

August 27, 2008

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Graves and Mr. Rector present. Mr. Heaton was absent. At 8:30 a.m., the minutes of the previous session were approved as written.

NOTE

Jim Grandey, Highland County Prosecutor; Martha Jacob, Highland Press; Matt Koesters, Highland Press; Shane Wilkin and Tom Horst, county residents; and Jennifer West, State Auditor's Office, were present for portions of the meeting.

MOTION

Mr. Rector moved, seconded by Mr. Graves, to approve payment of Bill File No. 08-35. The vote resulted as follows:

Mr. Graves, yea, and Mr. Rector, yea.

BILL FILE 08-35

<u>NAME</u>	<u>CODE</u>	<u>COMMISSIONERS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Senter Office Supplies	0005A001A03040	Economic Devel - toner	1	79.99
Xerox Corp.	0005A101A07075	Board of Elections - July Base Charge	2	88.65
Xerox Corp.	0005A101A07075	Recorder - July Base Charge	3	81.39
Xerox Corp.	0005A101A07075	Commissioners - July Base Charge	4	205.26
Xerox Corp.	0005A101A07075	Treasurer - August Base Charge	5	20.07
Xerox Corp.	0005A101A07075	Probate Court - July Base Charge	6	115.22
The Ame Group	0005A101A07075	Clerk of Courts - Hardware Maint Sept.	7	169.00
Merchants National Bank	0005A001A51000	Interest - Short-term loan	8	775.48
<u>NAME</u>	<u>CODE</u>	<u>JUVENILE PROBATION</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Nextel	0095A002C44055	Telephone	9	77.42
<u>NAME</u>	<u>CODE</u>	<u>PROBATE COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
West Payment Center	0100A002D03040	Ohio Official Reports	10	86.00
<u>NAME</u>	<u>CODE</u>	<u>BOARD OF ELECTIONS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Fifth Third Bank	0180A003A07050	District Training	11	7.43
Steve Witham, et al	0180A003A07050	ADA Conference - Mileage	12	86.00
<u>NAME</u>	<u>CODE</u>	<u>TEC</u>	<u>V. NO.</u>	<u>AMOUNT</u>
American Electric Power	0010A004A05065	Electric 07/03/08 to 08/04/08	13	3,957.88
Weller's Plumbing & Htg., Inc.	0010A004A06070	Install valve in Elkay water cooler	14	164.50
Rumpke of Ohio	0010A004A07075	Trash removal	15	187.50
<u>NAME</u>	<u>CODE</u>	<u>MAINTENANCE & OPERATIONS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Rose Products & Services	0020A004B11040	Vacuum bags	16	72.00
Weller's Plumbing & Htg., Inc.	0020A004B13070	Admin - RTU Commissioners - service	17	158.00
Weller's Plumbing & Htg., Inc.	0020A004B13070	Courthouse - motor on chiller	18	190.50
Cintas Location #009	0020A004B14075	Uniforms	19	102.00
Rumpke of Ohio	0020A004B14075	County Trash Removal	20	975.82
American Electric Power	0020A004B14075	Justice Center - 07/03/08 to 08/04/08	21	6,104.33
American Electric Power	0020A004B14075	Water Tower - 07/02/08 to 08/01/08	22	55.17
American Electric Power	0020A004B14075	144 W. Main - 07/15/08 to 08/13/08	23	57.46
American Electric Power	0020A004B14075	Annex - Security Light 07/15/08 to 08/13/08	24	9.12
First Communications	0020A004B18055	Economic Development - Local/Long Distance	25	151.29
AT&T Global	0020A004B18055	Economic Development - Final Bill	26	11.00
Ohio Dept. of Commerce	0020A404B17090	Admin - Elevator inspection	27	233.25
Sound Communications, Inc.	0020A504B17090	Justice Center - Repair recording system 911	28	37.50
<u>NAME</u>	<u>CODE</u>	<u>UNEMPLOYMENT COMPENSATION</u>	<u>V. NO.</u>	<u>AMOUNT</u>

Ohio Dept. of J&FS	0077A014A07000	Melissa Arnold - 06/28/08, 07/05/08	29	49.60
<u>NAME</u>	<u>CODE</u>	<u>APIARY</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Charles Zinser	0146A007A04000	Mileage, Salary for July/August	30	382.80
<u>NAME</u>	<u>CODE</u>	<u>DOG & KENNEL</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Jerry's Welding Supply, Inc.	0240B000B03040	Carbon Monoxide	31	149.50
Speedway SuperAmerica LLC	0240B000B03040	Gasoline July/August	32	851.60
Robbins Auto Service	0240B000B05070	2005 GMAC - Oil Change	33	30.46
<u>NAME</u>	<u>CODE</u>	<u>PUBLIC ASSISTANCE</u>	<u>V. NO.</u>	<u>AMOUNT</u>
West Main Auto Repair	0270H100H05000	Car Repair - M. Chestnut	34	1,021.06
City of Greenfield	0270H100H05000	Water Bill - T. Meredith	35	123.20
American Electric Power	0270H100H05000	Electric Bill - L. Sanderson	36	920.10
Eagle Financial Services	0270H100H05000	Car Payments (2) - A. Berry	37	520.80
Bill Ryan Insurance Agency	0270H100H05000	Car Insurance (3 mos) - A. Wright	38	87.00
Vectren Energy Delivery	0270H100H05000	Gas Bill - R. Call	39	728.41
Dayton Power & Light Co.	0270H100H05000	Electric Bill - J. Cheek	40	102.78
Melissa Bowman	0270H100H05000	Employment Bonus	41	500.00
Darlene Ford	0270H100H11050	Travel Expense - 7/22, 8/05, 8/19	42	26.22
Ohio Job & Family Services	0270H100H11050	Registration for Symposium	43	150.00
FRS Counseling	0270H000H15090	Psych Review - T. Anderson	44	50.00
FRS Counseling	0270H000H15090	Psych Review - S. Purtee	45	50.00
FRS Counseling	0270H000H15090	Psych Review - L. Evans	46	50.00
FRS Counseling	0270H000H15090	Psych Review - D. Young	47	50.00
FRS Counseling	0270H000H15090	Psych Review - B. Knauff	48	50.00
FRS Counseling	0270H000H15090	Psych Review - A. Ashe	49	50.00
FRS Counseling	0270H000H15090	No Show - D. Howard	50	15.00
HDH Professional Service	0270H000H15090	Basic Med - M. Holt	51	110.00
HDH Professional Service	0270H000H15090	Basic Med - A. Ashe	52	76.00
HDH Professional Service	0270H000H15090	Basic Med - M. Breakfield	53	110.00
Dennis Humphries, MD	0270H000H15090	Basic Med - M. Doyle	54	55.00
Speedway SuperAmerica LLC	0270H000H15090	Gas for agency vehicles	55	355.34
Bob Suver, NACHSA Treas.	0270H000H15090	Membership Dues 2008	56	130.00
Legal Aid Soc of Greater Cinncy	0270H000H15090	Contract - May 2008	57	1,800.00
Legal Aid Soc of Greater Cinncy	0270H000H15090	Contract - June 2008	58	1,382.50
Turning Point Learning, Inc.	0270H000H15090	Contract - July 2008	59	3,614.93
Highland Co. MRDD	0270H000H15090	Contract - July 2008 Help Me Grow	60	23,587.00
Flagway Inc.	0270H000H33000	Gasoline July PRS	61	14,375.17
Flagway Inc.	0270H000H33000	Gasoline July PRS	62	1,234.30
FRS Counseling	0270H000H33000	Contract - 7/28 - 8/07 Title XX/TNF	63	2,752.16
Highland Co. Children Services	0270H000H33000	Contract July 2008 Title XX/TNF	64	31,094.00
Highland Co. Children Services	0270H000H33000	Contract June 2008 Title XX/TNF	65	8,648.15
<u>NAME</u>	<u>CODE</u>	<u>ENGINEER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Mark Edenfield, Inc. Fuel Div.	0290K000K24090	Diesel Fuel	66	17,725.00
Sunoco	0290K000K24090	Fuel	67	852.77
Sunoco	0290K000K24090	Fuel	68	1,786.70
<u>NAME</u>	<u>CODE</u>	<u>YOUTH SERVICES</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Dennis J. Boll	0425M000M02000	Group & Shelter Home Housing July 2008	69	3,025.00
<u>NAME</u>	<u>CODE</u>	<u>ROCKY FORK LAKE SEWER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
F. W. Kibler Milling Co.	3003P003P02040	RoundUp, wasp spray, lubricant, epoxy, etc	70	51.50
Daniel's Welding & Machining	3003P003P04070	Weld collars on SS tubes	71	110.00
Rumpke of Ohio	3003P003P05075	Trash removal	72	90.90
Highland Co. Board of Comm.	3003P003P05075	Reimburse clerical work paid by Gen Fund	73	36,531.99
<u>NAME</u>	<u>CODE</u>	<u>LAKESIDE SEWER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Environmental Engineering Service	3050P050P07075	Project Engineering for WWTP Design	74	7,460.00
<u>NAME</u>	<u>CODE</u>	<u>CLERK OF COURTS TITLE DEPT</u>	<u>V. NO.</u>	<u>AMOUNT</u>

Highland Co. Commissioners	0400S013S15000	Rent - Title Office 2008	75	7,905.12
<u>NAME</u>	<u>CODE</u>	<u>FAMILY & CHILDREN FIRST</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Jordan Freeze	0450S24S09000	Respite Suiter	76	578.00
<u>NAME</u>	<u>CODE</u>	<u>WIA</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Michael Bailey	0635S035S16090	Gas Allowance	77	50.00
Sasha Soza	0635S035S16090	Gas Allowance	78	10.00
Pickaway-Ross Co. JVSD	0635S035S16090	Tuition - P. Lay	79	4,831.00
Pamela Lay	0635S035S16090	Gas Allowance	80	225.00
Cynthia Richey	0635S035S16090	Gas Allowance	81	60.00
Bonita Lowman	0635S035S16090	Gas Allowance	82	80.00
Highland Co. Gen Health District	0635S035S16090	Hepatitis B Shot - J. Carter	83	65.00
Audrey Lyle	0635S035S16090	Gas Allowance	84	60.00
Michelel Hardesty	0635S035S16090	Gas Allowance	85	31.00
Elisabeth Ingram	0635S035S16090	Gas Allowance	86	78.00
Lisa Tolle	0635S035S16090	Gas Allowance	87	62.00
Miranda Roush	0635S035S16090	Gas Allowance	88	40.00
Amanda Bainter	0635S035S16090	Gas Allowance	89	40.00
Southern State Comm College	0635S035S16090	Contract - One Stop	90	12,882.54
Tonya Scroggs	0635S035S16090	Gas Allowance	91	50.00
<u>NAME</u>	<u>CODE</u>	<u>JUV COURT - CHILD SUPPORT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Dennis J. Boll	0636S036S01090	Child Support for July 2008	92	800.00
<u>NAME</u>	<u>CODE</u>	<u>VICTIM WITNESS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Postmaster	0410T007T03040	Postage	93	840.00
			Total Bill File 08-35:	205,863.83
			County General Total Only	14,691.63

Resolution No. 08-259

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the 27th day of August, 2008, with the following members present:

Rich Graves and Michael E. Rector.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing new line item within the Commissioners budget:

Establish a new line item to be known as:

0005-A601-A11.090, Miscellaneous Other Expense

Mr. Graves seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea, and Mr. Rector, yea.

Adopted this 27th day of August, 2008.

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Board of County Commissioners
Highland County, Ohio

LETTER

August 25, 2008

Highland County Commissioners
Highland County Administration Bldg.
Hillsboro, OH 45133

Dear Sirs:

Highland County Children Services Board respectfully requests a modification of appropriations within the Children Services Special Fund.

\$8,500.00	To: Other Child Care	0385-S003-S12.000
\$6,000.00	From: Equipment	0385-S003-S04.060
\$2,500.00	From: Unemployment	0385-S003-S10.000

Your assistance in this matter is greatly appreciated.

Respectfully submitted,

Wendy J. Jacob Executive Director



cc: Mr. Bill Fawley, Highland County Auditor

Resolution No. 08-260

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 27, 2008, with the following members present:

Rich Graves and Michael Rector.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes a modification within the Children Services budget:

From: 0385-S003-S04.060, Equipment, in the amount of \$6,000.00 and
0385-S003-S10.000, Unemployment, in the amount of \$2,500.00

To: 0385 –S003-S12.000, Other Child Care, for a total amount of \$8,500.00

Mr. Graves seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea, and Mr. Graves, yea.

Adopted August 27, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Board of County Commissioners
Highland County, Ohio

LETTER

To: Highland County Commissioners
From: Chuck Biggert, Superintendent
Date: August 22, 2008

Re: Request for New Line Item / Transfers MRDD - Reserve Balance Fund

We would like to request new line item called Advance Out (0601-S008.S02.085). Once the Advance Out line is approved we would like to appropriate \$30,000.00 into Advance Out line item. At that time we would like to make the following transfer.

From	To
Advance Out	Storage Building
0601-S008.S02.085	1020-N020.N01.090
\$30,000.00	\$30,000.00
MRDD- Storage Building	

We would like to request new fund / line items called Storage Building Other Expenses (1020-N020.N01.090) and Advance Out (1020-N020.N02.085).

Please call if you have any questions.

Thank you.

Chuck Biggert, Superintendent
Highland County MRDD

Resolution No. 08-261

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the 27th day of August, 2008, with the following members present:

Rich Graves and Michael E. Rector.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board authorizing new line item and appropriation within the MRDD Reserve budget:

Establish a new line item to be known as 0601-S008-S02.085, Advances Out, and

Appropriate

From: Unappropriated funds,

To: 0601-S008-S02.085, Advances Out, in the amount of \$30,000.00, and

Transfer

From: 0601-S008-S02.085, Advances Out,

To: 1020-N020-N01.090, Storage Building, in the amount of \$30,000.00

Establish new fund and line items called Storage Building, Other Expenses, 1020-N020-N01.090, and 1020-N020-N02.085, Advances Out.

Mr. Graves seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea, and Mr. Rector, yea.

Adopted this 27th day of
August, 2008.

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Board of County Commissioners
Highland County, Ohio

LETTER

To: Highland County Commissioners
From: Chuck Biggert, Superintendent
Date: August 22, 2008

Re: Request for Appropriation

We would like to request the additional appropriation in the Highland County Board of MRDD Help Me Grow S-26 Fund in the amount of \$45,000.00. To be appropriate S26 - Contract Services (0455-S026-S01.075) .

Please call if you have any questions.

Thank you.

Chuck Biggert, Superintendent
Highland County Board of MRDD

Resolution No. 08-262

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the August 27, 2008, with the following members present:

Rich Graves and Michael E. Rector.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners, that the said Board authorizes additional appropriation within the S26, MRDD Help Me Grow budget:

From: Unappropriated funds,

To: 0455-S026-S01.075, Contract/Services, in the amount of \$45,000.00

Mr. Graves seconded the resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Rector, yea, and Mr. Graves, yea.

Adopted August 27, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Board of County Commissioners
Highland County, Ohio

Resolution No. 08-263

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 27, 2008, with the following members present:

Rich Graves and Michael Rector.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes modification within the County Miscellaneous budget:

From: 0077-A014-A01.000, County Buildings,

To: 0077-A014-A10.025. Workers Compensation, in the amount of \$19,723.04

Mr. Graves seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea, and Mr. Graves, yea.

Adopted August 27, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Board of County Commissioners
Highland County, Ohio

LETTER

August 26, 2008

Board of County Commissioners
119 Governor Foraker Place
Hillsboro, OH 45133

Dear Sirs:

This is to request additional appropriations in the Real Estate Assessment Fund from unappropriated funds as follows:

\$10,000 to 0285-J000-J01.006 Salary Employees
\$75,000 to 0285-J000-J03.075 Contracts & Services
\$ 1,400 to 0285-J000-J04.010 P.E.R.S.
\$ 1,000 to 0285-J000-J06.090 Other Expense
\$ 4,616 to 0285-J000-J08.200 Health Insurance

If you have any questions, please let me know.

Sincerely,



Bill Fawley, County Auditor

Resolution No. 08-264

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the August 27, 2008, with the following members present:

Rich Graves and Michael E. Rector.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners, that the said Board authorizes additional appropriation within the Real Estate Assessment budget:

From: Unappropriated funds,

To:	0285-J000-J01.006, Salary Employees,	in the amount of \$10,000.00
	0285-J000-J03.075, Contracts & Services,	in the amount of \$75,000.00
	0285-J000-J04.010, PERS,	in the amount of \$ 1,400.00
	0285-J000-J06.090, Other Expense,	in the amount of \$ 1,000.00
	0285-J000-J08.200, Health Insurance,	in the amount of \$ 4,616.00

For a total of \$92,016.00

Mr. Graves seconded the resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Rector, yea, and Mr. Graves, yea.

Adopted August 27, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Board of County Commissioners
Highland County, Ohio

LETTER

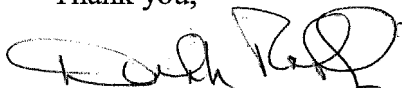
August 25, 2008

Mr. Rich Graves, President
Highland County Board of Commissioners
County Administration Building
Hillsboro, Ohio 45133

Dear Mr. Graves:

I am requesting a transfer of funds from CSEA Administrative Account, (C-45 transfers-out) to Public Assistance Account, in the amount of \$18,555.14 for Child Support Enforcement Agency Program for the period of July 2008.

Thank you,



Highland County Job & Family Services

Resolution No. 08-265

The Board of County Commissioners of Highland County, Ohio, met in Regular Session

on August 27, 2008, with the following members present:

Rich Graves and Michael E. Rector.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes the transfer from CSEA Administrative Acct. (C-45 transfers-out) to Public Assistance Acct., in the amount of \$18,555.14 for the Child Support Enforcement Agency Program for the period of July, 2008.

Mr. Graves seconded the Resolution and the roll called upon its adoption, the vote resulted as follows:

Mr. Graves, yea, and Mr. Rector, yea.

Adopted August 27, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Board of County Commissioners
Highland County, Ohio

Resolution No. 08-266

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 27, 2008, with the following members present:

Rich Graves and Michael Rector.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio that the said Board authorizes modification and transfer within the Commissioners, Other Expense budget:

Modify

From: 0005-401-A11.090, Other Expense,

To: 0077-A015-A15.080, Transfers in the amount of \$460.00, and

Transfer

From: 0077-A015-A15.080. Transfers

To: 3004-P004-P01.070, Highland-Leesburg, Repairs, in the amount of \$460.00.

Mr. Graves seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea, and Mr. Graves, yea.

Adopted August 27, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Board of County Commissioners
Highland County, Ohio

Resolution No. 08-267

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 27, 2008, with the following members present:

Rich Graves and Michael Rector.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes modification within the Capital Improvement 911 budget:

From: 1003-N003-N04.090, Other Expense,

To: 1003-N003-N05.090, Wireless Expense, in the amount of \$75,000.00

Mr. Graves seconded the resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea, and Mr. Graves, yea.

Adopted August 27, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Board of County Commissioners
Highland County, Ohio

LETTER

August 27, 2008

Highland County Treasurer
119 Governor Foraker Place
Hillsboro, Ohio 45133

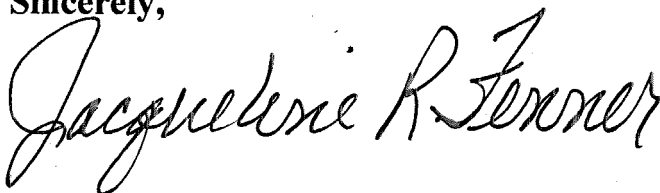
RE: 2008 Budget of the Highland County Treasurer For Delinquent Tax Mailings

Dear Commissioners:

I would like to request an additional appropriation in the amount of \$8000.00 to S14 MPP-Real Estate interest. (0415-S014-S14.090)

This amount will cover all delinquent tax expenses such as bills, postage, and newspaper delinquent listings.

Sincerely,



Jacqueline R. Fenner
Highland County Treasurer

LEASE AGREEMENT

A lease agreement was signed by and between the Highland County Board of Commissioners and Heartland Hospice Services, LLC, for office space at the Highland County Training and Employment Center (TEC) for the period of October 1, 2008 through September 30, 2009. See Contract Binder 20-B, Page 78.

CHANGE ORDER

Change Order No. 1 was signed by and between the Board of Commissioners and Dean Otworth, County Engineer, for the 2008 Chip Seal Project to adjust the final quantity. See Contract Binder 20-B, Page 79.

CONTRACTS

Agreements were signed by and between the Highland County Board of Commissioners and the following cities/villages for housing prisoners at the rate of \$55.00 per day per prisoner for the period of January 1, 2009, through December 31, 2009. See Contract Binder 20-B at the following pages:

Village of Sardinia	Page 80
Village of Elmwood Place	Page 81

CONTRACT

A contract was signed by and between the Board of Commissioners, the Highland County Engineer, and Fairfield Board of Township Trustees for Ohio Public Works Commission LTIP Funding for Township Road 331-A (Highrock Road). See Contract Binder 20-B, Page 82.

CONTRACT

A contract was signed by and between the Board of Commissioners, the Highland County Engineer, and Liberty Board of Township Trustees for Ohio Public Works Commission LTIP Funding for Township Road 287-A (Morrow Rd.). See Contract Binder 20-B, Page 83.

CONTRACT

A contract was signed by and between the Board of Commissioners, the Highland County Engineer, and Penn Board of Township Trustees for Ohio Public Works Commission LTIP Funding for Township Road 287-A (Morrow Rd.). See Contract Binder 20-B, Page 84.

CONTRACT

A contract was signed by and between the Board of Commissioners, Highland County Department of Job and Family Services, and the Hopewell Jobs for Ohio's Graduates for a Purchased Service Contract (WIA & TANF In-School Youth). See Contract Binder 20-B, Page 85.

MEETINGS/LETTERS

The Board of Commissioners met with or received letters from the following department heads regarding budget cuts for the remainder of 2008:

MEETING

At 8:30 a.m., Judge Judkins, County Court, placed a conference call with the Commissioners regarding the County Court budget. One area where he will cut is to hold court two days per week instead of three and has cut all his other line items. County Court expenditures and projection for the remainder of 2008:

BUDGET SAVING IDEAS FOR HIGHLAND COUNTY COURT

Court's budget appropriation for 2008 totals \$143,950.

Have court on Mondays and Thursdays instead of Monday, Wednesday, Friday

Pay bailiff \$12.60 per hour x 2 hours on Fridays x 52 weeks = savings of \$1,310.40; but court may run longer on Mondays and Wednesdays; estimated savings \$1,000.

Trim unexpended balance in payroll: at end of June had spent \$39,849.10 with free balance of \$44,650.90 as appropriated for 2008; approximately \$4,500 will NOT be spent in 2008.

Limit juror fees: end of June had spent \$400; balance of \$1,100 - difficult to control but could probably save a portion if jury trials limited - perhaps \$500

Limit witness fees: June expenditures \$214; free balance as of 6/30/08 = \$1,686. Will try to limit but again is not controlled by the court but by State and Defendants. Potentially could save approximately \$1,000.

-

Limit spending on foreign judges: Through July, Larry Hayes has filled in 10 days @ \$146.71 per day or \$1,467.10. Nearly \$1,000 is still appropriated in this budget category. Will try to hold down spending for rest of year, possibly save \$1,000. Judge Judkins has offered to pay the Acting Judge fees himself for any remaining days needed in 2008.

Acting judge days thus far (8/22/08): Jan 0; Feb 2; Mar 1; Apr 2; May 2; June 1; July 3.

Based on above, could save approximately from September through December, 2008:

Court 2 days per week	\$1,000
Limit payroll expenditures remainder of year	\$4,400
Limit jury trials; therefore jury fees	\$500
Limit witness fees	\$500
Limit foreign judge payment	\$250
Limit supplies spending rest of year	\$1,000
Electronic confirmation of certified mail	\$200
Unspent appropriations travel, special projects, other expense (totals)	\$550
TOTAL	\$8,400

MEETING

At 9:00 a.m., Dan Cowdrey, Economic Development, met with the Commissioners and went over his budget. Mr. Cowdrey is paid from the Commissioners' budget and the Commissioners will cut where necessary. Economic Development expenditures and projection for the remainder of 2008:

Economic Development 2008 Expenditure & Projection

January 1 - August 20			
Item	Expenditure To Date	Projected	Annual
Cell Phone	\$ 303.68	\$ 160.00	\$ 463.68
Copier	\$ 406.92	\$ 205.00	\$ 611.92

Postage	\$ 43.00	\$ 86.00	\$ 129.00
Supplies	\$ 833.76	\$ 410.00	\$ 1,243.76
Telephone & Fax	\$ 725.65	\$ 360.00	\$ 1,085.65
Travel	\$ 1,577.74	\$ 800.00	\$ 2,377.74
Daniel L. Cowdrey	\$ 17,500.00	\$ 12,500.00	\$ 30,000.00
Patricia A Moore	\$ 8,775.00	\$ 5,265.00	\$ 14,040.00
TOTAL	\$ 30,165.75	\$ 19,786.00	\$ 49,951.75

MEETING

At 9:30 a.m., Kate Cameron, Director, Board of Elections; Terry Washburn, Deputy Director; Board of Elections; and Kay Ayres and Dinah Phillips, Board of Elections Board Members, met with the Board of Commissioners. Ms. Ayres told the Commissioners that the board members have turned their remaining 2008 salaries and their expenses incurred while at conference back to the County. With the election in November, they cannot cut any place else in their budget.

MEETING

At 10:00 a.m., Dr. Paul Terrell, Highland County Coroner, met with the Board of Commissioners regarding reductions in his budget. Coroner expenditures and projection for remainder of 2008:

REPORT OF BUDGET CUTTING EFFORTS

Following please find a listing of areas in which the Office of the Highland County Coroner is making reductions in its budget.

1. The chief investigator has refused the balance of his annual stipend of \$3,600. Returning to the County: \$2,700.
2. I am not ordering additional supplies for the balance of 2008 for a return to the county of: \$500.
3. Returning available dollars under 'telephone service': \$234.
4. Contracts/Services: \$15,000.

Total Returned: \$18,434.00

To date we have been extremely fortunate in that the number of autopsies I have had to order has been extremely low for the year. Let's hope that trend continues. As of now we have enough left in the budget to pay for 26 autopsies.

Sincerely,

Paul W. Terrell, M.D.
Highland County Coroner

LETTER

August 27, 2008

Highland Co Commissioners

IN RE: REQUEST FOR ADDITIONAL APPROPRIATION FROM THE
CTA FUNDS and for TRANSFER OF AMOUNT TO COUNTY GENERAL FUND

Gentlemen:

I am requesting an additional appropriation from unappropriated funds in the Certificate of Title Administration Fund as follows:

\$ 10,000 to 0400-S013-S12.080 Transfers

Upon appropriation, I am requesting the following:

From Transfers (0400-S013-S12.080) \$10,000.00
To: County General Fund

This amount shall be all that can be provided for the county's General Fund from either my Title Department or Legal Department at this time. Revenues for both offices are NOT on target with my budget projections for 2008; however, I am in hopes we can, with continued restraints in spending, end the year with or near a balance forward. Should you require any further explanation or discussion, please feel free to call me.

Respectfully,



PAULETTE DONLEY,
Highland County Clerk of Courts

MEETING

At 10:30 a.m., Jaqueline Fenner, Highland County Treasurer, met with the Board of Commissioners regarding budget cuts. Ms. Fenner will reduce her budget by \$5,713.77.

MEETING

At 11:00 a.m., Judge Kevin Greer, Juvenile/Probate Court and Juvenile Probation, met with the Board of Commissioners to discuss his budgets. His main concern was the Detention Center line-item. The Commissioners told him there would be no reduction to that line-item. The Judge said he will make a decision on Thursday regarding his budget cuts and get back to the Board with the figures.

MEETING

At 11:30 a.m., Judge Rocky Coss, Common Pleas Court, spoke on budget concerns. After reviewing his budgets he has cut several line-items. Judge Coss also requested a transfer of funds within the General Domestic Relations Court budget. Common Pleas expenditures and projection for the remainder of 2008:

August 27, 2008

Board of Commissioners Of Highland County, Ohio
114 Governor Foraker Place
Hillsboro, Ohio 45133

Re: Budget Cuts for 2008

Dear Commissioners,

Since my assumption of the office of Judge of the Highland County Court of Common Pleas on Monday, August 25th, I have reviewed the 2008 budget of the court as you

requested for the purpose of making a 15% cut in the 2008 budget for the remainder of the year. Realizing that 15% may not be sufficient if revenues continue to decrease, I am implementing a 25% cut in the general fund budget as follows:

Account	Title	Free Balance	Amount to be used	Balance	% cut
	Judge	\$ 3,638.66	\$ 2,638.66	\$1,000.00	27.5
	Employees	\$65,241.99	\$57,000.00	\$8,241.99	12.6
	Supplies	\$ 5,289.53	\$ 2,000.00	\$3,289.53	62.2
	Juror Fees	\$10,730.00	\$ 3,000.00	\$7,730.00	72.0
	Witness Fees	\$ 1,023.00	\$ 423.00	\$ 600.00	58.7
	Transcripts	\$ 750.00	\$ 150.00	\$ 600.00	80.0
	Travel	\$ 367.70	\$ 867.70	-\$ 500.00	*
	Foreign Jdgs	\$ 0.00	\$ 1,000.00	-\$1,000.00	**
	Telephone	\$ 700.00	\$ 700.00	\$ 0.00	0
	Other Exp	973.82	\$ 473.82	\$ 500.00	51.3
Total		\$ 88,714.70	\$68,228.18	\$20,461.52	23.1
Transfer to the General Fund				\$1800.00	25.1

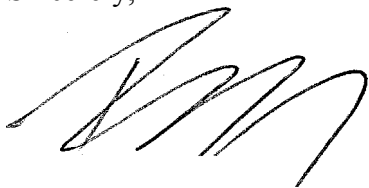
*This line item is for travel for visiting judges. Due to the large number of cases assigned to visiting judges this year, we will need a transfer to this line item to cover anticipated expenses already incurred and not yet submitted, and additional expenses through the end of the year.

**This is the line item for the county share of visiting judges. For the same reasons set forth above, we will need a transfer to this line item of \$1,000.00. I am informed that there is at least one bill pending for this which cannot be paid.

I am submitting by separate letter, requests for transfers of \$500.00 to the travel account (0065-A002-B 10.050) and \$1000.00 to the foreign judge's account (0065-A002-B 11.000) from the General Domestic Relations Court Account (0652-5052-503.0&0). I am further requesting transfer of \$1800.00 to the general fund to bring my total budget cuts to 25%.

This office shall continue to monitor and tighten its budget in all possible areas.

Sincerely,



Rocky A. Coss
Judge, Common Pleas Court

LETTER

August 27, 2008

Highland County Board of Commissioners
114 Governor Foraker Place
Hillsboro, Ohio 45133

Gentlemen:

I am hereby requesting the transfer of \$3300.00 from the General Domestic Relations Court Account (0652-S052-S03.080) to be distributed as follows:

\$500.00 to be transferred to the travel account (0065-A002-B10.050), \$1000.00 to be transferred to the foreign judge's account (0065-A002-811.000), and \$1800.00 to be transferred to the general fund.

Thank you for your time and consideration in this request.

Sincerely,

Rocky A. Coss
Judge, Common Pleas Court

ENTRY

IN THE COURT OF COMMON PLEAS
HIGHLAND COUNTY, OHIO

RE: JURY FEES

FILED
COMMON PLEAS COURT
HIGHLAND COUNTY, OHIO
AUG 25 2008

ORDER

RECEIVED
AUG 25 2008
HIGHLAND CO. COMMISSIONERS
CLERK

Paulette Donley
HIGHLAND COUNTY CLERK OF COURTS

ENTRY

IN THE COURT OF COMMON PLEAS
HIGHLAND COUNTY, OHIO

IN RE: Payment of Court Costs

FILED
COMMON PLEAS COURT
HIGHLAND COUNTY, OHIO
AUG 27 2008

Paulette Donley
HIGHLAND COUNTY CLERK OF COURT

It is the order of the Court that in any case which court costs are ordered to be paid, said costs shall be paid by the responsible party within 30 days of the filing of the judgment entry.

Counsel or the Court shall include the following language in the judgment entry:

"It is further the order of the Court that (Plaintiff) or (Defendant) shall be responsible for paying court costs. Said costs shall be paid in full within 30 days of the filing of this entry. Failure to pay said costs within that time period may result in a citation to show cause why that party should not be held in contempt of this order."

ENTER: *Rocky A. Coss*
Rocky A. Coss
Judge Term Ending 2/9/2009

LETTER

August 13, 2008

Highland County Board of Commissioners
114 Governor Foraker Place

Hillsboro, Oh 45133

Re: Budget Crisis

Dear Commissioners:

After several meetings with you, it is my understanding that you would like each department to cut 15% from the remaining unspent portion of their respective general fund budgets. In the case of the Prosecutor's office, this would amount to \$17,145.32.

As you are further aware, the Ohio Revised Code provides for a Furtherance of Justice Fund to be paid to the Prosecutor's office from the general fund. The majority of this fund over the years has been used to make the county's cash match requirement for the Victim/Witness Assistance Program. For the year 2008, the cash match amounts to \$27,017.61. The first half match has been paid and \$13,508.80 is due by the end of September.

Due to the resourcefulness of the director and the court imposing mandatory drug fines and our ability to collect the same, I am pleased to inform you that the second half cash matchh can be met from sources other than the Furtherance of Justice Fund.

Rather than use the Furtherance of Justice Fund for other needs of the office, I am pleased to enclose a FOJ check for \$17,145.32 which represents the 15% of the Prosecutor's unspent General Fund balance.

Should you have any questions, feel free to contact me.

Sincerely yours,

James B. Grandey
Highland County Prosecutor

LETTER

August 22, 2008

Highland Co. Board of Commissioners
119 Governor Foraker Place
Hillsboro, OH 45133

Re: Positions Opened and Unfilled Due to Hiring Freeze

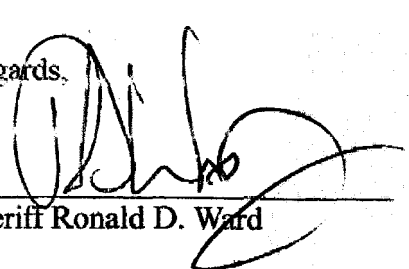
Dear Board:

Effective August 23, 2008, Rick Rammel's position is terminated as part-time maintenance personnel with the Highland County Sheriff's Office. Based upon the July, 2008, hiring freeze, this position is not being filled through the Sheriff's Office. His projected salary for the fiscal year 2009 is \$20,404.00.

This brings the total unfilled positions at the Highland County Sheriff's Office to: four.

Number	Name	Position	Pro ead Salary	Fiscal Year
1	Ron Potts	Corrections Offic	\$34,444.00	2009
2	Roger Carroll	Civil Clerk	14,560.00	2009
3	Stephanie Cruea	Civil Clerk	21,060.00	2009
4	Rick Rammel	Maintenance	20,404.00	2009
Total:			(\$90,468.00)	

Regards,


Sheriff Ronald D. Ward

RDW/jb

RECESS/RECONVENE

The Board recessed at 12:00 p.m., Wednesday, and reconvened on Thursday, August 28, 2008, at 9:00 a.m.

MEETING

At 9:00 a.m., Dean Otworth, County Engineer, met with the Board of Commissioners regarding budget concerns. Mr. Otworth will be paying the balance of Woolpert's GIS upgrade, which will save the County \$19,187.49.

MEETING

At 9:30 a.m., Bill Fawley, County Auditor, met with the Board of Commissioners regarding a reduction in his budget. County Auditor Expenses and projection for 2008:

Auditor Reductions to General Fund				
8/26/2008				
Account Number	Description	Current	Proposed Appropriation	Reduction
0025-A001-	Salary Employees	\$180,480.00	\$171,840.00	\$8,640.00
0025-A001-	Advertising & Printing	\$6,000.00	\$3,500.00	\$2,500.00
	PERS From Commissioners' Account			\$1,209.60
	Medicare from Commissioners' Account			\$125.28
	Health Insurance from Commissioners'			\$4,616.00
Total Reduction to General Fund				\$17,090.88

MEETING

At 10:00 a.m., Ike Hodson, County Recorder, met with the Board of Commissioners and has reduced his Records Preservation budget by \$2,000.00.

NOTE

At this time, all requests for reducing the above budgets will be reviewed before resolutions are approved. After meeting with the above departments, the Board of Commissioners thanked each for their time and effort to reduce their budgets.

MOTION

At 10:17 a.m., Mr. Rector moved to adjourn. Mr. Graves seconded the motion. The vote resulted as follows:

Mr. Graves, yea, and Mr. Rector, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Tuesday, September 2, 2008.

Rich Graves

Michael E. Rector

Rosalind Newman
Clerk of Board

Absent
Gary Heaton
Board of County Commissioners
Highland County, Ohio