

August 20, 2008

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Graves, Mr. Rector, and Mr. Heaton present. At 8:30 a.m., the minutes of the previous session were approved as written.

**NOTE**

Jim Grandey, Prosecutor; Tim Sheeley, resident; Bill Fawley, Auditor; Katie Wright, Times-Gazette; and Martha Jacob, Highland Press, were present for portions of the meeting.

**MOTION**

Mr. Rector moved, seconded by Mr. Heaton, to approve payment of Bill File No. 08-34. The vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

<u>NAME</u>	<u>CODE</u>	<u>NAME</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Wal-Mart	0005A001A03040	Supplies - Frame, batteries	1	21.80
Postmaster	0005A001A03040	Postage	2	52.00
Dan Cowdrey	0005A001A08050	Eco Dev - Reimburse Travel July	3	237.60
The Supreme Court of Ohio	0005A001A10000	Retired Assigned Judges - County share	4	4,197.45
<u>NAME</u>	<u>CODE</u>	<u>AUDITOR</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Pemberton Fabricators, Inc.	0025A001B02090	Gas Funnel	5	108.88
Barrett Brothers	0025A001B03040	MFD Home Con. Forms	6	50.00
Neopost, Inc.	0025A001B03040	Ink Cartridge	7	222.56
Office Depot	0025A001B03040	Supplies	8	145.56
First Communications	0025A001B12055	Phone Expense	9	207.53
<u>NAME</u>	<u>CODE</u>	<u>TREASURER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
First Communications	0035A001C01055	First Communications	10	68.35
<u>NAME</u>	<u>CODE</u>	<u>COMMON PLEAS COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Lexis Nexis	0065A002B03040	Legal Research	11	64.85
Laser Works	0065A002B03040	Toner	12	90.00
Pitney Bowes	0065A002B03040	Postage	13	300.00
Judge David Wilson	0065A002B11000	Visiting Judge - mileage	14	24.30
First Communications	0065A002B27055	Telephone	15	160.66
<u>NAME</u>	<u>CODE</u>	<u>JUVENILE COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Times-Gazette	0095A002C42090	Notice by publication	16	43.50
<u>NAME</u>	<u>CODE</u>	<u>PROBATE COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Pitney Bowes	0100A002D03040	Postage	17	500.00
<u>NAME</u>	<u>CODE</u>	<u>CLERK OF COURTS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Xerox Corp.	0110A002E03040	Copier lease - June	18	374.08
Lilienthal Southeastern, Inc.	0110A002E03040	Journal paper - punched	19	237.44
Xerox Corp.	0110A002E03040	Copier Lease - July	20	310.46
MacPrinting	0110A002E03040	UPS Charges - Court of Appeals	21	28.41
Barrett Brothers	0110A002E03040	Petit Juror Fees Voucher	22	128.00
Senter Office Supply	0110A002E03040	Copy paper, staples, envelopes	23	24.08
First Communications	0110A002E11055	Telephone - July	24	146.33
<u>NAME</u>	<u>CODE</u>	<u>COUNTY COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Matthew Bender & Co., Inc.	0150A002G03040	Law books	25	106.40
Staples	0150A002G03040	Copy paper	26	149.00
Michelle Hatch	0150A002G05075	Cleaning 2nd Floor	27	250.00
Treasurer, State of Ohio	0150A002G05075	Annual LEADS fee	28	600.00
First Communications	0150A302G09055	Telephone	29	16.60
Verizon North	0150A302G09055	Telephone	30	93.63
<u>NAME</u>	<u>CODE</u>	<u>BOARD OF ELECTIONS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Barrett Brothers	0180A003A03040	Acknowledgment Cards	31	350.00
Senter Office Supply	0180A003A03040	Paper	32	269.93
Hewlett-Packard	0180A003A06075	Printer - rental	33	15.69
Pitney Bowes	0180A003A06075	Rental for Postage Meter	34	137.99
First Communications	0180A003A06075	Telephone	35	126.73

Debbie Craycraft	0180A003A07050	Mileage for Triad & SOS Meeting	36	52.34
<u>NAME</u>	<u>CODE</u>	<u>MAINTENANCE &amp; OPERATIONS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
State Electric Supply Co.	0020A004B11040	Justice Center - 300 W quartz lamps	37	13.95
American Electric Power	0020A004B14075	Sheriff - shooting range 07/3 to 08/4	38	34.92
American Electric Power	0020A004B14075	Dog Kennel - 06/30 to 07/29	39	69.31
Pike Natural Gas Co.	0020A004B14075	Courthouse - 07/03/08 to 08/06/08	40	25.27
Pike Natural Gas Co.	0020A004B14075	144 W. Main - 07/03/08 to 08/06/08	41	22.01
Pike Natural Gas Co.	0020A004B14075	Annex - 07/03/08 to 08/06/08	42	7.35
Pike Natural Gas Co.	0020A004B14075	Admin - 07/03/08 to 08/06/08	43	26.90
Dan Cowdrey	0020A004B18055	Eco Dev - reimburse telephone expense	44	32.23
<u>NAME</u>	<u>CODE</u>	<u>SHERIFF</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Senter Office Supply	0190A006A03040	Supplies - envelopes, folder, toner cartrd.	45	261.08
Red Diamond Police Supply	0190A006A04060	Equipment - badges, jacket, patch, etc.	46	235.66
Robbins Auto Service	0190A006A05070	Vehicle repair	47	28.04
Barrera's Garage	0190A006A05070	Vehicle expense - July	48	966.36
Aramark	0190A006A06075	Rug service	49	225.80
P.E.S.S.O.	0190A006A06075	Nurse service June	50	3,080.00
Aramark	0190A006A06075	Inmate Meals - July	51	14,068.43
AT&T	0190A006A18055	Telephone	52	840.69
AT&T	0190A006A18055	Telephone	53	17.12
First Communications	0190A006A18055	Telephone	54	133.06
<u>NAME</u>	<u>CODE</u>	<u>RECORDER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
First Communications	0220A006B10055	Telephone	55	165.88
<u>NAME</u>	<u>CODE</u>	<u>MAP DEPARTMENT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
First Communications	0225A012A04055	Telephone	56	34.20
<u>NAME</u>	<u>CODE</u>	<u>ATTORNEY FEES - INDIGENTS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Armintrout, William	0077A015A14000	Juvenile	57	87.50
Armintrout, William	0077A015A14000	Juvenile	58	126.00
Koogler, Lee D.	0077A015A14000	Juvenile	59	108.50
Pence, David W.	0077A015A14000	Juvenile	60	101.50
Pence, David W.	0077A015A14000	Juvenile	61	73.50
Pence, David W.	0077A015A14000	Juvenile	62	105.00
Pence, David W.	0077A015A14000	Juvenile	63	171.50
Tener, Ronda	0077A015A14000	Juvenile	64	108.50
Tener, Ronda	0077A015A14000	Juvenile	65	136.50
Tener, Ronda	0077A015A14000	Juvenile	66	220.50
Wagoner, Jacob	0077A015A14000	Juvenile	67	140.00
Wagoner, Jacob	0077A015A14000	Juvenile	68	122.50
Wagoner, Jacob	0077A015A14000	Zimmerman, Daniel	69	175.00
Zurface, Susan M.	0077A015A14000	Leasher, Sondra	70	115.91
<u>NAME</u>	<u>CODE</u>	<u>PUBLIC ASSISTANCE</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Eagle One Auto Sales	0270H100H05000	Car Purchase - A. Cheshire	71	3,000.00
Dayton Power & Light Co.	0270H100H05000	Electric Bill - J. Clark	72	224.12
Baxla Insurance	0270H100H05000	Car Insurance - M. Graham	73	110.00
Walker Auto Sales	0270H100H05000	Car Payment - F. Graham	74	489.70
South Central Power Co.	0270H100H05000	Electric Bill - C. Jenkins	75	205.86
American Electric Power	0270H100H05000	Electric Bill - J. Mefford	76	158.23
FRS Counseling	0270H100H15090	Rescheduled Appt. - J. Hill	77	15.00
FRS Counseling	0270H100H15090	Pshyc Review - L. Lightle	78	50.00
FRS Counseling	0270H100H15090	No Show - E. Zander	79	15.00
Scioto Paint Valley Mental H.	0270H100H15090	Mental Assessment - M. Davis	80	25.00
Scioto Paint Valley Mental H.	0270H100H15090	Mental Assessment - M. Holt	81	25.00
Scioto Paint Valley Mental H.	0270H100H15090	Mental Assessment - T. Hampton	82	25.00
Scioto Paint Valley Mental H.	0270H100H15090	Mental Assessment - E. Foss	83	25.00
Ron A. Zile, MD	0270H100H15090	Basic Medical - S. Purtee	84	95.00
Eye Services, LLC	0270H100H15090	Medical Records - P. Workman	85	20.00
Times-Gazette	0270H100H15090	12 Month Subscription	86	95.00
Highland Co. CAO	0270H100H15090	SSI Case Management - July	87	193.20
Highland Co. CAO	0270H100H15090	Family Planning - July	88	10,797.60
Southern Ohio Pregnancy Ctr	0270H100H15090	Contract Services 7/21 - 8/1	89	540.00
Highland Co. Children Services	0270H100H15090	Contract Services - July	90	30,000.00
FRS Transportation	0270H100H15090	Transportation 08/04 to 08/10 TANF	91	994.96
FRS Transportation	0270H000H33000	Transportation 08/04 to 08/10 NET	92	7,671.68
FRS Transportation	0270H000H33000	Transportation 08/04 to 08/10 PRS	93	198.24
Guy Smith Oil Co.	0270H000H33000	Gasoline - J. Biron PRS	94	39.40
Guy Smith Oil Co.	0270H000H33000	Gasoline - May NET	95	453.92

Guy Smith Oil Co.	0270H000H33000	Gasoline - July NET	96	826.41
Guy Smith Oil Co.	0270H000H33000	Gasoline - June NET	97	567.60
First Communications	0270H000H15090	Telephone	98	194.44
First Communications	0270H000H15090	Telephone	99	1,190.40
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>REAL ESTATE ASSESSMENT</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Manatron	0285J000J03075	New Const., Mfd Home, MVP contract	100	26,874.90
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>ENGINEER</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Melvin Stone Company	0290K000K12000	Stone	101	178.15
Melvin Stone Company	0290K000K12000	Stone	102	129.56
Christopher M. Fauber	0290K000K03040	Postage Reimbursement	103	5.90
Jeter Systems	0290K000K03040	File folders	104	188.61
Senter Office Supply	0290K000K03040	Supplies	105	224.41
Brown County Asphalt, Inc.	0290K000K12000	Cold Mix	106	3,916.25
Hanson Aggregates, Inc.	0290K000K12000	Stone	107	3,661.62
Valley Asphalt Corp.	0290K000K12000	Hot Mix	108	3,397.93
Valley Asphalt Corp.	0290K000K12000	Hot Mix	109	355.49
Tru-Quality Services, Inc.	0290K000K16000	Spray - Gath Rd., Duncanson Rd	110	275.00
American Electric Power	0290K000K24090	Electric	111	846.09
American Electric Power	2090K000K24090	Electric	112	401.53
Anytime Breaktime	0290K000K24090	Supplies	113	129.25
Bobcat Enterprises, Inc.	0290K000K24090	Hydroseeder parts	114	577.66
Buckeye Oil Equipment Co.	0290K000K24090	Fuel pump repair	115	962.63
Carquest Auto Part	0290K000K24090	Parts	116	90.19
Cintas #009	0290K000K24090	Uniforms & towels	117	252.18
Crop Production Service	0290K000K24090	Fertilizer	118	919.98
Fastenal	0290K000K24090	Bolts, nuts for snow plows	119	234.91
First Communications	0290K000K24090	Phone bill	120	229.27
J & N	0290K000K24090	Supplies	121	27.29
Jerry's Welding Supply, Inc.	0290K000K24090	Pumps	122	399.99
Kaffenbarger Truck Equipment	0290K000K24090	Parts for salt spreaders	123	2,776.93
Kaffenbarger Truck Equipment	0290K000K24090	Parts for salt spreaders	124	2,207.44
Kleem, Inc.	0290K000K24090	Sign shop supplies	125	384.92
Lowe's	0290K000K24090	Building Maintenance	126	61.86
Miami Valley International Trucks	0290K000K24090	Parts	127	887.06
Rhomar Industries, Inc.	0290K000K24090	Nozzle assembly for sprayers	128	91.59
Rumpke	0290K000K24090	Trash bill	129	432.44
UPS	0290K000K24090	Shipping charges	130	38.60
Fastenal	0290K000K26000	Bolts for culvert bands	131	484.29
Sherman Dixie	0290K000K26000	Pipe (Ross Rd.)	132	2,910.00
Tow Path Materials, Inc.	0290K000K26000	Concrete	133	880.00
DLZ Consulting	0290K000K29075	Chain of Title	134	800.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>MOWRYSTOWN SEWER</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Environmental Engineering	3002P002P02075	SW WWTP Maint & Operations		
		August	135	1,800.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>ROCKY FORK LAKE SEWER</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Hach Co.	3003P003P02040	Sulfuric Acid	136	38.00
Carquest Auto Part	3003P003P02040	Belts	137	51.88
Environmental Engineering	3003P003P05075	RFL Sewer Plant - Maint & Oper August	138	27,077.00
Belmont Labs	3003P003P05075	Testing	139	98.50
Travis Theener (Septic Service)	3003P003P05075	Vacuum Truck service	140	480.00
Time Warner Cable	3003P003P05075	RoadRunner Internet 08/05 - 09/04	141	85.95
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>LAKESIDE</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
American Electric Power	3050P050P07075	Electric	142	256.95
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>RECYCLING</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
First Communications	0510Q001Q06055	Telephone	143	34.99
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>CLERK OF COURTS - COMPUTER</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
AME	0603S010S01090	Hardware Support	144	410.00
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>RECORDER - EQUIPMENT</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Affiliated Computer Services	0605S012S06075	Indexing & Imaging	145	2,181.71
<b><u>NAME</u></b>	<b><u>CODE</u></b>	<b><u>CERTIFICATE OF TITLE</u></b>	<b><u>V. NO.</u></b>	<b><u>AMOUNT</u></b>
Ameri-Tel Advertising	0400S013S03040	Advertising	146	150.00
Jeter Systems	0400S013S03040	Labels for file folders	147	130.42
Pitney-Bowes	0400S013S03040	Postage Rental Chg - May/June/July	148	879.39
Hillsborough Printery	0400S013S03040	Computer paper	149	251.75
Senter Office Supply	0400S013S03040	Printer ribbon, legal pads	150	462.87
Xerox Corp.	0400S013S03040	Copier - July	151	52.49
First Communications	0400S013S13055	Telephone - June/July	152	240.97

<u>NAME</u>	<u>CODE</u>	<u>TREASURER MPP</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Senter Office Supply	0415S014S14090	Office supplies	153	31.75
<u>NAME</u>	<u>CODE</u>	<u>PROBATION</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Modern Leasing	0460S018S05060	Printer Lease	154	330.62
Modern Leasing	0460S018S05060	Copier Lease	155	628.73
Modern Office Methods	0460S018S05060	Maintenance Contract	156	296.18
Eric Daniels	0460S018S06090	Network maintenance	157	600.00
Treasurer, State of Ohio	0460S018S06090	Annual LEADS fee	158	600.00
First Communications	0460S018S06090	Telephone	159	155.69
Senter Office Supply	0460S018S06090	Office supplies	160	9.34
Flagway, Inc.	0460S018S06090	Gasoline	161	236.91
Jon Parr	0460S018S07006	D & A Class	162	200.00
Molly Countryman	0460S018S07006	Vocational Training	163	60.00
<u>NAME</u>	<u>CODE</u>	<u>RESTITUTION COLLECTION</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Rocky Fork Truck Stop	0633S033S02000	Restitution - T. Stephenson	164	23.75
Holly Berling	0633S033S02000	Restitution - C. Criscillis	165	57.00
Leroy Taylor	0633S033S02000	Restitution - D. Parker	166	47.50
Palmer, Reifler & Assoc.	0633S033S02000	Restitution - A. Owens/WalMart	167	19.00
<u>NAME</u>	<u>CODE</u>	<u>COURT MEDIATOR</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Bill Smith	0638S038S01090	Mediation 07CV350	168	337.50
<u>NAME</u>	<u>CODE</u>	<u>WIA</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Tonya Scroggs	0635S035S16090	Gas Allowance 07/30 to 08/08	169	60.00
Galen College of Nursing	0635S035S16090	Tuition - E. Michael	170	2,413.00
Cynthia Rich	0635S035S16090	Reimburse for Hepatitis B Shots	171	65.00
Lisa Bowman	0635S035S16090	Gas Allowance 08/05 to 08/12	172	17.50
Greene's Automotive Repair	0635S035S16090	Car Repair - A. Lyle	173	193.85
Southern State Comm College	0635S035S16090	Training - C. Boyd	174	4,089.00
Vicky Walker	0635S035S16090	Gas Allowance 06/23 to 07/19	175	155.00
Lisa Tolle	0635S035S16090	Gas Allowance 07/07 to 07/31	176	108.50
Phyllis Brew	0635S035S16090	Gas Allowance 07/21 to 07/31	177	76.00
Christopher Boyd	0635S035S16090	Gas Allowance 08/04 to 08/06	178	30.00
Workforce Services Unlimited	0635S035S16090	Contract - July	179	2,709.97
<u>NAME</u>	<u>CODE</u>	<u>JUV/PROBATE SPECIAL PROJECTS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Treasurer, State of Ohio	0647S047S01090	Annual LEADS fee	180	600.00
<u>NAME</u>	<u>CODE</u>	<u>CHORE</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Jerry Haag Motors	0325T001T03000	Chore van - lube, oil, check	181	26.50
<u>NAME</u>	<u>CODE</u>	<u>CAO HOUSING TRUST</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Highland County CAO	0432T013T06090	Chip Reimbursement	182	10,240.70
<u>NAME</u>	<u>CODE</u>	<u>LAW ENFORCEMENT TRUST</u>	<u>V. NO.</u>	<u>AMOUNT</u>
<u>NAME</u>	<u>CODE</u>	<u>FUND</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Hillsboro Veterinary Hospital	0366X002X08090	Drug Dog (Bronco) - treatments	183	247.80
<u>NAME</u>	<u>CODE</u>	<u>HELP-ME-GROW</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Highland County MRDD	0455S026S01075	Part C and GRF Contracted Services	184	1,640.00
<u>NAME</u>	<u>CODE</u>	<u>EMERGENCY MANAGEMENT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
B & C Communications	0345W075W02040	Speaker, connector	185	96.25
Sprint	0345W075W02040	Cell Phone	186	200.19
Sprint	0345W075W02040	Cell Phone	187	132.25
Tissot's Home Center	0345W075W02040	Covebase and supplies	188	61.28
Southern Hills Computer	0345W075W02040	Service Charge, blow-off duster	189	54.78
AT&T Mobility	0345W075W02040	Telephone	190	91.56
Jerry Haag Motors	0345W075W02040	Routine maint, replace actuator on heater	191	303.09
Carquest Auto Part	0345W075W02040	Parts	192	179.70
Highland County Sheriff	0345W075W02040	Fuel - Jan - June 2008	193	1,521.54
First Communications	0345W075W02040	Telephone	194	240.88
Highland Enterprise	0345W075W02040	Supplies	195	786.95
<u>NAME</u>	<u>CODE</u>	<u>VICTIM WITNESS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
First Communications	0410T007T07055	Telephone	196	114.95
<u>NAME</u>	<u>CODE</u>	<u>COMMISSIONERS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Fifth Third Bank	0005A401A11090	Reconciliation of Bank Chg - July	197	1,334.50
Fifth Third Bank	0005A401A11090	Reconciliation of Bank Chg - August	198	1,810.50
			<b>Total Bill File</b>	<b>214,390.58</b>
			<b>Co. General Only</b>	<b>35,137.82</b>

**LETTER**

Highland County Commissioners  
Administration Building  
Hillsboro Ohio 45133

Gentlemen,

It has come to my attention that Michelle Vanzant-Salyer will retire from county service on August 31, 2008.

After reviewing her vacation and sick leave records and pursuant to the Ohio Revised Code, sick leave based on one fourth of the unused balance and the total of unused vacation the following amounts are submitted to you for approval.

One fourth of unused sick leave is 141.46 hours, vacation unused 108.62 for a total of 250.08 hours at a rate of \$19.11, for a total of \$4779.02.

Respectfully submitted,

Judge Kevin L. Greer  
Highland Co. Common Pleas

**Resolution No. 08-247**

The Highland County Board of Commissioners, Highland County, Ohio,  
met in Regular Session on August 20, 2008, with the following members present:

Michael Rector, Rich Graves, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, that the said Board approves the retirement of Michelle Vanzant-Salyer effective August 31, 2008.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 20, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**Resolution No. 08-248**

The Highland County Board of Commissioners, Highland County, Ohio,  
met in Regular Session on August 20, 2008, with the following members present:

Michael Rector, Rich Graves, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes the modification within the Commissioners budget:

From: 0005-A401-A11.090, Other Expense,

To: 0005-A001-A51.000, Interest, in the amount of \$900.00

Mr. Heaton seconded the resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 20, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**Resolution No. 08-249**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 20, 2008, with the following members present:

Michael Rector, Rich Graves, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes appropriation within the Lakeside Subdivision Sewer budget:

From: Unappropriated funds,

To: 3050-P050-P07.075, Contracts & Services, in the amount of \$25,000.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 20, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**Resolution No. 08-250**

The Highland County Board of Commissioners, Highland County, Ohio, met this day in Regular Session on August 20, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, the county having received from various lenders in the form of credit cards to be used for Highland County official use only for the following work related reasons: Gasoline and oil, maintenance expenses, supplies and specified purchases of a public service agency, for the county, and expenses are necessary to further a public purpose according to Ohio Revised Code 301.27 (HB82), and

**WHEREAS**, the **County Commissioners office** has two credit cards (Lowe's and Wal-Mart), and any office that needs to use the card has to go through the Commissioners Clerk, who keeps the cards and keeps track of who has the cards, **Sheriff's Department** - the Sheriff is assigned one gas card and all patrol cars has a gas card, also Sheriff is assigned a VISA card and one is assigned to the safe, **Job & Family Services** has two gas cards BP and Speedway for agency vehicles, protected in car when travel is necessary, otherwise kept at the agency, **the Probation Department** has a gas card from Flagway with a pin number, and

**WHEREAS**, all cards must be under supervision and before payment, all receipts checked. Each department pays for their own invoices through the Auditor's office.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Highland County Commissioners, Highland County, Ohio agree that under Section 301.27 (H.B. 82), Ohio Revised Code, this be made a part of the Highland County Policy.

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows: Mr. Graves, yea; Mr. Rector, yea; Mr. Heaton, yea.

Adopted August 20, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**Resolution No. 08-251**

The Highland County Board of Commissioners, Highland County, Ohio met this day in Regular Session on August 20, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, the County Auditor, Clerk of Courts, Prosecutor, Probate/Juvenile Judge, Sheriff, has a facsimile signature to use on checks, drafts, warrant-checks, vouchers and other orders on public funds deposited in designated depositories, and

**WHEREAS**, the Highland County Board of Commissioners authorizes these designated depositories to honor any instrument bearing the facsimile signature in a form as he/she may designate and to charge the same to the account as fully as though it bore a manually written signature, and

**WHEREAS**, a facsimile signature includes, but is not limited to, the reproduction of any authorized signature by a copper plate or a photographic, photo-static or mechanical device. The official must notify the designated depositories, in writing, a description of the device used to produce the facsimile signature and a sample of the signature.

**WHEREAS**, the Highland County Board of Commissioners purchases a surety bond to protect the loss of any public funds.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Highland County Commissioners, Highland County, Ohio agree that under Section 304.02, Ohio Revised Code, this be made a part of the Highland County Policy.

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 20, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

### **Resolution No. 08-252**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on August 20, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

#### **RESOLUTION**

**WHEREAS**, the said Board of Highland County Commissioners, Highland County, Ohio, approves the following dates for the Board to hold their meeting days to conduct such business that may come before them.

**THEREFORE, BE IT RESOLVED**, that the said Board will meet in Regular Session on Tuesday, September 2, 2008 at 8:30 a.m. and the following week in Regular Session, on Thursday, September 11, 2008 at 8:30 a.m.

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 20, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

### **Resolution No. 08-253**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 20, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

#### **RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes a modification within the County Agriculture budget:

From: 0146-A007-A03.000, Fair board

To: 0146-A007-A04.000, Apiary Inspection, in the amount of \$382.80

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 20, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**LETTER**

August 18, 2008

Highland County Board of Commissioners  
114 Governor Foraker Place  
Hillsboro, Ohio 45133

Gentlemen,

I would like to recommend the following individuals for appointment and/or reappointment to The Workforce Investment Board:

Starla Willey (Replacement for Lisa Guyett)	The Reserves Network	New Appointment Term Expires 6/2011
--	----------------------	--

Bill Smith (Replacement for Les Bleeder)	Weastec, Inc.	New Appointment Term Expires 6/2011
---	---------------	--

Thank you for your consideration.

Rick Thompson  
One-Stop Manager

**Resolution No.08-254**

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on August 20, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of Highland County Commissioners, that the said Board approves the following appointments to the Workforce Investment Board:

Starla Willey – The Reserves Network, replacing Lisa Guyett with term expiring 6/30/2011, and

Bill Smith – Weastec, Inc., replacing Les Bloedel with term expiring 6/30/2011

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted this 20<sup>th</sup> day of August 2008.

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**LETTER**

August 20, 2008

Dear Highland County Commissioners,

Please transfer \$33,600.00 from the Help Me Grow line item 0455-5026- SO 1-075 to the Highland County Commissioners General Fund. This transfer is for payment of rent for office space at 135 North High Street Hillsboro, Ohio, 45133 location from January 1St, 2005 through December 31, 2008.

Office rent 2005-	\$10,000
Office rent 2006-	\$10,000
Office rent 2007-	\$ 6,100
Office rent 2008-	\$ 7,500
	\$33,600
Additional Funds	\$ 691
Total:	\$34,291

I apologize for this late submission of the rent payment for the Help Me Grow office space as agreed in our lease agreement signed December 22, 2004. We greatly appreciate your continued support and understanding,

Thank you,



Charles Biggert Jr.  
Superintendent  
Highland County Board of MR/DD

**Resolution No. 08-255**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 20, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes a new line item, modification and transfer within S-26, Help Me Grow budget and additional appropriation to 0455-S0260-S01.075 in the amount of \$691.00:

Establish a new line to be known as 0455-S026-S02.080, Transfers Out, and Modify

From: 0455-S026-S01.075, Contracts/Services, Help Me Grow

To: 0455-S026-S02.080, Transfers Out, in the amount of \$33,600.00, and

From: 0455-S026-S02.080, Transfers Out,

To: County General Fund, in the amount of \$33,600.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 20, 2008

Rich Graves

Michael E. Rector

Gary Heaton

Board of County Commissioners

Highland County, Ohio

Rosalind Newman

Clerk of Board

### **LETTER**

August 14, 2008

Highland County Commissioners

114 Governor Foraker Place

Hillsboro, OH 45133

Dear Commissioners,

The Board of Elections is requesting a modification in the following budget line items. The request is as follows:

From: Salary Official 0180-A003-A01.005 - \$6,193.20

To: Supplies 0180-A003-A03.040 - \$6,193.20

Thank you for your attention in this matter.

Sincerely,

Kate

Kate Cameron, Director

Highland County Board of Elections

### **Resolution No. 08-256**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 20, 2008, with the following members present:

Michael Rector, Rich Graves, and Gary Heaton.

Mr. Rector moved the adoption of the following:

### **RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes a modification within the Board of Elections budget:

From: 0180-A003-A01.005, Salary Official,

To: 0180-A003-A03.040, Supplies, in the amount of \$6,193.20

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 20, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**Resolution No. 08-257**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 20, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

**RESOLUTION**

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes modification within the Building & Grounds TEC budget:

From: 0010-A004-A07.075, Contracts/Services,

To: 0010-A004-A06.070, Contracts/Repairs, in the amount of \$1,000.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 20, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

**Resolution No. 08-258**

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 20, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

## RESOLUTION

**BE IT HEREBY RESOLVED**, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes modification within the Maintenance & Operations budget:

From: 0005-A001-A04.060, Commissioners Equipment,

To: 0020-A004-B11.040, Maintenance & Operations, Supplies, in the amount of \$14.48

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 20, 2008

Rosalind Newman  
Clerk of Board

Rich Graves  
Michael E. Rector  
Gary Heaton  
Board of County Commissioners  
Highland County, Ohio

## PROPOSAL

A proposal from Wilkin Heating & A.C. Co., Inc. was signed to replace a compressor in the Lennox unit at the Annex building. See Contract Binder 20-B, Page 70.

## LETTER

A letter was received from Ronald C. Welch complimenting the Sheriff's Office for doing a great job. He asked the Commissioners not to cut the Sheriff's budget.

## AGREEMENTS

Agreements were signed by and between the Highland County Board of Commissioners and the following cities/villages for housing prisoners at the rate of \$55.00 per day for the period of January 1, 2009 through December 31, 2009. See Contract Binder 20-B at the following pages:

City of Wellston	Page 71
Village of Lockland	Page 72
Village of Winchester	Page 73
City of Wyoming	Page 74
Village of Ripley	Page 75
Village of Georgetown	Page 76
Village of Mariemont	Page 77

## MEETING

Adam Balls and Mike Stahanczyk with Hylant Group, met with the Board of Commissioners as an informal introduction. Mr. Balls gave a short history of the company. The group has around 700 employees and a number of resources. Mr. Stahanczyk explained their healthcare plan and the program advantages. Mr. Balls handed out information on Hylant Group and thanked the Board of meeting with them.

### **MEETING**

Dick Zink, Hillsboro Mayor, and Fred Beery, Hillsboro Law Director, met regarding the annexation on State Route 62 South at the new school. Mr. Grandey also attended this meeting and had met with Mr. Beery concerning an issue on imminent domain. Property owners have signed and two property owners cannot be located. People have been served and if there is no answer by August 30, 2008, everything will go forward and the property will be annexed into the City of Hillsboro.

### **MEETING**

Dan Cowdrey, Highland County Economic Development Director, met with the Commissioners to provide an update regarding ABX/DHL layoffs.

### **MEETING**

Dave Thompson and Jennifer West, with Local Government Division, met with the Board of Commissioners regarding revenues and expenditures. Present for the meeting, in addition to the Board and the Clerk, were Katie Wright, Times Gazette; Jim Grandey, Prosecutor; Tim Sheeley, county resident; Bill Fawley, Auditor; and Martha Jacob, Highland Press. Mr. Thompson is providing the county with a projection for 2008 and into 2009. The revenue coming in for the remainder of 2008 will decrease somewhat. Mr. Thompson said if the expenditures continue there definitely will be a deficit at the end of 2008. Mr. Thompson and staff are working to help identify problem areas. Ms. West will be speaking with all the department heads and looking at their budget line items. The structure has been built, but nothing is finalized as yet. In order to project into 2009 they have to get everything for 2008 and build from there.

Mr. Thompson said that he and his staff will continue to be here and are committed and will continue to build the files and will meet September 2, 2008, with the Commissioners to discuss what the impact will be at the end of 2008. The Commissioners thanked both for the report.

### **RECESS/RECONVENE**

The Board of Commissioners recessed at 11:40 a.m. and reconvened at 12:30 p.m.

### **CONFERENCE CALL**

Sheriff Ron Ward called regarding the Sheriff's budget. Sheriff Ward told the Board that he has cut his budget by \$116,000. The Commissioners thanked Sheriff Ward.

### **MEETING**

Frank Leone, Environmental Engineering Service, met for an update on projects within the county. Mr. Leone said that work has started at the Lakeside Subdivision Sewer Plant and everything is going as planned. The Board thanked Mr. Leone for the update.

### **MOTION**

At 2:10 p.m., Mr. Rector moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, August 27, 2008.

---

Rich Graves

---

Michael E. Rector

---

Rosalind Newman  
Clerk of Board

---

Gary Heaton  
Board of County Commissioners  
Highland County, Ohio