

August 6, 2008

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Mr. Graves, Mr. Rector, and Mr. Heaton present. At 8:30 a.m. the minutes of the previous session were approved as written.

NOTE

Jim Grandey, Highland County Prosecutor; Tom Horst, Shane Wilkin, and Tim Sheeley, county residents; Katie Wright, Times-Gazette; and Martha Jacob, Highland Press; were present for a portion of the meeting.

MOTION

Mr. Rector moved, seconded by Mr. Heaton, to approve payment of Bill File No. 08-32. The vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

BILL FILE

| <u>NAME</u> | <u>CODE</u> | <u>COMMISSIONERS</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
|---------------------------|----------------|---|---------------|---------------|
| Xerox Corp. | 0005A101A07075 | Recorder - Base Charge June | 1 | 81.39 |
| Manatron | 0005A101A07075 | Auditor - Software Maint 3rd Qtr | 2 | 17,380.50 |
| <u>NAME</u> | <u>CODE</u> | <u>COMMON PLEAS COURT</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| West Payment Center | 0065A002B03040 | Law Books | 3 | 724.50 |
| Gary Dean Watkins | 0065A002B03040 | Jury Badges | 4 | 108.30 |
| Senter Office Supply | 0065A002B03040 | Supplies | 5 | 39.99 |
| Xerox Corp. | 0065A002B03040 | (2) Copiers - Base Charge June | 6 | 74.33 |
| Pitney Bowes | 0065A002B03040 | Postage Machine Rental Chg. | 7 | 51.50 |
| West Payment Center | 0065A002B03040 | Law Books (supplements) | 8 | 277.00 |
| Matthew Bender & Co. | 0065A002B03040 | Law Books | 9 | 64.85 |
| Aqua Pure | 0065A002B03040 | Water | 10 | 14.22 |
| Staples | 0065A002B03040 | Supplies-batteries, cups, bus cards, etc | 11 | 101.14 |
| Judge William McCracken | 0065A002B11000 | Retired Judge - expenses (mileage) | 12 | 151.20 |
| Judge Charles Lowman | 0065A002B11000 | Retired Judge - expenses (meals/mile) | 13 | 336.25 |
| Judge James Luse | 0065A002B11000 | Retired Judge - expenses (mileage) | 14 | 202.50 |
| Judge Dale Crawford | 0065A002B11000 | Retired Judge - expenses (mileage) | 15 | 363.92 |
| Greystone Systems, Inc. | 0065A002B27055 | Re-record voice mail greeting | 16 | 75.00 |
| First Communications | 0065A002B27055 | Telephone | 17 | 160.32 |
| <u>NAME</u> | <u>CODE</u> | <u>JURY COMMISSION</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Hillsboro Times Gazette | 0070A002B18045 | Publications | 18 | 18.13 |
| <u>NAME</u> | <u>CODE</u> | <u>JUVENILE PROBATION DEPT.</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Times Gazette | 0095A002C42090 | Publication - permanent custody | 19 | 58.00 |
| Xerox Corp. | 0095A002C42090 | Copier - July Base Chg | 20 | 81.39 |
| <u>NAME</u> | <u>CODE</u> | <u>PROBATE COURT</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Lilienthal Southeastern | 0100A002D03040 | Journal paper (punched) | 21 | 191.33 |
| Senter Office Supply | 0100A002D03040 | Supplies | 22 | 53.60 |
| <u>NAME</u> | <u>CODE</u> | <u>COUNTY CORONER</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Turner & Son Funeral Home | 0130A002F06075 | Transport Service - C. Moore | 23 | 200.00 |
| P. W. Terrell, MD | 0130A402F12090 | Storage for Coroner - '08 Annual record | 24 | 600.00 |
| Douglas Seipelt | 0130A002F13055 | Annual cell phone cost share 2008 | 25 | 120.00 |
| Jeff Beery, MD | 0130A002F13055 | Annual cell phone cost share 2008 | 26 | 120.00 |
| P. W. Terrell, MD | 0130A002F13055 | Annual cost share fax, computer, cell, etc. | 27 | 1,026.00 |
| <u>NAME</u> | <u>CODE</u> | <u>COUNTY COURT</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Reliable Office Supplies | 0150A002G03040 | Office Supplies | 28 | 273.43 |
| Michelle Hatch | 0150A002G05075 | Janitorial - 2nd Floor - July | 29 | 200.00 |

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|-----------------------------|--------------------|--|----------------------|----------------------|
| Greenfield Pest Control | 0150A002G05075 | Pest Control - 2nd Floor | 30 | 18.00 |
| <u>NAME</u> | <u>CODE</u> | <u>TEC</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Hillsboro Public Utilities | 0010A004A05065 | Dolphin System - 06/12/08 to 07/09/08 | 31 | 101.14 |
| Hillsboro Public Utilities | 0010A004A05065 | Water/Sewer - 06/12/08 to 07/09/08 | 32 | 264.90 |
| Weller's Plumbing | 0010A004A06070 | Title Office - replace compr. in Heat Pump | 33 | 920.35 |
| <u>NAME</u> | <u>CODE</u> | <u>MAINTENANCE & OPERATIONS</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Highland Enterprise Lumber | 0020A004B11040 | Kwikset entry set | 34 | 11.00 |
| Wilkin Heating & AC | 0020A004B13070 | Annex - pressure reducer | 35 | 363.00 |
| Time Warner Cable | 0020A004B14075 | Admin - RoadRunner Internet | 36 | 129.90 |
| Time Warner Cable | 0020A004B14075 | Annex - RoadRunner Internet | 37 | 129.90 |
| Stanley Security Solutions | 0020A004B14075 | Justice Center - Maintenance Aug | 38 | 635.00 |
| American Electric Power | 0020A004B14075 | Chiller - 06/13/08 to 07/15/08 | 39 | 1,453.83 |
| American Electric Power | 0020A004B14075 | Admin - 06/13/08 to 07/15/08 | 40 | 2,185.42 |
| American Electric Power | 0020A004B14075 | Courthouse - 06/13/08 to 07/15/08 | 41 | 1,188.61 |
| American Electric Power | 0020A004B14075 | Annex - 06/13/08 to 07/15/08 | 42 | 1,290.66 |
| Hillsboro Public Utilities | 0020A004B14075 | Admin - 06/25/08 to 07/18/08 | 43 | 109.06 |
| Hillsboro Public Utilities | 0020A004B14075 | Justice Center - 06/12/08 to 07/09/08 | 44 | 3,771.83 |
| Hillsboro Public Utilities | 0020A004B14075 | Annex - 06/05/08 to 07/07/08 | 45 | 39.17 |
| Hillsboro Public Utilities | 0020A004B14075 | Courthouse - 06/24/08 to 07/18/08 | 46 | 129.00 |
| Hillsboro Public Utilities | 0020A004B14075 | 144 W. Main - 06/05/08 to 07/07/08 | 47 | 24.09 |
| S & S Janitorial | 0020A004B14075 | Courthouse - Janitorial July 2008 | 48 | 1,985.00 |
| <u>NAME</u> | <u>CODE</u> | <u>SHERIFF</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Senter Office Supply | 0190A006A03040 | Supplies - UPS shipping, misc supplies | 49 | 59.48 |
| Postmaster | 0190A006A03040 | Postage | 50 | 150.00 |
| Conrad, Steven R. | 0190A006A03040 | Reimbursement for certified postage | 51 | 39.24 |
| Wal-Mart | 0190A006A03040 | Supplies - poster frame | 52 | 6.97 |
| Triduro Supply Co., Inc. | 0190A006A03040 | Supplies - gloves, floor finish, deterg., etc. | 53 | 358.12 |
| B & C Communications | 0190A006A03040 | Equipment – Speaker | 54 | 12.73 |
| Buckeye Embroidery | 0190A006A03040 | Polo shirts | 55 | 69.00 |
| Red Diamond Police Supply | 0190A006A04060 | Equipment, supplies, etc. | 56 | 615.95 |
| Ntl. Patent Analy Sys, Inc. | 0190A006A05070 | Repair - Datamaster, Std., K service | 57 | 90.00 |
| Robbins Auto Service | 0190A006A05070 | Cruiser - full service oil change | 58 | 96.50 |
| Chuck Wait Tire | 0190A006A05070 | Valve stem | 59 | 10.00 |
| Xerox, Corp. | 0190A006A06075 | Copier, Fax - July, August | 60 | 190.98 |
| Rite-Aid Pharmacy | 0190A006A06075 | Prisoner Medical Expense | 61 | 690.52 |
| P.E.S.S.O. | 0190A006A06075 | Medical Services | 62 | 3,448.00 |
| Ohio Heart & Vascular Ctr | 0190A006A06075 | Prisoner Medical Expense | 63 | 43.65 |
| Highland District Hospital | 0190A006A06075 | Prisoner Medical Expense | 64 | 50.03 |
| Highland Emer Phys, Inc. | 0190A006A06075 | Prisoner Medical Expense | 65 | 91.56 |
| Highland District Hospital | 0190A006A06075 | Prisoner Medical Expense | 66 | 677.69 |
| Nextel | 0190A006A06075 | Cell phones | 67 | 448.31 |
| Garrison, Dep. John | 0190A006A08000 | Opt-Out (insurance) | 68 | 960.00 |
| Seaman, Craig | 0190A006A08000 | Opt-Out (insurance) | 69 | 960.00 |
| Jones, Dep. Martha S. | 0190A006A08000 | Opt-Out (insurance) | 70 | 960.00 |
| <u>NAME</u> | <u>CODE</u> | <u>VETERANS SERVICES</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Senter Office Supply | 0230A009C03040 | Fax film | 71 | 49.98 |
| Xerox Corp. | 0230A009C04060 | Copier 03/24/08 to 06/24/08 | 72 | 48.11 |
| Pike Natural Gas | 0230A009C06000 | Utility Assistance | 73 | 300.00 |
| Dayton Power & Light | 0230A009C06000 | Utility Assistance | 74 | 52.78 |
| Dayton Power & Light | 0230A009C06000 | Utility Assistance | 75 | 197.92 |
| South Central Power Co. | 0230A009C06000 | Utility Assistance | 76 | 300.00 |
| Vectren Energy Delivery | 0230A009C06000 | Utility Assistance | 77 | 300.00 |
| Home Bldg & Loan Co. | 0230A009C06000 | Mortgage Assistance | 78 | 800.00 |
| Fifth Third Bank | 0230A009C06000 | Mortgage Assistance | 79 | 533.84 |
| Jefferson Co. VS Office | 0230A009C08050 | 2008 Fall School Reg Fee (Brown) | 80 | 75.00 |
| Crowne Plaza Col. North | 0230A009C08050 | Reservation 9/24, 9/25 | 81 | 239.80 |
| First Communications | 0230A409C09090 | Telephone | 82 | 106.10 |

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| AT&T Mobility | 0230A409C09090 | Cell Phone | 83 | 52.15 |
| Greystone Systems, Inc. | 0230A409C09090 | Repair faulty splice in telephone line | 84 | 110.00 |
| Flagway, Inc. | 0230A009C10000 | Gasoline | 85 | 46.76 |
| <u>NAME</u> | <u>CODE</u> | <u>TAX MAP/GIS</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Xerox Corp. | 0225A012A03040 | Copier base charge | 86 | 197.94 |
| <u>NAME</u> | <u>CODE</u> | <u>WORKER'S COMPENSATION</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| CCAO Service Corp | 0077A014A10025 | 2008 WC Group Rating Prog Premium | 87 | 2,695.00 |
| <u>NAME</u> | <u>CODE</u> | <u>ATTORNEY FEES/INDIGENTS</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| William Armintrout | 0077A015A14000 | Counsel - Ford, Stephanie | 88 | 231.00 |
| William Armintrout | 0077A015A14000 | Counsel - Binegar, Quentin M. | 89 | 294.00 |
| William Armintrout | 0077A015A14000 | Counsel – Juvenile | 90 | 224.00 |
| Conrad A. Curren | 0077A015A14000 | Counsel - Roberts, David A. | 91 | 87.50 |
| Carol A. Davis | 0077A015A14000 | Counsel - Kasheli, Kris Eden | 92 | 231.00 |
| Carol A. Davis | 0077A015A14000 | Counsel - Day, Jennifer | 93 | 252.00 |
| Carol A. Davis | 0077A015A14000 | Counsel - Smith, Aaron | 94 | 122.50 |
| Justin T. Gray | 0077A015A14000 | Counsel - Green, Jennifer A. | 95 | 24.50 |
| Justin T. Gray | 0077A015A14000 | Counsel - Ward, Stephen R. | 96 | 94.50 |
| Lee D. Koogler | 0077A015A14000 | Counsel - Ellis, William J. | 97 | 214.34 |
| Lee D. Koogler | 0077A015A14000 | Counsel - Garinger, Jerry Lee | 98 | 38.50 |
| Jeffrey J. Lyle | 0077A015A14000 | Counsel - McGary, Dru S. | 99 | 346.50 |
| David W. Pence | 0077A015A14000 | Counsel – Juvenile | 100 | 70.00 |
| David W. Pence | 0077A015A14000 | Counsel - Sweeney, Douglas T. | 101 | 63.00 |
| Jacob Wagoner | 0077A015A14000 | Counsel – Juvenile | 102 | 70.00 |
| Jacob Wagoner | 0077A015A14000 | Counsel – Juvenile | 103 | 227.50 |
| Jacob Wagoner | 0077A015A14000 | Counsel – Juvenile | 104 | 140.00 |
| Jacob Wagoner | 0077A015A14000 | Counsel – Juvenile | 105 | 192.50 |
| Jacob Wagoner | 0077A015A14000 | Counsel – Juvenile | 106 | 210.00 |
| Jacob Wagoner | 0077A015A14000 | Counsel – Juvenile | 107 | 52.50 |
| Jacob Wagoner | 0077A015A14000 | Counsel – Juvenile | 108 | 175.00 |
| <u>NAME</u> | <u>CODE</u> | <u>DOG & KENNEL</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| ISSG, Inc. | 0240B000B01040 | Canine Support & Maintenance | 109 | 700.00 |
| Nextel Communications | 0240B000B03040 | Cell Phones 6/18/08 to 07/17/08 | 110 | 87.40 |
| <u>NAME</u> | <u>CODE</u> | <u>CHILD SUPPORT ENFORCEMENT</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Highland County Treasurer | 0280C000C41000 | Judge Contract – May | 111 | 2,774.55 |
| Highland County Treasurer | 0280C000C41000 | Judge Contract – June | 112 | 3,963.49 |
| Lee D. Koogler, Atty. | 0280C000C41000 | Contract - July | 113 | 1,271.25 |
| <u>NAME</u> | <u>CODE</u> | <u>PUBLIC ASSISTANCE</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Wilkin & Wilkin Insurance | 0270H100H05000 | 3 Months Car Insurance – Vilvens | 114 | 267.60 |
| Ray's Auto Sales | 0270H100H05000 | Car Payments – Vilvens | 115 | 1,158.10 |
| Fulkerson Properties | 0270H100H05000 | Rent – Cumberland | 116 | 425.00 |
| South Central Power Co. | 0270H100H05000 | Electric Bill – Tuck | 117 | 146.20 |
| Dayton Power & Light | 0270H100H05000 | Electric Bill – Miller | 118 | 457.83 |
| Matt Unger | 0270H100H05000 | Rent – Miley | 119 | 810.00 |
| Route 62 Auto Sales | 0270H100H05000 | Car Purchase – Captain | 120 | 3,000.00 |
| Heather Johnson | 0270H100H05000 | Diversion Payment No. 3 | 121 | 386.00 |
| Cherry Valley Lodge | 0270H000H11050 | Lodging - Quic user (Elliot) | 122 | 255.44 |
| Ruth Elliott | 0270H000H11050 | Travel - Quick user | 123 | 16.35 |
| Maximus, Inc. | 0270H000H15090 | Create Pet Voucher Forms | 124 | 600.00 |
| Diversified Medical Rec. | 0270H000H15090 | Medical Records – Evans | 125 | 21.40 |
| Jerry Haag Motors | 0270H000H15090 | 1998 Chev Blazer – Service | 126 | 27.75 |
| BP Oil | 0270H000H15090 | Gas for Agency Vehicles | 127 | 146.11 |
| Family Healthcare, Inc. | 0270H000H15090 | Basic Med – Kazee | 128 | 160.00 |
| HDH Prof Service Corp. | 0270H000H15090 | Basic Med – Wilcox | 129 | 110.00 |
| HDH Prof Service Corp. | 0270H000H15090 | Basic Med – Mills | 130 | 120.00 |
| HDH Prof Service Corp. | 0270H000H15090 | Basic Med – Heins | 131 | 76.00 |
| HDH Prof Service Corp. | 0270H000H15090 | Basic Med – Curry | 132 | 30.00 |
| HDH Prof Service Corp. | 0270H000H15090 | Basic Med – Rodriguez | 133 | 30.00 |

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| FRS Transportation | 0270H000H15090 | Transportation - Adkins, etal | 134 | 1,588.16 |
| FRS Transportation | 0270H000H33000 | Contract Title XX/TANF | 135 | 2,325.78 |
| Office Max, Inc. | 0270H000H02040 | Office Supplies | 136 | 238.23 |
| Office Max, Inc. | 0270H000H02040 | Office Supplies | 137 | 75.90 |
| Office Max, Inc. | 0270H000H02040 | Office Supplies | 138 | 232.70 |
| Office Max, Inc. | 0270H000H02040 | Office Supplies | 139 | 48.61 |
| <u>NAME</u> | <u>CODE</u> | <u>REAL ESTATE ASSESSMENT</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| High. Co. Ag. Society | 0285J000J06090 | Fair booth and passes | 140 | 235.00 |
| <u>NAME</u> | <u>CODE</u> | <u>ENGINEER</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Hillsboro Postmaster | 0290K000K03040 | Postage | 141 | 143.00 |
| Modern Office Methods | 0290K000K04060 | Copier/Scanner/Printer | 142 | 9,067.00 |
| Xerox Corp. | 0290K000K04060 | Copier Agreement | 143 | 71.66 |
| Brown County Asphalt, Inc. | 0290K000K12000 | Cold Mix | 144 | 565.25 |
| Brown County Asphalt, Inc. | 0290K000K12000 | Cold Mix | 145 | 2,785.50 |
| Hanson Aggregates, Inc. | 0290K000K12000 | Stone | 146 | 1,633.86 |
| Hanson Aggregates, Inc. | 0290K000K12000 | Stone | 147 | 1,212.30 |
| Melvin Stone Co., LLC | 0290K000K12000 | Stone | 148 | 1,611.92 |
| Valley Asphalt Corp. | 0290K000K12000 | Hot mix | 149 | 4,464.30 |
| Miller Mason Paving Co. | 0290K000K12000 | Stone | 150 | 14,969.70 |
| Miller Mason Paving Co. | 0290K000K12000 | Stone | 151 | 19,401.41 |
| Ohio Asphaltic Limestone | 0290K000K12000 | Stone | 152 | 7,589.70 |
| Woolpert, Inc. | 0290K000K15075 | GIS - Prof Services 10/1/07 to 04/26/08 | 153 | 27,000.00 |
| The Daltons | 0290K000K16000 | Johnson Grass /Weed Control | 154 | 25,000.00 |
| A & A Safety | 0290K000K24090 | Strobe light parts | 155 | 180.62 |
| American Electric Power | 0290K000K24090 | Electric bill | 156 | 59.94 |
| ASTEC | 0290K000K24090 | Tar remover | 157 | 742.50 |
| Bobcat Enterprises, Inc. | 0290K000K24090 | Parts for Hydroseeder | 158 | 100.49 |
| Burdick Equipment Co., Inc. | 0290K000K24090 | Snow plow blades, spinners | 159 | 3,385.00 |
| CarQuest Auto Parts | 0290K000K24090 | Parts | 160 | 297.49 |
| Cellular Solutions | 0290K000K24090 | Antenna Repair | 161 | 20.00 |
| Cintas #009 | 0290K000K24090 | Uniforms & Towels | 162 | 380.28 |
| Clarke Power Services, Inc. | 0290K000K24090 | #52 Oil filter | 163 | 18.71 |
| Columbus Diesel Supply | 0290K000K24090 | Diesel Fuel Treatment | 164 | 868.12 |
| Couch's Termite & Pest | 0290K000K24090 | Pest Control Service | 165 | 20.00 |
| Downes, Hurst & Fishel | 0290K000K24090 | Consulting Services | 166 | 80.00 |
| Christopher M. Fauber | 0290K000K24090 | Reimburse - purchase gutters | 167 | 25.45 |
| Five Points Implement Co. | 0290K000K24090 | Parts for mowers | 168 | 746.96 |
| Gempler's | 0290K000K24090 | Level kit (Truck No. 6) | 169 | 359.95 |
| Grainger | 0290K000K24090 | Shop Supplies | 170 | 74.64 |
| GVM, Inc. | 0290K000K24090 | Level sensors for calcium systems | 171 | 121.61 |
| Jerry Haag Motors | 0290K000K24090 | Parts #23 | 172 | 9.57 |
| Hartley Oil Co. | 0290K000K24090 | Bulk engine oil | 173 | 1,222.60 |
| Hillsboro Ford | 0290K000K24090 | Parts #34 | 174 | 20.31 |
| Incomm Electronics | 0290K000K24090 | Parts for radio repeater system | 175 | 1,264.85 |
| Incomm Electronics | 0290K000K24090 | Parts for radio repeater system | 176 | 144.61 |
| Kimball Midwest | 0290K000K24090 | Shop Supplies | 177 | 443.99 |
| Kimball Midwest | 0290K000K24090 | Shop Supplies | 178 | 704.80 |
| Lakeside Tree Service | 0290K000K24090 | Tree work (North Union Rd.) | 179 | 860.00 |
| Lerch's Barnlot | 0290K000K24090 | Drum | 180 | 9.00 |
| Magulac's Tire Service, Inc. | 0290K000K24090 | Front tractor tires | 181 | 669.00 |
| Magulac's Tire Service, Inc. | 0290K000K24090 | Tires (6) | 182 | 1,740.00 |
| Miami Valley Intl. Trucks | 0290K000K24090 | Parts | 183 | 795.16 |
| Montage Enterprises, Inc. | 0290K000K24090 | Mower parts | 184 | 9.57 |
| Nextel | 0290K000K24090 | Cellular Phone Bill | 185 | 281.04 |
| Northern Safety Co., Inc. | 0290K000K24090 | Supplies | 186 | 133.24 |
| Northern Safety Co., Inc. | 0290K000K24090 | Supplies | 187 | 50.90 |
| Ohio Cat | 0290K000K24090 | Bulldozer parts (#57) | 188 | 118.99 |

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| Pike Natural Gas Co. | 0290K000K24090 | Gas Bill | 189 | 58.78 |
| Power Plan | 0290K000K24090 | Grader parts (#49) | 190 | 423.54 |
| Power Plan | 0290K000K24090 | Grader parts (#49) | 191 | 529.96 |
| Rohmer Industries, Inc. | 0290K000K24090 | Sprayer and parts | 192 | 216.80 |
| S & S Janitorial | 0290K000K24090 | Janitorial Service | 193 | 837.00 |
| S & S Janitorial | 0290K000K24090 | Janitorial Service | 194 | 485.00 |
| Safety-Kleen | 0290K000K24090 | Parts washer service | 195 | 375.55 |
| Signs & Blanks | 0290K000K24090 | Sign posts | 196 | 1,705.00 |
| Time Warner Cable | 0290K000K24090 | RoadRunner (computer services) | 197 | 89.90 |
| Tractor Supply Co. | 0290K000K24090 | Parts & supplies | 198 | 104.91 |
| Unique Truck Equip | 0290K000K24090 | Shop-jack replacement parts | 199 | 120.50 |
| Value Added Bus Services | 0290K000K24090 | Supplies | 200 | 58.82 |
| Edwards Sheet Metal | 0290K000K26000 | 30' pipe arch for Whiteoak Township | 201 | 983.15 |
| Hanson Pipe & Precast | 0290K000K26000 | Pipe - Panhandle Rd. | 202 | 676.60 |
| Hanson Pipe & Precast | 0290K000K26000 | 18" pipe | 203 | 2,364.00 |
| Hedges Supply, Inc. | 0290K000K26000 | Supplies - Panhandle Rd. | 204 | 14.91 |
| Highland Enterp Lumber | 0290K000K26000 | Supplies | 205 | 365.93 |
| Irvin Asphalt Services | 0290K000K26000 | Laying asphalt on Old 62 | 206 | 1,065.00 |
| Sherman Dixie | 0290K000K26000 | Pipe (Robinson & Fair Ridge Rds.) | 207 | 6,021.38 |
| United Precast, Inc. | 0290K000K26000 | Box culvert on Old 62 | 208 | 60,480.00 |
| KZF Design, Inc. | 0290K000K29075 | Enginrg & ROW Design (Greenbush) | 209 | 10,400.00 |
| <u>NAME</u> | <u>CODE</u> | <u>ROLLING ACRES SEWER</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| South Central Power Co. | 3000P000P07075 | 06/20/08 to 07/21/08 | 210 | 264.21 |
| <u>NAME</u> | <u>CODE</u> | <u>MOWRYSTOWN SEWER</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| American Electric Power | 3002P002P02075 | SW WWTP Electric 6/20-7/22 | 211 | 737.43 |
| <u>NAME</u> | <u>CODE</u> | <u>ROCKY FORK LAKE SEWER</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| <u>NAME</u> | <u>CODE</u> | <u>DISTRICT</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Norweco | 3003P003P02040 | 48# Pail Bio-Max Tablets | 212 | 550.72 |
| BestOne - Highland Tire | 3003P003P04070 | Flat repair, valve stem | 213 | 18.00 |
| David Reeves | 3003P003P04070 | Replace bearing on Stirrer No. 3 | 214 | 680.00 |
| CF Sales Limited, LLC | 3003P003P04070 | Seal Guard II 12 Starter Kit | 215 | 715.00 |
| D & P Electric | 3003P003P04070 | Install power cord, red light lens-11455 Loch Ness | 216 | 100.00 |
| D & P Electric | 3003P003P04070 | Install EQD plug holder-6611 Beechwood | 217 | 100.00 |
| D & P Electric | 3003P003P04070 | Install control board - 12078 Lakefront | 218 | 100.00 |
| Belmont Labs | 3003P003P05075 | Testing | 219 | 143.23 |
| South Central Power Co. | 3003P003P05075 | Grinders - 06/24 to 07/24 | 220 | 2,914.57 |
| Highland County Water Co. | 3003P003P05075 | Lift Station - 5/28 to 6/25 | 221 | 13.50 |
| South Central Power Co. | 3003P003P05075 | 3-Phase Lift Sta - 06/19/08 to 07/17/08 | 222 | 69.00 |
| South Central Power Co. | 3003P003P05075 | Lift Station - 6/19 to 7/17 | 223 | 295.01 |
| South Central Power Co. | 3003P003P05075 | Grinder - 6/22 to 7/20 | 224 | 16.50 |
| <u>NAME</u> | <u>CODE</u> | <u>RECYCLING GRANT</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Drummond's Diagnostics | 0510Q001Q08090 | Computer repair | 225 | 90.00 |
| Highland Soil & Water Con | 0510Q001Q08090 | Rent for shared fair | 226 | 112.50 |
| <u>NAME</u> | <u>CODE</u> | <u>COMMON PLEAS – COMPUTER</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Dolbey & Co., Inc. | 0602S009S01090 | Magistrate - Repair to speakers, audio | 227 | 240.00 |
| <u>NAME</u> | <u>CODE</u> | <u>PROBATION</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Grossman Center | 0460S018S02000 | Electronic Monitoring | 228 | 1,541.50 |
| Reno's Auto Parts | 0460S018S05060 | Replace van window | 229 | 100.00 |
| Modern Office Methods | 0460S018S05060 | Staples | 230 | 79.76 |
| Modern Leasing | 0460S018S05060 | Copier Leases (2) | 231 | 585.11 |
| Town & Country | 0460S018S06090 | Ammunition | 232 | 142.19 |
| Highland County Commissioners | 0460S018S06090 | Rent – August | 233 | 1,250.00 |
| Hillsboro Postmaster | 0460S018S06090 | Stamps | 234 | 168.00 |
| Jodie Staggs | 0460S018S07006 | Theft Class | 235 | 300.00 |
| Jon Parr | 0460S018S07060 | Vocational Training - D&A class | 236 | 320.00 |
| Kenny Captain | 0460S018S07060 | Vocational Training | 237 | 120.00 |
| Molly Countryman | 0460S08S07060 | Vocational Training | 238 | 120.00 |
| <u>NAME</u> | <u>CODE</u> | <u>FAMILY & CHILDREN FIRST</u> | <u>V. NO.</u> | <u>AMOUNT</u> |

| | | | | |
|-------------------------|--------------------|---|------------------------|----------------------|
| Wal-Mart | 0450S024S01000 | Gift cards - parent stipends | 239 | 350.00 |
| Danielle Ratcliff | 0450S024S01000 | Gift cards - parent stipends | 240 | 150.00 |
| Danielle Ratcliff | 0450S024S08075 | Contract Services | 241 | 1,500.00 |
| Cheryl Miller | 0450S024S09000 | Respite - Lovely, Respite – Schlegel | 242 | 302.05 |
| <u>NAME</u> | <u>CODE</u> | <u>RESTITUTION COLLECTION</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Leroy Taylor | 0633S033S02000 | Restitution – Parker | 243 | 23.75 |
| Debbie Hoobler | 0633S033S02000 | Restitution – Self | 244 | 197.50 |
| Palmer, Reifler & Assoc | 0633S033S02000 | Restitution – Owens | 245 | 9.50 |
| Terry Olderham | 0633S033S02000 | Restitution – Tuggle | 246 | 40.00 |
| Wildlife Dist 5 HQ | 0633S033S02000 | Restitution – Martin | 247 | 800.00 |
| Palmer, Reifler & Assoc | 0633S033S02000 | Restitution – Faulconer | 248 | 76.00 |
| Palmer, Reifler & Assoc | 0633S033S02000 | Restitution – Smith | 249 | 40.87 |
| Tyron Faircloth | 0633S033S02000 | Restitution – Purvis | 250 | 190.00 |
| <u>NAME</u> | <u>CODE</u> | <u>CONCEALED CARRY LAW</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Barrett Brothers | 0634S034S02090 | Receipt books for C. C. fees | 251 | 250.00 |
| <u>NAME</u> | <u>CODE</u> | <u>WIA</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Mark Lawson | 0635S035S16090 | Gas Allowance | 252 | 60.00 |
| Southern State CC | 0635S035S16090 | Mark Lawson – Training | 253 | 4,089.00 |
| Southern State CC | 0635S035S16090 | Deborah Campbell – Tuition | 254 | 726.14 |
| Tonya Scroggs | 0635S035S16090 | Reimburse for Background Check | 255 | 20.00 |
| Southern State CC | 0635S035S16090 | Michael Bailey – Training | 256 | 4,089.00 |
| Cynthia Rich | 0635S035S16090 | Gas Allowance | 257 | 60.00 |
| Lisa Bowman | 0635S035S16090 | Gas Allowance | 258 | 17.50 |
| Southern State CC | 0635S035S16090 | Lisa Bowman – Tuition | 259 | 392.30 |
| Southern State CC | 0635S035S16090 | Victoria Walker – Tuition | 260 | 1,924.73 |
| <u>NAME</u> | <u>CODE</u> | <u>COURT MEDIATOR</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Bill Smith | 0638S038S01090 | Mediation 08CV177, 07CV268 | 261 | 1,012.50 |
| Peelle Law Offices | 0638S038S01090 | Mediation Brown V Brown | 262 | 150.00 |
| Bill Smith | 0638S038S01090 | Mediation - 07CV305 | 263 | 300.00 |
| <u>NAME</u> | <u>CODE</u> | <u>COMMON PLEAS CRIM/CIVIL COURT</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Dolbey & Co., Inc. | 0652S052S01090 | Magistrate - Annual service agree. | 264 | 830.00 |
| <u>NAME</u> | <u>CODE</u> | <u>LAW ENFORCEMENT TRUST</u> | <u>V. NO.</u> | <u>AMOUNT</u> |
| Times Gazette | 0366X002X08090 | Publication – Auction | 265 | 152.25 |
| Elan | 0366X002X08090 | Supplies for Generator | 266 | 24.45 |
| Elan | 0336X002X08090 | Purchases from Bank Card | 267 | 537.05 |
| Falcon Insurance Agy | 0366X002X08090 | Aircraft Insurance | 268 | 1,000.00 |
| | | | Total Bill File | 327,364.99 |
| | | | County General | 55,527.60 |

CONTRACT

An agreement was entered into by and between the Highland County Board of Commissioners and EmergiTech, Inc., for a Statement of Work for the Wireless 9-1-1 Plan implementation. See Contract Binder No. 20-B, Page 68.

LETTER

August 6, 2008

To All Highland County Employees Paid from the General Fund:

Please be advised that a reduction in the county workforce due to budget constraints is imminent. *This reduction will only affect employees paid from the General Fund.* If any

employee is interested in retiring, working part-time, or being laid-off, please contact the head of your department.

Sincerely,

Board of Commissioners
Highland County, Ohio

LETTER

August 1, 2008

To: Highland County Board of Commissioners Modification of Appropriation

From 0290-K000-K19.000, Grants to 0290-K000-K12.000, Materials,
\$11,206.00

From 0290-K000-K38.080, Transfers to 0290-K000-K12.000, Materials,
\$2,964.62

From 0290-K000-K38.080, Transfers to 0290-K000-K15.075, Contracts & Services,
\$19,187.49.



Very truly yours,
P. Dean Otworth, P.E., P.E. Highland County Engineer

Resolution 08-229

The Highland County Board of Commissioners, Highland County, Ohio, met in Regular Session on August 6, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes modification within the Engineers budget:

From: 0290-K000-K19.000, Grants,
To: 0290-K000-K12.000, Materials, in the amount of \$11,206.00

From: 0290-K000-K38.080, Transfers,
To: 0290-K000-K12.000, Materials, in the amount of \$2,964.62

From: 0290-K000-K38.080, Transfers,
To: 0290-K000-K15.075, Contracts & Services, in the amount of \$19,187.49

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 6, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

July 31, 2008

From: James A. Lyle, Director

To: County Commissioners

Request letter to have \$10,000.00 transferred from Right-to-Know, 0346-W76-W09.080, to Emergency Management, W75. This is to offset expenses in this fund.

Respectfully,

James A Lyle, Director
Highland County EMA

Resolution No. 08-230

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on August 6, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio, that the said Board authorizes transfer within the EMA budget:

From: 0346-W76-W09.080, Right To Know,

To: W75, Emergency Management, in the amount of \$10,000.00

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea; Mr. Graves, yea; and Mr. Heaton, yea.

Adopted August 6, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 3, 2008

Board of Highland County Commissioners
Highland County Administration Building
114 Governor Foraker
Hillsboro, OH 45133

Re: Highland County Family & Children First Budget

Dear Mr. Heaton:

The Highland County Family & Children First Executive Council requests the following changes to the budget, account #S-024:

1. Move from Unappropriated funds to 0450-S024-S09.000 \$ 8,706.00
2. Move from Unappropriated funds to 0450-S024-S11.000 \$ 5,681.00

Thank you for your time and consideration of this request. The Council appreciates your continued support of our efforts to improve the lives of Highland County children and families.

Sincerely,

Danielle Ratcliff
FCFC Coordinator

Resolution No. 08-231

The Highland County Board of Commissioners, Highland County, Ohio,
met in Regular Session on August 6, 2008, with the following members present:

Rich Graves, Michael Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio that the said Board authorizes additional appropriation within S24 the Family & Children First, budget.

From: Unappropriated funds,
To: 04500-S024-S09.000, FAST, in the amount of \$8,706

From: Unappropriated funds
To: 0450-S024-S11.000, Non-Behavioral GRF, in the amount of \$5,681.00

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 6, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 4, 2008

Board of Highland County Commissioners
114 Governor Foraker Place
Hillsboro, Ohio 45133

Dear Sirs:

I respectfully request that the position of Fiscal Officer be added to level 31 of the pay scale for the Highland County Department of Job and Family Services.

Please contact me with any questions, comments, or concerns you may have regarding this request.

Sincerely,

Debbie Robbins, Director
Highland County Job & Family Services

Resolution No. 08-232

The Highland County Board of Commissioners, Highland County, Ohio,
met in Regular Session on August 6, 2008, with the following members present:

Michael Rector, Rich Graves, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners of Highland County, Ohio, that the said Board approves the position of Fiscal Officer be added to level 31 of the pay scale for the Highland County Department of Job and Family Services.

Mr. Heaton seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Rector, yea; Mr. Graves, yea; and Mr. Heaton, yea.

Adopted August 6, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

Resolution No. 08-233

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on August 6, 2008, with the following members present:

Michael E. Rector, Gary Heaton, and Rich Graves.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, that the said Board of Highland County Commissioners, Highland County, Ohio, authorizing the Highland County Auditor to advance \$300,000.00 to the County General Fund.

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Heaton, yea; and Mr. Rector, yea.

Adopted August 6, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 5, 2008

Highland County Board of Commissioners
119 Governor Foraker Place
Hillsboro, OH 45133

RE: Sheriff's Concealed Carry Law, Other Expenses, 0634-S034-S02-090

Dear Commissioners:

I hereby request a budget modification, as follows: an additional appropriation to the above-referenced line item in the amount of \$8,595.00 so that the "actual balance," which includes carryover from the previous year and deposits to August 5, 2008, will be appropriated.

Please note, this request relates to the appropriation only and is not a request for additional county funds. Should you have any questions or require any further information, please feel free to contact my office.

Sincerely,

Sheriff Ronald D. Ward

Resolution No. 08-234

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on the August 6, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of County Commissioners that the said Board authorizes additional appropriation within the Concealed Carry Law budget:

From: Unappropriated funds,

To: 0634-S034-S02.090, Concealed Carry Law/Other Expenses, in the amount of \$8,595.00.

Mr. Heaton seconded the Resolution, and the roll called upon its adoption, the vote resulted as follows:

Mr. Rector, yea; Mr. Heaton, yea; and Mr. Graves, yea.

Adopted August 6, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

CONTRACT

A contract was entered into by and between the Highland County Board of Commissioners, Highland County Job & Family Services, and the Southern Ohio Educational Service Center for a Purchased Service Contract for WIA In-School Youth Program (to be implemented at the Highland County Alternative School). See Contract Binder No. 20-B, Page 69.

MEETING

Mr. Sharma, county resident, met with the Board of Commissioners regarding recycling. Also attending the meeting was Dori Bishop, Highland County Recycling Coordinator. Mr. Sharma would like to start a recycling center and would like to have the Commissioners' support. Mr. Sharma is looking at property on State Route 50 East and says he has spoken with the EPA and the Health Department. This property is close to Clear Creek and also a mobile home park and this is a concern to the Commissioners. The property is located in Liberty Township which has no zoning. The Commissioners told Mr. Sharma that the City of Hillsboro is zoned and has a rule that all property within a three mile radius has to go before the City. Another issue is the fact that this property is next to MRDD which already has a recycling program. Ms. Bishop suggested he travel to the Adams/Brown Recycling Center and look at their set up. The Commissioners suggest that he have something in writing from the EPA, mainly because of the Clear Creek location. The Board thanked Mr. Sharma and Ms. Bishop for coming in.

MEETING

Bruce Preston, Comp Management, Inc., met with the Board of Commissioners to explain that the Bureau of Workers Comp 2008 premium rate is 2.43% based on annual payroll. The County Commissioners Association of Ohio (CCAO) has adopted a pooling concept which Highland County is a member. The Commissioners thanked Mr. Preston for the update.

MEETING

Dave Thompson, Local Government Division, met with the Board of Commissioners. Also attending were Bill Fawley, Highland County Auditor, and Jacqueline Fenner, Highland County Treasurer. Mr. Thompson stated he was here to make recommendations on the County's General Fund cash flow for the rest of 2008 and also to project for the 2009 budget. There will be no cost to the county. He and his staff will be starting early next week and will be going to the different county offices to collect the

data they will need to process the information. Mr. Thompson said he does not want the county finances to get worse. The following motion was made:

MOTION

Mr. Rector moved, seconded by Mr. Heaton, to have Mr. Dave Thompson start making recommendations within the General Fund for the remainder of 2008 and 2009 budgets at no cost to the County. The vote resulted as follows:

Mr. Rector, yea; Mr. Heaton, yea; and Mr. Graves, yea.

Resolution No. 08-235

RESOLUTION

Resolution No: 08-235
(Supersedes Resolution No. 08-200)
Revision Date: 08-06-08

WHEREAS, the Highland County Board of Commissioners actively supports and currently participates in the economic development district activities of the Ohio Valley Regional Development Commission (OVRDC) and one of OVRDC's key roles as an Economic Development District is to help affected communities respond to adverse economic situations such as plant closures; and

WHEREAS, Highland County and its Board of Commissioners has been adversely effected economically by the announcement of the DHL business closure (ABXAir and ASTAR), which is located in Wilmington, Ohio and which employs over 1,500 persons in Highland County; and

WHEREAS, the Ohio Valley Regional Development Commission is preparing an Economic Development Administration application of \$150,000 for a planning grant under the Economic Adjustment Grant Program to provide economic adjustment planning, coordination and technical assistance to a 3-county target area (Clinton, Fayette and Highland) which will be submitted to the Economic Development Administration for possible funding; and

WHEREAS, one of the requirements specified by the Economic Development Administration for such planning grants is that the applicant provides documentation of matching funds of at least 25 percent (\$50,000) of the projects costs, and that Highland County's share of the matching funds has been calculated based on their share of the total income of affected terminated employees.

NOW, THEREFORE BE IT RESOLVED, that the Highland County Board of Commissioners hereby authorizes an appropriation of funds in the amount of \$8,400 as participating local match funds for the first year of this EDA economic adjustment planning grant and these funds will be made available to OVRDC upon the announcement of the approval of said economic adjustment planning grant by the Economic Development Administration.

Mr. Rector moved the adoption of the Resolution and the motion was seconded by Mr. Heaton.

The Highland County Board of Commissioners hereby adopts this resolution on the 8th day of August, 2008.

By: Rich Graves
Rich Graves, President, Highland County Board of Commissioners

Certified By: Rosalind Newman
Highland County Board of Commissioners, Clerk

RECESS/RECONVENE

The Board recessed at 11:40 a.m. and reconvened at 1:00 p.m.

Resolution No. 08-236

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on August 6, 2008, with the following members present:

Rich Graves, Michael E. Rector, and Gary Heaton.

Mr. Rector moved the adoption of the following:

RESOLUTION

BE IT HEREBY RESOLVED, that the said Board of Highland County Commissioners, Highland County, Ohio, agrees to reduce the salaries of Rich Graves, Michael Rector, and Gary Heaton by \$200.00 each pay for the ten remaining pays of 2008, for a total of \$6,000.00

Mr. Heaton seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

Adopted August 6, 2008

Rosalind Newman
Clerk of Board

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

LETTER

August 6, 2008

Paul W. Terrell, MD
Highland County Coroner
P. O. Box 340
Hillsboro, Ohio 45133

Re: Annual Reimbursed Cost Share

Dear Dr. Terrell:

After reviewing the vouchers submitted for payment on August 6, 2008, we find that we are unable to process four invoices as submitted:

Storage \$600.00

The County will provide you with free secured storage in the building located behind the Administration Building. Please contact our office to make arrangements to meet with our maintenance person.

Cell Phone Reimbursement (2) Vouchers for \$120.00 each

We understand that in the past an estimated calculation of expenses was adequate for reimbursement. The State Auditors will no longer accept a general invoice listing only the amount to be paid. Please provide us with copies of cell phone invoices highlighting the calls made on behalf of your office.

Annual Reimbursement for Office Equipment and Supplies \$1,026.00

Again, the State Auditors require invoices for the actual purchase of supplies and use of equipment. Please provide us with invoices for supplies and cell phone use. If you do not have an invoice for the use of office equipment (lease or purchase payments), please provide us with a formula used to determine the amount to be reimbursed.

We realize that more work is required to maintain detailed records and that it will take some effort to retrieve past invoices for these services. However, we can no longer accept a blanket invoice without being cited by the State Auditor at the end of the year.

Please feel free to contact our office with any questions.

Sincerely,

Rich Graves

Michael E. Rector

Gary Heaton

Board of County Commissioners
Highland County, Ohio

MEETING

The following General Fund departments met with the Board of Commissioners regarding budgets: Dean Otworth, Engineer; Dan Cowdrey, Economic Development; John Grimes, OSU Extension Office; Kate Cameron, Terry Washburn, and Steve Witham, Board of Elections; Jeremy Ratcliff, Probation; John Hapner, Veterans Service Commission; Jaqueline Fenner, Treasurer; Judge Judkins and Ron Coffey, County Court; Ike Hodson, Recorder; Jim Grandey, Prosecutor; Paulette Donley, Clerk of Courts; Sheriff Ron Ward and Randy Reffitt, Sheriff's Office; and Dr. Paul Terrell, Coroner. Commissioner Graves explained the purpose of the meeting. The County is seeing a financial crunch due to the economy. Permissive sales tax is down and real estate is at a low. All of this affects the county. The Commissioners met with David Thompson, Local Government Division, who will make recommendations on the county's cash flow for the remainder of 2008 and for the 2009 budget. The county's largest line item is salaries and the Commissioners are looking at a 10% - 15% cut in budgets. The county will also be doing a temporary budget the first three months of 2009. The Commissioners are asking for everyone to look at their budgets and decide where they might be able to cut. It was suggested to sell two different buildings in order to lower county debt. The last few years the county has asked departments to give salary increases of thirty cents per hour. When other departments have received more, it was suggested that their budgets should be decreased. The Commissioners have been looking into all the areas and after Mr. Thompson gives the report, the Commissioners will be holding another meeting. The Board thanked all for coming in.

MEETING

At 4:00 p.m. the Highland County Planning Commission met.

RECESS/RECONVENE

The Board of Commissioners recessed at 5:45 p.m. and reconvened at 9:00 a.m., Thursday, August 7, 2008.

MEETING

Larry Long, Executive Director of County Commissioners Association of Ohio (CCAO), and Beth Tsvetkoff, Policy Analyst for CCAO met with the Board of Commissioners. Also present for the meeting, in addition to the Commissioners and the Clerk, was Bill Fawley, Auditor. Mr. Long spoke on the county finances. Commissioner Graves explained that revenue was not coming into the county. Mr. Fawley said that all fees were down, as well as the permissive sales tax. Real estate is not selling and there are foreclosures every week. Commissioner Graves said they met with the department heads on Wednesday and that their budgets would need to be cut by ten to fifteen percent. The Commissioners thanked both for stopping in.

MOTION

At 11:40 a.m., August 7, 2008, Mr. Rector moved to adjourn. Mr. Heaton seconded the motion. The vote resulted as follows:

Mr. Graves, yea; Mr. Rector, yea; and Mr. Heaton, yea.

WHEREUPON, the Board of Highland County Commissioners will meet in Regular Session on Wednesday, August 13, 2008.

Rich Graves
Michael E. Rector
Gary Heaton
Board of County Commissioners
Highland County, Ohio

Rosalind Newman
Clerk of Board