

August 13, 2008

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Graves, Mr. Rector, and Mr. Heaton present. At 8:30 a.m., the minutes of the previous session were approved as written.

NOTE

Jim Grandey, Highland County Prosecutor, and Tom Horst and Shane Wilkin, county residents, were present for a portion of the meeting.

MOTION

Mr. Rector moved, seconded by Mr. Heaton, to approve payment of Bill File No. 08-33. The vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

BILL FILE 08-33

<u>NAME</u>	<u>CODE</u>	<u>COMMISSIONERS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Cross Management Consulting	0005A001A10000	Professional Services - July 2008	1	415.00
<u>NAME</u>	<u>CODE</u>	<u>EXAMINATIONS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Treasurer, State of Ohio	0006A001H01000	2007 Audit - 06/23 - 07/19	2	13,227.94
<u>NAME</u>	<u>CODE</u>	<u>TREASURER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Smartbill	0030A001C03040	Tax bills - 2nd half	3	2,397.92
Office Depot	0035A001C03040	Office supplies	4	149.63
<u>NAME</u>	<u>CODE</u>	<u>COMMON PLEAS COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Xerox	0065A002B03040	Copier - July Base Charge	5	47.62
<u>NAME</u>	<u>CODE</u>	<u>PROBATE COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Pitney Bowes - Reserv Acct	0100A002D03040	Postage	6	500.00
<u>NAME</u>	<u>CODE</u>	<u>CORONER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Montgomery Co. Coroner	0130A002F06075	Autopsy - D. Smith	7	1,200.00
<u>NAME</u>	<u>CODE</u>	<u>COUNTY COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Larry D. Hayes	0150A102G02006	Acting Judge 07/21/08	8	146.71
<u>NAME</u>	<u>CODE</u>	<u>TEC</u>	<u>V. NO.</u>	<u>AMOUNT</u>
American Electric Power	0010A004A05065	Security Light 07/03 - 08/04	9	64.25
<u>NAME</u>	<u>CODE</u>	<u>MAINTENANCE & OPERATIONS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Stanley Security Solutions	0020A004B13070	Justice Center - replace 6 cameras	10	307.38
Highland County Water	0020A004B14075	Dog Kennel - 6/3 to 7/2	11	21.90
<u>NAME</u>	<u>CODE</u>	<u>ATTORNEY FEES</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Armintrout, William	0077A015A14000	Rickman, Christie	12	493.50
Armintrout, William	0077A015A14000	Gambrell, Richard K.	13	175.00
Armintrout, William	0077A015A14000	Juvenile	14	73.50
Armintrout, William	0077A015A14000	Turner, Larry W., Jr.	15	245.00
Curren, Carol A.	0077A015A14000	Penn, Dwayne	16	140.00
Curren, Carol A.	0077A015A14000	Winn, Connie	17	318.50
Curren, Carol A.	0077A015A14000	Russell, Bradley	18	329.00
Curren, Conrad A.	0077A015A14000	Muterspaw, Alex	19	227.50
Curren, Conrad A.	0077A015A14000	Poor, Jason	20	87.50
Curren, Conrad A.	0077A015A14000	Talbott, Nancy M.	21	227.50
Davis, Carol A.	0077A015A14000	Willey, Renee L.	22	154.00
Davis, Carol A.	0077A015A14000	Bentley, Scottie W., Jr.	23	178.50
Davis, Carol A.	0077A015A14000	Beatty, Rita	24	108.50
Koogler, Lee D.	0077A015A14000	Bray, Cynthia	25	189.00
Koogler, Lee D.	0077A015A14000	Cox, Anthony	26	270.74
Koogler, Lee D.	0077A015A14000	Moore, Christopher	27	147.00

Koogler, Lee D.	0077A015A14000	Keets, Kisha M.	28	217.82
Koogler, Lee D.	0077A015A14000	Walker, Matthew	29	94.50
Koogler, Lee D.	0077A015A14000	Walker, Matthew	30	73.92
Koogler, Lee D.	0077A015A14000	Juvenile	31	437.50
Koogler, Lee D.	0077A015A14000	Juvenile	32	220.50
Koogler, Lee D.	0077A015A14000	Juvenile	33	35.00
Koogler, Lee D.	0077A015A14000	Smith, Mechell	34	259.82
Koogler, Lee D.	0077A015A14000	Vanderpool, Timothy W.	35	326.32
Koogler, Lee D.	0077A015A14000	Quickle, Julie A.	36	234.91
Lyle, Jeffrey J.	0077A015A14000	Hill, Donald L.	37	311.50
Lyle, Jeffrey J.	0077A015A14000	Long, Kimberly K.	38	297.50
Lyle, Jeffrey J.	0077A015A14000	Juvenile	39	199.50
Lyle, Jeffrey J.	0077A015A14000	Williamson, Connie S.	40	269.50
Lyle, Jeffrey J.	0077A015A14000	Purdin, James R.	41	98.00
Lyle, Jeffrey J.	0077A015A14000	Kenneth, Price, Jr.	42	203.00
Lyle, Jeffrey J.	0077A015A14000	Johnson, Scott	43	126.00
McGuire-Haines, Kimberly	0077A015A14000	Singleton, Kari	44	206.50
McGuire-Haines, Kimberly	0077A015A14000	Jarnigan, Michael	45	112.00
McGuire-Haines, Kimberly	0077A015A14000	DeBusk, Kristin	46	287.00
McGuire-Haines, Kimberly	0077A015A14000	Stern, William	47	227.50
Wagoner, Jacob	0077A015A14000	Brock, Jesse	48	210.00
Wagoner, Jacob	0077A015A14000	Hiatt, Angela	49	140.00
Wagoner, Jacob	0077A015A14000	Young, Shonda	50	157.50
Wagoner, Jacob	0077A015A14000	Jones, Ryan	51	402.50
Wagoner, Jacob	0077A015A14000	Stephenson, Brandon	52	262.50
Wagoner, Jacob	0077A015A14000	Murphy, Matthew	53	70.00
Wagoner, Jacob	0077A015A14000	Foss, Vanda	54	175.00
Zurface, Susan M.	0077A015A14000	Quickle, Terry D.	55	101.50
Zurface, Susan M.	0077A015A14000	Captain, Tisha	56	140.00
Zurface, Susan M.	0077A015A14000	Allen, Samantha	57	157.50
Zurface, Susan M.	0077A015A14000	Juvenile	58	49.00
Zurface, Susan M.	0077A015A14000	Juvenile	59	133.00
Zurface, Susan M.	0077A015A14000	Juvenile	60	161.00
Zurface, Susan M.	0077A015A14000	Burns, Charles D.	61	119.00
Zurface, Susan M.	0077A015A14000	Lundberg, Molly	62	185.50
Zurface, Susan M.	0077A015A14000	Roland, Jeremiah	63	210.00
Zurface, Susan M.	0077A015A14000	Keets, Shaunna L.	64	80.50
Zurface, Susan M.	0077A015A14000	Coburn, Robert	65	533.23
Zurface, Susan M.	0077A015A14000	Cross, Elizabeth	66	528.91
Zurface, Susan M.	0077A015A14000	Jennings, John	67	192.50
<u>NAME</u>	<u>CODE</u>	<u>JUVENILE DETENTION CENTER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
SCORJDC	0095A402C42000	County Share - July 2008	68	14,602.30
<u>NAME</u>	<u>CODE</u>	<u>MAP DEPARTMENT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Senter Office Supply	0225A012A03040	Supplies	69	10.58
<u>NAME</u>	<u>CODE</u>	<u>COUNTY COURT</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Larry D. Hayes	0150A102G02006	Acting Judge 7/28 and 7/30	70	293.42
<u>NAME</u>	<u>CODE</u>	<u>DOG & KENNEL</u>	<u>V. NO.</u>	<u>AMOUNT</u>
The Columbus Serum Co.	0240B000B03040	Dog Food	71	390.00
Jerry's Welding Supply	0240B000B03040	Carbon Monoxide	72	54.00
Sunoco, Inc.	0240B000B03040	Gasoline	73	502.45
<u>NAME</u>	<u>CODE</u>	<u>PUBLIC ASSISTANCE</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Blue Ash Educational Bldg	0270H000H33000	Day Care - July	74	421.22
Bridgewood Childcare Ctr	0270H000H33000	Day Care - July	75	8,501.00
YMCA New Beginnings	0270H000H33000	Day Care - July	76	559.00
Clermont YMCA	0270H000H33000	Day Care - July	77	2,016.15
Gingerbread House DC	0270H000H33000	Day Care - July	78	429.00
Noah's Ark Child Care	0270H000H33000	Day Care - July	79	4,145.27

Rainbow Village Child Care	0270H000H33000	Day Care - July	80	1,177.00
Patri-Tots Learning	0270H000H33000	Day Care - July	81	4,331.80
Kids World of Learning	0270H000H33000	Day Care - July	82	3,582.04
Sunrise Sunset	0270H000H33000	Day Care - July	83	25,234.25
Top Quality Child Care	0270H000H33000	Day Care - July	84	3,931.48
YMCA Kid's World	0270H000H33000	Day Care - July	85	1,911.00
Amanda Adams	0270H000H33000	Day Care - July	86	641.06
Karen Carman II	0270H000H33000	Day Care - July	87	577.37
Eleanor Fenner	0270H000H33000	Day Care - July	88	1,524.36
Regina Foster	0270H000H33000	Day Care - July	89	261.72
Sherina Hice	0270H000H33000	Day Care - July	90	1,028.28
Kristi King	0270H000H33000	Day Care - July	91	1,040.27
Cathy Meade	0270H000H33000	Day Care - July	92	677.00
Cathy Moore	0270H000H33000	Day Care - July	93	3,270.73
Jody A. Roe	0270H000H33000	Day Care - July	94	1,882.94
Dianna Russell	0270H000H33000	Day Care - July	95	803.40
Michelle Sions	0270H000H33000	Day Care - July	96	1,644.36
Rachel Smith	0270H000H33000	Day Care - July	97	1,537.75
Debra J. Taylor	0270H000H33000	Day Care - July	98	1,137.75
Sandra K. Whaley	0270H000H33000	Day Care - July	99	2,074.70
Erin Young	0270H000H33000	Day Care - July	100	576.56
Champions in the Making	0270H000H33000	Day Care - July	101	1,846.54
Barrera's Garage	0270H100H05000	Car Repairs - T. Fenner	102	1,198.49
Patricia Orm	0270H100H05000	Rent - R. Graham	103	1,250.00
Eagle One	0270H100H05000	Car Purchase - A. Blevins	104	3,000.00
Ohio Treasurer	0270H100H05000	Reinstate Fee - N. Doughman	105	425.00
Barbara Bruce	0270H000H15090	Travel Expense	106	97.19
Vernlene Heston	0270H000H15090	Travel Expense - Training	107	46.51
Debbie Robbins	0270H000H11050	Travel Expense	108	398.95
HDH Professional Service	0270H000H15090	Basic Med - G, Getson	109	110.00
Dennis Humphries, M.D.	0270H000H15090	Basic Med - M. Doyle	110	55.00
Diversified Med Records	0270H000H15090	Medical Records - J. Mack	111	25.77
Jerry Haag Motors	0270H000H15090	Service - 2003 Dodge Van	112	26.50
Highland County CAO	0270H000H15090	Contract - Family Planning June	113	7,516.40
Highland County CAO	0270H000H15090	Contract - Minor Home Repair	114	16,828.79
Highland County CAO	0270H000H15090	Contract - SSI Management June	115	837.20
FRS Transportation	0270H000H15090	Transportation - 07/28 - 08/03	116	1,499.28
FRS Transportation	0270H000H15090	Transportation - 07/21 - 07/27	117	10,988.96
FRS Transportation	0270H000H33000	Transportation - 07/28 - 08/03	118	11,363.44
FRS Counseling	0270H000H33000	Contract - 07/15 - 07/24	119	2,422.72
Highland Co. Commissioners	0270H000H33000	Contract - Chore Service July	120	6,640.28
AT&T Mobility	0270H000H15090	Agency cell phone - 06/24 to 07/23	121	39.76
CDW Government, Inc.	0270H000H15090	Replacement pads for scanners	122	131.70
Greystone Systems, Inc.	0270H000H15090	Contract - Security System 9/15-12/15	123	99.00
Xerox	0270H000H15090	Copier - Base Charge August	124	76.72
Xerox	0270H000H15090	Copier - Base Charge August	125	228.16
Xerox	0270H000H15090	Copier - Base Charge July	126	186.69
Xerox	0270H000H15090	Copier - Base Charge July	127	81.39
Xerox	0270H000H15090	Copier - Base Charge August	128	59.85
J & J Automotive	0270H100H05000	Car Repairs - D. Slater	129	880.79
<u>NAME</u>	<u>CODE</u>	<u>ENGINEER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
bright.net	0290K000K24090	Email account	130	7.60
Hillsboro Public Utilities	0290K000K24090	Water & Sewage	131	390.03
Hixson Oil, LLC	0290K000K24090	Diesel fuel	132	19,262.29
NAPA Auto Parts	0290K000K24090	Parts	133	1,597.55
Northern Safety Co., Inc.	2090K000K24090	Supplies	134	210.42
<u>NAME</u>	<u>CODE</u>	<u>CAPITAL IMPROVEMENTS</u>	<u>V. NO.</u>	<u>AMOUNT</u>

Stantec Consulting Serv.	1005N005N11090	Airport - Fence/Lighting '04 - FINAL	135	684.89
<u>NAME</u>	<u>CODE</u>	<u>ROCKY FORK LAKE SEWER</u>	<u>V. NO.</u>	<u>AMOUNT</u>
American Electric Power	3003P003P05075	Sewer Plant - 06/30 - 07/29	136	1,825.71
Highland County Water	3003P003P05075	Sewer Plant - 06/03 - 07/02	137	13.50
Sunoco, Inc.	3003P003P05075	Gasoline June/July	138	427.65
<u>NAME</u>	<u>CODE</u>	<u>TREASURER MPP</u>	<u>V. NO.</u>	<u>AMOUNT</u>
BARS	0415S014S14090	Cash register repair	139	750.00
<u>NAME</u>	<u>CODE</u>	<u>WIA</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Super K-Mart	0635S035S16090	Uniforms - T. Scroggs	140	76.95
Highland District Hospital	0635S035S16090	Physical - T. Scroggs	141	58.00
Michael Bailey	0635S035S16090	Gas Allowance 07/21 - 08/01	142	100.00
Pamela Lay	0635S035S16090	Gas Allowance 07/07 - 07/25	143	150.00
Amanda Bainter	0635S035S16090	Gas Allowance 07/21 - 07/30	144	40.00
Miranda Roush	0635S035S16090	Gas Allowance 07/21 - 07/30	145	40.00
Elisabeth Ingram	0635S035S16090	Gas Allowance 07/21 - 07/31	146	78.00
Ronald Mullis, Jr.	0635S035S16090	Gas Allowance 07/21 - 07/31	147	80.00
Elisabeth Ingram	0635S035S16090	Supplies for school	148	10.04
Christopher Boyd	0635S035S16090	Gas Allowance 07/25 - 08/01	149	60.00
Adam Morgan	0635S035S16090	Gas Allowance 06/23 - 07/32	150	46.75
Audrey Lyle	0635S035S16090	Gas Allowance 07/21 - 07/31	151	70.00
Cynthia Richey	0635S035S16090	Gas Allowance 07/21 - 07/31	152	60.00
Donna Howard	0635S035S16090	Gas Allowance 07/09 - 07/31	153	140.00
Michele Hardesty	0635S035S16090	Gas Allowance 07/21 - 07/30	154	31.00
Turning Point Learning, Inc.	0635S035S16090	Contract - Summer Youth In School	155	3,738.31
<u>NAME</u>	<u>CODE</u>	<u>COURT MEDIATOR</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Bill Smith	0638S038S01090	Mediation 07CV194	156	337.50
<u>NAME</u>	<u>CODE</u>	<u>CHORE</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Sunoco, Inc.	0325T001T03000	Gasoline June/July	157	257.50
<u>NAME</u>	<u>CODE</u>	<u>VICTIM WITNESS</u>	<u>V. NO.</u>	<u>AMOUNT</u>
Trissa Chapman	0410T007T03040	Reimburse postage - overnight grant	158	16.75
OVWA, Inc.	0410T007T06090	2008 Membership dues	159	100.00
AT&T Mobility	0410T007T07055	Cell phones	160	80.57
			Total Bill File	219,962.82
			County General Only	44,996.82

LETTER

July 29, 2008

Highland County Commissioners
Highland County Administration Bldg.
Hillsboro, OH 45133

To Whom It May Concern:

Be advised I will be attending the Ohio Judges Annual Meeting in Columbus, Ohio, on September 11 & 12, 2008. The registration fee is \$260.00 plus room \$118.00 for a total of \$378.00.

Sincerely,

Judge Kevin Greer
Juvenile/Probate Court

Vol 39 Pg 662

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
HIGHLAND COUNTY, OHIO

IN RE: INDIGENT GUARDIANSHIP FUND (S007-S06)



JOURNAL ENTRY DETERMINING
A SURPLUS: AND ORDERING
EXPENDITURE OF FUND

DATED: August 6, 2008

It is hereby determined by the Court that there are reasonably sufficient funds in the indigent guardianship fund of the county to meet the needs of indigent guardianships, therefore:

It is hereby ordered and the Court does hereby declare a surplus in the indigent guardianship fund and authorizes and orders the expenditure of the sum of \$ 378.00 for the Ohio Judges Annual Meeting in Columbus, Ohio for Judge Kevin L. Greer.

Probate Judge Kevin L. Greer



Resolution No. 08-237

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on August 13, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners, that the said Board approves the travel of Judge Kevin Greer to attend the Ohio Judges Annual Meeting in Columbus, OH on September 11 & 12, 2008.

Cost will be \$378.00

Mr. Heaton seconded the Resolution, and upon the roll call of its adoption, the vote resulted as follows:

Mr. Rector, yea; Mr. Graves, yea; and Mr. Heaton, yea.

Adopted August 13, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 4, 2008

Highland County Commissioners
114 Gov. Foraker Place
Hillsboro, OH 45133

Please find attached the Registration for Court Investigators Conference on Monday, October 6, 2008, in Columbus. The charge for the conference is \$160.00, along with the room charge of \$149.00 plus tax, and mileage of approximately \$70.00, a total of \$390.00. This is an estimate of what the charges may be.

Sincerely,

Judge Kevin L. Greer
Highland County Probate & Juvenile Courts

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
HIGHLAND COUNTY, OHIO

IN RE: INDIGENT GUARDIANSHIP FUND (S007-S06)



JOURNAL ENTRY DETERMINING
A SURPLUS: AND ORDERING
EXPENDITURE OF FUND

DATED: August 6, 2008

It is hereby determined by the Court that there are reasonably sufficient funds in the indigent guardianship fund of the county to meet the needs of indigent guardianships, therefore:

It is hereby ordered and the Court does hereby declare a surplus in the indigent guardianship fund and authorizes and orders the expenditure of the sum of \$ 390.00 for the Court Investigators Conference in Columbus, Ohio for Gayle Gilliland.

Probate Judge Kevin L. Greer



Vol. 39 Pg 663

Resolution No. 08-238

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on August 13, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County

Commissioners that the said Board approves the travel for Gayle Gilliland, Court Investigator, to attend the Court Investigators Conference, on Monday, October 6, 2008, in Columbus, OH

Estimate cost will be \$390.00.

Mr. Heaton seconded the Resolution, and upon the roll call of its adoption, the vote resulted as follows:

Mr. Rector, yea; Mr. Graves, yea; and Mr. Heaton, yea.

Adopted August 13, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 11, 2008

Highland County Board of Commissioners
119 Governor Foraker Place
Hillsboro, OH 45133

Re: Sheriff's Concealed Carry Law, Other Expenses, 0634-S034-S02-090

Dear Commissioners:

I hereby request a budget modification, as follows: an additional appropriation to the above-referenced line item in the amount of \$1,925.00 so that the "actual balance," which includes carryover from the previous year and deposits to August 8, 2008, will be appropriated.

Please note, this request relates to the appropriation only and is not a request for additional county funds.

Should you have any questions or require any further information, please feel free to contact my office.

Sincerely,

Sheriff Ronald D. Ward

Resolution No. 08-239

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the August 13, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners that the said Board authorizes additional appropriation within the Concealed Carry Law budget:

From: Unappropriated funds,

To: 0634-S034-S02.090, Concealed Carry Law/Other Expenses, in the amount of \$1,925.00.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea; Mr. Heaton, yea; and Mr. Graves, yea.

Adopted August 13, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 6, 2008

Highland County Board of Commissioners
119 Governor Foraker Place
Hillsboro, OH 45133

Re: Positions Opened and Unfilled Due to Hiring Freeze

Dear Board:

Effective August 2, 2008, Corrections Officer Ron Potts resigned from his position as Corrections Officer with the Highland County Sheriff's Office.

Based upon the July 2008 hiring freeze, this position will not be filled. His projected salary for the fiscal year 2009 is \$34,444.00.

This brings the total unfilled positions at the Highland County Sheriff's Office to: one.

Number	Name	Position	Proj. Salary	Fiscal Year
1	Ron Potts	Corrections Officer	\$34,444.00	2009

Regards,

Sheriff Ronald D. Ward

Resolution No. 08-240

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 13, 2008, with the following members present:

Michael Rector, Rich Graves, Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio that the said Board approves the resignation of Corrections Officer Ron Potts, Sheriff's Office.

Effective August 2, 2008

Mr. Heaton seconded the resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea; Mr. Graves, yea; and Mr. Heaton, yea.

Adopted August 13, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 11, 2008

Highland County Board of Commissioners
119 Governor Foraker Place
Hillsboro, OH 45133

Re: Positions Opened and Unfilled Due to Hiring Freeze

Dear Board:

Effective August 8, 2008, Roger Carroll's position was terminated upon his resignation as part-time civil clerk with the Highland County Sheriff's office. Based upon the July 2008 hiring freeze, this position will not be filled. His projected salary for the fiscal year 2009 is \$14,560.00.

Effective August 15, 2008, Stephanie Cruea's position will be terminated from her position as part-time civil clerk with the Highland County Sheriff's Office. Based upon the July 2008 hiring freeze, this position will not be filled. Her projected salary for the fiscal year 2009 is \$21,060.00.

This brings the total unfilled positions at the Highland County Sheriff's Office to: three.

Number	Name	Position	Proj. Salary	Fiscal Year
1	Ron Potts	Corrections Officer	\$34,444.00	2009
2	Roger Carroll	Civil Clerk	\$14,560.00	2009
3	Stephanie Cruea	Civil Clerk	\$21,060.00	2009
		Total	\$70,064.00	

Regards,

Sheriff Ronald D. Ward

Resolution No. 08-241

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 13, 2008, with the following members present:

Michael Rector, Rich Graves, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio, that the said Board approves the resignation of Roger Carroll as part-time civil clerk with the Highland County Sheriff's Office, effective August 8, 2008 and

BE IT FURTHER RESOLVED, the Board approves the termination of Stephanie Cruea's position as part-time civil clerk with the Highland County Sheriff's Office, effective August 15, 2008.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea; Mr. Graves, yea; and Mr. Heaton, yea.

Adopted August 13, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 11, 2008

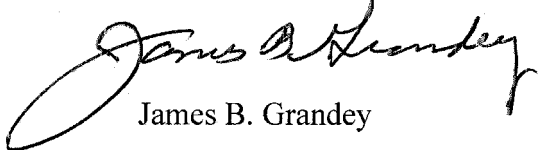
Highland County Commissioners
Highland County Administration Building
Hillsboro, Ohio 45133

RE: Fine & Fee monies

We request that you appropriate \$235.00 into the line item of "Court Fines and Fees," 0410T007-T13.000. Please add as follows:

\$235.00 to the line item 0410-T007-T13.000 (Court Fines and Fees)

Thank you for your consideration into this matter. Sincerely,


James B. Grandey

Resolution No. 08-242

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the August 13, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners that the said Board authorizes additional appropriation within the Victim-Witness budget:

From: Unappropriated funds,

To: 0410-T007-T13.000, Court Fines & Fees, in the amount of \$235.00.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea; Mr. Heaton, yea; and Mr. Graves, yea.

Adopted August 13, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 11, 2008

Highland County Commissioners
Highland County Administration Building
Hillsboro, Ohio 45133

RE: Donation Monies

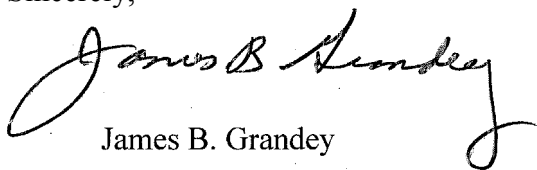
Dear Sirs:

We request that you appropriate \$500.00 (from donations received), into the line item of "Donations", 0410-T007-T12.000. Please add as follows:

Add \$500.00 to the line item 0410-T007-T12.000(Donations)

Thank you for your consideration into this matter.

Sincerely,


James B. Grandey

Resolution No. 08-243

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the August 13, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners that the said Board authorizes additional appropriation within the Victim-Witness budget:

From: Unappropriated funds,

To: 0410-T007-T12.000, Donations, in the amount of \$500.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea; Mr. Heaton, yea; and Mr. Graves, yea.

Adopted August 13, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

Resolution No. 08-244

The Board of County Commissioners of Highland County, Ohio, met this day in Regular Session on the day of August 13, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Highland County Commissioners that the said Board agrees to rescind Resolution No. 08-230, to transfer within the EMA budget.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 13, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 11, 2008

To: County Commissioners
From: Jim Lyle – EMA Director
Subject: Fund Modification

I am requesting the transfer of the following funds: from W76-W01.006 \$2,000.00; W-76-W02.040 \$1,500.00; W-76-W03.000 \$2,500.00; W76-W05.000 \$750.00; W76-W08.050 \$250.00; W76-W10.000 \$1,500.00; and W76-W11.000 \$500.00 to W76-W09.080 in the amount of \$9,000.00.

Respectfully,

James A Lyle, Director
Highland County EMA

Resolution No. 08-245

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 13, 2008, with the following members present:

Michael Rector, Rich Graves, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes the modification within the EMA budget:

From: 0346-W076-W01.006, Personnel-Fringe in the amount of \$2,000.00
0346-W076-W02.040, Supplies, in the amount of 1,500.00
0346-W076-W03.000, Training, in the amount of 2,500.00
0346-W076-W05.000, Communications, in the amount of 750.00
0346-W076-W08.050, Mileage, in the amount of 250.00
0346-W076-W10.000, Planning, in the amount of 1,500.00
0346-W076-W11.000, Reimbursement, in the amount of 500.00

To: 0346-W076-W09.080, Transfers Out, in the amount of \$9,000.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea; Mr. Graves, yea; and Mr. Heaton, yea.

Adopted August 13, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

July 31, 2008

To: County Commissioners

Request letter to have \$10,000.00 transferred from Right-to-Know 0346-W76-W09.080 to Emergency Management W75. This is to offset expenses in this fund.

Respectfully,

James A Lyle, Director
Highland County EMA

Resolution No. 08-246

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on August 13, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes transfer within the EMA budget:

From: 0346-W76-W09.080, Right To Know,

To: W75, Emergency Management, in the amount of \$10,000.00

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 13, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 13, 2008

Nina R. Keller, MSW, LSW
Assistant Director/Director of Planning and Program Development
Area Agency on Aging District 7, Inc.
P.O. Box 500, F32-URG
Rio Grande, Ohio 45674

Dear Ms. Keller:

We, Highland County Commissioners, are pleased to offer our support for the Area Agency on Aging District 7, Inc. application for a Housing Assistance Program Grant funded through the Ohio Housing Trust fund dollars.

We understand and recognize that Area Agency on Aging District 7, Inc. (AAA7) has a long history of working with older adults and assisting them in "aging in place" within their communities. We believe that this Emergency Home Repair Program is extremely important in providing living conditions that are safe, secure, and sanitary in the individual's home of choice. Through their administration, AAA7 has provided an effective, efficient, and responsible program for low-income residents of southern Ohio.

We commit both our support and cooperation to the Area Agency on Aging District 7, Inc. for their Housing Assistance Program grant application.

Respectfully submitted,

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

MEETING

Kate Cameron, Board of Elections Director, met with the Board of Commissioners regarding her budget. She said the Election Board members would like to return their payroll and Ms. Cameron wanted to know what the process was. Commissioners told her this would be checked on to the best of her advantage. Ms. Cameron is also in the process of getting a bulk rate on mailings. She also asked if the Commissioners will help her in getting volunteers to help during election time. The Commissioners thanked Ms. Cameron for coming in.

MEETING

Chuck Biggert, Superintendent at MRDD, and Gerrold Bradley, McCarty Associates, met with the Board of Commissioners regarding MRDD County Building Bonds. Mr. Biggert asked if the county had heard anything on the required paper work for the bonds. Paper work is being prepared, but the Clerk will call on this matter. This loan will be for a new building at MRDD. Also, a change order was signed for relocating lines at the construction site where this new building will be located. The Commissioners thanked both for coming in.

MEETING

Dan Cowdrey, Economic Development Director, stopped by regarding updates on meetings he will be attending.

REPORTS

The following reports were received from Sheriff Ron Ward: Dog Warden (July), Evercom Systems (Inmate telephone income), and Inmate Count.

RECESS/RECONVENE

The Highland County Board of Commissioners recessed at 12:00 p.m. and reconvened at 12:35 p.m.

MEETING

Frank Leone, Project Manager with Environmental Engineering Services (EES), met with the Board of Commissioners to have paperwork signed for the Lakeside Subdivision Wastewater Treatment Plant. All paper work has been completed and the project will move forward.

LETTER

August 13, 2008

Larry Snodgrass
S & S Janitorial Service
11290 Hull Road
P. O. Box 98
Greenfield, Ohio 45123

Re: Janitorial Service Contract

Dear Larry,

It is with great regret that we inform you that your contract for janitorial services at the Highland County Courthouse will be terminated as of September 12, 2008, complying with the contract agreement of thirty days notice. The current economic climate has placed the county in a critical financial position and we find it necessary to cut as many non-essential expenses as possible. Starting September 13th, janitorial services will be performed by county employees. It will be necessary to pro-rate your September invoice to include the period of September 1st through September 12th.

Please be assured, Larry, that this decision in no way reflects dissatisfaction with your service. We have been pleased with the quality of your work since you began at the TEC in 1998. We appreciate your high standards and hope that it is not in the too distant future that we can call upon your services once again.

Sincerely,

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

MOTION

At 2:00 p.m., Mr. Rector moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, August 20, 2008.

Rich Graves

Michael E. Rector

Rosalind Newman
Clerk of Board

Gary Heaton
Board of County Commissioners
Highland County, Ohio