Enforcement Fund, PERS (see code above): \$7,830.00  
Highland Co. Mandatory Drug Enforcement Fund, Medicare (see code above): \$ 653.00.

Please be advised that, since workers compensation will not be due and payable until May and September of next year, no modification to the line item Highland Co. Mandatory Drug Enforcement Fund, Workers Compensation, is being requested at this time.

Should you have any questions or require additional information, please feel free to contact me.

Sincerely,

Sheriff Ronald D. Ward

#### **Resolution No. 08-434**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on December 3, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

#### **RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, approves to set up new line items and modification within the Mandatory Drug Enforcement Fund:

New line items

8018-Y018-Y02.006, Salaries

8018-Y018-Y04.010, PERS

8018-Y018.015, Medicare

8018-Y018-Y05.025, Workers Compensation, and

Modify

From: 8018-Y018-Y01.090, Other Expense, Mandatory Drug Enforcement

To: 8018-Y018-Y02.006, Salaries, in the amount of \$45,000.00

8018-Y018-Y04.010, PERS, in the amount of \$7,830.00

8018-Y018-Y08.015, Medicare, in the amount of \$653.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted December 3, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

#### **Resolution No. 08-435**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on December 3, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, authorizing modification within the Rocky Fork Lake budget:

From: 3003-P003-P03.060, Equipment,

To: 3003-P003-P04.070, Contracts/Repairs, in the amount of \$139.67  
3003-P003-P02.040, Supplies, in the amount of \$1,555.71

For a total of \$1,695.38

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted December 3, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**Resolution No. 08-436**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on December 3, 2008, with the following members present:

Rich Graves, Michael E. Rector, Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, authorizing modification within the County budget:

From: 0077-A015-A15.080, Miscellaneous Transfers,

To: 0005-A001-A09.045, Advertising & Printing, in the amount of \$310.11  
0005-A401-A11.090, Other Expenses, in the amount of \$277.41

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted December 3, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**Resolution No. 08-437**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on December 3, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, authorizing modification within the County budget:

From: 0077-A015-A15.080, Miscellaneous Transfers,

To: 0010-A004-A05.065, Utilities, TEC, in the amount of \$3,500.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted December 3, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**Resolution No. 08-438**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on December 3, 2008, with the following members present:

Rich Graves, Michael E. Rector, Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio authorizing modification within the County budget:

From: 0077-A015-A15.080, Miscellaneous Transfers,

To: 0020-A004-B14.075, Contracts/Service, in the amount of \$15,000.00  
0020-A004-B13.070, Contracts/Repairs, in the amount of \$76.32

Total amount \$15,076.32

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted December 3, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**Resolution No.08-439**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on December 3, 2008, with the following members present:

Mr. Graves, Mr. Rector, and Mr. Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board agrees to the appointments of Tim Priest and Amy Reese to the Highland County Board of Mental Retardation & Developmental Disabilities (MRDD).

This will be a three (3) year term, beginning January 1, 2009 thru December 31, 2012.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted this December 3, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**LETTER**

December 2, 2008

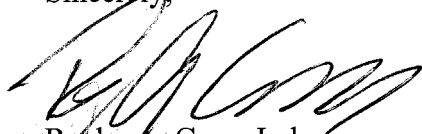
Highland County Commissioners  
114 Governor Foraker Place  
Hillsboro, OH 45133

Gentlemen:

I am hereby requesting a modification of \$524.84 from our Telephone, account # 0065-A002-B27.055 and \$512.21 from our Foreign Judges, account # 0065-A002B11.000 to the Juror's Fees, account # 0065-A002-B07.030.

Thank you for your time and consideration in this request.

Sincerely,

  
Rocky A. Coss, Judge  
Common Pleas Court

**Resolution No. 08-440**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on December 3, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

### **RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes modification within the Court of Common Pleas budget:

From: 0065-A002-B27.055, Telephone, in the amount of \$524.84, and 0065-A002-B 11.000, Foreign Judges, in the amount of \$512.21.

To: 0065-A002-B07.030, Juror Fees, for a total amount of \$1,037.05

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted December 3, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

### **REPORTS**

The following reports were received from the Sheriff: Evercom Systems, Inc. (now Securus) for inmate telephone income, Credit/Procurement Card Expenditure for November 2008, Expenditures from Sheriff's Allowance for November 2008, and the weekly inmate count from the jail.

The following report was received from Highland County Recycling: The 2008 Progress Report.

The following minutes were received from the Children Services Board: November 2008.

### **AGREEMENT**

An agreement was entered into by and between Maximus Consulting Services, Inc., and Highland County Department of Job & Family Services for a software maintenance agreement (Program Expenditure Tracking System – PET). See Contract Binder 20-B, Page 118.

### **AGREEMENT**

President of the Board of Commissioners, Rich Graves, signed an agreement with First Communications, LLC, regarding a fax line for Common Pleas Court. See Contract Binder 20-B, Page 119.

### **MEETING**

Jim and Nina Clouser, residents of the Sinking Spring area, met with the Board of Commissioners regarding Pleasant Hill Cemetery. Pike Water Company is in the process of placing a water tower and using the road that goes into the cemetery. The Brushcreek Township Trustees gave Pike Water permission to use the road. The cemetery lies right on the Pike County line. There are several people that are opposed to Pike Water using this road. Mrs. Clouser said there is 1,100 feet of road frontage off of State Route 124 that they could build a road. Ohio Department of Development Block Grant funds are being used to pay for a portion of the water tower project. President Graves explained how the grant funds are used, and said that he will speak with Tim Williams, manager of Pike Water Co., and let him know the concerns on this issue.

### **MEETING**

John Hemmings, Director of Ohio Valley Regional Development Commission (OVRDC), introduced Sherri Lanier as the new Assistant Director. Mr. Hemmings is looking at new ways to help with the needs at the local level. There are twelve counties within his district and he will try and identify certain projects within these twelve counties. When it was said that DHL/ABX was closing, the Economic Development Association (EDA) was contacted. Through funding applied for an Economic Coordinator, they hired Rafael Underwood to help with a plan. After discussing other projects and no further discussion, the Commissioners thanked them both for coming to Highland County.

### **MEETING**

Paul Rennick, Balestra, Harr & Scherer Consulting, LLC; Bill Fawley, County Auditor; and Jacqueline Fenner, County Treasurer, met with the Board of Commissioners for the purpose of evaluating the Treasurer's office accounts. Mr. Rennick went back to 2004 and moved forward and presented the Commissioners with a draft copy that will be shared with the state Auditors. This consisted of adjustments entries for the investment account. He has provided training for the account. He also provided a spread sheet with step-by-step on tracking and recording such investments.

There were certain errors which had not been properly recorded, which are necessary to assist on reconciling the County's financial records. The County is still off approximately \$20,000. There were outstanding warrants that had cleared the bank but had not been recorded and service charges not recorded. The spread sheets need to be updated and everything posted daily. This is imperative. The Commissioners agreed to have Mr. Rennick come back in January, February, and March of 2009 to make sure things are up to date. The cost would be \$3,500.00. The Commissioners thanked Mr. Rennick for meeting with them.

### **RECESS/RECONVENE**

At 12:08 p.m., the Board of Commissioners recessed and reconvened at 12:45 p.m.

### **MEETING**

Sheriff Ward met with the Board of Commissioners and asked to enter into Executive Session for personnel matters.

### **MOTION**

At 2:10 p.m., Mr. Graves moved and Mr. Heaton seconded, to leave Regular Session and enter into Executive Session for personnel matters. The vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

The Board of Commissioners left Executive Session at 3:57 p.m.

**MOTION**

At 4:00 p.m., Mr. Rector moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; Mr. Heaton, yea.

**WHEREUPON**, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, December 10, 2008.

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Rich Graves

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Michael E. Rector

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Rosalind Newman  
Clerk of Board

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Gary Heaton  
Board of County Commissioners  
Highland County, Ohio